

# WARREN COUNTY BOARD OF SUPERVISORS

301 North Buxton, Suite 202  
Indianola, IA 50125

Aaron DeKock, Chair  
Doug Shull, Vice Chair  
Crystal McIntyre, Member

961-1028  
961-1030  
961-1029

[www.warrencountya.org](http://www.warrencountya.org)

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## ***TENTATIVE AGENDA REGULAR MEETING***

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**Tuesday, November 17, 2020**

**6:00 PM**

**Boardroom**

*Open to Public via East Entrance*

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The Warren County Board of Supervisors meets the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of each month. Copies of the tentative agenda are available from the Board of Supervisors Office at the Warren County Administration Building on the Friday afternoon preceding the Board meeting. Persons who desire to have a matter considered by the Board, must contact the Board of Supervisors Office prior to **NOON on the WEDNESDAY** preceding the meeting. A summary of the matter to be considered must accompany all requests for time on the agenda. Any requested time without summary information by 2:00 P.M. on the Wednesday prior to the scheduled meeting will be removed from the agenda.

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Iowa Code Section 21.4 requires that each Board of Supervisors meeting be held at a place reasonably accessible to the public and at a time reasonably convenient to the public, unless for good cause such a place or time is impossible or impracticable. Given the Governor's prohibition on gatherings of ten or more persons during the COVID 19 outbreak and further given Section 9 of the Governor's March 19, 2020 proclamation suspending the regulatory provisions of Iowa Code §§ 21.8, 26.12, or any other statute imposing a requirement to hold a public meeting or hearing, the Board of Supervisors has determined that a meeting at a physical place is impossible or impracticable and all Board of Supervisors meetings for the time being will be conducted electronically with the public allowed to attend per the instructions on this agenda. Meeting minutes will continue to be provided per the County's normal course of business. Supervisors may be participating by Zoom meeting due to COVID-19. Meetings are simulcast on the Warren County website, [www.warrencountya.org](http://www.warrencountya.org), and are recorded.

The public may participate by using the information below:

Warren County is inviting you to a scheduled Zoom meeting.

Topic: 11-17-20 BOS Meeting

Time: Nov 17, 2020 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82644967458>

Meeting ID: 826 4496 7458

One tap mobile

+13017158592,,82644967458# US (Washington D.C)

+13126266799,,82644967458# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 826 4496 7458

Find your local number: <https://us02web.zoom.us/u/krt2s2fu9>

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Warren County is pleased to provide accommodations to persons with disabilities and encourages participation in the County government. To better serve you, please notify us in advance at 515-961-1001, should special accommodations be required.

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*The following agenda items will be considered, times being approximate:*

**CONVENE**

Pledge of Allegiance

Agenda Deletions

- |             |           |          |  |
|-------------|-----------|----------|--|
| <b>6:00</b> | <b>PM</b> | <b>1</b> | CONSENT AGENDA (All items listed under the consent agenda will be enacted by one motion.) <ul style="list-style-type: none"><li>A) Claims</li><li>B) Minutes to approve: Special Mtg. 10-30-20, Regular Mtg. 11-04-20.</li><li>C) Approve removal from Payroll, Kerry Feldmann, Legal Assistant, Attorney's Office, effective 11-06-20.</li><li>D) Approve removal from payroll, Stephen Wallace, IT Specialist, Information Technology's Office, effective 10-09-20.</li><li>E) Approve step increase for Brian Lester, EO Weed/Brush, Secondary Roads, effective 11-25-20.</li><li>F) Approve step increase for Richard Boatwright, MG II, Secondary Roads, effective 11-01-20.</li><li>G) Approve six (6) month wage increase for Michael Hagen, B/C Foreman, Secondary Roads, effective 12-01-20.</li><li>H) Approve six (6) month wage increase for Kamron Glover, RMT I, Secondary Roads, effective 12-01-20.</li><li>I) Approve six (6) month wage increase for Jacob Gardner, RMT I, Secondary Roads, effective 11-19-20.</li><li>J) Approve six (6) month wage increase for Bradley Egenberger, RMT I, Secondary Roads, effective 11-19-20.</li><li>K) Approve six (6) month wage increase for Matthew Drish, EO II, Secondary Roads, effective 12-02-20.</li><li>L) Approve hire Deborah Taylor, Clerk, Recorder's Office, effective 11-16-20.</li><li>M) Approve job transfer for Melanie McCombs to Legal Assistant, Attorney's Office, effective 11-30-20.</li><li>N) Approve job transfer for Jean Crookes to Legal Assistant, Attorney's Office, effective 11-30-20.</li><li>O) Set public hearing for 12-15-20 at 6:25 pm for a hearing on the proposed plans, Specs, form of contract, and estimated total cost of Warren County Justice Center Food Service Equipment.</li><li>P) Approve six (6) month wage increase for Dawn Jackson, Meal Site Cook, Nutrition, effective 11-12-20.</li></ul> |
| <b>6:05</b> | <b>PM</b> | <b>2</b> | Consider Change Order on 911 Communication Project for Motorola with possible action.  |
| <b>6:10</b> | <b>PM</b> | <b>3</b> | Public hearing for Warren County Ordinance Chapter 9, Registration and Operation of All-Terrain Vehicles (ATVs) Utility Task Vehicles and Off-Road Vehicles (UTVs) with possible action.   |
| <b>6:20</b> | <b>PM</b> | <b>4</b> | Public Hearing for Warren County Ordinance Chapter 6, Illegal Dumping on Publicly Owned Property with possible action.   |
| <b>6:25</b> | <b>PM</b> | <b>5</b> | Approve Temporary Easements for Project No. TAP-U-CO91(131)--81-91 with possible action.   |
| <b>6:30</b> | <b>PM</b> | <b>6</b> | Approve speed limit for 90 <sup>th</sup> Ave. between 90 <sup>th</sup> Lane and State Highway 92 with possible action.   |
| <b>6:35</b> | <b>PM</b> | <b>7</b> | Budget Reports   |

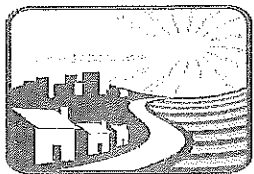
**6:40 PM 8** Receive and file reports:  
A) Recorder  
B) Humane Society  
C) Veterans Affairs  
D) General Assistance

**6:45 PM 9** Supervisor's Report

**6:50 PM 10** Public Input  
(Comments will be limited to 3 minutes per individual. The Board will not take any action on the comments due to the requirements of the Open Meetings Law but may do so in the future. No public input will be allowed for any of today's agenda items.)

**6:55 PM 11** Next Meeting Date – December 1<sup>st</sup>, 2021 9:30 a.m.

**7:00 PM 12** ADJOURN



# Warren County Employee Worksheet

	New Hire
	Wage Change/Transfer
x	Payroll Removal

Last Name Kerry  
First Name Feldmann  
Requestor Doug Eichholz

Date 11/6/2020  
Position/Title Legal Assistant  
Department Warren County Attorney's Office

## NEW HIRE

Start Date \_\_\_\_\_  
Grade \_\_\_\_\_  
Step \_\_\_\_\_  
Starting Wage \_\_\_\_\_

	Check One	Check One
Hourly	<input type="checkbox"/>	Non-Exempt <input type="checkbox"/>
Salary	<input type="checkbox"/>	Exempt <input type="checkbox"/>

### Employment Status

<input type="checkbox"/>	Regular Full-time	
<input type="checkbox"/>	Regular Part-time	(Hours per week _____)
<input type="checkbox"/>	Part-time	
<input type="checkbox"/>	Seasonal/Temporary	(6 months or less)

Eligible for Vacation and Sick accrual Yes  
Eligible for Insurance benefits Yes  
Eligible for IPERS benefits Yes

GL Wage Account Number \_\_\_\_\_

## WAGE CHANGE/TRANSFER

Start Date of Change \_\_\_\_\_  
New Grade \_\_\_\_\_ Current Grade \_\_\_\_\_  
New Step \_\_\_\_\_ Current Step \_\_\_\_\_  
New pay rate \_\_\_\_\_ Current pay rate \_\_\_\_\_  
Reason for Change \_\_\_\_\_

	Check One	Check One
Hourly	<input type="checkbox"/>	Non-Exempt <input type="checkbox"/>
Salary	<input type="checkbox"/>	Exempt <input type="checkbox"/>

### Employment Status

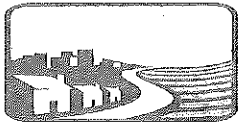
<input type="checkbox"/>	Regular Full-time	
<input type="checkbox"/>	Regular Part-time	(Hours per week _____)
<input type="checkbox"/>	Part-time	
<input type="checkbox"/>	Seasonal/Temporary	(6 months or less)

GL Wage Account Number \_\_\_\_\_

## PAYROLL REMOVAL

Last Day of Employment 11/6/2020  
Eligible for accrued leave payout per Personnel Policy Yes No  
Reason for Termination/Resignation Going to work for Madison County Attorney  
Financial Impact none





## Warren County Employee Worksheet

	New Hire
	Wage Change/Transfer
X	Payroll Removal

Last Name Wallace Date October 9th, 2020  
First Name Stephen Position/Title IT Specialist  
Email Address: stephenw@warrencountyia.org  
Requestor Matt Ver Steeg Department IT

