



Board of County Commissioners - Staff Report

Meeting Date: October 20, 2026

Submitting Dept: Administration

Presenter: Jodie Pond

Subject: Consideration of Bid Award and Research Agreement with the Wyoming Survey and Analysis Center (WYSAC), University of Wyoming

Statement / Purpose: Consideration of bid award and Research Agreement with the Wyoming Survey and Analysis Center for an assessment of the Teton County Sheriff's Office immigration enforcement practices.

Background / Description (Pros & Cons): A RFP was issued for professional services for an assessment of the Teton County Sheriff's Office immigration and enforcement practices. The County received 2 bids and the Wyoming Survey and Analysis Center at the University of Wyoming was the low bidder and received the highest score from the review committee.

Stakeholder Analysis & Involvement: Stakeholders include JH Action and their members who requested the assessment.

Fiscal Impact: The contract amount is \$69,171.00. Funding for the Research Agreement is in the Administration's FY 27 budget. Additional budget impacts include overtime for the Sheriff's Office to provide body cam footage to the researchers. This amount is to be determined based on the number of encounters that will be needed to support the research.

Staff Impact: The administration staff have spent over 40 hours on the scope of work and the RFP documents. Additional staff time will be needed to oversee the contract with WYSAC.

Legal Review: Stout

Staff Input / Recommendation: Staff recommends approval of the research Agreement with the Wyoming Survey and Analysis Center.

Attachment: Research Agreement with the University of Wyoming Survey and Analysis Center.

Suggested Motion: I move to approve the Research Agreement with the Wyoming Survey and Analysis Center in the amount of \$69,171.00

RESEARCH AGREEMENT
between
UNIVERSITY OF WYOMING AND TETON COUNTY

This Research Agreement (“**Agreement**”) dated October 20, 2026 (“Effective Date”) is between the University of Wyoming, 1000 East University Avenue, Department 3355, Laramie, Wyoming 82071 (“**UW**”) and Teton County, having office at P.O. Box 1727, Jackson, WY 83001-1727 (“**Sponsor**”). UW and Sponsor are herein referred to each as a “Party” and collectively as “Parties”.

1. BACKGROUND

- a. The Sponsor desires research activities in accordance with the Scope of Work (*Attachment A*) AND Budget (*Attachment B*) appended to and included as a part of this Agreement.
- b. Subject to the terms and conditions of this agreement, UW agrees to perform for the Sponsor the research activities described in the Scope of Work, *Attachment A* hereto, under the direction and supervision of Laurel Wimbish, principal investigator.
- c. The performance of such research is consistent, compatible and beneficial to the academic role and mission of UW as an institution of higher education.
- d. Sponsor wishes to obtain from UW, and UW is willing to grant to Sponsor, an option to negotiate a license (or licenses) to exploit any intellectual property subject to the terms and conditions set forth below.
- e. In consideration of the mutual promises and covenants contained herein, the parties hereto agree as follows:

2. CONTRACT PERIOD

- a. This Agreement shall begin on the Effective Date and shall end on January 29th, 2027 (the “Contract Period”), unless an extension, supplement, addition, continuation or renewal of this agreement is mutually agreed upon in writing between the parties.

