

The Commonwealth of Massachusetts

BERKSHIRE, SS

To either of the Constables, of the TOWN OF SAVOY, in the County of Berkshire, Greetings

IN THE NAME OF *The Commonwealth of Massachusetts*, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and Town Affairs, to meet at the FIRE HOUSE in the TOWN OF SAVOY on WEDNESDAY the FIRST day of OCTOBER 2025 at 6:00 o'clock in the evening, and then and there to act of the following articles:

ARTICLE #1: To see if the town will vote to transfer the sum of \$18,871.00 from Stabilization Account to cover the shortfall in the Alternative Transportation expenditures from FYE 2025.

ARTICLE #2: To see if the town will vote to transfer the sum of \$44,823.18 from Stabilization Account to cover the shortfall in the Snow and Ice expenditures from FYE 2025.

ARTICLE #3: To see if the town will vote to transfer the sum of \$37,149.87 from Stabilization Account to cover the shortfall in the Prior Year Encumbrance from FYE 2025. (School related)

ARTICLE #4: To see if the Town will approve the \$16,779,269 borrowing authorized by the Northern Berkshire Vocational Regional School District (the "District"), for the purpose of paying costs of the McCann Technical High School Accelerated Repair Program at 70 Hodges Cross Rd., North Adams, MA 01247, for school building roof repairs and exterior glass replacement, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended at the direction

of the School Building Committee. The MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities. Any grant that the District may receive from the MSBA for the Project shall not exceed the lesser of (1) sixty-four percent (64%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA.

Details See Appendix A.

ARTICLE #5: To see if the Town will vote to amend the General Bylaws to add a new provision authorizing the Town Clerk to make non-substantive clerical changes to bylaws enacted at Town Meeting as shown below and to authorize the Town Clerk to assign such numbering as is appropriate to bring said bylaw into conformance with the existing codification; or take any vote or votes in relation thereto.

§X-X Non-substantive Editorial Revisions ONLY. Details see Appendix B.

The Town Clerk shall hereby be authorized to assign appropriate numbers to bylaw sections, subsections, paragraphs and subparagraphs, where none are approved by Town Meeting and if such are approved by Town Meeting, with the approval of the Select Board, to make non-substantive,

substantive, editorial revisions to correct scrivener's errors and to ensure consistent and appropriate sequencing and numbering, provided that such editorial revisions shall be identified by a footnote or other convention.

And you are directed to serve these warrants, by posting up attested copies of the same on the bulletin board at the Savoy Town Hall and on the notice board at the Savoy Transfer Station at least (7) SEVEN days before the time of holding the meeting. HEREOF, fail not and make do return of this warrant, with your doings thereon, to the Town Clerk at the time and place of meeting, as aforesaid.

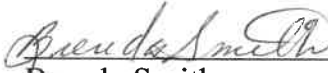
Given under our hands this 23^{23rd} Day of September in the year TWO-THOUSAND AND TWENTY-FIVE.


Justin Kaczowski

TOWN OF


Marie Saucier

SAVOY

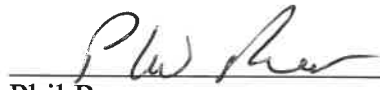

Brenda Smith

SELECT BOARD

A True Copy. Attest:


Phil Reeves, Constable
BERKSHIRE, SS

Pursuant to the within Warrant, I have notified and warned the inhabitants of the Town of Savoy by posting up attested copies of the same at (2) Two Public Places (7) SEVEN days before the date of the meeting, as within directed.


Phil Reeves, Constable of Savoy

9/24/25
date posted

APPENDIX A



Northern Berkshire Vocational Regional School District

70 Hodges Cross Road, North Adams, MA 01247

www.mccanntech.org

James J. Brosnan, Superintendent

Tel. (413) 663-5383 Fax (413) 664-9424

jbrosnan@mccanntech.org

Adams
Cheshire
Clarksburg
Florida
Lanesborough
Monroe
North Adams
Savoy
Williamstown

September 4, 2025

Mr. Justin Kaczowski
Chairperson
Savoy Board of Selectmen
720 Main Road
Savoy, Massachusetts 01256

Dear Mr. Kaczowski,

I am pleased to report that the Board of the Massachusetts School Building Authority, MSBA, voted on August 27, 2025 to approve the proposed Accelerated Repair Project for a new roof, window and door replacement and related ADA compliance improvements for the McCann Technical School. We are proud of our facility maintenance activities over the past 30 years in updating our building and grounds with over \$20,000,000.00 of improvements while only asking your assistance to borrow \$1,200,000.00 in 1996 for a new roof and \$750,000.00 in 2010 for gymnasium and locker room renovations. Over this time we have updated our boilers and heating systems, installed new ventilation, improved parking lots and sidewalks, made athletic field improvements and upgraded our vocational education equipment, computers and software by judicious use of grants and budget funds, and through grant funding opened our new 3.3 million dollar HVAC building in 2024.

This project is designed to replace a leaking 28-year old roof, replace the 1961 single pained exterior glass and make our facility handicap accessible. The energy savings alone will be significant and also the safety of our students and staff will be enhanced with the glass replacement. We have an obligation to ensure that our building is fully accessible for all. It is for this purpose that we seek your support. This project will extend the life of the facility for another 50 years, save precious energy costs and create a safe and accessible learning environment.

The school committee at its regularly scheduled meeting on September 3, 2025 approved the authorization to incur debt of \$16,779,269.00 for the project. The MSBA has approved to pay 64% of the grant eligible costs leaving an estimated borrowing amount of \$7,409,281.00. While we recognize the impact of this project on your local budget we humbly seek your support to make these necessary repairs which will enable us to continue to offer the finest vocational programs in the Commonwealth to future generations of students. We have been good stewards of your facility and economically responsible for the past 64 years and your support will ensure our efforts can continue for another 64 years!

Our District Agreement determines the process and the percentage each community must contribute to capital expenditures. The approval of such is also governed by M.G.L. C. 71 §16(d). This statute stipulates now that you have been given notice of the debt authorization you have 60 days to take action to disapprove the borrowing at town meeting. If no action is taken the borrowing is deemed approved. All nine communities must approve the borrowing for the project to continue to the bid document phase, hopefully in late fall with construction scheduled for May through September, 2026. If you hold a town meeting in this matter the MSBA has specific vote language which we will provide to you. Please let us know if you will be proceeding to a town meeting.

We have included several documents for your information including a tentative 15-year borrowing schedule to help you understand your potential financial obligation. This estimated long-term borrowing schedule would be effective for FY28 as your FY27 financial obligation would be interest only. We have also provided those projected FY27 interest payments. I would like to schedule a visit with you to discuss our project and any procedural questions you may have. If your schedule permits I would welcome you to visit with me at McCann to tour the school and better acquaint you with the need for our project. Please email or call message me for the best time and location to meet. We have long appreciated your support of McCann and look forward to working with you on this latest endeavor.

Very truly yours,

JAMES J. BROSNAN

Superintendent

Sec. IV and Sec. IX District Agreement
Budget Table IV
School Committee Debt Authorization
Estimated Debt Schedule

From Northern Berkshire Vocational Regional School District School Committee

To Town of Savoy, Massachusetts

Notice of Authorization to Incur Debt

At a meeting duly noticed and held on September 3, 2025, for which a quorum was present, the Northern Berkshire Vocational Regional School District (the "District") voted to appropriate the amount of \$16,779,269 for the purpose of paying costs of the McCann Technical High School Accelerated Repair Program at 70 Hodges Cross Rd., North Adams, MA 01247, for school building roof repairs and exterior glass replacement, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended at the direction of the School Building Committee. To meet this appropriation the District is authorized to borrow said amount, under and pursuant to Chapter 71, Section 16(d), of the General Laws and the District Agreement, as amended, or pursuant to any other enabling authority. The District acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District; provided further that any grant that the District may receive from the MSBA shall not exceed the lesser of (1) sixty-four percent (64%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA, and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA.