### NEW HIRE

Start Date \_\_\_\_\_  
Grade \_\_\_\_\_  
Step \_\_\_\_\_  
Starting Wage \_\_\_\_\_

Hourly ☐ Check One  
Salary ☐ Non-Exempt ☐ Check One  
Exempt ☐

#### Employment Status

<input type="checkbox"/>	Regular Full-time	
<input type="checkbox"/>	Regular Part-time	(Hours per week _____)
<input type="checkbox"/>	Part-time	
<input type="checkbox"/>	Seasonal/Temporary	(6 months or less)

Eligible for Vacation and Sick accrual Yes No  
Eligible for Insurance benefits Yes No  
Eligible for IPERS benefits Yes No

GL Wage Account Number \_\_\_\_\_

### WAGE CHANGE/TRANSFER

Start Date of Change \_\_\_\_\_

New Grade \_\_\_\_\_ Current Grade \_\_\_\_\_  
New Step \_\_\_\_\_ Current Step \_\_\_\_\_  
New pay rate \_\_\_\_\_ Current pay rate \_\_\_\_\_

Reason for Change \_\_\_\_\_

Hourly ☐ Check One  
Salary ☐ Non-Exempt ☐ Check One  
Exempt ☐

GL Wage Account Number \_\_\_\_\_

### PAYROLL REMOVAL

Last Day of Employment 9-Oct-20

Eligible for accrued leave payout per Personnel Policy Yes No

Reason for Termination/Resignation Found other employment - better pay rate

Financial Impact Reduced payroll spend on IT



E

RESOLUTION 20-

SALARY ADJUSTMENT

Motion by \_\_\_\_\_, second by \_\_\_\_\_,

WHEREAS, as per the union contract, employees appointed on or after July 1, 1995, shall be eligible for step increases in pay on their anniversary date each year, based on their job performance, it is the recommendation of the County Engineer that the following employees be granted a step increase:

Brian Lester, effective November 25, 2020 (anniversary date November 25, 2019)

from: EO Weed/Brush                      Grade 9, Step 2                      \$22.09/hour

to:     EO Weed/Brush                      Grade 9, Step 3                      \$22.93/hour

ACCEPTED AND APPROVED this 17<sup>th</sup> day of November, 2020

\_\_\_\_\_  
Aye    Nay    Aaron DeKock, Chair

\_\_\_\_\_  
Aye    Nay    Doug Shull, Vice-Chair

\_\_\_\_\_  
Aye    Nay    Crystal McIntyre, Member

ATTEST: \_\_\_\_\_  
Traci VanderLinden, Warren County Auditor





F

RESOLUTION 20-

SALARY ADJUSTMENT

Motion by \_\_\_\_\_, second by \_\_\_\_\_,

WHEREAS, as per the union contract, employees appointed on or after July 1, 1995, shall be eligible for step increases in pay on their anniversary date each year, based on their job performance, it is the recommendation of the County Engineer that the following employees be granted a step increase:

Richard Boatwright, retroactive to November 1, 2020 (anniversary date November 1, 2017)

from: MG II	Grade 9, Step 3	\$22.93/hour
to: MG II	Grade 9, Step 4	\$23.92/hour

ACCEPTED AND APPROVED this 17<sup>th</sup> day of November, 2020

_____ Aye	_____ Nay	_____ Aaron DeKock, Chair
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_____ Aye	_____ Nay	_____ Doug Shull, Vice-Chair
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_____ Aye	_____ Nay	_____ Crystal McIntyre, Member
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ATTEST: \_\_\_\_\_  
Traci VanderLinden, Warren County Auditor



## SIX MONTH PAY INCREASE

WHEREAS, according to the Union contract involving employees in the Secondary Road Department, at six months in a new position the employee will be evaluated to be considered full time in that position; and,

Michael Hagen, effective December 1, 2020 (anniversary date October 23, 2017)

ACCEPTED AND APPROVED this 17<sup>th</sup> day of November, 2020

Aye Nay Crystal McIntyre, Member

ATTEST: Traci VanderLinden, Warren County Auditor



H

RESOLUTION 20- SIX MONTH PAY INCREASE

Motion by \_\_\_\_\_, second by \_\_\_\_\_,

WHEREAS, according to the Union contract involving new employees in the Secondary Road Department, at six months the new employee will be evaluated to be considered for regular full-time employment; and,

WHEREAS, the following employee completed his six-month probationary period on December 1, 2020, based on his job performance, it is the recommendation of the County Engineer that he be classified from probationary employment to regular full-time employment in the Secondary Road Department and granted a step increase:

Kamron Glover, effective December 1, 2020 (anniversary date June 1, 2020)  
from: RMT I                      Grade 7, Step 1                      \$18.78/hour  
to:    RMT I                      Grade 7, Step 2                      \$19.51/hour

ACCEPTED AND APPROVED this 17<sup>th</sup> day of November, 2020

\_\_\_\_\_  
Aye    Nay    Aaron DeKock, Chair

\_\_\_\_\_  
Aye    Nay    Doug Shull, Vice-Chair

\_\_\_\_\_  
Aye    Nay    Crystal McIntyre, Member

ATTEST: \_\_\_\_\_  
Traci VanderLinden, Warren County Auditor



1

RESOLUTION 20- SIX MONTH PAY INCREASE

Motion by \_\_\_\_\_, second by \_\_\_\_\_,

WHEREAS, according to the Union contract involving new employees in the Secondary Road Department, at six months the new employee will be evaluated to be considered for regular full-time employment; and,

WHEREAS, the following employee completed his six-month probationary period on November 19, 2020, based on his job performance, it is the recommendation of the County Engineer that he be classified from probationary employment to regular full-time employment in the Secondary Road Department and granted a step increase:

Jacob Gardner, effective November 19, 2020 (anniversary date May 19, 2020)

from: RMT I	Grade 7, Step 1	\$18.78/hour
to: RMT I	Grade 7, Step 2	\$19.51/hour

ACCEPTED AND APPROVED this 17<sup>th</sup> day of November, 2020

_____	_____	_____
Aye	Nay	Aaron DeKock, Chair

_____	_____	_____
Aye	Nay	Doug Shull, Vice-Chair

_____	_____	_____
Aye	Nay	Crystal McIntyre, Member

ATTEST: \_\_\_\_\_  
Traci VanderLinden, Warren County Auditor





## SIX MONTH PAY INCREASE

WHEREAS, according to the Union contract involving new employees in the Secondary Road Department, at six months the new employee will be evaluated to be considered for regular full-time employment; and,

WHEREAS, the following employee completed his six-month probationary period on November 19, 2020, based on his job performance, it is the recommendation of the County Engineer that he be classified from probationary employment to regular full-time employment in the Secondary Road Department and granted a step increase:

from: RMT I	Grade 7, Step 1	\$18.78/hour
to: RMT I	Grade 7, Step 2	\$19.51/hour

Aye    Nay    Aaron DeKock, Chair

Aye	Nay	Doug Shull, Vice-Chair
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Aye    Nay    Crystal McIntyre, Member

ATTEST:  
Traci VanderLinden, Warren County Auditor



K

RESOLUTION 20- SIX MONTH PAY INCREASE

Motion by \_\_\_\_\_, second by \_\_\_\_\_,

WHEREAS, according to the Union contract involving employees in the Secondary Road Department, at six months in a new position the employee will be evaluated to be considered full time in that position; and,

WHEREAS, the following employee completed his six-month probationary period on December 2, 2020, based on his job performance, it is the recommendation of the County Engineer that he be classified from probationary employment to regular full-time employment in the Secondary Road Department and granted a step increase:

Matthew Drish, effective December 2, 2020 (anniversary date September 3, 2019)

from: EO II	Grade 9, Step 2	\$22.09/hour
to: EO II	Grade 9, Step 3	\$22.93/hour

ACCEPTED AND APPROVED this 17<sup>th</sup> day of November, 2020

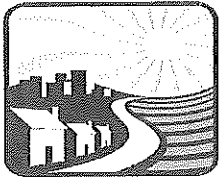
_____ Aye	_____ Nay	_____ Aaron DeKock, Chair
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_____ Aye	_____ Nay	_____ Doug Shull, Vice-Chair
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_____ Aye	_____ Nay	_____ Crystal McIntyre, Member
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ATTEST: \_\_\_\_\_  
Traci VanderLinden, Warren County Auditor





# Warren County Employee Worksheet

<input checked="" type="checkbox"/>	New Hire
<input type="checkbox"/>	Wage Change/Transfer
<input type="checkbox"/>	Payroll Removal

Last Name Taylor  
First Name Deborah  
Requestor Polly Glascock

Date 11/4/2020  
Position/Title \_\_\_\_\_  
Department Recorder

## NEW HIRE

Start Date 11/16/2020  
Grade \_\_\_\_\_  
Step \_\_\_\_\_  
Starting Wage \$ 16.00

	Check One		Check One
Hourly	<input checked="" type="checkbox"/>	Non-Exempt	<input type="checkbox"/>
Salary	<input type="checkbox"/>	Exempt	<input type="checkbox"/>

### Employment Status

<input checked="" type="checkbox"/>	Regular Full-time	
<input type="checkbox"/>	Regular Part-time	(Hours per week _____)
<input type="checkbox"/>	Part-time	
<input type="checkbox"/>	Seasonal/Temporary	(6 months or less)