3. FINANCIAL

- a. Sponsor shall pay to UW a total fixed price of sixty-nine thousand nine hundred seventy one dollars (\$69,971.00) for the performance of the Scope of Work.
 - i. If the use of capital equipment is listed in the Budget (*Attachment B*), then Sponsor shall prepay the full cost of any capital equipment needs listed in *Attachment B* prior to UW initiating such purchases.
 - ii. Sponsor shall reimburse UW for allowable, allocable, and reasonable costs incurred in the performance of the Scope of Work, not to exceed the Budget.
 - iii. UW shall submit invoices on a monthly basis for actual costs incurred in the previous period. Payment is due net thirty (30) days from the date of the invoice. Invoices will reflect actual costs incurred during the invoice period, itemized by approved budget category as outlined in *Attachment B*. Supporting documentation will be provided upon request.
 - iv. In the event any amounts due UW are not received when due, Sponsor shall pay to UW interest charges of 18.0% per annum or the highest rate permitted by law, if less than 18.0%. Such interest shall be calculated from the date payment was due until actually received by UW. The payment of such interest shall not foreclose UW from exercising any other rights it may have with regard to late payments.
 - v. Non-payment of invoices shall result in UW halting all research and/or withholding all deliverables under the Scope of Work from Sponsor if payment is not received within ninety (90) days of the date of such invoice.
 - vi. Final invoice will be submitted within 90 days of the project end date. Sponsor shall pay the final invoice within thirty (30) days of receipt.
- b. UW reserves the right to reallocate funds between approved budget categories without prior approval. Sponsor approval shall be obtained for any transfer to unbudgeted categories exceeding 10% of the total Budget.
- c. All amounts payable to UW under this Agreement are payable in United States dollars.

4. REPORTS

- a. UW will provide reports to Sponsor on the progress of the research as follows:
 - i. A final report and presentation upon completion of the project.

5. CONFIDENTIALITY

- a. It may be necessary for the Parties to disclose certain information to each other in connection with performance of the Scope of Work.
- b. "Confidential Information" means all information and materials provided by one Party ("Disclosing Party") to the other ("Recipient") and designated as confidential by Disclosing Party when provided. The term "Confidential Information" does not include any information or materials that the Recipient demonstrates:
 - i. is or becomes part of the public domain through no fault of the Recipient or anyone receiving the Confidential Information from Recipient.
 - ii. was already known to Recipient prior to disclosure as demonstrated through adequate written records.
 - iii. is disclosed to Recipient by a third party who has the right to make such disclosure.
 - iv. through adequate written records to have been developed independently of knowledge of or access to the Confidential Information.
- c. If Sponsor provides Confidential Information to UW, it must do so solely through the authorized representative of UW. Recipient of Confidential Information will protect and keep that Confidential Information secret and will not:
 - i. disclose that Confidential Information to any person other than to Recipient's employees, agents and independent contractors with a need to know the Confidential Information to exercise its rights and/or perform its obligations hereunder, and who have agreed to an obligation of confidentiality and prohibition on use at least as protective of the Confidential Information as this Section 5.
 - ii. use that Confidential Information for any purpose other than to exercise its rights and perform its obligations under this Agreement.
- d. If either Party is required by law, including Wyoming Public Records Act (W.S. §16-4-201 through 16-4-205), regulation or court order to disclose any of the Confidential Information, it will:
 - i. promptly notify the Disclosing Party.
 - ii. reasonably assist the Disclosing Party to obtain a protective order or other remedy of Disclosing Party's election.
 - iii. provide Disclosing Party prior review of any disclosure.
 - iv. only provide that portion of the Confidential Information that is legally required.
 - v. make reasonable efforts to obtain reliable assurance that the Confidential Information will be maintained in confidence.
- e. UW's obligations under Section 5 expire two (2) years from the end of the Contract Period.
- f. Given the nature of the Confidential Information and the damage that would result to the Disclosing Party upon unauthorized disclosure, use or transfer of their Confidential Information to any third party, the Parties agree that monetary damages would not be a sufficient remedy for any breach or threatened breach of this Article V. In addition to all other remedies, Disclosing Party will be entitled to seek specific performance and injunctive and other equitable relief as a remedy for any breach or threatened breach of this Article V. The breaching Party agrees to waive any requirement for the securing or posting of any bond or the showing of actual monetary damages in connection with such remedy hereunder.

6. EQUIPMENT

All equipment purchased and/or fabricated under this Agreement, regardless of funding source, shall be the property of UW. Equipment acquired specifically for use under this Agreement will be used in the performance of the Scope of Work and shall receive priority for that purpose during the Contract Period, but is not limited to exclusive use on the project or projects outlined in Attachment A under this Agreement.

