

Ohio | Department of Rehabilitation & Correction

Mike DeWine, Governor
Annette Chambers-Smith, Director

TO: Carl Bendross, Major
FROM: Angela Stuff, Warden
RE: Administrative Leave Notice
DATE: 05/26/2023

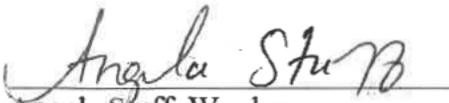
Effective immediately you are being placed on administrative leave with pay until further notice. You shall be in a work-ready status at all times during your regular scheduled work time. You must be able to report to work with short notice during your regular scheduled work hours. You are required to call the Captain's Office no later than 15 minutes after the start of your regular shift. You will be subject to disciplinary measures if you fail to call in as required.

You are not required to call in or report to work on your good days or holidays. Eligibility for holiday pay will be determined in accordance with an applicable collective bargaining agreement and/or applicable Ohio Revised Code (ORC) section. You shall make arrangements for the processing of leave requests as well as other personnel or employee benefit matters by contacting the personnel office by phone or e-mail. Subject to supervisor approval, while on administrative leave, you may request the use of any leave and/or benefit available to you in accordance with an applicable collective bargaining agreement and/or applicable ORC section.

You are prohibited from entering this institution or any other DR&C facility, without my express approval while on Administrative Leave.

You shall not hold another job during the hours you are normally scheduled to work. If you work during such hours, you will forfeit the administrative leave with pay and will be subject to discipline.

If you are called back into the institution while on administrative leave, your ability to carry a concealed weapon on grounds is hereby revoked per policy 31-SEM-11 section VII.B.2.


Angela Stuff, Warden

 5-26-2023
Employee Date

Cc: Personnel
LRO
Major
Captain's Office



Address



Working Phone Number

Ohio | Department of
Rehabilitation & Correction

Mike DeWine, Governor
Annette Chambers-Smith, Director

TO: Taylor Robey, Correction Officer
FROM: Angela Stuff, Warden
RE: Administrative Leave Notice
DATE: 05/26/2023

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Angela Stuff, Warden


Notified via telephone
Employee _____ Date _____

Cc: Personnel
LRO
Major
Captain's Office

Address _____


Working Phone Number _____



Department of Rehabilitation & Correction

Mike DeWine, Governor
Annette Chambers-Smith, Director

TO: Tre'mon Glenn-Crawford, Correction Officer
FROM: Angela Stuff, Warden
RE: Administrative Leave Notice
DATE: 05/26/2023

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Handwritten signature of Angela Stuff, Warden

notified by phone
Employee [redacted] Date [redacted]
Address [redacted]
Working Phone Number [redacted]

Cc: Personnel
LRO
Major
Captain's Office

