

PUBLIC NOTICES

(Continued from Page 13B)

- a. Transparency requirements.
 1. At least fifty (50) percent of the length and at least twenty-five (25) percent of the area of ground level exterior walls abutting sidewalks, plazas, or other public open spaces or rights-of-way must be devoted to windows affording views into retail, office, or lobby space, pedestrian entrances, or retail display windows.
 2. This limitation on blank walls does not apply to sides of buildings having residential units located adjacent to the exterior ground-floor wall.
 3. Buildings having less than fifty (50) percent of their ground-level floor area in retail, office, or lobby use.
 - (i) Where a building contains other active uses found by the planning commission to be of visual interest to the pedestrian, windows affording views of that active use may be provided as an alternative to subsection (2)a.1. above. Examples of such uses are pressrooms, classrooms, kitchens, or manufacturing processes. Parking areas, truck loading areas, vehicular accessways, and storage areas are not to be considered active uses.
 - (ii) Artwork such as murals or reliefs may be substituted to meet the requirements of subsection (2)a.1. above, if the proposed artwork is found by the planning commission to meet the intent of this section. Artwork and displays relating to activities occurring within the building or historical subjects relating to the downtown area are encouraged.
- b. Building setback limitations.
 1. Along a street or pedestrian right-of-way, building walls must extend to the right-of-way line for at least seventy-five (75) percent of said line.
 2. As an alternative to b.1., walls may extend to within twelve (12) feet of said line with the remaining space between the building and line designed as an extension of the sidewalk and committed to active uses including, but not limited to, sidewalk cafes, vendors' stands, public art, or pedestrian rest areas with street furniture.
 3. Alleys unusable by the public for pedestrian access may not be created between buildings.
- c. Exterior design compatibility (existing development).
 1. Every reasonable effort shall be made to provide a compatible use for an existing building which requires minimal alteration of the building, structure, or site and its intended purpose.
 2. The distinguishing original qualities or character of a building, structure, or site and its environment shall not be destroyed. The removal or alteration of any historic material or distinctive architectural features should be avoided when possible.
 3. All buildings, structures, and sites shall be recognized as products of their own time. Alterations that have no historical basis and that seek to create an earlier or later appearance shall be discouraged.
 4. Changes that may have taken place in the course of time are evidence of the history and development of a building, structure, or site and its environment. These changes may have acquired significance in their own right, and this significance shall be recognized and respected.
 5. Distinctive stylistic features or examples of skilled craftsmanship which characterize a building, structure, or site shall be treated with sensitivity.
 6. Deteriorated architectural features shall be repaired rather than replaced wherever possible. In the event replacement is necessary, the new material should match the material being replaced in composition, design, color, texture, and other visual qualities. Repair or replacement of missing architectural features should be based on accurate duplications of features, substantiated by historic, physical, or pictorial evidence, rather than on conjectural designs or the availability of different architectural elements from other buildings or structures.
 7. The surface cleaning of structures shall be undertaken with the gentlest means possible. Sandblasting and other cleaning methods that will damage the historic building materials shall not be undertaken.
 8. Every reasonable effort shall be made to protect and preserve archaeological resources affected by, or adjacent to, any project.
 9. Contemporary design for alterations and additions to existing properties shall not be discouraged when such alterations and additions do not destroy significant historical, architectural, or cultural material, and such design is compatible with the size, scale, color, material, and character of the property, neighborhood, or environment.
 10. Whenever possible, new additions or alterations to structures shall be done in such a manner that, if such additions or alterations were to be removed in the future, the essential form and integrity of the structure would be unimpaired.
- d. New development or additions. Any new or existing building, structure, and appurtenances thereof, that is moved, reconstructed, materially altered, or expanded shall be visually compatible with buildings, public ways, and places to which it is visually related in terms of the following characteristics:
 1. Its height; the relationship of width to height of its elevation; the relationship of width to height of its windows; the number, frequency and intervals of its windows, doors, and other appurtenances; the relationship of solids to voids on its exterior facades;
 2. Its relationship to any open space between it and adjoining buildings or structures; the relationship of its entrances and other projections to sidewalks, the relationships of the materials, textures, and colors of its facade;
 3. The shape of its roof line; the bulk and arrangement of associated walls, fences, landscape masses, entryways, signs, awnings, porches, and balconies;
 4. And its directional orientation, whether this be vertical, horizontal, or nondirectional;
- e. Balconies and awnings. Only cloth awnings or banners shall project into rights-of-way, alleys, or other public accessways; however, the planning commission may approve balconies that encroach into public rights-of-way provided the design of such a balcony does not violate the requirements of subsection (d)(2)c. of this section.
- f. Waterfront development regulations.
 1. Purpose. Waterfront development regulations are intended to assure both frequent views of the river and physical access to the river and its activities.
 2. Standards.
 - (i) For purposes of this section, waterfront development is that development in the downtown development district which is within three hundred (300) feet of the Ouachita River's edge at its mean high-water mark.
 - (ii) The minimum setbacks from property lines shall be twenty (20) feet.
 - (iii) As an alternative to meeting the minimum setbacks, thirty (30) percent of a developed parcel of land may be dedicated for exclusively pedestrian circulation from Riverfront and Commerce Streets to the water's edge, said pedestrian access areas to be landscaped and provided with street furniture or other amenities.
 - (iv) Waterfront property shall not be utilized for vehicular parking except when associated with residential uses.

fifty (50) percent of the fair market value of the existing improvements on the site (fair market value for purposes of this provision being defined as that value used to calculate the assessed value of the site on the assessment rolls of the city for the most recent year).

c. Multiple remodeling projects undertaken over a period of five (5) years or less where the cumulative effect is to accomplish a major remodeling shall be considered a major remodeling project for purposes of this section.

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that the following area shall no longer be located within the B-4 Downtown development district, to-wit:

The West Half of Square A, West Half of Square B, the East Half of Square C, and the East Half of Square D, of the Original Town of West Monroe, Land District North of Red River, Ouachita Parish, Louisiana, as per plat filed in Plat Book 1, Page 1 of the records of Ouachita Parish, Louisiana

SECTION 3. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that if any provisions or sections of this ordinance are held invalid, such invalidity should not affect the other provisions or sections of this ordinance which can be given in effect without the invalid provisions or sections, and to this end the provisions and sections of this ordinance are hereby declared severable.

