

ORDER FORM

Yes, we want to send our graduating student a special message in the Fall 2018 Graduation Issue of *The Daily Helmsman*. We have indicated below the size of greeting we wish to send and have provided the message we wish to have published:

___ 1/16 page greeting -- \$35 (20 words max. – greeting only, no photo)

___ 1/8 page greeting -- \$60 (20 words max. – 1 photo permitted)

___ 1/4 page greeting -- \$100 (30 words max. – 1 photo permitted)

___ 1/2 page greeting -- \$200 (40 words max. – 2 photos permitted)

___ Full page greeting -- \$400 (50 words max. – 2 photos permitted)

Message: ***(Please print clearly or attach a typewritten copy of your message to this form to reduce the chances of misunderstanding and errors being made in the published greeting.)***

We have chosen to include a photo(s) of a graduating student with our message and enclose this/these photo(s). We understand that any photo(s) will be returned to us at the address below:

Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

[Be sure to also write this same information on the back of the photo(s).]

Digital photos also can be used but must be high-resolution (minimum 150 dpi), and emailed to: chris.sheffield@memphis.edu. Please identify the person(s) in the photo.

Send payment by check or money order, made payable to: The Daily Helmsman

Mail this order form, photo(s) and payment to:
**The Daily Helmsman, 113 Meeman Journalism Bldg.
Memphis, TN 38152-3290**

Order must be received by Wednesday, November 7, 2018