

Public Notices

Public Notice

**August 18, 2014
City Council Minutes
4:30 P.M.**
A regular meeting of the City Council of International Falls, Minnesota was held in the Council Chambers of the Municipal Building on the 18th day of August 2014 at the hour of 4:30 P.M.

MEMBERS PRESENT: Councilors Jaksa, Kalar, Rognerud and Mayor Anderson

MEMBERS ABSENT: Councilor Eklund

Mayor Anderson indicated he would be removing number 4 from New Business because he had asked for additional information regarding the code of conduct charges and they were not forthcoming on a timely basis. He said the matter is under review and he will have a response at a future meeting. Councilor Rognerud stated she was to have the information ready by Friday and her information was submitted on Thursday. She was willing to give more time, but asked that a special meeting be scheduled as soon as possible. She said her interest is to talk about the future, economic development prospects, and job creation and not to discuss the past. Councilor Kalar said the public has been reading the paper with chuckles and amusement and this must come to a halt. He said we want developers to invest in our community, but it is no wonder they don't.

MOTION by Councilor Kalar to approve summary of the Council Committee of the Whole meeting of August 4, 2014. Motion seconded by Councilor Jaksa and carried unanimously.

MOTION by Councilor Rognerud to approve minutes of the regular City Council meeting of August 4, 2014. Motion seconded by Councilor Jaksa and carried unanimously.

MOTION by Councilor Kalar to approve transfer from Water and Sewer fund 601 for administrative costs to General fund 101 in the amount of \$16,492.00. Motion seconded by Councilor Jaksa and carried unanimously.

MOTION by Councilor Rognerud to approve transfer from Water and Sewer fund 601 for capital outlay projects to Reserve for Capital Outlay fund 403 in the amount of \$15,958.50. Motion seconded by Councilor Jaksa and carried unanimously.

MOTION by Councilor Kalar to approve payment of the claims from various funds of the city including checks 53849-53971 in the amount of \$759,914.86. Motion seconded by Councilor Jaksa and carried unanimously.

Checks 97989-98008 were issued under blanket authorization in the amount of \$84,304.71. None. None. None.

MOTION by Councilor Jaksa to bring from the table the discussion and action on the application submitted by KOOTASCA Community Action for a Second-Hand Goods Dealer License. Motion seconded by Councilor Rognerud and carried unanimously. Isaac Meyer, Amy Mortenson, and Dana Herschbach were introduced and present from KOOTASCA. Mayor Anderson asked how we could give a license to an entity subsidized with state and/or federal funds when it competes with private firms that don't receive the same subsidies. Mr. Meyer replied that many other sources of funds are received from private foundations, investments, and grants that pay 50 to 70% of their operational costs. He said the purpose of the Thrift Store is to generate money to bring a Boys and Girls Club to the City in about a year. Ms. Mortenson noted low income persons need options in the community and the Boys and Girls Club brings a lot of energy to the children in Bernidji. Monies are also used for training young entrepreneurs and they work with ODC to train staff. Individual membership costs range from \$5.00 to \$50.00 per year for some clubs.

MOTION by Councilor Jaksa to approve the KOOTASCA Community Action application for a Second-Hand Goods Dealer License. Motion seconded by Councilor Rognerud and carried unanimously. None.

The presenters distributed a map of the City showing the areas eligible for SCDP grant funds. Mr. Herschbach said the proposed application will be prepared by KOOTASCA with the City identified as grantee. The comprehensive grant monies will be used for residential rental property and commercial deferred loans for property upgrades and health, safety, energy efficiency, and exterior building improvements, for example. A specific area needs to be designated and the City Council will need to approve the application. Pre-applications are due in November. Councilor Jaksa noted we need a team to help with the application and it should include the Economic Development Director, Fire Chief, and Building Official.

MOTION by Councilor Jaksa to approve submitting an application to the Minnesota DEED to secure a comprehensive SCDP grant application for rental and commercial property upgrades with KOOTASCA Community Action as the administrator of the grant. Motion seconded by Councilor Rognerud and carried unanimously with thanks to the KOOTASCA staff.