SECTION 4. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that for cause determined to be in the best interests of the City of West Monroe and its citizens, this enactment shall be effective on February 13th, 2019.

The above Ordinance was read and considered by Sections at a public meeting of the Mayor and Board of Aldermen, in regular and legal session convened, voted on by ye or nay vote, passed and adopted the 12th day of February, 2019, the final vote being as follows:

YEA: Brian, Hamilton, Land, Wasterburg
 NAY: NONE
 NOT VOTING: NONE
 ABSENT: Bennett
 ATTEST:

APPROVED THIS 12TH DAY OF FEBRUARY, 2019

Staci Albritton Mitchell
 STACI ALBRITTON MITCHELL, MAYOR
 CITY OF WEST MONROE
 STATE OF LOUISIANA

Ronald S. Olvey
 RONALD S. OLVEY, CITY CLERK
 CITY OF WEST MONROE
 STATE OF LOUISIANA

2/21

STATE OF LOUISIANA
 CITY OF WEST MONROE

ORDINANCE NO. 4638 MOTION BY: Mr. Wasterburg
 SECONDED BY: Mr. Land

AN ORDINANCE TO ENACT SECTION 12-5020.1 OF THE CODE OF ORDINANCES, CITY OF WEST MONROE, LOUISIANA, DEFINING THE CB-4 CENTRAL DOWNTOWN DEVELOPMENT DISTRICT, TO PROVIDE A LISTING OF PERMITTED USES, INCLUDING USES BY RIGHT, USES REQUIRING PLANNING APPROVAL, AND SPECIAL EXCEPTION USES, TO ESTABLISH BUILDING SITE REQUIREMENTS AND DISTRICT STRUCTURAL REGULATIONS; TO ESTABLISH THE BOUNDARIES OF THE DISTRICT; TO DECLARE THE PROVISIONS SEVERABLE; TO ESTABLISH AN EFFECTIVE DATE; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Section 12-5020.1 of the Code of Ordinances, City of West Monroe, Louisiana, is hereby enacted, to read as follows:

Sec. 12-5020.1 - CB-4 Central Downtown development district.

The intent of the district's regulations is to encourage the close association of compatible and mutually beneficial uses and structures which (1) encourages preservation of the district's unique character, (2) promotes pedestrian oriented traffic patterns, (3) invites patrons from beyond the district's boundaries, (4) discourages uses and structures deemed harmful to the overall prosperity of the district's residents and businesses, and (5) operate with a regular schedule of daytime open hours-minimum of 24 hours per week, and (6) otherwise seeks to accomplish the goals of the downtown action plan as adopted by the city, including any amendments to said plan as may be, from time to time, adopted.

(a) Permitted uses: In the CB-4 CENTRAL Downtown development district, only the following higher level pedestrian attractors and use are allowed, subject to limitations.

(1) Uses by right. The uses listed below are permitted subject to the conditions specified.

- Amusements, commercial (indoor).
- Antique store.
- Apparel and accessory store.
- Appliance store.
- Apothecary (limited to the sale of pharmaceuticals and medical supplies).
- Art gallery or museum.
- Bakery, retail.
- Barber shop or beauty shop.
- Book store.
- Bicycle sales and repair.
- Camera and photographic supplies store.
- Candy, nut and confectionery store.
- Cigar café
- City hall, court house, federal building, post office.
- Dairy products sales (retail).
- Delicatessen.
- Department store (limited to sale of items which may be sold by any other use permitted in this district).
- Drug store.
- Dry goods store.
- Dwelling, condominium (second floor).
- Dwelling, multiple family (second floor).
- Dwelling, one family (second floor).
- Dwelling, two family (second floor).
- Floor covering sales.
- Food vendor (on street, licensed).
- Furniture store, retail.
- Gift shop.
- Grocery store, retail.
- Hardware store, retail.
- Health food store.
- Hobby supply store.
- Home Occupation (second floor)
- Hotel, motel, tourist home (for transient occupancy).
- Ice cream store.
- Jewelry store.
- Laundry and/or dry cleaning pick-up station.
- Music store.
- Newsstand.
- Office (second floor)
- Office equipment and supplies, retail.
- Park or playground, public.
- Pet store.
- Picture framing.
- Post office or parcel service.
- Record shop.
- Restaurant.
- Shoe store, retail.
- Sporting goods store (retail).
- Tavern, wineries, brew pub, live entertainment with or without alcoholic beverages.
- Theater, indoor.
- Toy store.
- Variety store.

(2) Uses requiring planning approval. The uses listed below are permitted upon approval of location and site plan by the Planning Commission as being appropriate with regard to transportation and access, water supply, waste disposal, fire and police protection, and other public facilities, as not causing undue traffic congestion or creating a traffic hazard, and as being in harmony with the orderly and appropriate development of the district in which the use is located:

- Church, including parish house, community house and educational building.
- Pipe line or electric transmission line (need not be enclosed within structure).
- Railroad right-of-way, but not including shops, yards and team tracks

- (need not be enclosed within structure).
- Other uses added from time to time, which are deemed appropriate by the Planning Commission and approved by the Board of Aldermen.
- (b) Building site area requirements:
 - (1) Building site area. The minimum building site area shall be three thousand (3,000) square feet. Building exterior plans must be approved by the Historic Preservation Commission.
 - (2) Building height limit. Except as provided in section 12-5023, no structure shall be erected or altered to exceed one hundred (100) feet in height.
 - (3) Yards required. Except as provided in subsections (d)(2)b.(ii) and (d)(2)f., below, no yards are required. If yard is planned, proper landscaping shall be presented and approved by the Historic Preservation Commission.
 - (4) The requirements of section 12-5044 concerning required off-street parking are waived in the downtown development district.
 - (5) Building will be required to have all utilities to structure underground.
- District structural regulations.
 - (1) Purpose.
 - a. Blank walls on the ground-floor level are limited:
 1. To encourage continuity of retail and consumer service uses;
 2. To encourage retail and commercial activities at street level;
 3. To provide a pleasant, rich, and diverse experience for pedestrians by visually connecting activities occurring within a structure to adjacent sidewalk areas;
 4. To enhance crime prevention by increasing opportunities for surveillance of the street from the interiors of buildings and vice versa;
 5. To restrict unpleasant, blank-wall facades at the street level;
 6. And to avoid a monotonous environment.
 - b. Building setbacks, shapes, and bulk are regulated to encourage a harmonious association of compatible buildings.
 - (2) Standards.
 - a. Transparency requirements.
 1. At least fifty (50) percent of the length and at least twenty-five (25) percent of the area of ground level exterior walls abutting sidewalks, plazas, or other public open spaces or rights-of-way must be devoted to windows affording views into retail, office, or lobby space, pedestrian entrances, or retail display windows.
 2. This limitation on blank walls does not apply to sides of buildings having residential units located adjacent to the exterior ground-floor wall.
 3. Buildings having less than fifty (50) percent of their ground-level floor area in retail, office, or lobby use.
 - (i) Where a building contains other active uses found by the planning commission to be of visual interest to the pedestrian, windows affording views of that active use may be provided as an alternative to subsection (2)a.1. above. Examples of such uses are pressrooms, classrooms, kitchens, or manufacturing processes. Parking areas, truck loading areas, vehicular accessways, and storage areas are not to be considered active uses.
 - (ii) Artwork such as murals or reliefs may be substituted to meet the requirements of subsection (2)a.1. above, if the proposed artwork is found by the planning commission to meet the intent of this section. Artwork and displays relating to activities occurring within the building or historical subjects relating to the downtown area are encouraged.
 - b. Building setback limitations.
 1. Along a street or pedestrian right-of-way, building walls must extend to the right-of-way line for at least seventy-five (75) percent of said line.
 2. As an alternative to b.1., walls may extend to within twelve (12) feet of said line with the remaining space between the building and line designed as an extension of the sidewalk and committed to active uses including, but not limited to, sidewalk cafes, vendors' stands, public art, or pedestrian rest areas with street furniture.
 3. Alleys unusable by the public for pedestrian access may not be created between buildings.
 - c. Exterior design compatibility (existing development).
 1. Every reasonable effort shall be made to provide a compatible use for an existing building which requires minimal alteration of the building, structure, or site and its intended purpose.
 2. The distinguishing original qualities or character of a building, structure, or site and its environment shall not be destroyed. The removal or alteration of any historic material or distinctive architectural features should be avoided when possible.
 3. All buildings, structures, and sites shall be recognized as products of their own time. Alterations that have no historical basis and that seek to create an earlier or later appearance shall be discouraged.
 4. Changes that may have taken place in the course of time are evidence of the history and development of a building, structure, or site and its environment. These changes may have acquired significance in their own right, and this significance shall be recognized and respected.
 5. Distinctive stylistic features or examples of skilled craftsmanship which characterize a building, structure, or site shall be treated with sensitivity.
 6. Deteriorated architectural features shall be repaired rather than replaced wherever possible. In the event replacement is necessary, the new material should match the material being replaced in composition, design, color, texture, and other visual qualities. Repair or replacement of missing architectural features should be based on accurate duplications of features, substantiated by historic, physical, or pictorial evidence, rather than on conjectural designs or the availability of different architectural elements from other buildings or structures.
 7. The surface cleaning of structures shall be undertaken with the gentlest means possible. Sandblasting and other cleaning methods that will damage the historic building materials shall not be undertaken.
 8. Every reasonable effort shall be made to protect and preserve archaeological resources affected by, or adjacent to, any project.
 9. Contemporary design for alterations and additions to existing properties shall not be discouraged when such alterations and additions do not destroy significant historical, architectural, or cultural material, and such design is compatible with the size, scale, color, material, and character of the property, neighborhood, or environment.

(Continued to Page 15B)

PUBLIC NOTICES

(Continued from Page 16B)

City of West Monroe, Louisiana, in regular and legal session convened, that if any provisions or sections of this ordinance are held invalid, such invalidity should not affect the other provisions or sections of this ordinance which can be given in effect without the invalid provisions or sections, and to this end the provisions and sections of this ordinance are hereby declared severable, except those approving any cable or video franchise agreement in force and effect between the city and any cable or video service provider.

SECTION 3. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, Mayor of the City of West Monroe, Louisiana, be and she is hereby authorized to take any and all actions and to execute any and all further documents she deems either necessary or proper to negotiate, prepare, execute and carry out the activities arising out of any and all franchise agreements with any utility described above according to their terms and intent, including but not limited to such negotiations and agreements as she determines appropriate regarding the terms and conditions of the employment, the nature of the services performed and the manner of calculation of compensation for those services.

SECTION 4. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that for cause determined to be in the best interests of the City of West Monroe and its citizens, this amendment shall be effective on and after February 13, 2019.

The above Ordinance was read and considered by Sections at a public meeting of the Mayor and Board of Aldermen, in regular and legal session convened, voted on by yea or nay vote, passed and adopted the 12th day of February, 2019, the final vote being as follows:

YEA: Brian, Hamilton, Land, Westerburg
NAY: NONE
NOT VOTING: NONE
ABSENT: Bennett
ATTEST:

[Signature]
RONALD S. OLVEY, CITY CLERK
CITY OF WEST MONROE
STATE OF LOUISIANA

[Signature]
STACI ALBRITTON MITCHELL, MAYOR
CITY OF WEST MONROE
STATE OF LOUISIANA

2/21

STATE OF LOUISIANA
CITY OF WEST MONROE

ORDINANCE NO. 4644

MOTION BY: Mr. Brian
SECONDED BY: Mr. Westerburg

AN ORDINANCE TO AUTHORIZE THE MAYOR OF THE CITY OF WEST MONROE, LOUISIANA, TO EXECUTE A CONTRACT FOR CONSULTING SERVICES, CONTRACT NO. 4400015165, WITH MICHAEL BAKER INTERNATIONAL, INC. TO PROVIDE CERTAIN CONSTRUCTION ENGINEERING AND INSPECTION ON STATE PROJECT NO. H.001725.6 FEDERAL AID PROJECT NO. H001725.4TH STREET REHABILITATION; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, Mayor of the City of West Monroe, Louisiana, be and she is hereby authorized to execute on behalf of the City of West Monroe, Louisiana, a contract for consulting services, Contract No. 4400015165, with Michael Baker International, Inc. to provide certain construction engineering and inspection on State Project No. H.001725.6, Federal Aid Project No. H001725, 4th Street Rehabilitation, a copy of which agreement is attached as Exhibit "A", and a copy of the rate letter establishing rates of compensation attached as Exhibit "B", with the maximum compensation payable for all services rendered under this contract being \$96,171.

