

VACANCY

LIVE-IN HOUSEKEEPER/ PERSONAL ASSISTANT

required with the following
characteristics:

- Housekeeping duties: cleaning, washing, cooking, and maintaining all appliances;
- Computer and telephone skills;
- Booking all personal appointments and services;
- Filing of documents such as utility/service bills, invoices/receipts, etc;
- Managing workmen and servicemen;
- Previous experience required.

Required to work 6 days per week
with Sunday off.

Apply to denbow@denlawtt.com

Applicants are also required to submit a copy
of their cover letter and resume to:

The Chief Manpower Officer
Ministry of Labour and

Small Enterprise Development

Duke Place, 50-54 Duke Street, Port of Spain.