Eligible for Vacation and Sick accrual Yes  
Eligible for Insurance benefits Yes  
Eligible for IPERS benefits Yes  
GL Wage Account Number \_\_\_\_\_

## WAGE CHANGE/TRANSFER

Start Date of Change \_\_\_\_\_  
New Grade \_\_\_\_\_ Current Grade \_\_\_\_\_  
New Step \_\_\_\_\_ Current Step \_\_\_\_\_  
New pay rate \_\_\_\_\_ Current pay rate \_\_\_\_\_  
Reason for Change \_\_\_\_\_

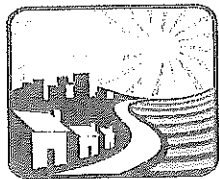
	Check One		Check One
Hourly	<input type="checkbox"/>	Non-Exempt	<input type="checkbox"/>
Salary	<input type="checkbox"/>	Exempt	<input type="checkbox"/>

GL Wage Account Number \_\_\_\_\_

## PAYROLL REMOVAL

Last Day of Employment \_\_\_\_\_  
Eligible for accrued leave payout per Personnel Policy Yes No  
Reason for Termination/Resignation \_\_\_\_\_  
Financial Impact \_\_\_\_\_





# Warren County Employee Worksheet

17

	New Hire
x	Wage Change/Transfer
	Payroll Removal

Last Name McCombs  
First Name Melanie  
Requestor Doug Eichholz

Date 11/6/2020  
Position/Title Legal Assistant  
Department Warren County Attorney's Office

## NEW HIRE

Start Date \_\_\_\_\_  
Grade \_\_\_\_\_  
Step \_\_\_\_\_  
Starting Wage \_\_\_\_\_

	Check One	Check One
Hourly	<input type="checkbox"/>	Non-Exempt <input type="checkbox"/>
Salary	<input type="checkbox"/>	Exempt <input type="checkbox"/>

### Employment Status

<input type="checkbox"/>	Regular Full-time	
<input type="checkbox"/>	Regular Part-time	(Hours per week _____)
<input type="checkbox"/>	Part-time	
<input type="checkbox"/>	Seasonal/Temporary	(6 months or less)

Eligible for Vacation and Sick accrual Yes No

Eligible for Insurance benefits Yes No

Eligible for IPERS benefits Yes No

GL Wage Account Number \_\_\_\_\_

## WAGE CHANGE/TRANSFER

Start Date of Change 11/30/2020  
New Grade \_\_\_\_\_ Current Grade \_\_\_\_\_  
New Step \_\_\_\_\_ Current Step \_\_\_\_\_  
New pay rate \$42,000 Current pay rate \$40,580.80

	Check One	Check One
Hourly	<input checked="" type="checkbox"/>	Non-Exempt <input checked="" type="checkbox"/>
Salary	<input type="checkbox"/>	Exempt <input type="checkbox"/>

Reason for Change Transfer from Treasurer's Office to County Attorney's Office

### Employment Status

<input checked="" type="checkbox"/>	Regular Full-time	
<input type="checkbox"/>	Regular Part-time	(Hours per week _____)
<input type="checkbox"/>	Part-time	
<input type="checkbox"/>	Seasonal/Temporary	(6 months or less)

GL Wage Account Number 0001-04-1100-000-10000

## PAYROLL REMOVAL

Last Day of Employment \_\_\_\_\_

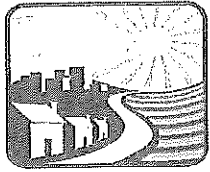
Eligible for accrued leave payout per Personnel Policy Yes No

Reason for Termination/Resignation \_\_\_\_\_

Financial Impact \_\_\_\_\_







# Warren County Employee Worksheet

N

	New Hire
x	Wage Change/Transfer
	Payroll Removal

Last Name Crookes  
First Name Jean  
Requestor Doug Eichholz

Date 11/6/2020  
Position/Title Legal Assistant  
Department Warren County Attorney's Office

## NEW HIRE

Start Date \_\_\_\_\_  
Grade \_\_\_\_\_  
Step \_\_\_\_\_  
Starting Wage \_\_\_\_\_

	Check One	Check One
Hourly	<input type="checkbox"/>	Non-Exempt <input type="checkbox"/>
Salary	<input type="checkbox"/>	Exempt <input type="checkbox"/>

### Employment Status

<input type="checkbox"/>	Regular Full-time	
<input type="checkbox"/>	Regular Part-time	(Hours per week _____)
<input type="checkbox"/>	Part-time	
<input type="checkbox"/>	Seasonal/Temporary	(6 months or less)

Eligible for Vacation and Sick accrual Yes No  
Eligible for Insurance benefits Yes No  
Eligible for IPERS benefits Yes No  
GL Wage Account Number \_\_\_\_\_

## WAGE CHANGE/TRANSFER

Start Date of Change 11/30/2020  
New Grade \_\_\_\_\_ Current Grade \_\_\_\_\_  
New Step \_\_\_\_\_ Current Step \_\_\_\_\_  
New pay rate \$48,588.80 Current pay rate \$48,588.80

	Check One	Check One
Hourly	<input checked="" type="checkbox"/>	Non-Exempt <input checked="" type="checkbox"/>
Salary	<input type="checkbox"/>	Exempt <input type="checkbox"/>

Reason for Change Transfer from Treasurer's Office to County Attorney's Office

### Employment Status

<input checked="" type="checkbox"/>	Regular Full-time	
<input type="checkbox"/>	Regular Part-time	(Hours per week _____)
<input type="checkbox"/>	Part-time	
<input type="checkbox"/>	Seasonal/Temporary	(6 months or less)

GL Wage Account Number 0001-04-1100-000-10000

## PAYROLL REMOVAL

Last Day of Employment \_\_\_\_\_  
Eligible for accrued leave payout per Personnel Policy Yes No  
Reason for Termination/Resignation \_\_\_\_\_  
Financial Impact \_\_\_\_\_



**PUBLIC NOTICE**  
Warren County  
Warren County Justice Center  
Food Service Equipment

NOTICE IS HEREBY GIVEN that the Warren County Board of Supervisors will meet in the Board Room at the Warren County Administration Building, 301 N Buxton St., Indianola, IA 50125 on December 15th, 2020 at 6:25 p.m. for a hearing on the proposed plans, specifications, form of contract, and estimated total project cost of the following public improvement:

Warren County – Warren County Justice Center Food Service Equipment scope. Drawings and specifications prepared by Shive Hattery dated November 10<sup>th</sup>, 2020.

Project consists of one Prime Contractor package:

Bid Package #11.4 Food Service Equipment





# Warren County Employee Worksheet

	New Hire
11/12/2020	Wage Change/Transfer
	Payroll Removal

Last Name Jackson  
First Name Dawn  
Requestor Jodene DeVault BSN, RN

Date 11/13/2020  
Position/Title Martensdale Meal Site Cook  
Department Nutrition

## NEW HIRE

Start Date \_\_\_\_\_  
Grade \_\_\_\_\_  
Step \_\_\_\_\_  
Starting Wage \_\_\_\_\_

	Check One		Check One
Hourly	<input type="checkbox"/>	Non-Exempt	<input type="checkbox"/>
Salary	<input type="checkbox"/>	Exempt	<input type="checkbox"/>

### Employment Status

<input type="checkbox"/>	Regular Full-time	
X	Regular Part-time	(Hours per week <u>35</u> )
<input type="checkbox"/>	Part-time	
<input type="checkbox"/>	Seasonal/Temporary	(6 months or less)

Eligible for Vacation and Sick accrual Yes No  
Eligible for Insurance benefits Yes No  
Eligible for IPERS benefits Yes No

GL Wage Account Number \_\_\_\_\_

## WAGE CHANGE/TRANSFER

Start Date of Change 11/12/2020  
New Grade 4 Current Grade 4  
New Step 2 Current Step 1  
New pay rate \$ 11.89 Current pay rate 11.54  
Reason for Change Satisfactory completion of 6 months probationary period

	Check One		Check One
Hourly	<input checked="" type="checkbox"/>	Non-Exempt	<input checked="" type="checkbox"/>
Salary	<input type="checkbox"/>	Exempt	<input type="checkbox"/>

GL Wage Account Number 0003-27-3400-000-10100

## PAYROLL REMOVAL

Last Day of Employment \_\_\_\_\_  
Eligible for accrued leave payout per Personnel Policy Yes No  
Reason for Termination/Resignation \_\_\_\_\_  
Financial Impact \_\_\_\_\_





Change Order No. 008

Date: November 11, 2020

Project Name: Warren County ISICS ADD

Customer Name: Warren County, IA

Customer Project Mgr: Doug McCasland

The purpose of this Change Order is to: *(highlight the key reasons for this Change Order)*

This Change order is to Program Law Radios for Warren County

Motorola Quote for Warren Law Radios - Including Firmware updates/ reprogramming

**Programming & Maintenance - 97 units**

Radio Reprogramming based on hourly rate	
Trip Charges	
Law Radios. This will include Firmware Updates/Reprogramming to new developed	

**Total** 9,335.64

This change order is to increase the Scope of Work and Dollar Amount to the Original Contract.