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, Mayor of the City of West Monroe, Louisiana, be and she is hereby authorized to take any and all actions and to execute any and all further documents she deems either necessary or proper to negotiate, prepare, execute and carry out the activities arising out of the agreements described above according to their terms and intent, including but not limited to such negotiations and agreements as she determines appropriate regarding the terms and conditions of the employment, the nature of the services performed and the manner of calculation of compensation for those services.

The above Ordinance was read and considered by Sections at a public meeting of the Mayor and Board of Aldermen, in regular and legal session convened, voted on by yea and nay vote, passed and adopted the 12th day of February, 2019, the final vote being as follows:

YEA: Brian, Hamilton, Land, Westerburg
NAY: NONE
NOT VOTING: NONE
ABSENT: Bennett
ATTEST:

[Signature]
RONALD S. OLVEY, CITY CLERK
CITY OF WEST MONROE
STATE OF LOUISIANA

[Signature]
STACI ALBRITTON MITCHELL, MAYOR
CITY OF WEST MONROE
STATE OF LOUISIANA

EXHIBITS TO THIS ORDINANCE ARE ON FILE WITH THE CITY OF WEST MONROE AND CAN BE VIEWED AT WEST MONROE CITY HALL DURING REGULAR OFFICE HOURS (Ask For Cindy Emory)

2/21

STATE OF LOUISIANA
CITY OF WEST MONROE

ORDINANCE NO. 4643

MOTION BY: Mr. Brian
SECONDED BY: Mr. Land

AN ORDINANCE TO AUTHORIZE THE CITY OF WEST MONROE, LOUISIANA, TO ENTER INTO A CONSTRUCTION CONTRACT WITH AMETHYST CONSTRUCTION, INC., AS THE LOW BIDDER, FOR STATE PROJECT H.007288-MONTGOMERY ST; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

Section 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, Mayor, on behalf of the City of West Monroe, Louisiana, be and she is hereby authorized to enter into a construction contract with Amethyst Construction, Inc., as the low bidder, for State Project H.007288-Montgomery St, all according to the terms, conditions and provisions as set forth in that "State of Louisiana Department of Transportation and Development Contract for City of West Monroe Federal Aid Project State Project H.007288-Montgomery St" a copy which is attached hereto as Exhibit A.

Section 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, Mayor of the City of West Monroe, Louisiana, be and she is hereby authorized to execute any and all further documents determined to be either necessary or appropriate in conjunction with the contract authorized above, and to take any and all other actions either necessary or appropriate in order to comply the terms of that contract.

The above Ordinance was read and considered by Sections at a public meeting of the Mayor and Board of Aldermen, in regular and legal session convened, voted on by yea and nay vote, passed and adopted the 12th day of February, 2019, the final vote being as follows:

YEA: Brian, Hamilton, Land, Westerburg
NAY: NONE
NOT VOTING: NONE
ABSENT: Bennett
ATTEST:

[Signature]
RONALD S. OLVEY, CITY CLERK
CITY OF WEST MONROE
STATE OF LOUISIANA

[Signature]
STACI ALBRITTON MITCHELL, MAYOR
CITY OF WEST MONROE
STATE OF LOUISIANA

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2/21

STATE OF LOUISIANA
CITY OF WEST MONROE

ORDINANCE NO. 4644

MOTION BY: Mr. Hamilton
SECONDED BY: Mr. Westerburg

AN ORDINANCE TO AUTHORIZE THE MAYOR OF THE CITY OF WEST MONROE, LOUISIANA, TO EXECUTE AN AGREEMENT FOR PROFESSIONAL SERVICES WITH S. E. HUEY ENGINEERS TO PROVIDE CERTAIN ENGINEERING AND RELATED SERVICES IN CONNECTION WITH ARKANSAS ROAD DRAINAGE IMPROVEMENTS (2019 LGAP FUNDING); AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, Mayor of the City of West Monroe, Louisiana, be and she is hereby authorized to execute on behalf of the City of West Monroe, Louisiana, an agreement for professional services with S. E. Huey Engineers to provide certain engineering and related services in connection with Arkansas Road Drainage Improvements (2019 LGAP FUNDING), a copy of which agreement is attached as Exhibit "A".

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, Mayor of the City of West Monroe, Louisiana, be and she is hereby further authorized to take any and all actions and to execute any and all further documents she deems either necessary or proper to negotiate, prepare, execute and carry out the activities arising out of the agreement described above according to its terms and intent, including but not limited to such negotiations and agreements as she determines appropriate regarding the terms and conditions of the employment, the nature of the services performed and the manner of calculation of compensation for those services.

The above Ordinance was read and considered by Sections at a public meeting of the Mayor and Board of Aldermen, in regular and legal session convened, voted on by yea or nay vote, this 12th day of February, 2019, the final vote being as follows:

YEA: Brian, Hamilton, Land, Westerburg
NAY: NONE
NOT VOTING: NONE
ABSENT: Bennett
ATTEST:

[Signature]
RONALD S. OLVEY, CITY CLERK
CITY OF WEST MONROE
STATE OF LOUISIANA

[Signature]
STACI ALBRITTON MITCHELL, MAYOR
CITY OF WEST MONROE
STATE OF LOUISIANA

EXHIBITS TO THIS ORDINANCE ARE ON FILE WITH THE CITY OF WEST MONROE AND CAN BE VIEWED AT WEST MONROE CITY HALL DURING REGULAR OFFICE HOURS (Ask For Cindy Emory)

2/21

STATE OF LOUISIANA
CITY OF WEST MONROE

ORDINANCE NO. 4645

MOTION BY: Mr. Hamilton
SECONDED BY: Mr. Westerburg

AN ORDINANCE TO AUTHORIZE THE MAYOR OF THE CITY OF WEST MONROE, LOUISIANA, TO EXECUTE AN AGREEMENT FOR PROFESSIONAL SERVICES WITH S. E. HUEY ENGINEERS TO PROVIDE CERTAIN ENGINEERING AND RELATED SERVICES IN CONNECTION WITH AMENDMENT NO. 1 TO CONTRACT FOR ENGINEERING SERVICES PARKWOOD DRIVE REHABILITATION; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, Mayor of the City of West Monroe, Louisiana, be and she is hereby authorized to execute on behalf of the City of West Monroe, Louisiana, an agreement for professional services with S. E. Huey Engineers to provide certain engineering and related services in connection with Amendment No. 1 To Contract For Engineering Services Parkwood Drive Rehabilitation", a copy of which agreement is attached as Exhibit "A".