7. INDEMNIFICATION

- a. Each party to this Agreement shall assume the risk of any liability arising from its own conduct. Neither party agrees to insure, defend, or indemnify the other.

8. INSURANCE

UW agrees to maintain insurance coverage as limited by the statutes of the State of Wyoming and/or by its insurance. Sponsor will maintain adequate liability insurance for the protection of itself and its officers, employees, and agents for actions taken pursuant to this Agreement.

9. JURISDICTION AND COMPLIANCE WITH LAWS

- a. The parties agree to comply with all applicable Federal, state and local laws, codes, regulations, rules and orders in connection with their performance of this Agreement.
- b. This Agreement will be governed by and construed in accordance with the laws of the State of Wyoming without reference to any choice of law provisions, the Uniform Commercial Code or the International Convention on the Sale of Goods.
- c. Pursuant to Wyo. Stat. § 1-39-104(a), the UW expressly reserves sovereign immunity by entering into this Agreement and specifically retains all immunities and defenses available to it as a sovereign. The parties acknowledge that the State of Wyoming has sovereign immunity and only the Wyoming Legislature has the power to waive sovereign immunity. Designations of venue, choice of law, enforcement actions, and similar provisions shall not be construed as a waiver of sovereign immunity. The parties agree that any ambiguity in this Agreement shall not be strictly construed, either against or for either party, except that any ambiguity as to sovereign immunity shall be construed in favor of sovereign immunity.
- d. Any actions or claims against UW under this Agreement must be in accordance with and are controlled by the Wyoming Governmental Claims Act, W.S. 1-39-101 et. seq – (1977) as amended. Any claim, action or suit between UW and Sponsor that arise out of or relate to this Agreement and that is not barred by sovereign immunity will be brought and conducted solely and exclusively within the appropriate court for Albany County, Wyoming, provided however, if any such claim, action or suit may be brought only in a federal forum or pertains to the enforcement of the intellectual property rights outlined below in Section 12, and does not waive sovereign immunity on behalf of UW unless UW so elects at that time, such claim, action or suit will be brought and conducted solely and exclusively within the United States District Court of Wyoming and Sponsor consents to the jurisdiction of and venue in those courts. Nothing herein will be construed as a waiver of sovereign immunity.

10. ASSIGNMENT

Neither party shall assign or transfer any interest in this Agreement, nor assign any claims for money due or to become due under this Agreement, without the prior written approval of the other party.

11. INVENTIONS & DISCOVERIES

- a. Background IP.
 - i. UW background intellectual property (“UW BIP”) means all inventions, discoveries, software, computer programs, and other intellectual property that is, (1) prior to the effective date of this Agreement, either a) owned by UW, or b) licensed to or otherwise in the control of the UW, or (2) is developed by UW or on its behalf at any time outside the scope of the Agreement. All right and title in and to UW BIP is reserved to UW unless a license or other transfer of rights is expressly granted by UW to the Sponsor.
 - ii. Sponsor background intellectual property (“Sponsor BIP”) means all inventions, discoveries, software, computer programs, and other intellectual property that is, (1) prior to the effective date of this Agreement, either a) owned by the SPONSOR, or b) licensed to or otherwise in the control of the Sponsor, or (2) developed by Sponsor or on its behalf at any time outside of this Agreement. All right and title in and to Sponsor BIP is reserved to the Sponsor unless a license or other transfer of rights is expressly granted by the Sponsor to UW.
 - iii. Nothing in this Agreement shall be construed as a grant of rights or license from UW to the Sponsor to any third party’s intellectual property or intellectual property rights, and the Sponsor shall obtain or secure any licenses, rights, or permissions required for any use it wishes to or is required to make of third-party information or intellectual property, including computer programs.

b. UW IP.

UW intellectual property (“UW IP”) means all inventions, discoveries (whether or not patentable), software, computer programs and other intellectual property that are conceived or discovered solely by one or more employees or representatives of UW in performance of the Scope of Work (Attachment A) under this Agreement. Inventorship and authorship of UW IP shall be determined according to United States patent, copyright and other intellectual property laws. UW shall retain all right, title and interest in and to UW IP, regardless of where it is made. UW agrees to take appropriate steps to cause all personnel assigned to the research under this Agreement to disclose UW IP developed in the performance of the Scope of Work (Attachment A) under this Agreement to UW and UW agrees to further disclose to the Sponsor the existence of any such UW IP. UW shall have the right, but not the obligation, to file patent applications on or otherwise protect UW IP in its sole discretion. Notwithstanding anything to the contrary in this Article 12, UW IP shall also include all inventions, discoveries (whether or not patentable), software, computer programs and other intellectual property developed under this Agreement that comprises an improvement solely to UW BIP.

c. Sponsor IP.

Sponsor intellectual property (“Sponsor IP”) means all inventions, discoveries (whether or not patentable), software, computer programs and other intellectual property that are conceived or discovered solely by one or more employees or representatives of the Sponsor under this Agreement. Inventorship and authorship of Sponsor IP shall be determined according to United States patent, copyright and other intellectual property laws. The Sponsor shall retain all right, title and interest in and to Sponsor IP. Sponsor IP shall not include Background IP or UW IP.

d. Joint IP.

Jointly developed intellectual property (“Joint IP”) means all inventions, discoveries (whether or not patentable), software, computer programs and other intellectual property that are conceived or discovered jointly by one or more employees or representatives of UW and one or more employees or representatives of the Sponsor. Joint IP will be jointly owned by both parties. Both parties agree to take appropriate steps to cause all personnel assigned to the research project under this Agreement to disclose inventions, discoveries, software, and computer programs conceived by them to UW or the Sponsor, as the case may be, and both parties agree to further disclose to each other the existence of any such Joint IP. Either party may use Joint IP without the consent of, or without having to make any accounting or contribution to, the other party, and any obligation arising under to law to make such accounting or contribution is hereby knowingly waived by the parties. Inventorship (and subsequent ownership) of Joint IP shall be determined according to United States patent and copyright laws the obligations of such inventors to assign intellectual property rights.

e. IP Disclosure.

The Parties agree to disclose to each other in writing any intellectual property that is created under this Agreement within ninety (90) days of disclosure of such intellectual property by their respective employees.

f. Patent Prosecution.

Each Party is responsible for managing and obtaining intellectual property protection for intellectual property solely owned by such Party at its sole expense. The Parties shall decide on a case-by-case basis which Party will take the lead on managing and obtaining intellectual property for Joint IP.

g. Option.

- i. UW hereby grants to the Sponsor a limited, exclusive option to negotiate a world-wide, royalty-bearing exclusive or non-exclusive license to UW IP and UW’s rights in Joint IP. Notice of the exercise of the option must be given by the Sponsor to the UW, in writing, within ninety (90) days from the date of written new invention notification to which such UW IP or UW’s rights in Joint IP relate. If the Sponsor exercises its option within the prescribed time period, the parties agree to enter into good faith negotiations of an agreement on mutually satisfactory terms. The terms of the license agreement will be commercially reasonable taking into consideration Sponsor’s contributions under this Agreement and depend on the nature of the inventions, discoveries, applications and patents. The UW will retain the right to practice the subject matter of the license for

internal educational and research purposes and in the case where Sponsor elects to exercise its option for a license contemplated above as a non-exclusive license, except as otherwise agreed in the applicable license agreement, the UW will retain the right to non-exclusively license such IP for commercial purposes to third parties.

- ii. If such license agreement between UW and the Sponsor is not executed in final form within ninety (90) days of written notice to UW of Sponsor's exercise of the above option, UW shall be free to commence negotiations with any third party to license the same intellectual property or any portion thereof without further obligation to the Sponsor.

12. USE OF NAMES

The Sponsor will not include the name of UW in any advertisement, sales promotion or other publicity matter without the prior written approval of the Vice President for Research of UW and the principal investigator.

13. NOTICES

All notices or other communications given hereunder shall be in writing, shall be signed by an officer of the Party sending such notice or other communication, and shall be delivered by hand, by overnight courier, with all delivery charges prepaid and addressed to the Parties as follows:

If to UW:

COMPASS, Dept. 3355
University of Wyoming
1000 E. University Avenue
Laramie, WY 82071
Attention: research@uwyo.edu

With a copy to:

Office of General Counsel, Dept. 3434
University of Wyoming
1000 E. University Ave.
Laramie, WY 82071
Attention:

If to Sponsor:

Mary Cernicek, BCC Administrator
200 S Willow Street
Jackson, Wyoming 83001

Tax ID Number: 83-6000127

14. TERMINATION

This Agreement may be terminated by either of the parties hereto upon written notice delivered to the other party at least ninety (90) days prior to the intended date of termination. Termination shall not affect the rights or nullify obligations of either party that have accrued prior to termination. Upon termination, Sponsor shall pay UW all reasonable expenses incurred or committed (including direct and indirect costs or those incurred as a result of the termination) expended up to the effective date of termination.

15. GENERAL

- a. **Waivers.** Neither Party will be deemed to have waived any of its rights under this Agreement until it has signed a written waiver of those rights. Without limiting the preceding, no failure or delay by either Party in exercising any rights, powers or remedies under this Agreement will operate as a waiver of any such right, power or remedy, and no waiver will constitute a waiver of any other provision, breach, right or remedy, nor will any waiver constitute a continuing waiver or be effective except for the specific instance and for the specific purpose given.
- b. **Amendments.** If either Party wishes to modify this Agreement, the Parties will confer in good faith to determine the desirability of such modification. No modification will be effective until a written amendment is signed by both Parties.

- c. **Export Control Laws.** Sponsor shall be solely responsible for obtaining all licenses, permits, or authorizations as required by the United States government and any other government for any such export or re-export. Sponsor acknowledges that if the Licensed Products are to be exported, they may be subject to the U.S. Commerce Department or State Department Export Regulations and the transfer of certain technical data and commodities may require a license from the cognizant agency of the United States Government and/or written assurances by Sponsor that Sponsor shall not export data or commodities to certain foreign countries without prior approval of such agency. Sponsor accepts full responsibility for and agrees to fully comply with such regulations, including obtaining export licenses and re-export permission, and agrees to defend and hold UW harmless from all claims, damages, fines, or charges that may arise due to Sponsor's failure to so comply.
- d. **Severability.** The terms and conditions of this Agreement are severable. If any term or condition of this Agreement is rendered invalid or unenforceable by any law or regulation, or declared null and void by any court of competent jurisdiction, that part will be reformed, if possible, to conform to law, and if reformation is not possible, that part will be deleted in such jurisdiction only and the remainder of the terms and conditions of this Agreement as well as the invalid or unenforceable term or condition in all jurisdictions where valid and enforceable will remain in full force and effect, unless enforcement of this Agreement without the invalid or unenforceable term or condition would be grossly inequitable under the circumstances or would frustrate the primary purpose of this Agreement.
- e. **Dispute Resolution.** The Parties agree to first attempt to settle amicably any controversy or claim arising out of or relating to this Agreement by providing copies of documents reasonably requested to enable a Party to evaluate its position.
- f. **Independent Contractor; No Agency.** Neither Party will be deemed to be the employee, representative, agent, joint venturer or partner of the other Party for any purpose. Neither Party has the authority to obligate or bind the other, or to incur any liability on behalf of the other, nor to direct the employees of the other.
- g. **Interpretation.** Both Parties have had the opportunity to have this Agreement reviewed by their attorneys. Therefore, no rule of construction or interpretation that favors or disfavors either Party will apply to the interpretation of this Agreement. Instead, this Agreement will be interpreted according to the fair meaning of its terms. The captions or headings of this Agreement are for convenience of reference only. They will not limit or otherwise affect the meaning or interpretation of any provision of this Agreement. The words "includes" and "including" are not limited in any way and mean "includes or including without limitation." The word "person" includes individuals, corporations, partnerships, limited liability companies, co-operatives, associations and other natural and legal persons. The term "and/or" means each and all of the persons, words, provisions or items connected by that term; i.e., it has a joint and several meaning. The word "will" is a synonym for the word "shall". All attachments to this Agreement are a part of and are incorporated in this Agreement.
- h. **Counterparts; Facsimile Delivery.** This Agreement may be executed in one or more counterparts, each of which will be deemed an original and all of which together will constitute one and the same Agreement.
- i. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof. All amendments and/or changes shall be by written instrument executed by the parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the date set forth herein by their duly authorized representatives.

The University of Wyoming	Sponsor
Name: Farrell Rapp	Name:
Title: Senior Director, COMPASS	Title:
Date:	Date:

TETON COUNTY BOARD OF COUNTY COMMISSIONERS

Mark Newcomb, Chairman

Date

ATTEST: (SEAL)

Maureen Murphy, Teton County Clerk

Date

Teton County Immigration Enforcement Assessment

Scope of Work

Purpose and scope

The University of Wyoming, through the Wyoming Survey & Analysis Center (WYSAC), will conduct an independent assessment of the Teton County Sheriff's Office (TCSO) immigration enforcement practices and develop recommendations for future practices and community relationships. The assessment will establish a shared factual baseline through legal and policy review, administrative data analysis, structured review of body-worn camera (BWC) footage, and interviews with affected residents and organizational stakeholders.

The assessment will examine relevant practices and changes since March 2025. Administrative data analysis will cover March 2025 through the most current period available for the study. WYSAC will determine the appropriate methods based on available records, footage, and participant recruitment and will document limitations affecting the findings.

Task 1 Project initiation and coordination

Upon contract execution, WYSAC will meet with Teton County and TCSO to confirm research questions, establish a detailed work plan and milestones, identify points of contact, and coordinate access to records, personnel, and BWC footage. WYSAC will establish staff responsibilities, communication procedures, and appropriate arrangements for secure data access or transfer.

WYSAC will maintain regular communication with the County about progress, upcoming activities, information needs, and issues affecting the schedule or deliverables. The Principal Investigator will coordinate the assessment components and address data-access barriers, recruitment challenges, and other implementation issues.

Work products will include a project work plan, data and document requests, and agreed communication and access procedures.

Task 2 Legal and policy assessment

WYSAC will review applicable federal and Wyoming law and relevant local authorities governing TCSO cooperation with federal immigration authorities. The review will distinguish actions that are legally required, permitted, prohibited, or subject to local discretion, including immigration-related notifications, requests, detainers, custody, and transfers.

WYSAC will obtain and review relevant TCSO policies, procedures, agreements, memoranda, training materials, and other documentation. Interviews with appropriate TCSO personnel and other knowledgeable individuals will clarify implementation and operational procedures. The assessment will identify relevant changes since March 2025, examine the relationship between written policy, documented practice, and legal authority, and identify opportunities for policy or procedural clarification supported by the findings.

Legal and policy findings will be incorporated into the assessment report and will inform interpretation of administrative data, BWC observations, and recommendations.

Task 3 Administrative data assessment

WYSAC will work with TCSO to inventory systems and records containing booking, charging, Immigration and Customs Enforcement (ICE) notification and detainer, and transfer information. The inventory will document available variables, record structures, dates, identifiers, demographic and case characteristics, historical coverage, and changes in systems or recording practices.

Following acquisition, WYSAC will assess missing and duplicate records, coding consistency, date completeness and sequencing, identifier quality, and the feasibility of linking individuals, bookings, charges, and ICE-related events. WYSAC will finalize the quantitative analysis plan in consultation with the County based on data quality and analytic feasibility.