Contract # **Communication and System  
Services Agreement v  
10.18.18**

Contract Date: **6/25/19**

In accordance with the terms and conditions of the contract identified above between Warren County, IA and Motorola Solutions, Inc., the following changes are approved:

**Contract Price Adjustments**

Original Contract Value:	\$6,550,000.00
Previous Change Order amounts for Change Order numbers <input type="text" value="1"/> through <input type="text" value="7"/>	\$ 3,270,230.17
This Change Order:	\$ 9,335.64
New Contract Value:	\$9,829,565.81

**Completion Date Adjustments**

Original Completion Date:	7/30/21
---------------------------	---------



Current Completion Date prior to this Change Order:	7/30/21
New Completion Date:	7/30/21

**Changes in Equipment:** *(additions, deletions or modifications)* Include attachments if needed

Radios will be aligned and programmed for Law

**Changes in Services:** *(additions, deletions or modifications)* Include attachments if needed

Additional install services to perform programming effort

**Schedule Changes:** *(describe change or N/A)*

N/A

**Pricing Changes:** *(describe change or N/A)*

Yes – Increase in Price \$9,335.64

**Customer Responsibilities:** *(describe change or N/A)*

NA

**Payment Schedule for this Change Order:***(describe new payment terms applicable to this change order)*

Motorola shall invoice when professional services are completed

Unless amended above, all other terms and conditions of the Contract shall remain in full force. If there are any inconsistencies between the provisions of this Change Order and the provisions of the Contract, the provisions of this Change Order will prevail.

IN WITNESS WHEREOF the parties have executed this Change Order as of the last date signed below.

**Motorola  
Solutions, Inc.**By: Jennifer KleinPrinted Name: Jennifer KleinTitle: RSMDate: Nov 9, 2020**Customer**

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed by: Jeff Rechlicz  
Motorola Solutions Project Manager

Date: \_\_\_\_\_



## 911 COMMUNICATIONS BUDGET ESTIMATE

updated 11/12/20

291,373 \*Lease Purchase 5 Consoles approved 09/2018  
 6,550,000 Equipment approved 06/2019  
 40,653 Maintenance  
 2,830,610 Civil Work approved 08/2019  
 6,250 Change Order #2  
 5,219 Change Order #3  
 304,111 Change Order #4  
 43,768 Change Order #5  
 6,382 Change Order #6  
 72,487 Change Order #7  
 9,336 Change Order #8  
10,160,188 Total to Motorola

Murphy  
 Law Radio Programming

13,238 Bond Attorney  
 12,500 Financial Advisor  
 36,320 Underwriting  
 16,625 Rating Agency  
 180,480 \*Additional Omnicom fees  
 24,960 \*Payback General Fund for Omnicom invoice 07/2019  
 82,000 Equipment Removal??  
 21,000 \*Site Acquisition  
 28,995 WahlTek  
 2,037 Clarke Electric  
 14,516 MidAmerican  
 76,750 *Additional bonding Fees est*  
 32,000 *Norwalk Detune*  
541,421 Total Other Expenses

10,701,609 Grand Total Expenses

10,800,000 NTE Bonds Authorized 06/24/19

9,080,000 Par Value Bonds 12/30/19  
 917,983 Premium 12/30/19  
 75,000 Interest Estimate  
 700,000 2nd issuance  
10,772,983 Grand Total Revenues



## WARREN COUNTY, IOWA

## CHAPTER 9

## TITLE II – TRANSPORTATION

## CHAPTER 9

REGISTRATION AND OPERATION OF ALL-TERRAIN VEHICLES (ATVs), UTILITY  
TASK VEHICLES, AND OFF-ROAD VEHICLES (UTVs)

19.01	Purpose	19.10	County Permit and Identification
19.02	Definitions	19.11	Exempt Vehicles
19.03	Operation on Roadways	19.12	Penalties
19.04	Time of Operation	19.13	Jurisdiction
19.05	Speed Limit	19.14	Compliance with State Code
19.06	Equipment Requirements	19.15	Repealer
19.07	Operator Requirements	19.16	Severability Clause
19.08	Unlawful Operation	19.17	When Effective
19.09	Registration and Other Conditions		

9.01 PURPOSE.

Pursuant to Iowa Code 321I.10, a person shall not operate an All-Terrain Vehicle (ATV), Utility-Task Vehicle, or Off-Road Vehicle (UTV), upon roadways or highways. However, the Board of Supervisors has the authority to allow ATV and UTV use on designated county public roadways for a specific period.

The purpose of this ordinance is to designate that portion of Warren County Secondary Roads upon which ATVs and UTVs may operate and be regulated under Iowa Codes 321I.10

9.02 DEFINITIONS.

For use in this chapter, certain terms or words used herein shall be defined as follows:

1. “All-Terrain Vehicle” or “ATV”, as defined in Iowa Code Section 321I.1(1)(a), means a motorized vehicle with not less than three and not more than six non-highway tires that is limited by engine displacement to less than one thousand cubic centimeters and in total dry weight to less than one thousand two hundred pounds and that has a seat or saddle designed to be straddled by the operator and handlebars for steering control.
2. “Board of Supervisors” means the Warren County Board of Supervisors.
3. “County” means Warren County, Iowa.
4. “County Attorney” means the Warren County Attorney and the Warren County Attorney’s Office.
5. “County Conservation” means the Warren County Conservation Board.

6. "County Conservation Director" means the Warren County Conservation Director.
7. "County Roads" means all roads outside the boundaries of municipalities, including Level A, B and C roads.
8. "Department" means the Warren County Engineer's Department and Secondary Roads.
9. "Designated riding area" as defined by Iowa Code 321I.1 means an all-terrain vehicle riding area on any public land or public ice under the jurisdiction of the Department of Natural Resources that has been designated by the department for all-terrain vehicle use.
10. "Designated riding trail" as defined by Iowa Code 321I.1 means an all-terrain vehicle riding trail on any public land, private land, or public ice that has been designated by the state or the county for all-terrain vehicle use.
11. "Engineer" means the Warren County Engineer.
12. "Off-Road Utility Vehicle" or "Utility Task Vehicle" or Off-Road Vehicle" or "UTV", as defined in Iowa Code Section 312I.1(17)(a), means a motorized vehicle with not less than four and not more than eight non-highway tires or rubberized tracks that has a seat that is bucket or bench design, not intended to be straddled by the operator, and a steering wheel or control levers for control. "Off-road Utility Vehicle" includes the following vehicles:
  - A. "Off-Road Utility Vehicle – Type 1" means an Off-road Utility Vehicle with a total dry weight of one thousand two hundred pounds or less and a width of fifty inches or less.
  - B. "Off-Road Utility Vehicle – Type 2" means an Off-road Utility Vehicle, other than a type 1 Off-road Utility Vehicle, with a total dry weight of two thousand pounds or less, and a width of sixty-five inches or less.
  - C. "Off-Road Utility Vehicle – Type 3" means an Off-road Utility Vehicle with a total dry weight of more than two thousand pounds or a width of more than sixty-five inches, or both.
13. "Parks" means any of the more than 2,000 acres of land and water managed by the Warren County Conservation Board, including but not limited to the Annette Nature Center & Park, Bank Swallow Bend, Blue Flag Marsh, Grant Nature Land, Hickory Hills Park, Lundy Acres, Otter Creek Park, Rolling Thunder Prairie, Woodland

Mounds Preserve, and Zo-El Annett Woods.

14. "Public ice" as defined by Iowa Code 321I.1 means any frozen, navigable water within the territorial limits of this state and the frozen marginal river areas adjacent to this state, other than farm ponds, that are under the jurisdiction of the Natural Resource Commission of the Iowa Department of Natural Resources.
15. "Public land" as defined by Iowa Code 321I.1 means land owned by the federal government, the state, or political subdivisions of the state and land acquitted or developed for public recreation pursuant to Iowa Code 321I.1.
16. "Right-of-Way" or "Public Road Right-of-Way" means the area of land, the right to possession of which is secured or reserved by a governmental subdivision for roadway purposes. Iowa Code Section 306.3(9) (2020).
17. "Road" or "Street" shall mean the entire width between property lines through private property or designated width through public property of every way or place of whatever nature when any part of such way or place is open to the use of the public, as a matter of right, for purposes of vehicular traffic. Iowa Code Section 306.3(10) (2020).
18. "Secondary Roads or "Secondary Road System" means those roads outside the boundaries of municipalities, classified as trunk, trunk collector, and service area under Iowa Code Section 306.3(11) (2020).
19. "State" means the state of Iowa.

### 9.03 OPERATION ON ROADWAYS.

1. Refer to Addendum A for a list of prohibited and restricted roadways.
2. Pursuant to Iowa Code 321I.10, a registered ATV or UTV may be operated on the roadways on that portion of county highways designated by the Warren County Board of Supervisors for such use during a specified period. The Board of Supervisors shall evaluate the traffic conditions on all county highways and designate roadways on which ATVs or UTVs may operate for the specified period without unduly interfering with or constituting an undue hazard to conventional motor vehicle traffic. In designating such roadways, the Board of Supervisors may authorize ATVs and UTVs to stop at service stations or convenience stores along a designated roadway.