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, Mayor of the City of West Monroe, Louisiana, be and she is hereby further authorized to take any and all actions and to execute any and all further documents she deems either necessary or proper to negotiate, prepare, execute and carry out the activities arising out of the agreement described above according to its terms and intent, including but not limited to such negotiations and agreements as she determines appropriate regarding the terms and conditions of the employment, the nature of the services performed and the manner of calculation of compensation for those services.

The above Ordinance was read and considered by Sections at a public meeting of the Mayor and Board of Aldermen, in regular and legal session convened, voted on by yea or nay vote, this 12th day of February, 2019, the final vote being as follows:

YEA: Brian, Hamilton, Land, Westerburg
NAY: NONE
NOT VOTING: NONE
ABSENT: Bennett
ATTEST:

[Signature]
RONALD S. OLVEY, CITY CLERK
CITY OF WEST MONROE
STATE OF LOUISIANA

[Signature]
STACI ALBRITTON MITCHELL, MAYOR
CITY OF WEST MONROE
STATE OF LOUISIANA

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2/21

STATE OF LOUISIANA
CITY OF WEST MONROE

ORDINANCE NO. 4646

MOTION BY: Mr. Westerburg
SECONDED BY: Mr. Hamilton

AN ORDINANCE TO AUTHORIZE THE MAYOR OF THE CITY OF WEST MONROE, LOUISIANA, TO EXECUTE A CONTRACT FOR CONSULTING SERVICES, CONTRACT NO. 4400015166, WITH MICHAEL BAKER INTERNATIONAL, INC. TO PROVIDE CERTAIN CONSTRUCTION ENGINEERING AND INSPECTION ON STATE PROJECT NO. H.007288.6, FEDERAL AID PROJECT NO. H007288, MONTGOMERY ST. (LA 34 - I-20) OUACHITA PARISH; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

SECTION 1. BE IT ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, Mayor of the City of West Monroe, Louisiana, be and she is hereby authorized to execute on behalf of the City of West Monroe, Louisiana, a contract for consulting services, Contract No. 4400015166, with Michael Baker International, Inc. to provide certain specified construction contract administration, construction engineering, and construction inspection services (sometime "Construction Engineering and Inspection" or "CE&I") in connection with State Project No. H.007288.6, Federal Aid Project no. H007288, Montgomery St. (LA 34 - I-20) Ouachita Parish, a copy of which agreement is attached as Exhibit "A", and with a copy of the rate letter establishing rates of compensation attached as Exhibit "B", with the maximum compensation payable for all services rendered under this contract being \$274,116.

SECTION 2. BE IT FURTHER ORDAINED by the Mayor and Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that Staci Albritton Mitchell, Mayor of the City of West Monroe, Louisiana, be and she is hereby authorized to take any and all actions and to execute any and all further documents she deems either necessary or proper to negotiate, prepare, execute and carry out the activities arising out of the agreements described above according to their terms and intent, including but not limited to such negotiations and agreements as she determines appropriate regarding the terms and conditions of the employment, the nature of the services performed and the manner of calculation of compensation for those services.

The above Ordinance was read and considered by Sections at a public meeting of the Mayor and Board of Aldermen, in regular and legal session convened, voted on by yea and nay vote, passed and adopted the 12th day of February, 2019, the final vote being as follows:

YEA: Brian, Hamilton, Land, Westerburg
NAY: NONE
NOT VOTING: NONE
ABSENT: Bennett
ATTEST:

[Signature]
RONALD S. OLVEY, CITY CLERK
CITY OF WEST MONROE
STATE OF LOUISIANA

[Signature]
STACI ALBRITTON MITCHELL, MAYOR
CITY OF WEST MONROE
STATE OF LOUISIANA

EXHIBITS TO THIS ORDINANCE ARE ON FILE WITH THE CITY OF WEST MONROE AND CAN BE VIEWED AT WEST MONROE CITY HALL DURING REGULAR OFFICE HOURS (Ask For Cindy Emory)

2/21

STATE OF LOUISIANA
CITY OF WEST MONROE

RESOLUTION NO. 134

MOTION BY: Mr. Hamilton
SECONDED BY: Mr. Westerburg

A RESOLUTION AUTHORIZING THE APPOINTMENT OF BRIAN BENDLY TO SERVE ON THE CITY OF WEST MONROE MUNICIPAL PLANNING COMMISSION, FOR A TERM ENDING MARCH 1, 2024, AND FURTHER PROVIDING WITH RESPECT THERETO.

BE IT RESOLVED by the Mayor and the Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that the following appointment to the City of West Monroe Municipal Planning Commission by the Mayor for the term shown is hereby authorized, all as set forth as follows, to-wit:

APPOINTMENT	FOR TERM EXPIRING
Brian Bendly	March 1, 2024

The above resolution was read and considered by sections at a public meeting of the Mayor and Board of Aldermen, in regular and legal session convened on the 12th day of February, 2019, voted on by yea and nay vote, passed and adopted, the final vote being as follows:

YEA: Brian, Hamilton, Land, Westerburg
NAY: NONE
NOT VOTING: NONE
ABSENT: Bennett
ATTEST:

[Signature]
RONALD S. OLVEY, CITY CLERK
CITY OF WEST MONROE
STATE OF LOUISIANA

[Signature]
STACI ALBRITTON MITCHELL, MAYOR
CITY OF WEST MONROE
STATE OF LOUISIANA

2/21

STATE OF LOUISIANA
CITY OF WEST MONROE

RESOLUTION NO. 135

MOTION BY: Mr. Brian
SECONDED BY: Mr. Hamilton

A RESOLUTION AUTHORIZING THE APPOINTMENT OF PAMELA MORTIN TO THE CITY OF WEST MONROE BOARD OF ADJUSTMENTS, FOR A TERM EXPIRING MARCH 1, 2024, AND FURTHER PROVIDING WITH RESPECT THERETO.

