

COVID-19 Syllabus Statement

Students enrolled in this course are required to follow all university policies, including the Student Code of Conduct and policies related to public health and Healthy On Campus initiatives. These initiatives include properly wearing a face covering at all times while in class, maintaining distancing, cooperating with efforts to sanitize classroom areas, and other procedures set forth at the ECU website dedicated to COVID-19. Students who fail to follow these protocols will be asked to leave the classroom and may be referred to Student Conduct & Community Standards.

[NOTE: If the syllabus includes a separate accommodations statement, then this may be struck.] Students requiring an accommodation for face coverings, please contact the Center for Student Accessibility.

Extended Syllabus Statement

It is incumbent upon each of us to do our part to create a safe and healthy environment to live and learn. If you are going to be in a public setting or could potentially be in a setting where you will be near others, even for a moment, a face covering is **required**. In addition, maintaining a distance of six feet from others is **required**. This simple act can have a tremendously positive impact on mitigating the spread of the COVID-19 virus. Your health and wellbeing is our primary concern. Following established health guidelines is critical and appreciated. The university is following the most current CDC guidelines available in conjunction with the Governor's executive orders and the direction of the Madison County Health Department.

At a minimum, each of us should:

- Wash your hands often with soap and water
 - Stay at least six feet from others (social distancing) and avoid close contact
- Cover your nose and mouth with a cloth face covering when around others unless the cloth face covering presents a safety/health issue for the wearer
 - Cover coughs and sneezes
 - Clean and disinfect surfaces in your environment
- Monitor your health for the [symptoms of COVID-19](#) and seek medical attention if

needed.

- Self-isolate if you meet the most current [guidelines for isolation](#) or:
 - If you have been identified as having a positive COVID-19 test
 - If you have been identified by a health department official as being a primary contact
 - If you are a Person Under Investigation (PUI) for COVID-19.

The university's response to COVID-19 is fluid and dynamic. Please refer to [our website](#) for the latest guidance and university protocols. [NOTE: If the syllabus includes a separate accommodations statement, then this may be struck.] Students requiring an accommodation for face coverings, please contact the Center for Student Accessibility.

Zoom Statement

Sessions in this course will be live-streamed and at the discretion of the instructor, recorded. Such recordings/live streaming will only be available to students registered for this class. These recordings are the intellectual property of the faculty and they may not be shared or reproduced without the explicit, written consent of the faculty member. Further, students may not share these sessions with those not in the class, or upload them to any social media or other online forum. Doing so may be a violation of the Family Education Rights and Privacy Act (FERPA), and University policies, including the Student Code of Conduct and Code of Ethics for Computing and Communications.

Attendance Statement

Students are encouraged to stay home when they feel ill. This facilitates the highest possible level of health and protection for our students and faculty. Also, the variability related to testing and receiving results for COVID-19 tests may affect students' attendance, particularly those who are on campus. Instructors should maintain flexible attendance policies to ensure that students are not penalized for class absences or for remaining at home if they are ill. The university attendance policy ([Policy 4.1.6](#)) will be suspended for the Fall 2020 semester to allow instructors to deviate from departmental attendance policies. Please avoid requesting documentation of illness. A sample attendance statement has been provided that can be used or modified to meet course needs. Please recognize that some students may take advantage of flexible absence policies. During the COVID-19 pandemic, preventing those who are ill from infecting others is more important than enforcing attendance. Faculty shall make the necessary

materials available in a remote format to accommodate the needs of those who are ill or required to isolate.

In addition, faculty should work with parenting students who are experiencing unusual challenges due to the pandemic.

Despite the challenges associated with the pandemic, there are steps instructors can take to encourage good attendance and minimize abuses:

- Include syllabus statements about equivalent or greater assignments for make-up work and construct make-up assignments that are more challenging than the in-class assignments
- Create clear and quick deadlines for make-up assignments (within 48 hours of the missed period, for example)
- Consider dropping an assignment and just “re-averaging”
- Offer late assignment “amnesty” and allow a submission after deadline or a “skip” and re-averaging to reduce make-ups
- Work with your dean’s office, chair’s office, or the Task Force to establish make-up lab or exam days (consult the Task Force for options)

Sample Syllabus Attendance Statement:

Students should make every effort to attend every class, whether online or in person. An acceptable excuse is an illness (including self-isolation or quarantine), a University provided excuse, or an emergency resulting in unavoidable absence. Students will not receive a grade penalty for missing class due to self-isolation or quarantine, but should notify the instructor as soon as they are aware of the need to miss class.

For practica or clinical absences: Please direct the student to consult with the relevant instructor or coordinator.