This constitutes notice of the debt authorized above as required by M.G.L.c.71, §16(d) and Section IX of the District's Regional Agreement.

Please contact Superintendent James Brosnan with any questions.

Hand delivered September 5, 2025

Northern Berkshire Vocational Regional School District



By, James J. Brosnan
Its, Secretary

Received by Town of Savoy

SECTION IV

APPORTIONMENT AND PAYMENT OF COSTS INCURRED BY THE DISTRICT

Classification of Costs

For the purpose of apportioning assessments levied by the District against the member municipalities, costs shall be divided into three categories: capital costs, operating costs and transportation costs.

A. Capital Costs

Capital costs shall include all expenses in the nature of capital outlay such as the cost of acquiring land, the cost of constructing, reconstructing, and adding to buildings, and the cost of remodeling or making extraordinary repairs to a school building or buildings, including without limitation the cost of the original equipment and furnishings for such buildings or additions, plans, architects' and consultants' fees, grading and other costs incidental to placing school buildings and additions and related premises in operating condition. Capital costs shall also include payment of principal of and interest on bonds, notes or other obligations issued by the District to finance capital costs. Capital costs will include capital outlay appearing in the 7000 DESE functions codes.

1. Apportionment of Capital Costs

Capital costs incurred in connection with the construction, equipping and placing in operation of the initial district school building, including the payment of principal of and interest on bonds, notes or other obligations of the District issued to finance such capital costs, shall be apportioned on the basis of the member municipalities' equalized valuations and population, determined as to any member municipality by adding together the ratio which its equalized valuation bears to the total equalized valuations of all the member municipalities and the ratio which its population bears to the total population of all the member municipalities and dividing this sum by two. Equalized valuation as used in this clause (1) shall be the valuation of each member municipality as determined by the Massachusetts Department of Revenue (DOR) and population as used in this clause (1) shall be the population of each member municipality according to the latest state census as determined by the DOR. The ratio for each particular borrowing shall not be changed during the period in which such bonds, notes or other obligations are outstanding except when a new town or towns are added to the district whereupon the capital cost will be recalculated consistent with this section (1). Also, the capital costs will be recalculated upon adoption and acceptance by the towns of Cheshire and Lanesborough.

2. Capital costs other than those apportioned pursuant to clause (1) of this subsection shall be apportioned consistent with Section B (1).

B. Operating Costs

Operating costs shall include all costs not included in capital costs as defined in Section IV (A), including but not limited to interest on temporary notes issued by the District in anticipation of revenue.

1. Assessment of Operating Costs

Operating costs will be assessed to each member municipality using the statutory method. For each fiscal year, the assessment of operating costs for each member municipality will be the sum of the following: (a) the member's required local contribution to the District (municipal minimum contribution) as determined by the Commissioner; (b) the member's share of that portion of the District's net school spending, as defined by M.G.L. c. 70, §2, that exceeds the total of the required local contributions for all members; and (c) the member's share of costs for transportation

and all other expenditures (exclusive of capital costs as defined under Section IV, B) that are not included in the District's net school spending. A member's share of (b) and (c) above will be calculated on the basis of foundation enrollment as defined in M.G.L. c. 70, § 2. The example of the calculation is contained in Appendix A.

C. Transportation Costs

Transportation costs shall be apportioned to the member municipalities as an operating cost on a per pupil basis minus regional transportation reimbursements (CH 71) received by the district.

D. Times of Payment of Apportioned Costs

Assessment		Transportation	Capital Costs
1 August	25%	1 September- 50%	1 October- 100%
1 November-	50%	1 February- 100%	
1 January-	75%		
1 April-	100%		

E. Application of State Grants

Any school construction grants received by the District from the Commonwealth under the Direction of the Massachusetts School Building Authority shall be applied only to the payment of capital costs as defined in Section IV (A) of this agreement.

SECTION IX

INCURRING OF DEBT

Within seven days after the date on which the Committee authorizes the incurring of debt, other than temporary debt in anticipation of revenue to be received from member towns, the said Committee shall cause written notice of the date of said authorization, the sum authorized, and the general purpose or purposes for authorizing such debt, to be given to the selectboard of each member town and to the city council of the city of North Adams, in accordance with M.G.L. c. 71, § 16 (d) as from time to time amended.

Northern Berkshire Vocational Regional School District
Table IV

Our District Agreement is as follows... "Capital costs incurred...shall be apportioned on the basis of the member municipalities' equalized valuations and population, determined as to any member municipality by adding together the ratio which its equalized valuation bears to the total equalized valuations of all the member municipalities and the ratio which its population bears to the total population of all the member municipalities and dividing this sum by two...

<u>Municipality</u>	<u>Equalized Valuation</u>	<u>%</u>	<u>Population</u>	<u>%</u>	<u>Proportionate Cost</u>
Adams	789,861,000	16.42%	7,995	21.53%	18.97%
Cheshire	447,945,500	9.31%	3,195	8.60%	8.96%
Clarksburg	161,712,900	3.36%	1,640	4.42%	3.89%
Florida	203,461,600	4.23%	675	1.82%	3.02%
Lanesborough	604,416,400	12.57%	3,007	8.10%	10.33%
Monroe	34,088,300	.71%	115	0.31%	0.51%
North Adams	1,043,247,700	21.69%	12,483	33.61%	27.65%
Savoy	99,612,700	2.07%	647	1.74%	1.91%
Williamstown	<u>1,425,465,400</u>	29.64%	<u>7,385</u>	19.88%	24.76%
	4,809,811,500	100%	37,142	100%	100%

NORTHERN BERKSHIRE VOCATIONAL RSD
\$7,409,281 SCHOOL BONDS
ESTIMATED DEBT SERVICE
15 YEARS

DISTRICT DEBT SCHEDULE				MUNICIPAL SHARE BASED ON FY26 CAPITAL APPORTIONMENT									
REPAY YEAR	PRINCIPAL OUTSTANDING	PRINCIPAL PAYMENT	ESTIMATED BOND INTEREST (3.75%)	TOTAL DEBT SERVICE	Adams 18.97%	Cheshire 8.96%	Charlburg 3.89%	Florida 3.02%	Lancashire 10.33%	Monroe 0.51%	North Adams 27.65%	Savoy 1.91%	Williamstown 24.76%
0	\$7,409,281			\$0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FY28	\$6,915,329	\$493,952	\$277,848	\$771,800	\$146,410	\$69,153	\$30,023	\$23,308	\$79,727	\$3,936	\$213,403	\$14,741	\$191,098
FY29	\$6,421,377	\$493,952	\$259,325	\$753,277	\$142,897	\$67,494	\$29,302	\$22,749	\$77,814	\$3,842	\$208,281	\$14,388	\$186,511
FY30	\$5,927,425	\$493,952	\$240,802	\$734,754	\$139,383	\$65,834	\$28,582	\$22,190	\$75,900	\$3,747	\$203,159	\$14,034	\$181,925
FY31	\$5,433,473	\$493,952	\$222,278	\$716,230	\$135,869	\$64,174	\$27,861	\$21,630	\$73,987	\$3,653	\$198,038	\$13,680	\$177,339
FY32	\$4,939,521	\$493,952	\$203,755	\$697,707	\$132,355	\$62,515	\$27,141	\$21,071	\$72,073	\$3,558	\$192,916	\$13,326	\$172,752
FY33	\$4,445,569	\$493,952	\$185,232	\$679,184	\$128,841	\$60,855	\$26,430	\$20,511	\$70,160	\$3,464	\$187,794	\$12,972	\$168,166
FY34	\$3,951,617	\$493,952	\$166,709	\$660,661	\$125,327	\$59,195	\$25,700	\$19,952	\$68,246	\$3,369	\$182,673	\$12,619	\$163,580
FY35	\$3,457,664	\$493,952	\$148,186	\$642,138	\$121,814	\$57,536	\$24,979	\$19,393	\$66,333	\$3,275	\$177,551	\$12,265	\$158,993
FY36	\$2,963,712	\$493,952	\$129,662	\$623,614	\$118,300	\$55,876	\$24,259	\$18,833	\$64,419	\$3,180	\$172,429	\$11,911	\$154,407
FY37	\$2,469,760	\$493,952	\$111,139	\$605,091	\$114,786	\$54,216	\$23,538	\$18,274	\$62,506	\$3,086	\$167,308	\$11,557	\$149,821
FY38	\$1,975,808	\$493,952	\$92,616	\$586,568	\$111,272	\$52,557	\$22,817	\$17,714	\$60,592	\$2,991	\$162,186	\$11,203	\$145,234
FY39	\$1,481,856	\$493,952	\$74,093	\$568,043	\$107,758	\$50,897	\$22,097	\$17,155	\$58,679	\$2,897	\$157,064	\$10,850	\$140,648
FY40	\$987,904	\$493,952	\$55,570	\$549,522	\$104,244	\$49,237	\$21,376	\$16,596	\$56,766	\$2,803	\$151,943	\$10,496	\$136,062
FY41	\$493,952	\$493,952	\$37,046	\$530,998	\$100,730	\$47,577	\$20,656	\$16,036	\$54,852	\$2,708	\$146,821	\$10,142	\$131,475
FY42	(\$0)	\$493,952	\$18,523	\$512,475	\$97,217	\$45,918	\$19,935	\$15,477	\$52,939	\$2,614	\$141,699	\$9,788	\$126,889
		\$7,409,281	2,222,784	\$9,632,065	\$1,827,203	\$863,033	\$374,687	\$290,888	\$994,992	\$49,124	\$2,663,266	\$183,972	\$2,384,899