Administrator Anderson indicated that staff was seeking Council approval to advertise for bids for a remote water meter read system. He said such a system will improve efficiencies by allowing one staff person to read water meters from a moving vehicle that will read water use via radio signals transmitted from water customer meters. He said the existing touch pads will be modified to allow radio reading. The efficiencies will come from one employee reading all water meters in a few days from a vehicle, versus two meter readers having to walk to every property, every month, sometimes in difficult winter conditions, that takes two people up to three weeks to complete now. High water use will also be easier and faster to detect, hopefully saving our customers money. He said the costs will be fully recovered in 5 to 6 years due to the efficiencies. Councilor Kalar noted no existing jobs will be cut.

MOTION by Councilor Jaksa to approve the specifications and authorize staff to advertise for bids for a proposed remote water meter read system in accordance with the proposed implementation schedule. Motion seconded by Councilor Kalar and carried unanimously. MOTION by Councilor Jaksa to initiate a change in zoning from R-1B to M-1B, initiate a zoning district map amendment for Lots 23, 24, and 25, Block 1, Plot of Fairview Addition to Koochiching, Parcel No. 92-114-01230 as submitted by Shannons, Inc., and to authorize the Planning Commission to conduct the required public hearing and submit a recommendation to the City Council. Motion seconded by Councilor Kalar and carried unanimously. Kelly Meyers, Building Official, explained a new statute effective August 1, 2014, allows the Building Official to do inspections and cursory plan reviews of public buildings and state licensed facilities instead of having a State regional building official do so. A delegation agreement must first be approved by the City and Minnesota Department of Labor and Industry. Councilor Kalar said this approach would be better for the contractors doing the construction work in this area.

MOTION by Councilor Kalar to adopt Resolution No. 33-14 to Approve the Municipal Delegation Agreement for Building Code Administration on Public Buildings and State Licensed Facilities; and furthermore, to authorize the Building Official to submit the Application to the Minnesota Department of Labor and Industry. Motion seconded by Councilor Rognerud and carried unanimously.

Mr. Norstad was present requesting approval of the Kerry Park Lease Agreement and assistance moving picnic tables for the annual Senior Fish Fry. MOTION by Councilor Kalar to approve the Rainy Lake Sportfishing Club request for approval of the Kerry Park Lease Agreement for the annual Senior Fish Fry to be held on Friday, September 14, 2014. Motion seconded by Councilor Jaksa and carried unanimously.

MOTION by Councilor Rognerud to approve the expenditure of \$85.00 to purchase a 3 Squares ad for the Bronco Basketball program. Motion seconded by Councilor Eklund and approved unanimously.

MOTION by Councilor Rognerud to refer the license application to the Legislation and Land Use Committee for consideration and a recommendation to be made to the City Council; said motion based upon the taxi service provided at the Falls International Airport. Motion seconded by Councilor Jaksa and carried unanimously.

Mayor Anderson introduced the recommendation of the Evaluation Committee to appoint Lisa Lynn Wicklund as the Administration Support Specialist at the rate of pay of \$15.36 per hour, subject to all terms and conditions listed within the labor agreement, and approve a start date as soon as possible. MOTION by Councilor Eklund to approve the recommendation as submitted without Human Resources Committee review in order to expedite the process. Motion seconded by Councilor Rognerud and approved unanimously.

Councilor Rognerud indicated she had questions about the procedure of who can put items on the agenda and what the procedure is for taking items off the agenda. She said in her experience, any council member and any member of the community can put something on the agenda. She assumes only the person who put the item on the agenda could take it off. In any other circumstances, she believes that it would take a vote by the council members to remove an agenda item. She wanted a Council discussion to determine if we need a policy or some other means to clarify this? Councilor Jaksa agreed that individual Council members should have the ability to place items on the agenda to adequately represent their constituents. She also thought it could be removed by the person placing it on the agenda or by a vote of the Council.

City Attorney Shermoen said the Charter and the LMC contemplates that the Council will adopt rules governing meetings, but he could not find rules other than the procedures listed in Section 2.2 of the Code of Ordinances which was read by Mayor Anderson. Discussion ensued as to how items are placed on and removed from the agenda. MOTION by Councilor Kalar to initiate an ordinance amendment of Section 2.2 of the Code of Ordinances to insert a new item "Approval of Agenda" to the order of business at regular meetings to allow additions and deletions subject to a unanimous vote of the City Council. Motion seconded by Councilor Rognerud. In discussion, it was noted that Sec. 2.2, (a) may be rewritten to offer more clarity and the draft amendment will be reviewed by the Legislation and Land Use Committee. Motion carried with Councilors Kalar, Rognerud, and Jaksa voting "yea" and Councilor Eklund and Mayor Anderson voting "nay" for want of more discussion.