3. In the event that a person residing on a county pavement wishes to operate an ATV or UTV on the gravel roadways, said person may operate on the shoulder of the county pavement for a reasonable distance to reach the next permissible county gravel roadway.
4. A registered ATV or UTV may be operated on secondary roadways, including Class A, B and C and gravel roadways, in Warren County pursuant to the restrictions in this ordinance, other ordinances, and those restrictions imposed by the Code of Iowa.
5. In the event that a person wishes to operate an ATV or UTV on Level A, B, and C roadways and access is limited to the next roadway, said person may operate on the shoulder of the county pavement for a reasonable distance to reach the next permissible county Level A, B, or C roadway. Operation is not permitted in areas beyond the shoulder which are not ordinarily used for vehicular travel.
6. Operation of a registered ATVs and UTVs on Level A, B, or C roads is only permitted on the roadway, not in areas beyond the shoulder which are not ordinarily used for vehicular travel.
7. Operation on Level C roads is restricted to the access requirements listed in Chapter 15, Area Service Level "C" Road Classification.
8. All ATVs and UTVs shall only ride in single file and shall not ride abreast of one another.
9. ATVs and UTVs owned by Warren County are authorized to operate on secondary roads for official purposes. Operation is limited to roadways lying outside the city limits of any incorporated city or private property which does not have an ordinance or other regulation in effect allowing such operations.
10. Pursuant to Iowa Code 321I.10, an ATV or UTV may make a direct crossing of a highway provided all the following occur:
  - A. The crossing is made at an angle of approximately ninety degrees to the direction of the highway and at a place where no obstruction prevents a quick and safe crossing.
  - B. The ATV or UTV is brought to a complete stop before crossing the shoulder or main traveled way of the highway.
  - C. The driver yields the right-of-way to all oncoming traffic which constitutes an immediate hazard.

- D. In crossing a divided highway, the crossing is made only at an intersection of such highway with another public street or highway.
  - E. The crossing is made from a street, roadway, or highway designated as an ATV and/or UTV trail by a state agency, county, or city to a street, roadway, or highway designated as an ATV and/or UTV trail by a state agency, county, or city.
- 11. An ATV or UTV must follow the regulations of Warren County municipalities upon entering their city limits.
  - 12. The operator must obey all applicable provisions of the Code of Ordinances of Warren County and Code of Iowa related to motor vehicle traffic and parking regulations. All ATVs and UTVs shall obey all "Rules of the Road" as set forth in Iowa Code Section 321.

#### 9.04 TIME OF OPERATION.

ATV and UTV operation may begin at sunrise and must cease at sunset. When conditions such as fog, snow, sleet, rain, smoke, or dust provide insufficient lighting and visibility to render clearly discernable persons and vehicles on the road at a distance less than 500 feet, ATV and UTV operation on all roadways is prohibited.

#### 9.05 SPEED LIMIT.

A person shall operate an ATV or UTV at a rate of speed per the posted speed limit, not to exceed thirty-five (35) miles per hour.

#### 9.06 EQUIPMENT REQUIREMENTS.

A person shall not operate an ATV and/or UTV without the following functioning equipment:

- 1. Vehicle:
  - A. Lit headlight(s) and taillight(s) while traveling on Warren County roads. (Iowa Code 321I.13)
  - B. Brake lights and brakes (Iowa Code 321I.13).
  - C. A UTV must be equipped with a functioning speedometer.
  - D. For ATVs – a single rearview mirror on either side. For UTVs – a single center rearview mirror or a side mirror. The mirror shall be so located as to reflect to the operator a view to the rear of the vehicle a minimum distance of 200 feet.

- E. For ATVs – An orange flag affixed to the vehicle at a height that is at least six feet off of the ground or no less than one foot above the top of the vehicle, whichever is higher.
  - F. UTVs must bear a minimum of 16 square inches of red and white reflective tape and/or reflective orange “caution slow moving vehicle” triangle affixed to the rear of the vehicle and clearly visible.
  - G. All occupied seating must be factory equipped. Additional seating from the manufacturer installed under the roll cage is allowed on UTVs.
  - H. Operation of ATVs with three wheels is prohibited.
2. Operator:
- A. For UTVs a properly adjusted and fastened seatbelt must be equipped and worn during all times of operation.
  - B. Helmets must be worn during operation of ATVs and UTVs.

#### 9.07 OPERATOR REQUIREMENTS.

- 1. A person shall not operate an ATV or UTV on roads in Warren County unless the operator has a valid driver’s license and is at least 16 years of age.
- 2. A person under 18 years of age shall be required to take and pass an Iowa Department of Natural Resources approved ATV Education Course and must carry a valid safety certificate on board as proof that the Iowa Department of Natural Resources approved ATV Education Course was successfully completed.

#### 9.08 UNLAWFUL OPERATION.

A person shall not operate an ATV and/or UTV under any of the following conditions:

- 1. Operating on any restricted roadway.
- 2. During that time after sunset and before sunrise.
- 3. At a rate of speed greater than the posted speed limit or greater than reasonable and/or proper under existing conditions, but in no case above thirty-five (35) miles per hour.
- 4. Failing to meet the equipment requirements for vehicles and operators listed in Section 9.06 of this ordinance.

5. On an ATV, with a passenger. On a UTV, with more passengers than the vehicle is designed to carry.
6. Abreast of another ATV and/or UTV.
7. In a careless, reckless, or negligent manner so as to:
  - A. Endanger any person;
  - B. Cause damage to person or property; or,
  - C. Create unnecessary tire squealing, skidding, or sliding or cause any wheel or wheels to unnecessarily lose contact with the ground or causes the vehicle to unnecessarily turn abruptly or sway.
  - D. Simulate a race.
8. Without a lighted, white headlight and red taillight, both of which shall be installed, functional and on at all times of operation.
9. While under the influence of intoxicating liquor or narcotics or habit-forming drugs. In addition, no operator or passenger shall operate or occupy an ATV and/or UTV with an open container of an alcoholic beverage.
10. Without liability insurance (or other proof of financial responsibility as provided in Iowa Code Chapter 321 A) no less than that amount required by the Code of Iowa.
11. In any tree nursery or planting in a manner which damages or destroys growing stock.
12. On the following types of property:
  - A. On any public land, public ice or snow, or designated riding trail in violation of official signs prohibiting such operation.
  - B. In any park, wildlife area, preserve, refuge, or game management area, except on designated riding areas identified by the Department of Natural Resources or designated riding trails identified by the Warren County Conservation Board.

- C. Any portion of a meandered stream or the bed of a non-meandered stream which has been identified as a navigable stream or river by the Iowa Department of Natural Resources and which is covered by water. This provision does not apply to designated riding areas, designated riding trails, construction vehicles engaged in lawful activity, and/or the operation of ATVs or UTVs on ice.
  - D. On any designated riding area or trail unless the trail is designated by signs as open to ATV or UTV operation.
  - E. On public snowmobile trails.
  - F. Warren County Conservation Trails.
  - G. Off the County-owned and designated roadway and parking areas in any park, wildlife area, preserve, refuge or game management area.
13. Upon an operating railroad right-of-way. An ATV or UTV may be driven directly across a railroad right-of-way only at established crossings.
14. On any riding area or trail unless the trail is designated by signs as open to ATV and/or UTV operation.
15. Any person operating an ATV or UTV with a firearm in the operator's possession shall abide by all applicable state laws.
16. Under the age of 16.
17. Without a valid driver's license.
18. Being less than 18 years of age without a valid safety certificate on board as proof of successful completion of an Iowa Department of Natural Resources approved ATV Education Course.
19. Operators must obey all "Rules of the Road" as set forth in Iowa Code Section 321. All motor vehicle violations, moving or otherwise, will be enforced.

#### 9.09 REGISTRATION AND OTHER CONDITIONS.

Individuals who operate on roadways in Warren County must register the ATV or UTV with the Iowa Department of Natural Resources as required by Iowa Code 321I.7. The following conditions apply:

1. Proof of Ownership. The owner of each ATV or UTV shall be required to provide, upon request by an peace officer, proof of ownership including, but not limited to, bill of sale, Iowa Department of Natural Resources registration or registration from the appropriate out-of-state authority, and proof of liability insurance with appropriate minimum standards as required by Iowa Code 321.20B and 321A.21.
2. Current Registration. ATVs or UTVs registered in Iowa are required to display their current Iowa Department of Natural Resources registration decal and carry their certificate on board.
3. Non-Resident Use Permit.
  - A. As provided in Iowa Code 321I.5, a nonresident wishing to operate an ATV or UTV, other than an ATV or UTV registered pursuant to this chapter, on public land, public ice, or a designated riding trail of this state shall be registered with the Iowa Department of Natural Resources.
  - B. A permit and decal shall be obtained by the county recorder pursuant to the requirements in this chapter.
  - C. The county recorder, pursuant to section 483A.11, will issue user permits.
4. Special Use Permit. Groups organizing special rides of six (6) or more registered ATVs or UTVs are required to submit an application to the Warren County Board of Supervisors at least one (1) month prior to the event and obtain a permit for the event. Applications will then be considered at the next available Board of Supervisors Meeting.

#### 9.10 COUNTY PERMIT AND IDENTIFICATION.

Individuals who operate on roadways in Warren County must obtain an identification decal from the Office of the Warren County Recorder. The vehicle owner may apply for an identification decal on forms provided by the Recorder. There will be a yearly fee set by the Board of Supervisors by Resolution. A county recorder or a license agent shall retain a writing fee from the sale of each identification decal as provided in Iowa Code 321I.29.