Total project costs = \$16,779,269
District share (TPB Less MTFG) = \$7,409,281

TPB \$ 16,779,269.00
MTFG \$ (9,369,988.00)
\$ 7,409,281.00

Northern Berkshire Vocational RSD
FY27 Interest Only
Estimated Payments

Based on FY26 Capital Apportionment										
	Short - Term	Adams	Cheshire	Clarksburg	Florida	Lanesborough	Monroe	North Adams	Savoy	Williamstown
	Interest Only	18.97%	8.96%	3.89%	3.02%	10.33%	0.51%	27.65%	1.91%	24.76%
FY27	\$ 296,371	\$ 56,222	\$ 26,555	\$ 11,529	\$ 8,950	\$ 30,615	\$ 1,511	\$ 81,947	\$ 5,661	\$ 73,382

Total project costs = \$16,779,269
District share (TPB Less MTFG) = \$7,409,281

FY27 Short term Interest only at 4% \$ 296,371.24



MSBA OKs McCann, Monument School Projects

Staff Reports

04:06PM / Wednesday, August 27, 2025

NORTH ADAMS, Mass. — Two high schools in Berkshire County were approved funding for projects by the Massachusetts School Building Authority board on Wednesday.

McCann Technical School has been approved for a \$17 million project to update the 63-year-old school's roof, windows and doors, and Monument Mountain Regional High School for a new \$152 million school.

Last year, McCann Tech was invited to participate in the MSBA's accelerated repair program to address its 30-year-old roof and original single-pane windows. The MSBA board voted for a maximum facilities grant of \$9,369,988 for the project.

The total cost is set at \$16,779,269.

The board voted in favor of \$46,042,376 total in accelerated repair grants for 10 schools, mostly for roof replacements, and \$98,175,900 for construction projects.

"The Accelerated Repair Program allows us to make critical repairs to more schools in less time," said State Treasurer Deborah B. Goldberg, chair of the MSBA board. "By improving the learning environment for our children, the program also makes schools more energy efficient and generates significant cost savings."

The main goals of the program are to improve learning environments for children and teachers, reduce energy use, and generate cost savings for districts.

"The MSBA continues to partner with Massachusetts communities in the ongoing work of upgrading their public schools," Executive Director and Deputy CEO Mary Pichetti said. "These improvements to school facilities can only enhance students' ability to excel in the classroom."

MSBA approved a project scope of \$152,067,064 for a new Monument, with a reimbursement of \$59,983,492 and another \$1.6 million from Mass SAVE. The three towns that make up the Berkshire Hills Regional School District will vote on a debt exclusion for their \$89 million share of the project on Nov. 4.

"Upon completion, this project will provide a new 21st century learning environment for students in the Berkshire Hills Regional School District," Goldberg said. "Our goal is to create the best space to deliver the district's educational commitments and goals."

The proposed project would replace the existing high school with a new facility serving students in Grades 9-12. The district had identified in its Statement of Interest numerous deficiencies in the existing facility, including outdated mechanical, electrical, and plumbing systems; issues with the building envelope, windows, and roof; and a lack of accessibility compliance. The Statement of Interest also noted that existing facility does not support the delivery of the district's educational program.

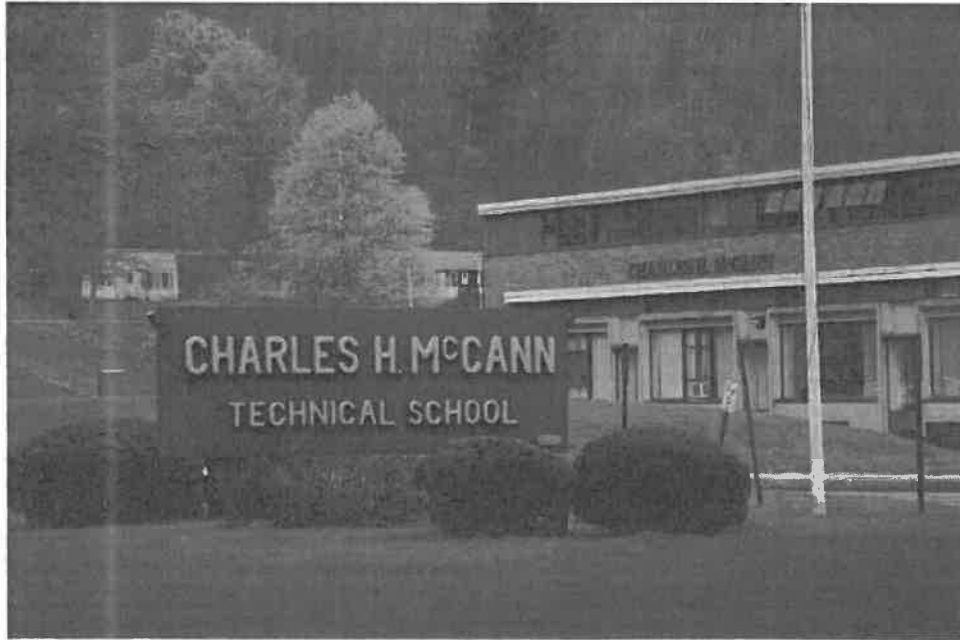
The new school would be three stories and 140,500 square feet to accommodate an enrollment of 485 students. It will be built to the west of the existing school, which would be demolished when the new one opens.

Great Barrington, Stockbridge, and West Stockbridge have twice rejected projects for the 1968 school, including a \$51 million renovation of Monument in 2014. The district has been trying to get a renovation/construction project off the ground since 2010.

The board also approved \$789,107,687 in preferred schematic design plans for two high schools — Martha's Vineyard and Salem.

McCann Tech gets state funding commitment for 64 percent of proposed roof and window replacements

By Greg Sukdennik, The Berkshire Eagle Aug 31, 2025 ■ 2 min to read



The Massachusetts School Building Authority has approved funding 64 percent of \$16.7 million in proposed improvements at McCann Tech, including replacing its roof and aged single-pane windows.

GILLIAN HECK — THE BERKSHIRE EAGLE

On Wednesday, the Massachusetts School Building Authority Board of Directors approved up to \$9.8 million in funding — 64 percent of the cost — to the project under the authority's Accelerated Repair Program. The district's nine communities will be asked to fund the remaining \$7.4 million of the \$16.7 million project cost.

[illegible]

District Superintendent James Brosnan says the work is needed. According to Brosnan, McCann's membrane roof is 29 years old and has reached the end of its useful life. The building's single-pane windows, original equipment when it was built in 1962, are the very opposite of energy efficient, and pose a health and safety hazard because they are not made of safety glass.

Several doors would also be replaced as part of the project to bring the building into compliance with the Americans with Disabilities Act, Brosnan said.

"An entire wall of a corridor [at McCann] is glass frame. You can see rotting at the bottom ... we have leakage at the bottom and leaks in the roof. All of that is damaging the infrastructure and equipment we have," Brosnan said.

Thanks to leaks in the roof, moisture has gotten into the building's insulation, further diminishing its energy efficiency.

The next step will come when the regional district's school committee meets Wednesday at McCann Tech and considers formally authorizing the project. After that, the district will turn to its member communities — Adams, Cheshire, Clarksburg, Florida, Lanesborough, Monroe, North Adams, Savoy and Williamstown — to approve borrowing.

Brosnan said the district's bylaws lay out what percentage each community would be expected to pay to fund the project. For the work to move forward, each and every one of those nine communities must approve.



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That said, according to Brosnan, 24 of the last 26 accelerated repair projects approved by the School Building Authority have come in under budget. "So we're optimistic as we plan out and go forward" that the repairs will come in under budget, he said.

McCann's recent requests for borrowing have been few and far between, Brosnan noted. Most recently, the district's voters supported a \$1.2 million bond for a roof replacement in 1996, and borrowing \$750,000 in 2010 to update the school gymnasium.

APPENDIX B

TOWN OF SAVOY

TOWN BY-LAWS

I. TOWN MEETINGS:

Sec.1. The Annual Town meeting shall be held on the first Monday, in February of each year. (Amended 1954, 1959, 1974 and 2006)

Commented [AC1]: Remove, only keeping updated amendment

Sec.2. The polls shall be opened at 6 A.M. and shall remain open until 2:30P.M. (Amended 1975)

Commented [AC2]: Remove, only keeping updated amendment

Sec.3. All warrants for town meetings, whether annual or special, shall be served by posting up attested copies of the same in at least two public places in the town not less than seven days before such meeting.

Commented [AC3]: Kept - 2.3, iii

Sec.4. At Annual Meeting, twenty-five legal voters shall be necessary to constitute a quorum, provided that a number less than a quorum may from time to time adjourn the same. At special meetings, ten legal voters shall be necessary to constitute a quorum, provided that a number less than a quorum may from time to time adjourn the same.

Commented [AC4]: Kept - 2.3, ii

Sec.5. When articles requiring an appropriation of money are presented in the warrant for a town meeting, said article must contain the request for the appropriation.

Commented [AC5]: Kept - 2.3, iii

(The above by-laws were adopted at the Annual Town Meeting on February 7, 1949 and approved by Attorney General Francis E. Kelly on June 3, 1949)

II. SELECTMEN:

Sec.1. The Selectmen shall have general direction and management of the property of the town and in all matters affecting the interest or welfare of the town, except as otherwise provided by law or by the by-laws.

Sec.2. The Selectmen may appear either personally or by counsel before any committee of the General Court, any court or board or commission to protect the interests of the town but are not authorized by this by-law to commit the town to any course of actions.

Commented [AC6]: Kept - 2.2, i

Sec.3. The selectmen shall act as town agents and shall have authority as agents and authorities of the town to employ a town counsel for the town and the various offices and boards thereof.

Commented [AC7]: Kept - 2.2, ii

Sec.4. The selectmen shall have charge and management of suits and actions for and against the town, except such suits as are within the scope and duties of the Tax Collector, and may prosecute, defend, or settle the same as they see fit, unless otherwise directed by vote of the town.

Commented [AC8]: Kept - 2.2, i

(The above by-laws were adopted at the Annual Town Meeting on February 7, 1949 and approved by Attorney General Francis E. Kelly on June 3, 1949)

III. GENERAL GOVERNMENT:

***Sec.1.** The Selectmen may license suitable persons to be collectors of, dealers in or keepers of shop for the purchase, sale or barter of junk, old metal or second hand articles, and no such person shall be a dealer in or keeper of a shop as foresaid without such license.

***Sec.2.** No person shall, within the Town of Savoy, deal in or keep for sale or barter, junk or old metals unless licensed by the Selectmen and only after a public hearing has been held.

***Sec.3.** No person shall allow to accumulate on any property owned or controlled by his, old metals, all types of unused machinery, or assorted items in a state of disrepair, otherwise known as junk which may be hazardous, injurious, obnoxious to the neighborhood, except vehicles or machines used for legitimate purposes.

***Sec.4.** No person shall deposit, or cause to be deposited, refuse of any kind on any of the town ways or town property, except in the public dump especially provided for that purpose.

Commented [AC9]: Remove - Replaced by zoning by laws

***Sec.5.** "Whoever violates any by-law of the town shall, unless other provisions is expressly made, pay a fine not exceeding the maximum permissible by law for violation of by-law, and each continuing day such violation may be considered a separate offense."

Commented [AC10]: Kept - 2.4, i, b.

(The by-laws were adopted by the Town of Savoy at a Special Town Meeting held on May 27, 1971 and approved by the Attorney General on July 12, 1971)

*The Town of Savoy adopted Zoning By-Laws at a Special Town Meeting held on September 3, 1974 and approved by the Attorney General Robert H. Quinn on September 17, 1974. These by-laws will take the place of the Sections 1 thru 4 of the General Government Town By-laws.

Sec.6. With the exception of fire fighting equipment; no town owned machinery and/or equipment shall be operated by a person under 18 years of age.

Commented [AC11]: Kept - 4.6

Sec.7. There shall be established a Road Machinery Earnings Account, which account shall be credited with earnings received according to law for the use of town-owned machinery and/or equipment from which account no appropriation shall be voted or authorized except for the purchase of new machinery/or equipment. (Amended 1989)

Commented [AC12]: Removed, no longer up to date

(The above two sections were adopted by the Town of Savoy at the Annual Town Meeting held on March 8, 1965 and approved by the Attorney General Edward W. Brooke on March 22, 1965)

AMENDMENTS TO THE TOWN OF SAVOY BY-LAWS:

I. TOWN MEETINGS:

Section 1.

Amendment 1. The Annual Town Meeting shall be held on the first Monday in March.

(Amended at Special Town Meeting held in the Town of Savoy on Monday, March 15, 1954 and approved by the Attorney General George Fingold on May 3, 1954)

Amendment 2. The Annual Town Meeting shall be held on the second Monday in March, beginning at 7:30 P.M. in the evening, one week after the annual town election of officers held on the first Monday in March.

(Amended at the Annual Town Meeting held in Savoy on March 4, 1959 and approved by the Attorney General Edward J. McCormack, Jr. on July 29, 1959)

Amendment 3. The Annual Town Meeting shall be held on the first Tuesday in May and the Annual Town Election on the second Tuesday in May.

(Amended at a Special Town Meeting held in Savoy on December 26, 1973 and approved by the Attorney General Robert H. Quinn on August 16, 1974)

Commented [AC13]: Removed, no longer up to date

I. TOWN MEETINGS:

Section 2.

Amendment 1. The polls shall be opened at 12 noon and shall remain opened until 8:00 P.M. in the evening.

Commented [AC14]: Kept - 2.1

(Amended at a Special Town Meeting held on July 23, 1975 and approved by the Attorney General Francis X. Ballotti in August 1975)

III. GENERAL GOVERNMENT:

Section 7.

Amendment 1. There shall be established a Road Machinery Earning Account which account shall be credited with earnings received according to law for use of town owed machinery and/or equipment from which account no appropriation shall be voted or authorized except for the purchase, maintenance and repair of new and used equipment for the Highway Department or for any Highway Department use.

(Amended at a Special Town Meeting held on August 22, 1989 and approved by the Attorney General)

Commented [AC15]: Kept - Sec 3.3

IV. ENFORCEMENT:

Section 1.

(A). Criminal Complaint

Whoever violates any provision of the town by-laws may be penalized by indictment or on complaint brought in the district court. Except as may be otherwise provided by law and as district court may see fit to impose, the maximum penalty for each violation, or offense, brought in such manner, shall be three hundred dollars.

Commented [AC16]: Kept - Sec 2.4, i, a

(B). Non-criminal Disposition

Whoever violates any provision of these town by-laws, the violation of which is subject to a specific penalty, may be penalized by a non-criminal disposition as provided in general laws, Chapter 40, Section 21D. The non-criminal method of disposition may also be used for violations of any rules or regulations of any municipal officer, board or department which is subject to a specific penalty.

Without intending to limit the generality of the foregoing, it is the intention of this provision that the following by-laws and sections of by-laws are to be included within the scope of this subsection, that the specific penalties as listed here shall apply in addition to police officers, who shall in all cases be considered enforcing persons for the purpose of this provision, the municipal personnel listed for each

section, if any, shall also be enforcing persons for such sections: each day on which any violation exists shall be deemed to be a separate offense.

Commented [AC17]: Kept - Sec 2.4, i, c & d

GENERAL BY-LAW

ARTICLE III

Section 1 License	\$25.00
Section 2 Sale of Junk	\$25.00
Section 3 Accumulation of Junk	\$25.00
Section 4 Littering	\$25.00
Section 6 Recycling	\$25.00

Commented [AC18]: Kept - Sec 2.4, i, d

V. LICENSE APPLICATION:

Sec.1 Any application will be automatically denied for, or revoke or suspend any local license or permit including renewals and transfers issued by any board officer, department for any person, corporation or business enterprise who has neglected or refused to pay any local taxes, fees, assessments, betterments or any other municipal charges.

Commented [AC19]: Kept - Sec 6.2

VI. LICENSES AND PERMITS:

Local Licenses and Permits; Denial, Revocation or Suspension for Failure to pay Municipal Taxes or Charges

1). Definitions

a). Tax Collector – The tax collector of the Town of Savoy elected pursuant to section one chapter forty-one of the Massachusetts general Law.

b). Licensing Authority – each board, commission, department, division or official of the Town of Savoy that issues licenses or permits including renewals and transfers.

Commented [AC20]: Kept - Section 1.1

2). Annual Notification of Licensing Authority by Tax Collector: The tax collector shall annually furnish to each licensing authority a list of any person, corporation, or business enterprise, hereinafter referred to as the party, that has neglected or refused to pay any local taxes, fees, assessments, betterments or other municipal charges for not less than a twelve month period, and that such party has not filed in good faith a pending application for an abatement of such tax or a pending petition before the appellate tax board.

3). Action by Licensing Authority: The Licensing authority may deny, revoke or suspend any license or permit, including renewals and transfers of any party whose name appears on said list furnished to the licensing authority from the tax collector; provided, however, that written notice is given to the party and the tax collector, as required by applicable provision of law, and the party is given a hearing, to be held not earlier than fourteen days after said notice. Said list shall be prima facie evidence for denial, revocation or suspension of said license or permit to any party. The tax collector shall have the right to intervene in any hearing conducted with respect to such license denial, revocation or suspension. Any findings made by the licensing authority with respect to such license denial, revocation or suspension shall be made only for the purpose of such proceedings and shall not be relevant to or introduced in any other proceedings at law, except for any appeal from such license denial, revocation or suspension. Any license or permit denied, suspended or revoked under this section shall not be reissued or renewed until the license authority receives a certificate issued by the tax collector that the party is in good standing with respect to any and all local taxes, fees, assessments, betterments or other municipal charges, payable to the municipality as the date of issuance of said certificate.

4). Payment Agreement: Any party shall be given on opportunity to enter into a payment agreement, thereby allowing the licensing authority to issue a certificate indicating said limitations to the license or permit and the validity of said license shall be conditioned upon the satisfactory compliance with said agreement. Failure to comply with said agreement shall be grounds for the suspension or revocation of said license or permit; provided, however, that the holder be given notice and a hearing as required by applicable of law.

5). Power of Board of Selectmen to Waive Action Under Certain Conditions: The Board of Selectmen may waive such denial, suspension or revocation if it finds there is no direct or indirect business interest by the property owner, its officers or stockholders, if any, or members of his immediate family, as defined in section one of chapter two hundred and sixty-eight of Massachusetts General Law in the business or activity conducted in or on said property.

6). By-Law Not Applicable to Certain licenses and permits: This by-law shall not apply to the following licenses and permits: open burning; Section 13 of Chapter 48; bicycle permits; Section 11A of Chapter 85; sales of articles for charitable purposes, Section 33 of Chapter 101; children work permits, Section 69 of Chapter 149; clubs, associations dispensing food and beverage licenses, Section 21E of Chapter 140; fishing, hunting, trapping license, Section 12 of Chapter 131; marriage licenses, Section 28 of Chapter 207 and theatrical events, public exhibition permits, Section 181 of Chapter 140 of Massachusetts General Laws. The above by-law shall take effect if enacted by the town meeting, and if approved by the Attorney General of Massachusetts under Section 32 of Chapter 4 of the Massachusetts General Laws, or if ninety days shall elapse without action by the Attorney General as provided in said Section 32.

Commented [AC21]: Kept - Sec. 6.2

VII. REIMBURSEMENT: "Any person or persons or any legal entities presenting any matter to the Planning Board, Zoning Board of Appeals, Conservation Commission, Board of Health, Building Inspector or any other Board of the Town, which requires the Town to incur expenses for compliance with the Zoning By-Laws, Town By-Laws, State Statutes, and Federal Statutes, shall reimburse the Town for each expense."

Commented [AC22]: Kept - Sec. 2.4 - iii

(The above by-laws were adopted at a Special Town Meeting held on March 22, 1990 and approved by the Attorney General on June 27, 1990)

VIII. RADIOACTIVE MATERIAL: "To require that radioactive waste be stored or disposed in facilities licensed for radioactive materials."

Commented [AC23]: Kept - Sec. 5.3

(The above by-law was adopted at the Annual Town Meeting held on June 14, 1990 and approved by Attorney General on)

I. TOWN MEETINGS:

"The Town shall print an Annual Town Report at the end of each fiscal year in accordance with General Laws, Chapter 40, Section 49."

Commented [AC24]: Kept - Sec. 2.4, ii

(The above by-law was adopted at the Annual Town Meeting held on May 6, 1980 and approved by Attorney General Francis X. Bellotti on August 11, 1980)

"To prohibit snow plowing across all highways and byways, but will be allowed to plow to the right of driveways."

-AMENDED TO READ-

"To prohibit snow plowing, shoveling and snow blowing across all highways and byways, but will be allowed to plow to the right of driveways."

Commented [AC25]: Remove, replaced by updated language

Commented [AC26]: Kept - Sec. 4.4

(The above by-law was adopted at the Annual Town Meeting held on June 9, 1993 and approved by Attorney General Anthony E. Penski on August 18, 1993)

Section 1. There shall be established a Capital Improvement Program for the Town's purchase of major capital items, including land and buildings, construction of new buildings, renovation of existing buildings, large equipment items, machinery, road paving/reconstruction, and vehicles. This program shall be administered by a Capital Improvement Committee ("the Committee") to be appointed by the Board of Selectmen and consisting of seven (7) members – one from each of the following groups:

- Board of Selectmen
- Finance Committee
- School Committee
- Highway Superintendent
- Fire Chief
- Planning Board
- Parks/Recreation

Section 2. The Committee shall have the responsibility of carrying out the following duties:

- Compile and maintain an inventory of all Capital Item (as defined in Section 3. below) which are owned by the Town
- Develop and continually update a list of Capital Item needs/requests of all Town Departments, Prioritize each request and establish a timetable for funding over an ongoing five (5) year period, which said list and funding schedule shall constitute the Town's Five Year Capital Improvement Plan ("the Five Year CIP")
- Present each updated Five Year CIP to the Annual Town Meeting with a detailed funding request for Capital Items to be included in the upcoming fiscal year's Annual Budget, said Capital Items to be contained in a separate Article on the Warrant

Section 3. The Committee shall determine what constitutes a Capital Item and advise all departments of the adopted definition. Said definition may need to be amended from time to time and such amendment may be accomplished by a majority vote of the Committee. The Committee shall work closely with the Board of Selectmen, Board of Assessors, and Finance Committee in determining each year what amount of funding may be dedicated for the purchase of Capital Items.

Commented [AC27]: Kept - Sec 3.1

(The above by-law was adopted at a Special Town Meeting held on June 30, 2000 and approved by Attorney General Thomas F. Reilly on September 18, 2000)

By-Law Numbering Building:

Section 1: It shall be the duty of the Fire Chief or his designee to assign numbers to all dwelling houses or other buildings now standing or hereafter to be erected fronting on any street, lane, alley or highway within the town. When any such structures shall thereafter be erected, the Building Inspector shall forthwith notify the Fire Chief thereof, who shall thereupon notify in writing the owner occupant thereof of the number assigned thereto.

Section 2: The numbers referred to in Section 1 shall, each cover a distance of 50 feet and measurement for assignment of numbers shall be made continuously from end to end of the street, lane, alley or highway. The odd numbers shall be on the left-hand side of the street as one goes from the principal street from which it opens, and the even numbers similarly on the right-hand side of the street. The Fire Chief may order any street already numbered to be renumbered when he deems it necessary.

Section 3: Every owner or occupant of any dwelling, house or other building or part of a building, situated as set out in section 2, shall place and maintain, in contrasting color, on the mailbox or on a comparable post at the driveway facing the street such number or numbers as may be assigned thereto by the Fire Chief under any provision of this by-law, and such numbers shall be at least three (3) inches in height and shall be placed so as to be easily observed from the street in front of the premises.

Section 4: Any owner or occupant of a dwelling, house or other building who, after expiration of ten (10) days from the time when the notice in writing is delivered to such owner or occupant who have reference to the placing of maintenance of the number or numbers assigned to such dwelling, house or building by the Fire Chief, refuses, fails or neglects to comply with the provisions of Sections 1, 2, and 3, of this by-law, shall for each offense forfeit and pay a non-criminal penalty of \$2.00.

Commented [AC28]: Kept - Sec. 4.1

Article # 15 on the same warrant and voted on YES 28 – NO 10:

The Board of Selectmen shall annually appoint for term of one year a Tree Warden. The position of Tree Warden elected at the 1991 municipal election shall expire effective 7 days after the municipal election held in 1992, and thereafter said petition shall be appointed.

Commented [AC29]: Sec. 2.2, ii

Article # 17 on the same warrant and voted on unanimously:

SOLID WASTE DISPOSAL FEES

Section 1. All persons disposing of solid waste at the transfer station shall pay a disposal fee. The disposal fee shall be established from time to time by the Board of Health, by adoption of regulations pursuant to General Law, Chapter 111, Section 31.

Section 2. Any person who shall knowingly violate any provision of this by-law or any rule or regulation established pursuant to it shall be subject to a non-criminal fine of not more than \$25.00.

Commented [AC30]: Sec. 5.2

(The above by-laws was adopted at the Annual Town Meeting held on May 21, 1991 and approved by Assistant Attorney General Anthony E. Penski on October 10, 1991)

SAVOY MODEL RIGHT TO FARM BY-LAW

Section 1 Legislative Purpose and Intent

The purpose and intent of this by-law is to state with emphasis the Right to Farm accorded to all citizens of the Commonwealth under Article 97, of the Constitution, and all state statutes and regulations there under including but not limited to Massachusetts General Laws Chapter 40A, Section 3, Paragraph 1; Chapter 90, Section 9, Chapter 111, Section 125A and Chapter 128 Section 1A. We the citizens of Savoy restate and republish these rights pursuant to the Town's authority conferred by Article 89 of the Articles of Amendment of the Massachusetts Constitution, ("Home Rule Amendment"). This general

By-law encourages the pursuit of agriculture, promotes agriculture-based economic opportunities, and protects farmlands within the Town of Savoy by allowing agricultural uses and related activities to function with minimal conflict with abutters and Town agencies. This By-law shall apply to all jurisdictional areas within the Town.

Section 2 Definitions

2.1 The word "farm" shall include any parcel or contiguous parcels of land, or water bodies used for the primary purpose of commercial agriculture, or accessory thereto.

2.2 Commercial Agriculture shall be defined as the conduct of agricultural activities on a farm for the purpose of making a profit and realizing an income of at least \$500.00 annually from such activity.

2.3 The words "farming or agriculture" or their derivatives shall include, but not be limited to the following:

- * farming in all its branches and the cultivation and tillage or the soil;
- * dairying;
- * production, cultivation, growing, and harvesting of any agricultural, aqua-cultural, floricultural, or horticultural commodities;
- * growing and harvesting of forest products upon forest land, and any other forestry or lumbering operations;
- * raising of livestock including horses;
- * keeping of horses as a commercial enterprise; and
- * keeping and raising of poultry, swine, sheep, goats, cattle, ratites (such as emus, ostriches and rheas) and camelids (such as llamas and camels), and other domesticated animals for food and other agricultural purposes, including bees and fur-bearing animals.
- * operation and transportation of slow-moving farm equipment over roads within the Town;
- * control of pests, including, but not limited to, insects weeds, predators and disease organism of plants and animals;
- * application of manure, fertilizers and pesticides;
- * conducting agriculture-related educational and farm-based recreational activities, including agritourism, provided that the activities are related to marketing the agricultural output or services of the farm;
- * slaughtering, processing and packaging of the agricultural output of the farm and the operation of a farmer's market or farm stand including signage thereto, in accordance with existing zoning;
- * maintenance, repair, or storage of seasonal equipment, or apparatus owned or leased by the farm owner or manager used expressly for the purpose of propagation, processing, management, or sale of the agricultural products; and
- * on-farm relocation of earth and the clearing of ground for farming operations.

Section 3 Applicability

This By-law shall be applicable to all commercial farming practices and activities conducted within the jurisdictional areas of the town. The provisions of the By-law shall not apply whenever an adverse impact results from negligence or willful or reckless misconduct in the operation of any such agricultural or farming operation, place, establishment or facility or any of its appurtenances.

Section 4 Right To Farm Declaration

The Right to Farm is hereby recognized to exist within the Town of Savoy. The above-described agricultural and farm-related activities may occur on holidays, weekdays, and weekends by night or day and shall include the attendant incidental noise, odors, dust, and fumes associated with normally accepted agricultural practices. It is hereby determined that whatever impact may be caused to others through the normal practice of agriculture is more than offset by the benefits of farming to the neighborhood, community, and society in general. The benefits and protections of this By-law are intended to apply exclusively to those commercial agricultural and farming operations and activities conducted in accordance with generally accepted agricultural practices. Moreover, nothing in this Right

to Farm By-law shall be deemed as acquiring any interest in land, or as imposing any land use regulation, which is properly the subject of state statute, regulation, or local zoning law.

Section 5 Precedence

In the event of conflict between this By-law and all other town regulations this By-law shall take precedence. In the event of conflict between this By-law and federal or state law, federal or state law shall take precedence respectfully.

Section 6 Disclosure Notification

Within 30 days after this By-law becomes effective, the select board shall prominently post within the town limits the following disclosure:

"It is the policy of this community to conserve, protect and encourage the maintenance and improvement of agricultural land for the production of food, and other agricultural products, and also for its natural and ecological value. This disclosure notification is to inform buyers or occupants that the property they are about to acquire or occupy lies within a town where farming activities occur. Such farming activities may include, but are not limited to, activities that cause noise, dust and odors. Buyers or occupants are also informed that the location of property within the Town may be impacted by commercial agricultural operations."

Section 7 Resolution of Disputes

Any person who seeks to complain about the operation of a farm may, notwithstanding pursuing any other available remedy, file a grievance with the Select Board, the Zoning Enforcement Officer, or the Board of Health, depending upon the nature of the grievance. The filing of the grievance does not suspend the time within which to pursue any other remedies that the aggrieved may have. The Zoning Enforcement Officer or Select Board may forward a copy of the grievance to the Agricultural Commission, or other board or commission, as determined by the Select Board, which shall review and facilitate the resolution of the grievance, and report its recommendations to the referring Town authority within an agreed upon time frame.

Section 8 Severability Clause

If any part of this By-law is for any reason held to be unconstitutional or invalid, such decision shall not affect the remainder of this By-law. The Town of Savoy hereby declares the provisions of this By-law to be severable.

(The above By-law was adopted at the Annual Town Meeting held on June 8, 2005 and approved by Attorney General on September 21, 2005)

Commented [AC31]: Kept - Sec. 5.1

HANDICAP PARKING VIOLATIONS

Section I. "No person shall park in a designated parking area without a proper handicap license plate and/or handicap identification card."

Section II. "Any and all persons in violation will be fined \$ 100.00 for violation."

Section III. "Enforcing Authority – Any authorized Police Officer."

Commented [AC32]: Kept - Sec. 4.2

MAILBOXES

"It shall be the responsibility of all residents to place their mailbox in a safe and appropriate location so that snow can be cleared without obstruction. Any expense incurred as a result of the damage to the mailbox should be born by the owner."

Commented [AC33]: Kept - Sec 4.4

AMENDMENT TO BY-LAW SECTION IV, ARTICLE III, SECTION 4:

LITTERING Deleted: \$25.00

LITTERING Amended to read:

\$100.00 for first offense
\$200.00 for second offense
\$300.00 for third and subsequent offenses

Commented [AC34]: Kept - 2.4, i, d.

NUMBERING BUILDINGS

By-law numbering buildings/Section 4:

In addition, place the sentence:

"Each day such violation continues shall constitute a separate offense."

Amended By-law to read:

"Any owner or occupant of a dwelling, house, or other building, who, after expiration of ten (10) days from the time when the notice in writing is delivered to such owner or occupant who have reference to the placing or maintenance of the number or numbers assigned to such dwelling, house, or building by the fire chief, refuses, fails or neglects to comply with the provisions of Section 1, 2, and 3, of this by-law, shall for each offense forfeit and pay a non-criminal penalty of \$2.00. Each day such violation continues shall constitute a separate offense."

Commented [AC35]: Kept - 4.1

(The June 30, 2005 Special Town Meeting and approved by the Attorney General of Mass on September 16, 2005)

ARTICLE # 23: To see if the town will vote to amend a Town By-law:
Town Meetings: Section 1, Amendment 3.

FROM: "The Annual Town Meeting shall be held on the first Tuesday in May and the Annual Town Elections on the second Tuesday in May."

Commented [AC36]: Remove

TO: The Annual Town Meeting shall be held on the second Wednesday in May and the Annual Town Election on the third Wednesday in May.

Commented [AC37]: Kept - 2.3, i

Commented [AC38]: Kept - 2.1

(Annual Town Meeting May 2, 2006 and approved by the Attorney General Thomas F. Reilly on May 25, 2006)

ARTICLE # 11: To see if the town will vote the following as a Town By-law or take any other action in relation thereto:

"No public or private utility and/or construction company shall work on any public way within the town without notifying the Police Chief or his/her appointed designee. All road details shall be assigned by the Police Chief or his/her designee."

Commented [AC39]: Kept - 4.3

(Special Town Meeting December 19, 2007 and approved by the Attorney General Martha Coakley on June 19, 2008)

Town of Savoy

General Bylaws

Section 1: General Provisions

1.1 Definitions

Section 2: Town Government & Administration

2.1 Town Elections

2.2 Select Board

- i. Roles and Responsibilities
- ii. Appointment Powers

2.3 Town Meetings

- i. Annual & Special Town Meetings
- ii. Quorum
- iii. Warrant Articles and Procedures

2.4 Town Administration & Operations

- i. Enforcement of Bylaws
- ii. Annual Town Reports
- iii. Reimbursements

Section 3: Finance & Budgeting

3.1 Capital Improvement Program

3.2 Revolving Funds

Section 4: Public Safety & Enforcement

4.1 Building Numbering System

4.2 Handicap Parking Violations

4.3 Public Way & Road Work Regulations

4.4 Snow Removal & Road Safety

4.5 Littering, Junk Storage & Recycling

4.6 Use of Town Machinery

Section 5: Land Use & Environmental Regulations

5.1 Right to Farm Bylaw

5.2 Solid Waste Disposal & Transfer Station Rules

5.3 Radioactive Material Storage Restrictions

Section 6: Licenses and Permits

6.1 Business & Junk Dealer Licensing

6.2 Revocations or Suspension for Unpaid Taxes and Fees

Town of Savoy

General Bylaws

Section 1: General Provisions

1.1 Definitions

Tax Collector – The tax collector of the Town of Savoy elected pursuant to Section One, Chapter Forty-one of the Massachusetts General Law. (Adopted 1990)

Licensing Authority – each board, commission, department, division or official of the Town of Savoy that issues licenses or permits including renewals and transfers. (Adopted 1990)

Section 2. Town Government & Administration

2.1 Town Elections

- i. The Annual Town Election shall be held on the third Wednesday in May (Amended 2006)
- ii. The polls shall be opened at 12 noon and shall remain opened until 8:00 P.M. in the evening (Amended 1975)

2.2 Board of Selectmen

i. Roles and Responsibilities

- a. The Selectmen shall have general direction and management of the property of the town and in all matters affecting the interest or welfare of the town, except as otherwise provided by law or by the by-laws. (Adopted 1949)
- b. The Selectmen may appear either personally or by counsel before any committee of the General Court, any court or board or commission to protect the interests of the town but are not authorized by this by-law to commit the town to any course of actions. (Adopted 1949)
- c. The Selectmen shall have charge and management of suits and actions for and against the town, except such suits as are within the scope and duties of the Tax Collector, and may prosecute, defend, or settle the same as they see fit, unless otherwise directed by vote of the town (Adopted 1949)

ii. Appointment Powers

- a. The Selectmen shall act as town agents and shall have authority as agents and authorities of the town to employ a town counsel for the town and the various offices and boards thereof. (Adopted 1949)

- b. The Board of Selectmen shall annually appoint for term of one year a Tree Warden. The position of Tree Warden elected at the 1991 municipal election shall expire effective 7 days after the municipal election held in 1992, and thereafter said petition shall be appointed. (Adopted 1991)

2.3 Town Meetings

i. Annual & Special Town Meetings

The Annual Town Meeting shall be held on the second Wednesday in May (Amended 2006)

ii. Quorum

At Annual Meeting, twenty-five legal voters shall be necessary to constitute a quorum, provided that a number less than a quorum may from time to time adjourn the same. At special meetings, ten legal voters shall be necessary to constitute a quorum, provided that a number less than a quorum may from time to time adjourn the same. (Adopted 1949)

iii. Warrant Articles and Procedures

- a. All warrants for town meetings, whether annual or special, shall be served by posting up attested copies of the same in at least two public places in the town not less than seven days before such meeting (Adopted 1949)
- b. When articles requiring an appropriation of money are presented in the warrant for a town meeting, said article must contain the request for the appropriation. (Adopted 1949)