MOTION by Councilor Rognerud to remove this item from discussion to allow more time and to defer the discussion until the regular meeting of September 15, 2014. Motion seconded by Councilor Eklund and carried unanimously.

Administrator Anderson reported that weekly water testing performed at City Beach has all been within safe levels for swimming. He reported that staff will be meeting with the FEMA Project Specialist on

Monday, September 8th to address reimbursement of emergency work expenses related to the summer flooding. Finally, he reviewed the Fire Chief's report of activity for the month of August, 2014 showing 4 Fire Department call outs, 132 calls/transfers by the Ambulance personnel, and 21 housing related activities performed in August.

Attorney Shermoen thanked the Council for the opportunity to attend the recent conference for attorneys. He said he will report at a future meeting on the progress of discussions with the County Attorney about tax levies for the airport. Police Chief Musich discussed the Police Dept. participation in railroad safety training at the Fire Hall, various community activities, and the "table top" training at the Falls International Airport. Calls for service totaled 650 for the month. He concluded noting that a successful prosecution of a sexual assault case resulted in a 14 year sentence for the offender.

Councilor Eklund, with Mayor Anderson's endorsement, commended and thanked all the volunteers, union members, and other participants for the very successful and well organized Labor Day Picnic. The CVB and Pete Schultz, Director, were also thanked for the extensive work and detailed marketing reports they prepare.

Councilor Kalar and Mayor Anderson discussed the announcement at a special KEDA meeting of the proposed railroad spur extension to serve two local businesses in the vicinity of C. R. 332 that will need resolutions of support. Director Paul Nevanen is expected at the next meeting to discuss the project and support needed.

None.

Mayor Anderson adjourned the meeting at 5:23 P.M.

Robert W. Anderson, Mayor

ATTEST:

Kenneth R. Anderson, City Administrator

**The Journal
November 12th, 2014**

Public Notice

**September 2, 2014
City Council Minutes
4:30 P.M.**

A regular meeting of the City Council of International Falls, Minnesota, was held in the Council Chambers of the Municipal Building on the 2nd day of September, 2014 at the hour of 4:30 P.M.

MEMBERS PRESENT: Councilors Eklund, Jaksa, Kalar, Rognerud, and Mayor Anderson

MEMBERS ABSENT: None.

MOTION by Councilor Jaksa to approve minutes of the regular City Council meeting of August 18, 2014. Motion seconded by Councilor Kalar and carried unanimously.

MOTION by Councilor Jaksa to approve transfer of Lodging Tax in the amount of \$318.85 from Fund 812 to Fund 101. Motion seconded by Councilor Rognerud and carried unanimously.

MOTION by Councilor Kalar to approve payment of the claims from various funds of the city including checks 53972-54077 in the amount of \$302,719.91. Motion seconded by Councilor Jaksa and carried unanimously.

Checks 98009-98024 were issued under blanket authorization in the amount of \$79,624.34. None.

Mr. Norstad was present requesting approval of the Kerry Park Lease Agreement and assistance moving picnic tables for the annual Senior Fish Fry. MOTION by Councilor Kalar to approve the Rainy Lake Sportfishing Club request for approval of the Kerry Park Lease Agreement for the annual Senior Fish Fry to be held on Friday, September 14, 2014. Motion seconded by Councilor Jaksa and carried unanimously.

MOTION by Councilor Rognerud to approve the expenditure of \$85.00 to purchase a 3 Squares ad for the Bronco Basketball program. Motion seconded by Councilor Eklund and approved unanimously.

MOTION by Councilor Rognerud to refer the license application to the Legislation and Land Use Committee for consideration and a recommendation to be made to the City Council; said motion based upon the taxi service provided at the Falls International Airport. Motion seconded by Councilor Jaksa and carried unanimously.

Mayor Anderson introduced the recommendation of the Evaluation Committee to appoint Lisa Lynn Wicklund as the Administration Support Specialist at the rate of pay of \$15.36 per hour, subject to all terms and conditions listed within the labor agreement, and approve a start date as soon as possible. MOTION by Councilor Eklund to approve the recommendation as submitted without Human Resources Committee review in order to expedite the process. Motion seconded by Councilor Rognerud and approved unanimously.

