

NOTICE OF EMPLOYMENT
Wastewater Treatment Coordinator
Town of Littleton, NH

The Town of Littleton is seeking a full-time, benefited Wastewater Treatment Coordinator under the current AFSCME Union agreement.

The position works under the Director of Public Works and is primarily responsible for managing the Industrial Discharge Permit Program and assisting with the collection system. Duties include reviewing sewer connection applications, issuing trench permits, conducting inspections, administering the Sewer Use Ordinance (SUO) and Industrial Pretreatment Program (IPP), coordinating with property owners, businesses, consultants, and contractors, monitoring treatment chemicals, assisting with project management, attending meetings, and coordinating contractor work while maintaining safety standards.

Qualifications: High school diploma or equivalent required; associate degree in environmental science, chemistry, or related field preferred. Must be able to obtain a New Hampshire Wastewater Treatment Operator Certificate within three years of employment. Strong communication, organizational, computer, and report-writing skills required, including experience with GIS, spreadsheets, and work-order software.

Salary: \$25.00-\$30.00 per hour, depending on qualifications and experience. Submit resumes and/or applications to: Town of Littleton, Attn: Human Resources – Wastewater Treatment Coordinator, 125 Main Street, Suite 200, Littleton, NH 03561; email: mcross@littletonnh.gov; or deliver to the Town Highway Garage, 28 Boynton Lane, Littleton, NH 03561.

Applications must be received by **5:00 PM on July 17, 2026.**