

Renee Ortiz

From: Renee Ortiz
Sent: Wednesday, February 25, 2026 12:11 PM
To: Amanda Seymour; Mayor Brown
Cc: Doug Bell
Subject: FOIA Request Housing Projects, Clerk Position, CPA Change
Importance: High

Hello everyone,

Pursuant to the South Carolina Freedom of Information Act (S.C. Code Ann. § 30-4-10 et seq.), I am requesting copies of the following public records:

1. Proposed Housing Developments

Any and all records related to the two housing projects referenced during the Feb. 17, 2026 Town Council meeting, including but not limited to:

- Development applications
- Zoning or annexation submissions
- Site plans or preliminary plats
- Infrastructure agreements
- Funding agreements or financial documents
- Incentive agreements, if any
- Correspondence between town officials and the developer(s)
- Documentation identifying the developer(s)
- Any projected timelines for construction

Specifically for:

- 139-home development off Little Mountain Road
- 237-home development behind Ninety Six Church of God

2. Town Clerk Position

Any records reflecting:

- The appointment, resignation, termination, or vacancy of the Town Clerk position from Jan. 1, 2025 to Feb. 25, 2026
- Any resolution or documentation appointing a Town Clerk
- Any documentation reflecting delegation or reassignment of clerk duties
- Records reflecting compensation, salary range, or pay scale for the Town Clerk position

3. Amanda Seymour's Role

Any records reflecting:

- Amanda Seymour's official job title and start date of employment with the Town of Ninety Six

- Job description
- Employment agreement or contract
- Documentation outlining her duties related to council meetings, clerk functions, or day-to-day operations
- Records reflecting compensation, salary range, or benefits provided by the Town of Ninety Six

4. CPA Firm Change

Any records related to the town's decision to change CPA firms from Greene Finney Cauley, LLP to Sheheen, Hancock & Godwin, LLP, including:

- Engagement letters
- Termination letters
- Proposals
- Communications between town officials and either firm
- Any documentation discussing the reason for the change

I request these records in electronic format.

Pursuant to S.C. Code Ann. § 30-4-30, the town has ten business days to respond to this request. Please confirm receipt of this request and provide an anticipated timeline for production of the requested records.

If any portion of this request is denied, please cite the specific statutory exemption relied upon. If any requested records do not exist, please confirm in writing that no responsive records are available.

If fees are expected to exceed \$25, please notify me in advance.

Thank you for your time,
Renee Ortiz

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