Councilor Rognerud indicated she had questions about the procedure of who can put items on the agenda and what the procedure is for taking items off the agenda. She said in her experience, any council member and any member of the community can put something on the agenda. She assumes only the person who put the item on the agenda could take it off. In any other circumstances, she believes that it would take a vote by the council members to remove an agenda item. She wanted a Council discussion to determine if we need a policy or some other means to clarify this? Councilor Jaksa agreed that individual Council members should have the ability to place items on the agenda to adequately represent their constituents. She also thought it could be removed by the person placing it on the agenda or by a vote of the Council.

City Attorney Shermoen said the Charter and the LMC contemplates that the Council will adopt rules governing meetings, but he could not find rules other than the procedures listed in Section 2.2 of the Code of Ordinances which was read by Mayor Anderson. Discussion ensued as to how items are placed on and removed from the agenda. MOTION by Councilor Kalar to initiate an ordinance amendment of Section 2.2 of the Code of Ordinances to insert a new item "Approval of Agenda" to the order of business at regular meetings to allow additions and deletions subject to a unanimous vote of the City Council. Motion seconded by Councilor Rognerud. In discussion, it was noted that Sec. 2.2, (a) may be rewritten to offer more clarity and the draft amendment will be reviewed by the Legislation and Land Use Committee. Motion carried with Councilors Kalar, Rognerud, and Jaksa voting "yea" and Councilor Eklund and Mayor Anderson voting "nay" for want of more discussion.

MOTION by Councilor Rognerud to remove this item from discussion to allow more time and to defer the discussion until the regular meeting of September 15, 2014. Motion seconded by Councilor Eklund and carried unanimously.

Administrator Anderson reported that weekly water testing performed at City Beach has all been within safe levels for swimming. He reported that staff will be meeting with the FEMA Project Specialist on

Monday, September 8th to address reimbursement of emergency work expenses related to the summer flooding. Finally, he reviewed the Fire Chief's report of activity for the month of August, 2014 showing 4 Fire Department call outs, 132 calls/transfers by the Ambulance personnel, and 21 housing related activities performed in August.

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Councilor Eklund, with Mayor Anderson's endorsement, commended and thanked all the volunteers, union members, and other participants for the very successful and well organized Labor Day Picnic. The CVB and Pete Schultz, Director, were also thanked for the extensive work and detailed marketing reports they prepare.

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None.

Mayor Anderson adjourned the meeting at 5:23 P.M.

Robert W. Anderson, Mayor

ATTEST:

Kenneth R. Anderson, City Administrator

personal representatives or assigns. TIME AND DATE TO VACATE PROPERTY: If the real estate is an owner-occupied, single-family dwelling, unless otherwise provided by law, the date on or before which the mortgagor(s) must vacate the property, if the mortgage is not reinstated under section 580.30 or the property is not redeemed under section 580.23, is 11:59 p.m. on June 4, 2015, or the next business day if June 4, 2015 falls on a Saturday, Sunday or legal holiday.

"THE TIME ALLOWED BY LAW FOR REDEMPTION BY THE MORTGAGOR, THE MORTGAGOR'S PERSONAL REPRESENTATIVES OR ASSIGNS, MAY BE REDUCED TO FIVE WEEKS IF A JUDICIAL ORDER IS ENTERED UNDER MINNESOTA STATUTES SECTION 582.032 DETERMINING, AMONG OTHER THINGS, THAT THE MORTGAGED PREMISES ARE IMPROVED WITH A RESIDENTIAL DWELLING OF LESS THAN 5 UNITS, ARE NOT PROPERTY USED FOR AGRICULTURAL PRODUCTION, AND ARE ABANDONED.

Dated: October 7, 2014

PHH Mortgage Corporation
Assignee of Mortgagee

SHAPIRO & ZIELKE, LLP

BY _____
Lawrence P. Zielke - 152559
Diane F. Mach - 273788
Melissa L. B. Porter - 0337778
Randolph W. Dawdy - 2160X
Gary J. Evers - 0134764
Attorneys for Mortgagee
12550 West Frontage Road, Ste. 200
Burnsville, MN 55337
(952) 831-4060

THIS IS A COMMUNICATION FROM A DEBT COLLECTOR

THE JOURNAL
October 15th, 22nd, 29th &
November 5th, 12th, 19th, 2014

Robert W. Anderson, Mayor

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