

NOTICE OF INTENT TO PURCHASE SINGLE/SOLE SOURCE
Commodities and/or Contractual Services
2026-35-SS
Direct-to-Home Summer Feeding Program

Event / Location	Date / Time
Posting of Documents at www.myvendorlink.com	April 28, 2026
RESPONSE DUE DATE & TIME online at www.myvendorlink.com	May 8, 2026 @ 12:00 PM EST
Purchasing Department Contact: Shawn Owen, Purchasing Specialist – owens@citrusschools.org	

NOTE: RESPONSES RECEIVED AFTER THE DUE DATE AND TIME WILL NOT BE ACCEPTED.

Directions: The commodities and/or services described herein intended for purchase from a single/sole source is posted in accordance with 6A-1.012(12)(d) Florida Administrative Code (FAC) and will remain posted for a period of at least seven (7) business days. Unless a response to the contrary with sufficient information is received from companies by the due date and time that provide sufficient information regarding prospective vendor's ability to supply the commodities and/or services, a recommendation will be made to the School Board to approve the purchase of the listed commodities and/or services on the basis that they are single/sole source to the vendor listed and are exempted as defined by FAC. Completed Acknowledgement Form with all reference material must be submitted online via VendorLink. The School Board reserves the right to decide the equivalence of the product or service proposed.

Intended Sole Source Vendor:

Vendor Name: Optimum Food
Address: 1489 W. Warm Springs Road
Address: Henderson, NV 89014
Phone: 801-833-0623

Description of Product or Services to be Provided: Direct-to-Home Summer Feeding Program

Scope of Service:

- Provide a fully managed, USDA compliant, direct-to-home meal delivery service for 6-day or 7-day meal boxes for approved rural, non-congregate Summer Food Serve Program (SFSP) Sponsors.
- Secure digital enrollment and automated verification that will provide sponsors with ready-to-ship participant lists
- Coordinate with USPS and UPS to ensure reliable deliveries throughout the summer.
- Provide a unique enrollment link or QR code to share with families of eligible households.
- Provide families with tracking updates and shipping alerts if they desire.
- Create a unique participant ID to protect confidentiality of the enrolled children.
- Have ready to print rosters that sponsors can download at any time.
- Have a system in place that has the approved roster linked to the correct menu box type.
- Vendor will include information on the contents of the box as well as nutrition and allergen information.
- Are partnered with FedEx, USPS, and UPS. Provide consistent delivery timelines throughout the summer.
- Provide sponsors with tracking numbers and status updates through a secure portal.
- Provide replacement box, product, or coordinate sponsor credit when a damaged box is reported and verified.
- Sponsors are invoiced monthly with payment due in 30 days.
- The carrier confirms that the box arrived at the participants' address.

Estimated Annual Expenditure: \$400,000.00

Decisions pertaining to this single/sole source are **valid for the period of June 1, 2026, to August 9, 2026**, subject to School Board approval, and must be re-posted and validated at the end of this term.

Failure to file a protest within the time prescribed in section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under chapter 120, Florida Statutes.

SINGLE/SOLE SOURCE ACKNOWLEDGEMENT FORM

SS No.: 2026-35-SS Direct-to-Home Summer Feeding Program

THE FOLLOWING MUST BE COMPLETED AND SIGNED BY AN AUTHORIZED AGENT AND RETURNED AS PART OF YOUR RESPONSE TO BE CONSIDERED.

Legal Company Name: _____
(as registered on Sunbiz.org)

FEIN: _____ **E-Verify Number** _____

Address: _____

City, State, Zip: _____

Telephone: _____ **E-Mail:** _____

Authorized Signature: _____ **Date:** _____

Printed Name & Title of Above: _____

RESPONDENT SHALL COMPLETE THE FOLLOWING AND ATTACH SUFFICIENT DOCUMENTATION WITH RESPONSE TO BE CONSIDERED FOR PROPOSED PRODUCT AND/OR SERVICE.

Proposed equal, equivalent, and/or identical manufacturer:

Proposed equal, equivalent, and/or identical product and/or service:
