

# WARREN COUNTY BOARD OF SUPERVISORS

301 North Buxton, Suite 203

Aaron DeKock, District 2 – Chair  
Crystal McIntyre, District 5 – Vice-Chair  
Brian Arnold, District 1 Representative  
Travis DeWitt, District 3 Representative  
Stephanie Erickson, District 4 Representative

690-9101  
690-9103  
690-9109  
690-9102  
690-9118

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## ***TENTATIVE AGENDA REGULAR MEETING***

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**Tuesday, December 16<sup>th</sup>, 2025  
6:00 PM  
BOARD ROOM**

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The Warren County Board of Supervisors meets the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of each month. Copies of the tentative agenda are available from the Board of Supervisors Office at the Warren County Administration Building on the Monday morning preceding the Board meeting. Persons who desire to have a matter considered by the Board, must contact the Board of Supervisors Office prior to **NOON on the WEDNESDAY** preceding the meeting. A summary of the matter to be considered must accompany all requests for time on the agenda. Any requested time without summary information by 2:00 P.M. on the Wednesday prior to the scheduled meeting will be removed from the agenda.

The Public as well as the Supervisors are welcome to join the meeting via Zoom. Additionally, meetings are simulcast on the Warren County website, [www.warrencountya.gov](http://www.warrencountya.gov), and are recorded.

<https://us02web.zoom.us/j/88497752892?pwd=ubNKKbbRhFz8MJTAtBEASfOMnF4mXv.1>

Warren County is pleased to provide accommodations to persons with disabilities and encourages participation in the County government. To better serve you, please notify us in advance at 515-961-1001, should special accommodations be required.

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*The following agenda items will be considered, times being approximate:*

### **CONVENE**

Pledge of Allegiance  
Agenda Deletions

**6:00 PM 1** **CONSENT AGENDA** (All items listed under the consent agenda will be enacted by one motion.)

A) Minutes to approve:

- a. December 2, 2025 – Board Meeting
- b. December 2, 2025 – Work Session
- c. December 9, 2025 – Special Meeting – Closed
- d. December 9, 2025 – Work Session

B) Approve payroll removal: Aubrey Snuggs, Detention Officer, Sheriff's Office, effective 12/15/2025.

C) Approve payroll removal: Lindsey Baughman, Zoning Director, effective 12/31/2025.

D) Approve Department Transfer: Theresa Visser, Administrative Assistant, Health Services, effective 12/22/2025.

E) Approve 6-month increase: Abigail Sleeth, Motor Vehicle Specialist, Treasurer's Office, effective 12/08/2025.

F) Approve wage increase: Stacey Harris Molina, CVSO, Veterans Affairs, effective 01/01/2026.

G) Approve updated 2026 Warren County Wellness Points List.

H) Approve Zoning Director and Zoning Administrator Job Descriptions.

I) Approve job reclassification: Becky Schultz, Zoning Director, effective 12/16/2025.

J) Approve Class C Retail Alcohol License Renewal for County Line Tap at

10894 County Line Road, Des Moines.

K) Pursuant to Iowa Code 445.62, approve abatement of taxes on mobile home VIN# 1321M in the amount of \$77.00 plus all accrued interest.

L) Pursuant to Iowa Code 427.1, approve abatement of property taxes plus all accrued interest on the following parcels:

49236011000	City of Indianola	\$32.00
49038081000	City of Indianola	\$36.00
49038084000	City of Indianola	\$ 7.00
48607051000	City of Indianola	\$ 6.00
49712021000	City of Indianola	\$22.00
49038083000	City of Indianola	\$ 3.00

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| 6:00 | PM | 2  | Third reading/hearing to repeal and replace chapters 40, 41, 42, 43 and 46 of the Warren County Zoning Ordinances.  |
| 6:01 | PM | 3  | Claims  |
| 6:05 | PM | 4  | Consider approval of the County Attorney and Treasurer's Offices' requests for the following staffing needs, with possible action: <ul style="list-style-type: none"><li>• Hire a Driver's License Specialist.</li><li>• Hire an Assistant Director of Victim Services.</li><li>• Update a Legal Assistant from part time to full time.</li></ul> |
| 6:07 | PM | 5  | Consider Third Amended and Restated Agreement for the Des Moines Metropolitan Wastewater Reclamation Authority, with possible action.   |
| 6:09 | PM | 6  | Consider vehicle title transfer request of a 2020 Ford F150 from the Warren County Sheriff's Office to the Maintenance Department, with possible action.  |
| 6:11 | PM | 7  | Consider expansion of the Intensive Residential Service Home (IRSH) authorizing Elevate CCBHC to utilize the fifth bedroom in the Indianola IRSH home, with possible action.  |
| 6:13 | PM | 8  | Consider Warren County Secondary Roads 2026 fuel quotes, with possible action.  |
| 6:15 | PM | 9  | Consider approval to pay for the following projects from fund 0008, with possible action: <ul style="list-style-type: none"><li>• Administration Building Tuck Pointing</li><li>• Camera installation at the County Yard and Conservation</li></ul>   |
| 6:16 | PM | 10 | Consider Warren County Signage Policy, with possible action.  |
| 6:17 | PM | 11 | Receive and file reports: <ul style="list-style-type: none"><li>A. General Assistance</li><li>B. Humane Society</li><li>C. Recorder</li></ul>   |
| 6:19 | PM | 12 | Supervisor's Report   |
| 6:20 | PM | 13 | Public Input (Comments will be limited to 3 minutes per individual. The Board will not take any action on the comments due to the requirements of the Open Meetings Law but may do so in the future. No public input will be allowed for any of today's agenda items.)  |

**6:25 PM 14** Next Meeting Date – January 6, 2026

**ADJOURN**