The following conditions apply:

1. Evidence that the operator is at least 16 years of age and possesses a valid Iowa driver's license. If the operator is less than 18 years of age, they shall provide proof of passing an Iowa DNR approved ATV or UTV Education Course.

2. Proof that the ATV or UTV is registered with the Iowa Department of Natural Resources.
3. Proof that the owner and operator have liability insurance covering operation of ATVs and/or UTVs on county roadways, no less than the amount required by the Code of Iowa.
4. The owner of each ATV or UTV shall be required to provide proof of ownership including, but not limited to, bill of sale, registration, and other documentation accepted by the Recorder.
5. Decals will be issued for each specific ATV or UTV and are not transferable.
6. Decals shall be affixed to the rear of the vehicle so that the decal is clearly visible at all times of operation.
7. Registration will be granted for one (1) year valid from January 1st through December 31st. Permits may be purchased at any time during the year and will not be prorated in price. First time permits purchased in the last quarter of the calendar year may be granted validation through December 31st of the following calendar year for an additional ten-dollar (\$10.00) fee.
8. The Warren County Sheriff, or designee, may suspend or revoke registration upon finding evidence that the owner, operator, and/or permit holder has violated the conditions of the permit or has abused the privilege of being a permit holder. There shall be no refund of the permit fee.

#### 9.11 EXEMPT VEHICLES.

Pursuant to Iowa Code 321I.9, registration shall not be required for:

1. ATVs or UTVs owned by the United States, this State or another State, or by a governmental subdivision thereof, and used for enforcement, search and rescue, or official purposes, but not for recreational or commercial purposes.
2. ATVs or UTVs used in accordance with Iowa Code 321.234A.
3. ATVs or UTVs used exclusively to conduct agricultural operations pursuant to Iowa Code Section 321I.9(3).

9.12 PENALTIES.

Violation of this Ordinance shall constitute a Simple Misdemeanor punishable as follows:

1. A minimum fine of \$105.00 for a first offense violation of this ordinance.
2. A minimum fine of \$210.00 for a second offense violation of this ordinance.
3. A fine of \$410.00 for third or subsequent offenses.

All fines are subject to applicable court costs. In addition to any possible punishments outlined above, the Sheriff may suspend or revoke the County issued permit for up to 90 days for a 2nd offense violation of this ordinance. The operator is allowed to purchase a new permit after the 90-day suspension/revocation has lapsed. In addition to any possible punishments outlined above, the Sheriff shall suspend or revoke the County issued permit for at least one year for 3rd or subsequent offense violation of this ordinance.

Violations in a manner which cause damage to the roadway, including the road surface to have ruts, cause standing water, or requires additional maintenance or grading in any fashion as to restore the regular crown or shape of the road surface, shall also be punishable by payment of restitution to the Warren County Engineer in the amount of the total cost of grading, repair, and/or restoration of the roadway.

All ATVs and UTVs shall obey all "Rules of the Road" as set forth in Iowa Code Section 321. All motor vehicle violations, moving or otherwise, will be enforced.

9.13 JURISDICTION.

The provisions of this ordinance shall apply throughout the unincorporated areas Warren County, Iowa, including the secondary roads system.

9.14 COMPLIANCE WITH STATE CODE.

All operation and registration shall comply with Iowa Code Chapter 321, 321I and 321J.

9.15 REPEALER.

All ordinances, resolutions or parts of ordinances and resolutions in conflict with the provisions of this ordinance are hereby repealed.

9.16 SEVERABILITY CLAUSE.

If any section, provision, or part of this chapter shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the chapter as a whole or any section, paragraph, provision or part thereof not adjudged invalid or unconstitutional.



9.17 WHEN EFFECTIVE.

The ordinance shall be in effect after its final passage, approval and publication as provided by law.

ADDENDUM A

A registered ATV or UTV is not allowed to operate on the following roadways:

1. All federal, state, and county pavements and hard surfaces roadways.
2. 10th Avenue from Larrabee Street to County Highway G14.
3. 18th Avenue from Urbana Street to County Highway G76.
4. 25th Avenue from Clark Street to Delaware Street.
5. 30th Avenue from Clark Street to Delaware Street.
6. 30th Avenue from Fillmore Street to Johnson Street.
7. 18th Avenue from Urbana Street to County Highway G76
8. 45<sup>th</sup> Avenue from Dakota Street to 43<sup>rd</sup> Place.
9. 43<sup>rd</sup> Avenue from 43<sup>rd</sup> Place to Harding Street.
10. 53<sup>rd</sup> Avenue from Elkhorn Street to Erbe Street.
11. 70<sup>th</sup> Avenue from Fulton Street to Gear Street.
12. 73<sup>rd</sup> Avenue from County Highway G24 to Fulton Street.
13. 80<sup>th</sup> Avenue from Quebec Street to Roosevelt Place.
14. 100<sup>th</sup> Avenue from Des Moines City Limits to the Level B portion.
15. 100<sup>th</sup> Avenue from Dakota Trail to Dubuque Street.
16. 100<sup>th</sup> Avenue from Nixon Street to Pershing Street.
17. 110<sup>th</sup> Avenue from Inwood Street to Indianola City Limits.
18. 113<sup>th</sup> Avenue from Beardsley Street to Dakota Street.

19. 118<sup>th</sup> Avenue from Lucas Place to Nevada Street.
20. 118<sup>th</sup> Avenue from County Highway G58 to Pershing Street.
21. 120<sup>th</sup> Avenue from Grimes Place to Harding Street.
22. 120<sup>th</sup> Avenue from Larrabee Street to Lucas Place.
23. 125<sup>th</sup> Avenue from Harding Street to Indianola City Limits.
24. 128<sup>th</sup> Avenue from U.S. Highway 69 to Quaker Street.
25. 130<sup>th</sup> Avenue from Quaker Street to Quebec Street.
26. 140<sup>th</sup> Avenue from State Highway 5 to Briggs Street.
27. 140<sup>th</sup> Avenue from Kennedy Street to U.S. Highway 65.
28. 150<sup>th</sup> Avenue from Briggs Street to Buchanan Street.
29. 150<sup>th</sup> Avenue from Illinois Street to State Highway 92.
30. 150<sup>th</sup> Avenue from Summerset Road to County Highway G36.
31. 150<sup>th</sup> Avenue from State Highway 92 to Lucas Street.
32. 160<sup>th</sup> Avenue from 165<sup>th</sup> Place/Dubuque Place to Dubuque Street.
33. 165<sup>th</sup> Avenue from Harding Street to Hayes Street.
34. 165<sup>th</sup> Place/Dubuque Place from 160<sup>th</sup> Avenue to Clark Street.
35. 168<sup>th</sup> Avenue from Hamilton Street to Harding Street.
36. 168<sup>th</sup> Avenue from Kennedy Street to McKinley Street.
37. 170<sup>th</sup> Avenue from Cleveland Street to Delaware Street.
38. 173<sup>rd</sup> Avenue from State Highway 92 to County Highway S23.
39. 230<sup>th</sup> Avenue from County Highway G58 to Pershing Street.