At minimum, WYSAC will develop a descriptive profile of available booking, charge, ICE notification and detainer, and transfer records. Where supported by sufficiently complete and consistent data, WYSAC will also:

Report counts of unique individuals and relevant events and describe changes in their frequency and timing over the study period.

Examine progression from booking through ICE notification or request, detainer, and transfer, including the proportion progressing between stages and time between key events.

Examine differences in ICE-related events and transfer outcomes by charge type or severity, available demographic characteristics, and other relevant booking or case characteristics.

Work products will include documentation of data availability and limitations and quantitative findings, tables, and figures incorporated into the assessment report. Analyses will be limited to measures supported by the available data.

Task 4 Body worn camera review

WYSAC will work with TCSO to identify eligible recordings and determine whether all relevant footage can be reviewed within the project scope. If the volume is substantially larger, WYSAC will select a sample designed to represent relevant case and encounter characteristics. The selection approach will consider the organization of footage and its linkage to administrative records.

WYSAC will develop a standardized coding protocol informed by the research questions, legal and policy analysis, and TCSO policies and training materials. Depending on available footage, measures will address the circumstances of initial contact; officer actions and discretion; observable tone, demeanor, and behavior; statements about national origin, race or ethnicity, language, accent, or related characteristics; and observable use of such information from law enforcement systems.

Justin Piccorelli will conduct initial on-site review, train WYSAC reviewers, and provide consultation throughout review and analysis. Collaborative initial review and inter-rater reliability testing will assess consistency, with discrepancies reviewed and definitions refined as needed. Coding will distinguish observable information from interpretation and will not require reviewers to infer officer intent or motivation.

All footage review will occur on-site at the location designated by TCSO under applicable access, security, and confidentiality requirements. Where linkage and data quality permit, WYSAC will examine associations between coded encounter characteristics and subsequent booking, ICE-related, and transfer outcomes. Comparisons across encounter types will account for the underlying volume of relevant encounters when supported by available data.

Work products will include the coding protocol, documentation of selection and review methods, and BWC findings incorporated into the assessment report.

Task 5 Community interviews and qualitative analysis

WYSAC will conduct semi-structured key informant interviews with TCSO personnel and stakeholders with relevant professional or community knowledge. Potential participants include representatives of schools, healthcare and social service organizations, legal and victim services, nonprofits, businesses, faith communities, and public safety agencies. Stakeholder identification will occur through consultation with the County and project stakeholder mapping.

WYSAC will use purposive and snowball recruitment to seek approximately 15 to 20 affected residents, including immigrant and Hispanic/Latino residents, members of mixed-status households, and other residents with relevant experiences or perspectives. Partner organizations will distribute study information through their networks so interested residents

can contact the research team directly. Additional outreach will be used if initial recruitment is insufficient.

Individual resident interviews will be the primary method for obtaining sensitive personal experiences. Interviews will be offered in English or Spanish, in person or remotely, according to participant preference and privacy and accessibility considerations. A qualified bilingual

interviewer will conduct Spanish-language interviews after project-specific training. Not all interviews will require a Spanish-speaking interviewer.

Interviews will address experiences and changes since March 2025 involving law enforcement, community trust and public safety, willingness to report crime or seek assistance, access to healthcare and other services, and effects on families, businesses, and community organizations.

With participant consent, interviews will be recorded and transcribed. Detailed notes will be prepared when recording is declined or inappropriate. WYSAC will apply a structured coding framework to identify recurring themes, differences across participant groups, and areas of agreement and disagreement. Qualitative findings and methods will be incorporated into the assessment report.

Task 6 Findings and recommendations

WYSAC will integrate findings from the legal and policy review, administrative data analysis, BWC review, and interviews. The synthesis will identify convergence and differences across sources, assess the strength of supporting evidence, and document limitations or unresolved questions. Reported stakeholder experiences will be distinguished from findings established through administrative records or observed encounters.

WYSAC will conduct a targeted review of relevant research, professional guidance, and policies and practices in Wyoming and other U.S. jurisdictions. Recommendations will connect to assessment findings and consider legal requirements, operational feasibility, public safety, resource needs, and Teton County's community relationships. The report will distinguish legally required actions from discretionary policy or operational options and identify implementation requirements and relevant tradeoffs.

Depending on the findings, recommendations may address policy clarification, documentation and data collection, training, transparency and communication, community engagement, and barriers to reporting crime or seeking assistance. Where precise staffing or cost estimates are not supported, the report will identify matters requiring further planning.

Deliverables and review

WYSAC will provide the following principal deliverables to Teton County:

- A project work plan and coordinated data and document requests following project initiation.
- A draft assessment report presenting methods, findings from all four assessment components, data and research limitations, and proposed recommendations. Supporting methodological documentation will include the BWC review approach and coding protocol.
- A final assessment report incorporating revisions supported by the evidence following County review.
- A presentation of final findings and recommendations to Teton County.

The County will have an opportunity to identify factual errors, clarify local terminology or processes, and provide relevant information missing from the draft. WYSAC will consider this information while retaining responsibility for methodological decisions, analyses, findings, and recommendations.

Schedule and dependencies

Work will begin upon contract execution, with completion targeted for January 2027. The legal and policy, administrative data, BWC, and qualitative components will proceed concurrently where feasible. The proposal anticipates data collection and analysis through fall 2026, preparation of the draft report in December 2026, and delivery of the final report and presentation in January 2027.

The detailed work plan will reflect the actual contract start date and the timing of access to records, footage, personnel, and participants. Completion depends on timely access and County review of the draft. WYSAC will communicate barriers promptly and coordinate any necessary adjustments with the County.

Project responsibilities

Laurel Wimbish, Manager, Center for Justice Research, will serve as Principal Investigator and oversee study design, project management, client communication, budget and schedule, integration of findings, quality assurance, and final deliverables. Brooke Benson will lead implementation of the qualitative component under the Principal Investigator's direction. Jerry Fowler will provide legal and policy expertise. Justin Piccorelli will lead BWC methodology, initial review, reviewer training, and ongoing consultation. Additional qualified WYSAC personnel will support analysis and report preparation as needed.

Teton County and TCSO will support implementation by coordinating access to relevant policies, records, data, personnel, and on-site BWC review facilities; clarifying local operations and data definitions; assisting stakeholder identification; and providing factual review of the draft report.

Participant protections and quality assurance

WYSAC will submit human-participant research to the University of Wyoming Institutional Review Board for the appropriate review before data collection begins. Procedures will address informed consent, voluntary participation, confidentiality, secure storage, and minimization of sensitive identifying information. Participants may decline any question or end an interview and will not be required to establish or document immigration status. Resident incentives will be provided at an amount reconciled with the approved project budget and human-subjects procedures.

Project personnel will comply with applicable security and confidentiality requirements. If access to protected criminal justice information requires additional Criminal Justice Information Services training, WYSAC will coordinate with TCSO's Terminal Agency Coordinator before access is provided.

Quantitative calculations, qualitative coding, BWC coding consistency, and legal findings will undergo review appropriate to each component. Relevant project experts and senior WYSAC staff will review draft deliverables, and the Principal Investigator will approve products submitted to the County.

WYOMING SURVEY & ANALYSIS CENTER • UWYO.EDU/WYSAC

UNIVERSITY OF WYOMING | 5

Attachment B

Budget Category	Total
Personnel + Fringe	\$44,049.25
Travel	\$12,760.00
Participant Incentives	\$500.00
Project Supplies/BTI Credits	\$1,000.00
Total Direct Costs	\$58,309.25
Indirect Costs (20%)	\$11,661.85
TOTAL PROJECT COST	\$69,971.10
PROPOSED PROJECT PRICE	\$69,971