BE IT RESOLVED by the Mayor and the Board of Aldermen of the City of West Monroe, Louisiana, in regular and legal session convened, that the following appointment to the City of West Monroe Board of Adjustments by the Mayor for the term shown is hereby authorized and approved, all as set forth as follows, to-wit:

APPOINTMENT	FOR TERM EXPIRING
Pamela Mortin	March 1, 2024

The above resolution was read and considered by sections at a public meeting of the Mayor and Board of Aldermen, in regular and legal session convened on the 12th day of February, 2019, voted on by yea and nay vote, passed and adopted, the final vote being as follows:

YEA: Brian, Hamilton, Land, Westerburg
NAY: NONE
NOT VOTING: NONE
ABSENT: Bennett
ATTEST:

[Signature]
RONALD S. OLVEY, CITY CLERK
CITY OF WEST MONROE
STATE OF LOUISIANA

[Signature]
STACI ALBRITTON MITCHELL, MAYOR
CITY OF WEST MONROE
STATE OF LOUISIANA

2/21

CONCERT



THE ULM Wind Ensemble will perform their first concert of the Spring semester on Tuesday evening, February 26, at 7:30 p.m. in Brown Theater on the ULM campus.

ULM Wind Ensemble to perform

The ULM Wind Ensemble will perform their first concert of the Spring semester on Tuesday evening, February 26, at 7:30 p.m. in Brown Theater on the ULM campus.

There is no admission charge for this performance. Conductors of the Wind Ensemble are Derle R. Long and Steven Pederson.

The repertoire chosen for this performance includes Festival Variations by Claude T. Smith, Who Puts His Trust in God Most Just by J.S. Bach (arr. Croft), Slava by Leonard Bernstein (arr. Longfield), and The White Rose March by John Philip Sousa. The Ensemble will feature ULM Trumpet Professor Dr. Eric Siereveld in Al-

fred Reed's Ode for Trumpet. Also featured will Gypsy Dance by Joseph Hellmesberger conducted by Dr. Kenna Veronee, Assistant Professor of Music Education at ULM.

Rounding out the program will be the World Premiere of Roger Jones's Sympatico, subtitled "A Suitable Symphonic Suite for Band". The suite is in three movements; I A Maladroiot March, II. An Orphean Ode, and III. The Phoenix (A Felicitous Finale). Roger Jones is a former music faculty member at ULM and served as Director of the School of Music before retiring. Sympatico was composed for and dedicated to the ULM Wind Ensemble.

Neville High hosts community College & Career Night

Neville High School will conduct a "College and Career Night" from 6-7:30 p.m. Tuesday, Feb. 26.

The program will include information on Advanced Placement and Dual Enrollment courses, financial aid, NCAA requirements, TOPS, and industry-based careers.

Representatives from businesses, vocational and technical colleges, community

colleges, and four-year universities will be present.

This event will provide important information for all students- entering freshmen to graduating seniors.

All students and parents are invited to attend this event.

For more information, call Miriam Hinchliffe at 318-323-2237 ext. 1218.

PUBLIC NOTICES

NOTICE
165 Self Storage
2500 Ferrand Street
Monroe, LA 71201
(318) 325-3900
Auction: 1:00 p.m. Feb. 21, 2019
Unit 73 — Shalaura Wade
Washer, dryer, furniture, bedding
2/21

Rowland Road Mini Storage
172 Rowland Road
Monroe, LA 71203
Be advised contents of the Storage Units listed have been seized for Non-Payment and will be put up for Auction on February 23, 2019 on the premises of Rowland Road Mini Storage at 9:00 A.M.
A-03 — Lawson, Cattine
A-04 — Nelson, Natarsha
C-4 — Lincecum, Lance
D-32 — Young, Donovan
E-08 — Smiley, Nysheia
E-13 — Hawkins, Sharrod
E-31— White, Crystal
C-06 — Jones, Arnita
C-07 — Cagle, Chasity
2/21

NOTICE
The Ouachita Parish School Board met in regular session on Tuesday, January 15, 2019 at six (6:00) o'clock p.m. at its regular meeting place, the Ouachita Parish School Board office.

The meeting opened with Fourth Judicial District Court Judge Sharon Marchman administering the Oath of Office to seven members of the Ouachita Parish School Board. The following three new members starting their first terms: Shere May, District B; Scotty Waggoner, District C; and Dabo Graves, District F and the other four re-elected or unopposed members were Tommy Comeaux, District A; Jerry R. Hicks, District D; John Russell, District E; and Greg Manley, District G.

Following the Oath of Office ceremony, the roll was called and the following members were present: Tommy Comeaux, Shere May, Scotty Waggoner, Jerry R. Hicks, John Russell, Dabo Graves and Greg Manley. There were none absent.

The Pledge of Allegiance to the American Flag was led by Board member Tommy Comeaux. The Invocation was given by Board member Greg Manley.

Upon motion by Tommy Comeaux, seconded by John Russell, the Board approved the Minutes of the regular meeting of December 11, 2018 and special meeting of December 21, 2018 as written. Motion unanimously carried following an offer by Jerry Hicks for public comment.

Scotty Waggoner moved, seconded by Shere May, that the Board approve the Agenda as presented. Motion carried unanimously.

Superintendent Dr. Coker announced that Mrs. Juanita Duke has accepted a position with Lincoln Parish School Board as their Business Director, effective August 1, 2019 and will be resigning her position as Business Director with the Ouachita Parish School Board, effective July 31, 2019. On the request of Dr. Coker, Shere May motioned, seconded by Greg Manley, that the Board allow Dr. Coker to open the position of OPSB Business Director for application now to have someone hired for this position by the end of March or the first of April. This will allow time to advertise this position through our media resources, as well as, business associations, and other organizations, permitting Mrs. Duke to work with her replacement before she leaves for Lincoln Parish School Board. Motion carried unanimously.

Election of Officers:
Tommy Comeaux moved, seconded by Shere May, that the Board retain Jerry R. Hicks as President of the Board for 2019. Motion unanimously carried.