WARREN COUNTY, IOWA

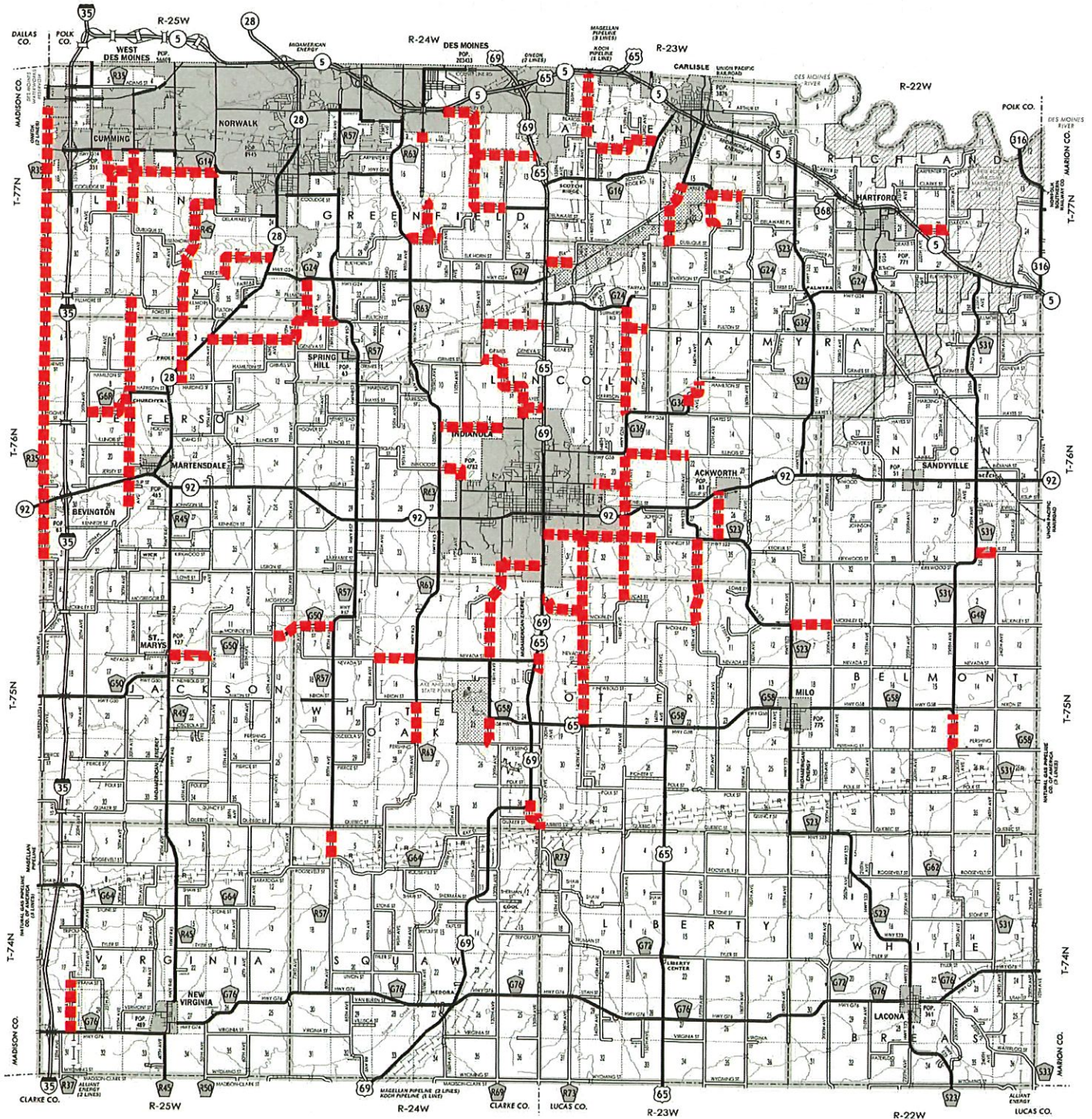
CHAPTER 9

40. Beardsley Street from 100<sup>th</sup> Avenue to 113<sup>th</sup> Avenue.
41. Briggs Street from 150<sup>th</sup> Avenue to County Highway G16.
42. Buchanan Street from 143<sup>rd</sup> Avenue to 150<sup>th</sup> Avenue.
43. Carpenter Street from 113<sup>th</sup> Avenue to U.S. Highway 65/69
44. Clarke Street from Cumming City Limits south to 25th Avenue.
45. Clark Street from 25th Avenue to 50th Avenue.
46. Cleveland Street from 170<sup>th</sup> Avenue to 178<sup>th</sup> Avenue.
47. Dakota Street from 45<sup>th</sup> Avenue to 50<sup>th</sup> Avenue.
48. Dakota Street from 113<sup>th</sup> Avenue to 120<sup>th</sup> Avenue.
49. Delaware Street from State Highway 5 to 228<sup>th</sup> Avenue.
50. Dubuque Street from County Highway R63 to 105<sup>th</sup> Avenue.
51. Elkhorn Street from 53<sup>rd</sup> Avenue to State Highway 28.
52. Elkhorn Street from U.S. Highway 65/69 to 138<sup>th</sup> Avenue.
53. Fulton Street from 70<sup>th</sup> Avenue to County Highway R57.
54. Fulton Street from 115<sup>th</sup> Avenue to U.S. Highway 65/69.
55. Fulton Street from 150<sup>th</sup> Avenue to 155<sup>th</sup> Avenue.
56. Gear Street from State Highway 28 to 70<sup>th</sup> Avenue.
57. Grimes Place from 115<sup>th</sup> Avenue to 120<sup>th</sup> Avenue.
58. Harding Street from 120<sup>th</sup> Avenue to 125<sup>th</sup> Avenue.
59. Harding Street from 165<sup>th</sup> Avenue to 168<sup>th</sup> Avenue.
60. Hayes Street from 125<sup>th</sup> Avenue to U.S. Highway 65/69.
61. Hoover Street from County Highway R63 to Indianola City Limits.

WARREN COUNTY, IOWA

CHAPTER 9

62. Illinois Street from 150<sup>th</sup> Avenue to 165<sup>th</sup> Avenue.
63. Inwood Street from County Highway R63 to 110<sup>th</sup> Avenue.
64. Jersey Street from Indianola City Limits to 150<sup>th</sup> Avenue.
65. Kennedy Street from 140<sup>th</sup> Avenue to 158<sup>th</sup> Avenue.
66. Keokuk Street from County Highway S31 to 240<sup>th</sup> Avenue.
67. Larrabee Street from 120<sup>th</sup> Avenue to Indianola City Limits.
68. McGregor Street from State U.S. Highway 65/69 to 140<sup>th</sup> Avenue.
69. McKinley Street from County Highway S23 to 200<sup>th</sup> Avenue.
70. Merrill Street from 73<sup>rd</sup> Avenue to 80<sup>th</sup> Avenue.
71. Monroe Street from 65<sup>th</sup> Avenue to 73<sup>rd</sup> Avenue.
72. Nevada Street from St. Mary's City Limits to 50<sup>th</sup> Avenue.
73. Nevada Street from 90<sup>th</sup> Avenue to County Highway R63.
74. Quaker Street from 128<sup>th</sup> Avenue to 130<sup>th</sup> Avenue.



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TITLE I – POLICY AND ADMINISTRATION

CHAPTER 6

ILLEGAL DUMPING ON PUBLICLY OWNED PROPERTY

6.01	Purpose	6.05	Abatement
6.02	Definitions	6.06	Severability Clause
6.03	Illegal Dumping is Prohibited	6.07	Effective Date
6.04	Penalty		

6.01 PURPOSE.

The purpose of this chapter is to provide for the health, safety and welfare of Warren County citizens and to promote a clean environment on the County owned public property, including but not limited to County highways, roads, right-of-way, and parks.

6.02 DEFINITIONS.

For use in this chapter, the following terms are defined:

1. “Board of Supervisors” means the Warren County Board of Supervisors.
2. “County” means Warren County, Iowa.
3. “County Attorney” means the Warren County Attorney and the Warren County Attorney’s Office.
4. “County Conservation” means the Warren County Conservation Board.
5. “County Conservation Director” means the Warren County Conservation Director.
6. “County Roads” means all roads outside the boundaries of municipalities, including Level A, B and C roads.
7. “Department” means the Warren County Engineer’s Department and Secondary Roads.
8. “Engineer” means the Warren County Engineer.
9. “Illegal Dumping” means the discarding and abandonment of solid waste onto or in any water or land owned by the County, including on roads and in the County right-of-way, or in the parks and waterways.



Solid waste includes but is not limited to, trash, garbage, branches, wood, grass, rock, stone, weeds, appliances, furniture, construction materials, automobiles, automobile parts, litter or refuse of any kind with the County's jurisdictional boundaries.

10. "Imminent hazard" means any obstruction within the right-of-way which presents an immediate danger to the safe passage of vehicles or which causes a condition in which physical injury or reduced visibility for travelers is likely to occur due to the presence of said hazard.
11. "Obstruction" means any material, trees, other vegetation, fencing, or other objects illegally dumped or discarded onto County-owned public property or right-of-way that creates a condition hazardous to safe travel on any roadway or within the right-of-way.
12. "Parks" means any of the more than 2,000 acres of land and water managed by the Warren County Conservation Board, including but not limited to the Annette Nature Center & Park, Bank Swallow Bend, Blue Flag Marsh, Grant Nature Land, Hickory Hills Park, Lundy Acres, Otter Creek Park, Rolling Thunder Prairie, Woodland Mounds Preserve, and Zo-El Annett Woods.
13. "Right-of-Way" or "Public Road Right-of-Way" means the area of land, the right to possession of which is secured or reserved by a governmental subdivision for roadway purposes. Iowa Code Section 306.3(9) (2020).
14. "Road" or "Street" shall mean the entire width between property lines through private property or designated width through public property of every way or place of whatever nature when any part of such way or place is open to the use of the public, as a matter of right, for purposes of vehicular traffic. Iowa Code Section 306.3(10) (2020).
15. "Secondary Roads or "Secondary Road System" means those roads outside the boundaries of municipalities, classified as trunk, trunk collector, and service area under Iowa Code Section 306.3(11) (2020).
16. "State" means the state of Iowa.

6.03 ILLEGAL DUMPING IS PROHIBITED.

1. A person or persons shall not discard solid waste onto or in any water or land owned or managed by the County, on roads or in the County right-of-way, or in the parks and waterways within the jurisdictional boundaries of Warren County.
2. Waterways include rivers, creeks, ponds, lakes and other bodies of water within the jurisdictional boundaries of Warren County.
3. Solid waste includes but is not limited to trash, garbage, branches, wood, grass, rock, stone, weeds, appliances, furniture, construction materials, automobiles, automobile parts, litter or refuse of any kind.

6.04 PENALTY.

The first violation of this ordinance is subject to a civil penalty of seven hundred fifty dollars (\$750.00). If the violation of this ordinance is a repeat offense, the civil penalty is one thousand dollars (\$1,000.00) for each repeat offense. Iowa Code Section 331.307 County Infractions (2020).

