ANNIVERSARY FORM

Print Day and Date
Announcement is to Appear

Check Here if Photo Is Enclosed

News & Record
P.O. Box 20848
Greensboro, NC 27420
Telephone: 336-373-7053, 1-800-553-6880, ext. 7053
Email: celebrations@news-record.com

IMPORTANT:
Completed forms must be received in the Greensboro office by Wednesday, 11 days prior to the Sunday the announcement is to appear. Celebrations announcements will appear on-line for 12 months. Studio photographs with a sharp focus reproduce the best. We will accept color or black and white photographs. Snapshots may be rejected if quality is unacceptable. Photos will be returned.

TYPE OR PRINT CLEARLY THE INFORMATION YOU WISH TO APPEAR IN YOUR ANNOUNCEMENT.

The spelling of names and places and the legibility of handwritten information will be the responsibility of the persons submitting the information.

COUPLE’S Full Name _______________________________ _____________________
Address in Full ____________________________________ ______________________
Number of Years Wed _______________________________ _____________________
Date and Place Celebrated _______________________________________________________
NAMES and Addresses of Children (city and state only) ___________________________
NUMBER of Grandchildren and Great-Grandchildren _____________________________

List Any Additional Information You Wish to Include on a Separate Sheet

IMPORTANT:
This form must be completed and signed before your Celebrations announcement can be published. The Publisher reserves the right to revise, edit or reject any or all copy and photographs deemed unsuitable for publication.

NO CELEBRATIONS AD WILL BE PUBLISHED WITHOUT PROOF RELEASE AND PREPAYMENT.
WE ACCEPT CASH, CHECK, VISA, AMERICAN EXPRESS AND DISCOVER. TYPE OR PRINT CLEARLY.

Your Name _____________________________________________________________________
Street Address __________________________________________________________________
City __________________ State ____________ Zip __________________
Daytime Phone __________________ Home Phone __________________________
Mobile Phone __________________ Email ________________________
Signature __________________ Date __________________

If a photograph is used, the minimum size is 1.50” wide x 2” deep. (This is addition to copy price.)
See brochure for examples of sizes and prices.

I prefer the free announcement which cannot exceed 6 lines of type and does not include a photograph.
and only applies to anniversaries of 50 or more years.