

Reciprocal Borrowing Agreement

Teton County Library and Valley of the Tetons Library

WHEREAS, it is to the advantage of the people of the Teton County (WY) Library and Valley of the Tetons (ID) Library service areas that library materials be accessible to them; and

WHEREAS, library systems have been established to promote access to materials available in organized collections in locally supported public libraries; and

WHEREAS, our local Wyoming and Idaho communities are uniquely interconnected and interdependent on one another;

THEREFORE, the parties to this agreement, hereby, do agree to the following responsibilities:

1. On behalf of the people in their service districts and the public library facilities which constitute their library systems, to allow any person holding a valid library card from Teton County (WY) Library or Valley of the Tetons (ID) Library to apply for borrowing privileges at the other library system. The arrangement, generally referred to as reciprocal borrowing, will be subject only to the following conditions:
 - a. Library Patrons who borrow materials under this agreement are required to:
 - i. Conform to the policies, rules, and procedures of the library from which they borrow;
 - ii. Present a valid library card issued by their local library from which they borrow and identification such as a driver's license or state-issued identification card;
 - iii. Pay promptly all fees and charges which may accrue against them;
 - iv. Assume responsibility for the return of borrowed library materials;
 - v. Materials must be returned to the library system from which they were borrowed; if materials are not returned to the library from which they were borrowed, it will then be the system's responsibility to return the materials to the originating library.
 - vi. Reserves/Holds must be picked up from the lending library and will not be forwarded to any location in the other system.
 - vii. A lost library card must be reported immediately to both library systems.
 - viii. Borrowers must register/apply separately for a library card at each library system. Per state library directives, Teton County (WY) Library shall issue Valley of the Tetons (ID) Library borrowers a Teton County Library card or affix a Teton County Library borrower barcode to their home library card and Valley of the Tetons (ID) Library shall issue Teton County (WY) Library borrowers a Valley of the Tetons Library card.

- b. An intersystem borrower has the same rights and privileges as a local borrower with the following exceptions:
 - i. Teton County (WY) Library borrowers shall not have access to Valley of the Tetons (ID) Library digital resources funded and/or provided by the Idaho Commission for Libraries, including the Idaho Digital Consortium and the Lili digital resources;
 - ii. Valley of the Tetons (ID) Library borrowers shall not have access to Teton County (WY) Library digital resources funded and/or provided by University of Wyoming or Wyoming State Library, including Wyoming Virtual Library and the GoWYLD digital resources;
 - iii. For supply/demand reasons, borrowers shall have access only to WiFi hotspots from their home library system;
 - iv. Valley of the Tetons (ID) Library borrowers shall have limited access to hoopla, a pay-per-use digital download and streaming service. As the hoopla service provider, Teton County (WY) Library shall determine the intersystem limit. The limit is subject to change at any time based on usage and usage costs incurred by intersystem borrowers;
 - v. Both library systems shall evaluate the use of all special collections and digital resources by intersystem borrowers and may limit or restrict access by intersystem borrowers for any reason;
 - vi. Interlibrary loan services shall be provided by the borrower's local/home library.
 - vii. Reciprocal borrower accounts are valid for 12 months from date of issue and must be renewed annually.
- c. This reciprocal borrowing agreement and associated privileges do not extend to other library systems or borrowers of other library systems in Wyoming or Idaho.
- d. Each library system is responsible for ensuring that confidentiality and privacy of all patrons' personal information and borrowing records are maintained.
- e. A borrower from one library system shall not challenge materials or submit a Request for Reconsideration of Library Material Form at the other library system.

IT IS FURTHER AGREED, that:

1. The library systems agree to assist each other, if necessary, and upon request, in recovering materials; if, after a period of ninety (90) days, an item remains unreturned, damaged, or declared lost and unpaid for by the borrower, the borrower's home library shall reimburse the owning library for the cost of the item;
2. The library systems shall collect and share with each other statistical and other information to be evaluated in order to determine the success or value of this reciprocal borrowing program.
3. The library systems shall share planning information concerning library system services and other activities as may be mutually beneficial to both systems;

4. This agreement becomes effective on the date signed and is renewed automatically each year until notice of termination is given by either party. This agreement may be amended at any time by mutual agreement of both parties. This agreement may be discontinued by either party upon ninety (90) days written notice.

Teton County Library

Peter Stalker, Chair
Teton County Library Board

ATTEST:

Stan Steiner, Secretary
Teton County Library Board of Directors

Valley of the Tetons Library

Jan Borstelmann, Chair
Valley of the Tetons Library Board

ATTEST:

Savannah Wake, Secretary
Valley of the Tetons Library Board