6.05 ABATEMENT.

Any person responsible for illegal dumping or discarding solid waste on County-owned and managed property as defined in Section 6.02 or 6.03 of this ordinance shall be strictly liable and responsible for the abatement and the costs of the abatement (cleanup) of the discarded solid waste. The County's cost for abatement or correction of the violation may be entered as a personal judgment against the person responsible for illegal dumping or discarding solid waste.

Each twenty-four (24) hour period in which a person is in violation of this ordinance is a separate and distinct offense.

Action under this chapter does not prevent or preclude any other civil or criminal action or remedy that may be applicable.

In addition to the civil penalty for a violation of this chapter, any other remedies authorized under Iowa Code Section 331.307 (2020) may be used, including but not limited to abatement/correction and assessment of costs.

6.06 SEVERABILITY CLAUSE.

If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, paragraph, provision or part thereof not adjudged invalid or unconstitutional.

6.07 WHEN EFFECTIVE.

The ordinance shall be in effect after its final passage, approval and publication as provided by law.

\* \* \* \* \*



## RESOLUTION 20 - APPROVE TEMPORARY EASEMENTS

Motion by \_\_\_\_\_, second by \_\_\_\_\_,

BE IT RESOLVED THAT, the Warren County Board of Supervisors hereby moves to approve the following temporary easements and amounts for Project No. TAP-U-CO91(131)--8I-91:

Joyce Heisler	\$135.00
Corey & Debra Wade	\$100.00
Steve Blair	\$100.00
Robert J. Stutes	\$100.00
Stephan Harvey	\$160.00
Erin & Jeff Baber	\$100.00
Lee Allen Jr. & Misti Sparks	\$100.00
John & Mary Willard	\$100.00
Ronald & Dee Ann Richards	\$125.00
David & Catherine Utterson	\$140.00
Brian & Robin Smith	\$140.00
Tammy Ball & Cory Miller	\$140.00
Marilyn G. Kaale	\$175.00
Amanda & Chase Adamson	\$130.00
Michael & Tracie Kirkpatrick	\$100.00
Randall A. Jensen & Lorette R. Jensen	\$310.00
Stuart & Anna Hall	\$400.00
Dariusz Zielinski & Victoria R. King	\$200.00
Michael Paul Coan	\$175.00
Edward & Lori Egenberger	\$170.00
Emily Ann Sawyer	\$190.00
Peggy B. Lowe	\$175.00
John Charles Payne	\$130.00
Adam Aleshire	\$205.00
1700 E. Grand Inc.	\$160.00
Eddie Davis	\$125.00
Casey Jo Judge	\$100.00
Clifford & Mary Jane Houge	\$100.00
Lucas Judge	\$100.00
Barbara Melcher	\$140.00
Pilmer Johnson LLC	\$240.00
Rick & Dana Rivera	\$470.00

4

Aye    Nay    Aaron DeKock, Chair

Aye	Nay	Doug Shull, Vice-Chair
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Aye	Nay	Crystal McIntyre, Member
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ATTEST: \_\_\_\_\_  
Traci VanderLinden, Warren County Auditor

6

RESOLUTION 20 -

SPEED LIMIT

WHEREAS, the Board of Supervisors, under the provisions of Chapter 321.285, Subsection 5, Code of Iowa, if on the basis of an engineering and traffic investigation, the speed on any secondary road is greater than is reasonable and proper under the conditions found to exist, the Board shall determine and declare a reasonable and proper speed limit; now,

BE IT RESOLVED on a motion by \_\_\_\_\_, second by \_\_\_\_\_, that the following speed limits be changed:

40 MPH on 90th Avenue from 90<sup>th</sup> Lane to State Highway 92

ACCEPTED AND APPROVED this 17<sup>th</sup> day of November 2020

\_\_\_\_\_  
Aye    Nay    Aaron DeKock, Chair

\_\_\_\_\_  
Aye    Nay    Doug Shull, Vice-Chair

\_\_\_\_\_  
Aye    Nay    Crystal McIntyre, Member

ATTEST: \_\_\_\_\_  
Traci VanderLinden, Warren County Auditor





8

# COUNTY RECORDER'S REPORT of FEES COLLECTED

STATE OF IOWA

Warren County

I, Polly J. Glascock, Recorder of the above named County and State, do hereby certify that the following is a true and correct statement of the fees collected by me in my office for the month ending October 31, 2020 and the same has been paid to the County Treasurer.

For Recording Deeds	\$2,525.00	
For Real Estate Mortgages	\$31,545.00	
For Uniform Commercial Code		
For Releases and Assignments	\$2,225.00	
For Miscellaneous Documents	\$5,238.00	
For Conservation Writing and Issuing Fees	\$747.25	
For Recorder Management Fund	\$1,356.00	
For Vital Records	\$3,705.00	
Non Standard Format Recording Fees	\$10.00	
E-Commerce fees	\$1,356.00	
SUBTOTAL		\$48,707.25
Outstanding Charges paid	\$1,488.00	
SUBTOTAL		\$50,195.25
Outstanding Charges due	\$2,553.50	
SUBTOTAL		\$47,641.75
Less Checks written from the account:		
Boat Titles and Liens	\$90.00	
Snowmobiles and ATV Titles and Liens	\$0.00	
Vital Records	\$2,829.00	
Recorder Management fees	\$1,356.00	
Boat Titles to County Conservation	\$85.00	
E-Commerce Fees	\$1,356.00	
SUBTOTAL	5,716.00	
<b>TOTAL RECORDING FEE</b>	-	<b>\$41,925.75</b>
Checks written to County Treasurer for:		
Transfer fees	\$1,465.00	
Revenue Tax fees	\$10,007.58	

Subscribed and sworn to before me by Polly Glascock

County Recorder, this 3 day of November 2020

Mace Vander Luita  
Auditor, Warren County



	A	B	C	D	E	F	G	H	I	J	K
1	OCTOBER 2020	VETERANS					DR/	OFFICE			
2	PAID TO	FOOD	GAS	UTIL	RENT	RX	HOSP	ADM/	MI/	EAC/	MISC
3	Jerry White/VA										
4	IMU/21022			\$347.10							\$26.00
5	Strive Comm/21023				\$392.00						\$347.10
6	Patrick Cooley/21024										\$392.00
7	City of Carlisle/21025			\$283.56							\$1,000.00
8	Deb Segebart/VA										\$283.56
9	MidAmerican/21026			\$120.00							\$42.50
10	Town of St Marys/21027			\$43.90							\$120.00
11	Overton Funeral Home/21028										\$43.90
12	Gail Schultz/VA										\$1,900.00
13	David Caskey/VA										\$18.00
14	Gene Grimm/VA										\$36.00
15	Jason McCaughey/21029										\$34.00
16	Debra Winnie/21030										\$1,000.00
17	MessageUs/VA										\$1,000.00
18	Record Herald/VA										\$5.76
19											\$55.00
20											\$0.00
21											\$0.00
22											\$0.00
23											\$0.00
24											\$0.00
25	TOTALS	\$0.00	\$0.00	\$794.56	\$392.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,117.26	\$6,303.82
26	CHECKMATE										\$6,303.82
27											
28											
29											
30	TED HALL	JERRY WHITE			GAIL SCHULTZ			ROBERT L. DAVID	DAVE CASKEY		

Ted Hall

Jerry White

Gail Schultz

Robert L. David

Dave Caskey



**Minutes of Warren County Commission of Veteran Affairs 9:00 A.M. October 22, 2020.**

Warren County Commission of Veteran Affairs met at their office at 105 W. 1st Ave, Indianola,

Present were Commissioners: Bob Davey/by phone, Dave Caskey, Gail Schultz, Ted Hall Co- Director and Jerry White Co- Director. Meeting was called to order by Dave Caskey at 9:00 a.m. Call Meeting to Order.

Review and Approve September 2020 Minutes. Review and Approve October 2020 Claims.

A copy of the agenda is on file in this office. Total of monthly claims for veteran's assistance:

\$3,086.56. We transported 5 veterans to V.A. hospitals in Des Moines, Knoxville and Iowa City.

Other Business: Set date for November 2020 meeting.

We are adjourned. Respectively submitted by Ted Hall.

SEE ATTACHED

Ted Hall

Ted Hall, Co- Director

Jerry White

Jerry White, Co- Director

Dave Caskey

Dave Caskey, Commissioner

By phone

Robert Davey, Commissioner

Gail M. Schultz

Gail Schultz, Commissioner



GENERAL ASSISTANCE REPORT  
October, 2020

<b>GENERAL RELIEF CASES</b>	0		
NEW CASES	6		
ON GOING	7		
FOOD PANTRY	0		
VETERANS REFERRAL	0		
DISABLED	0		
CONTACTS-PHONE & OFFICE	166		
TRANSIENT	0		
DENIALS - OTHER	5		
DENIALS - OVER INCOME	1		
FOOD	0.00		
UTILITIES	376.05		
SHELTER	4,206.43		
TRANSPORTATION	0.00		
NURSING	0.00		
TRANSIENT	0.00		
FUNERAL	1,900.00		
<b>Total</b>	<b>\$ 6,482.48</b>		
<b>MEDICAL</b>			
PHARMACY	0.00		
DOCTOR	0.00		
HOSPITAL	0.00		
DENTAL	0.00		
OPTOMETRIST	0.00		
<b>TOTAL</b>	<b>0.00</b>		
<b>GRAND TOTAL</b>	<b>\$ 6,482.48</b>		