Tommy Comeaux moved, seconded by Dabo Graves, that the Board retain Greg Manley as Vice President of the Board for 2019. Motion carried unanimously.

On the recommendation of Title I Supervisor Cynthia Osborne, Tommy Comeaux moved, seconded by John Russell, that the Board approve the following three (3) policies that have been reviewed and approved in advance by district personnel, Board attorney Elmer Noah and the Board's policy provider, Forethought consultants, Inc.: Policy: EBBB School and Student Safety; Policy: GBK (Employee Discipline); and Policy: GBN (Dismissal of Employees). In conclusion, Mrs. Osborne introduced five (5) additional policies that will be presented for consideration at the next Board meeting as follows: Policy: GBD (Employment of Personnel); Policy: GBDA (Employment of Retired Personnel); Policy: GBN (Dismissal of Employees); Policy: GBRIB (Sick Leave); and Policy: GBRIC (Maternity and Adoptive Leave). A brief moment for public comment was offered by President Hicks and motion unanimously carried.

Business Director Juanita Duke presented her monthly 2018-19 Interim Financial Report for the period ended November 30, 2018. Copies of the report representing all funds of the School Board were provided to the Board including the total budgeted revenues and expenditures all through the year comparing to their actual performance through the end of October 31, 2018. Highlights reported were:

General Fund – total fiscal-year-to-date (FYTD) revenue of \$50.1 million, or 101.1% of revenue compared at this same time last year. General Fund expenditures are \$44.6 million, and fund balance is \$25.6 million.

Sales Tax Funds – District No. 1 M&O Sales Tax revenues of \$1.8 million were received for three months of collections to date with expenditures of \$3 million and a fund balance of \$17.7 million. Changes in total collections across all sales tax funds are relatively flat compared to last fiscal year, but with a small decline in West Ouachita sales tax collections. To date West Ouachita Sales Tax Fund revenue collections are \$3.2 million, expenditures \$402,345, transfers of \$3.6 million were made for debt service, and the fund balance is \$11.5 million.

Grants – No major changes on grants.
Self-Insurance Fund – Expenditures to date total \$266,543 for areas of risks with current ending fund balance of \$1.6 million.

Debt Service Funds – Continue accruing monthly debt service transfers for bond payments for the West Ouachita debt service funds, and we should start receiving payments of property tax collections for the 2018 tax roll in December for East Ouachita debt service.

Capital Projects Funds – The 2015 East Ouachita Bond Construction fund balance is \$498,826 and the 2015 Westside Bond Construction fund balance is \$2.8 million.

Mrs. Duke concluded her report asking the Board to review fiscal year comparative data provided on the monthly accumulated revenues, expenditures, fund balance and excess/deficiency of the General Fund and the District M&O Fund for the current fiscal year and the previous two fiscal years to show the trend of performance in these two primary operating funds of the School Board. Following Mrs. Duke's offer to answer any questions of the Board regarding her financial report, Scotty Waggoner moved, seconded by Shere May, that the Board accept the Monthly Financial Report of November 2018 as presented by Business Director Juanita Duke. President Hicks offered a brief moment for public comment and motion unanimously carried.

Business Director Juanita Duke presented an update

on the 2018 Annual Report filing of continuing disclosures on Electronic Municipal Market Access (EMMA), which included an amendment to the 2017 Annual Report for the West Ouachita School District, for the Board's consideration. Mrs. Duke reported the Annual Reports were filed timely in December for the West Ouachita Parish School District, East Ouachita Parish School District and School District No. 1 of Ouachita Parish, for which the Ouachita Parish School Board is the obligated party. However, in making a final review of the West Ouachita School District 2018 annual report before submission, a minor error was discovered in reporting data on the largest sales tax dealers in 2018 when compared to previously reported 2017 data for the West Ouachita School District. Ms. Duke reported this 2018 Annual Report was corrected before submission and presented the revised Annual Report to the Board. Additionally, the same Annual Report data filed with EMMA in 2017 for the West Ouachita School District was incorrect, as originally provided by the sales tax office at Monroe City. After obtaining the corrected data and consulting with bond counsel and DAC Bond (dissemination agent), the original 2017 Annual Report filed on EMMA on December 29, 2017 was replaced with the corrected 2017 Annual Report data in December, and a copy of the revised Annual Report was presented to the Board. Whereby, John Russell moved, seconded by Shere May, that the Board accept the updated EMMA Report as presented by Business Director Juanita Duke. President Hicks offered a brief moment for public comment and motion unanimously carried.

According to Business Director Juanita Duke, a "Notice of Action" was received on December 15, 2018 from the Louisiana Economic Development (LED) that the Board of Commerce and Industry has given preliminary approval for Tax Exemption Application #20170552 in the amount of \$430,603 (Investment Amount) requested by Bancroft Bag, Inc. on work that was done to upgrade their manufacturing facilities in 2018. Bancroft Bag properly pre-filed their application in order to qualify for the exemption. As a final step in the process, local governments including the School Board must now consider the exemption application request and notify the LED of the decision made. Bancroft Bag is committing to add one full-time position at a \$35,000 salary range and will receive a property tax exemption estimated to be \$6,116.72 annually for the next five years with the possibility of being renewed for an additional 5 years thereafter. The School Board's portion of the tax exempted is about 31% or around \$1,800.00 annually for the next five years. Following Mrs. Duke's presentation of the Industrial Tax Exemption notice from Bancroft Bag, Inc., Tommy Comeaux moved, seconded by Dabo Graves, that the Board approve the Industrial Tax Exemption application from Bancroft Bag, Inc. as submitted. President Hicks offered a brief period for public comment and motion unanimously carried.

Board attorney, Elmer Noah presented the Cooperative Endeavor Agreement for execution and approval finalizing the contract between the City of West Monroe and the Ouachita Parish School Board that essentially provides space for a sub-station on the West Monroe High School campus to be used by the West Monroe police officers and Ouachita Parish Sheriff's deputies as needed. Whereby, Tommy Comeaux moved, seconded by Shere May, that the Board approve the Cooperative Endeavor Agreement as submitted by Attorney Elmer Noah that finalizes the agreement between the Ouachita Parish School Board and the City of West Monroe to establish a sub-station for law enforcement on the campus of WMHS. President Hicks offered a brief moment for public comment and motion unanimously carried.

School Board attorney Elmer Noah presented a proposal for consideration for a temporary construction servitude request needed for modifications that are going to be made to a roadway construction project adjacent to Sterlington Elementary School from the LA Dept. of Transportation & Development in regard to State Project No.: H.0008221, Improvements at US 165, Route: LA134, Parish of Ouachita (Parcel No. 6-4-C-1) Ouachita Parish School Board. Compensation of \$2,053.00 for the servitude is based on an appraisal performed by the highway department. Following Mr. Noah's explanation of the proposal, Greg Manley moved, seconded by Dabo Graves, that the Board approve the servitude agreement as presented. A brief moment for public comment was provided by President Hicks and motion carried unanimously.

Supervisor of Safety/Construction Kenneth Slusher referred the Board to the OPSB Project Status Report provided by architect Tim Brandon giving details of the construction renovation progress of his OPSB Central Office Complex assignment. It was also reported that a monthly meeting to address a few issues was held at the complex and were resolved during the meeting. Due to safety issues, Mr. Slusher encouraged those interested in touring the facility during the construction process to contact Tim Brandon's office, the contractor or Mr. Slusher for a guided tour.

On the recommendation of Purchasing Agent Bobby Jones, John Russell moved, seconded by Greg Manley, that the Board reject all bids to re-roof Swayze Elementary School and rebid regarding [Bid No. 28-19]. The bid was previously awarded in Board meeting of December 11, 2018 to E. Cornell Malone Coop. that was deemed non-responsive due to clerical errors in the bid. President Hicks opened the floor for public comment and motion carried unanimously.

On the recommendation of Purchasing Agent Bobby Jones, Scotty Waggoner moved, seconded by Tommy Comeaux, that the Board reject all bids for HVAC Equipment [Bid No. 33-19] and rebid both items as documents did not meet specifications. Following an offer for public comment by President Hicks, motion unanimously carried.

On motion by Shere May, seconded by Dabo Graves, the Board accepted the low and responsive bids identified in BOLD print for Copy Paper [Bid No. 36-19] as recommended by Purchasing Agent Bobby Jones. President Hicks offered a brief moment for public comment and motion carried.

On the recommendation of Purchasing Agent Bobby Jones, Tommy Comeaux moved, seconded by John Russell, that the Board grant permission to bid the following items: 1. Woodchips paid from General Fund with a budget of \$1,800.00/TL [Bid No. 37-19]; 2. HVAC Equipment funded from General Fund/Air Condition for 2 items with budgets of (1) \$85,000 & (2) \$36,000 [Bid No. 39-19]; 3. Swayze Re-Roof paid from M&O Capital Projects with a budget of \$365,000 [Bid No. 40-19]; 4. Literacy Curriculum paid with Title I funds [Bid No. 41-19]. Following an offer by President Hicks for a brief moment for public comment, motion unanimously carried.

President Hicks set the next Board meeting for February 12, 2019 at 12:00 noon.

Dr. Coker and President Hicks welcomed the three newest members of the Board to their first Board meeting since they won the election. Dr. Coker also reminded everyone that the "Student of the Year" awards will be given out at 11:30 on Thursday at Bayou Point, the new event center at ULM.

There being no further business to discuss, Greg Manley moved, seconded by Dabo Graves, that the Board meeting adjourn. Motion carried unanimously.

OUACHITA PARISH SCHOOL BOARD
Jerry R. Hicks, President
ATTEST:
Don Coker, Secretary /ps

PUBLIC ANNOUNCEMENT

Ouachita Multi-Purpose Community Action Program, Inc.

4001 Jackson St., Monroe, LA — 318-322-7151

AVAILABILITY OF LOW INCOME HOME ENERGY ASSISTANCE FUNDS

The OUACHITA MULTI-PURPOSE COMMUNITY ACTION PROGRAM, INC. announces the availability of an allocation of funds dedicated to assist eligible low-income households with their energy payments through the **LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM (LIHEAP)**. An eligible household is one whose total income is at or below the levels listed in the table below and who have not received a previous benefit within the past **6-months**. Income eligible applicants who have received a **DISCONNECT NOTICE** and who have not received assistance for a **DISCONNECT NOTICE** in the prior **12-months** may also apply.

Applicants must provide, at a minimum, the following documentation at the time the application is taken: (1) Copies of each household member's social security number, (2) Proof of income of all household members, (3) a copy of an energy bill (must be within the last 12 months), (4) a photo I.D. of the applicant, and (5) another document which was mailed to the applicant at the service address indicated on the energy bill and which lists the same address as the service address on the energy bill. If it is determined additional documentation is required the applicant will be notified at the time of application. Households reporting **ZERO INCOME** must provide additional documentation. All information provided is subject to verification. Intentional misrepresentation of information may result in criminal prosecution of the applicant and anyone assisting in the misrepresentation.

All applications are taken; with appointments; on a first come, first served basis. If you have a **DISCONNECT NOTICE** or your service has been terminated (**CRISIS**), you may call **318-322-7151** or you may walk into our office for service. If you do not have a **DISCONNECT NOTICE** and your service is active (**NON-CRISIS**), we will begin scheduling Non-Crisis appointments beginning on Friday, March 1, 2019. You may call **318-322-7151** or you may walk into our office in order to schedule this appointment as well. These appointment lists are conditional, based on available funds; therefore, there is no guarantee you will be given an appointment to complete an application. We serve customers beginning at 8:00 A.M.

Please note, that in all services from LIHEAP, it is "first come, first served" until the funds are distributed.

Household Size*	Maximum Income Level (Per Month)
1	\$1948
2	\$2547
3	\$3146
4	\$3745
5	\$4345
6	\$4944
7	\$5056
8	\$5169

For households with more than eight people, add \$112 per additional person.

Ouachita Parish has received funds for the **LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM**.

These are 100% federal funds. Non-governmental sources finance 0% of these funds.

HEATING: \$1,03497.69-- COOLING: 678,116.24-- CRISIS: \$191,016.66

An Equal Opportunity Employer

Auxiliary Aids and Services Available Upon Request to Individuals With Disabilities

TDD-Louisiana Relay Services: #711 or 1.800.5277