2.4 Town Administration & Operations

i. Enforcement of Bylaws

- a. Criminal Complaint: Whoever violates any provision of the town by-laws may be penalized by indictment or on complaint brought in the district court. Except as may be otherwise provided by law and as district court may see fit to impose, the maximum penalty for each violation, or offense, brought in such manner, shall be three hundred dollars. (Adopted 1990)
- b. Whoever violates any by-law of the town shall, unless other provisions are expressly made, pay a fine not exceeding the maximum permissible by law for violation of by-law, and each continuing day such violation may be considered a separate offense. (Adopted 1971)
- c. Non-criminal Disposition: Whoever violates any provision of these town by-laws, the violation of which is subject to a specific penalty, may be penalized by a non-criminal disposition as provided in general laws, Chapter 40, Section 21D. The non-criminal method of disposition may also be used for violations of any rules or regulations of any municipal officer, board or department which is subject to a specific penalty. (Adopted 1990)
- d. Without intending to limit the generality of the foregoing, it is the intention of this provision that the following by-laws and sections of by-laws are to be included within the scope of this subsection, that the specific penalties as listed here shall

apply in addition to police officers, who shall in all cases be considered enforcing persons for the purpose of this provision, the municipal personnel listed for each section, if any, shall also be enforcing persons for such sections: each day on which any violation exists shall be deemed to be a separate offense. (Adopted 1990)

License	\$25.00
Sale of Junk	\$25.00
Accumulation of Junk	\$25.00
Littering (amended 2005):	
a. \$100.00 for first offense	
b. \$200.00 for second offense	
c. \$300.00 for third and subsequent offenses	
Recycling	\$25.00

ii. Annual Town Reports

The Town shall print an Annual Town Report at the end of each fiscal year in accordance with General Laws, Chapter 40, Section 49. (Adopted 1980)

iii. Reimbursements

Any person or persons or any legal entities presenting any matter to the Planning Board, Zoning Board of Appeals, Conservation Commission, Board of Health, Building Inspector or any other Board of the Town, which requires the Town to incur expenses for compliance with the Zoning By-Laws, Town By-Laws, State Statutes, and Federal Statutes, shall reimburse the Town for each expense. (Adopted 1990)

Section 3. Finance & Budgeting

3.1 Capital Improvement Program

- i. There shall be established a Capital Improvement Program for the Town's purchase of major capital items, including land and buildings, construction of new buildings, renovation of existing buildings, large equipment items, machinery, road paving/reconstruction, and vehicles. This program shall be administered by a Capital Improvement Committee ("the Committee") to be appointed by the Board of Selectmen and consisting of seven (7) members – one from each of the following groups:
 - Board of Selectmen
 - Finance Committee
 - School Committee
 - Highway Superintendent
 - Fire Chief
 - Planning Board

- Parks/Recreation

(Adopted 2000)

ii. The Committee shall have the responsibility of carrying out the following duties:

- a. Compile and maintain an inventory of all Capital Items (as defined in **Section 3** below) which are owned by the Town
- b. Develop and continually update a list of Capital Item needs/requests of all Town Departments, prioritize each request and establish a timetable for funding over an ongoing five (5) year period, which said list and funding schedule shall constitute the Town's Five-Year Capital Improvement Plan ("the Five-Year CIP")
- c. Present each updated Five-Year CIP to the Annual Town Meeting with a detailed funding request for Capital Items to be included in the upcoming fiscal year's Annual Budget, said Capital Items to be contained in a separate Article on the Warrant.

(Adopted 2000)

iii. The Committee shall determine what constitutes a Capital Item and advise all departments of the adopted definition. Said definition may need to be amended from time to time and such amendment may be accomplished by a majority vote of the Committee. The Committee shall work closely with the Board of Selectmen, Board of Assessors, and Finance Committee in determining each year what amount of funding may be dedicated for the purchase of Capital Items. (Adopted 2000)

3.2 Revolving Funds

- i. There shall be established a Road Machinery Earning Account which account shall be credited with earnings received according to law for use of town owed machinery and/or equipment from which account no appropriation shall be voted or authorized except for the purchase, maintenance and repair of new and used equipment for the Highway Department or for any Highway Department use. (Amended 1989)

Section 4: Public Safety & Enforcement

4.1 Building Numbering System

- i. It shall be the duty of the Fire Chief or his designee to assign numbers to all dwelling houses or other buildings now standing or hereafter to be erected fronting on any street, lane, alley or highway within the town. When any such structures shall thereafter be erected, the Building Inspector shall forthwith notify the Fire Chief thereof, who shall thereupon notify in writing the owner occupant thereof of the number assigned thereto.
- ii. The numbers referred to in **Section 1** shall, each cover a distance of 50 feet, and measurement for assignment of numbers shall be made continuously from end to end of the street, lane, alley or highway. The odd numbers shall be on the left-hand side of the

street as one goes from the principal street from which it opens, and the even numbers similarly on the right-hand side of the street. The Fire Chief may order any street already numbered to be renumbered when he deems it necessary.

- iii. Every owner or occupant of any dwelling, house or other building or part of a building, situated as set out in **section 2**, shall place and maintain, in contrasting color, on the mailbox or on a comparable post at the driveway facing the street such number or numbers as may be assigned thereto by the Fire Chief under any provision of this by-law, and such numbers shall be at least three (3) inches in height and shall be placed so as to be easily observed from the street in front of the premises.
- iv. "Any owner or occupant of a dwelling, house, or other building, who, after expiration of ten (10) days from the time when the notice in writing is delivered to such owner or occupant who have reference to the placing or maintenance of the number or numbers assigned to such dwelling, house, or building by the fire chief, refuses, fails or neglects to comply with the provisions of Section 1, 2, and 3, of this by-law, shall for each offense forfeit and pay a non-criminal penalty of \$2.00. Each day such violation continues shall constitute a separate offense."

(Adopted 2005)

4.2 Handicap Parking Violations

- i. No person shall park in a designated parking area without a proper handicap license plate and/or handicap identification card.
- ii. Any and all persons in violation will be fined \$100.00 for violation.
- iii. Enforcing Authority – Any authorized Police Officer.

(Adopted 2005)

4.3 Public Way & Road Work Regulations

No public or private utility and/or construction company shall work on any public way within the town without notifying the Police Chief or his/her appointed designee. All road details shall be assigned by the Police Chief or his/her designee. (Adopted 2008)

4.4 Snow Removal & Road Safety

- i. To prohibit snow plowing, shoveling and snow blowing across all highways and byways, but will be allowed to plow to the right of driveways (Adopted 1993)
- ii. Mailboxes. It shall be the responsibility of all residents to place their mailbox in a safe and appropriate location so that snow can be cleared without obstruction. Any expense incurred as a result of the damage to the mailbox should be borne by the owner. (Adopted 2005)

4.5 Use of Town Machinery

With the exception of firefighting equipment; no town owned machinery and/or equipment shall be operated by a person under 18 years of age. (Adopted 1965)

Section 5: Land Use & Environmental Regulations

5.1 Right to Farm Bylaw

i. Legislative Purpose and Intent

The purpose and intent of this by-law is to state with emphasis the Right to Farm accorded to all citizens of the Commonwealth under Article 97, of the Constitution, and all state statutes and regulations there under including but not limited to Massachusetts General Laws Chapter 40A, Section 3, Paragraph 1; Chapter 90, Section 9, Chapter 111, Section 125A and Chapter 128 Section 1A. We, the citizens of Savoy, restate and republish these rights pursuant to the Town's authority conferred by Article 89 of the Articles of Amendment of the Massachusetts Constitution ("Home Rule Amendment"). This general By-law encourages the pursuit of agriculture, promotes agriculture-based economic opportunities, and protects farmlands within the Town of Savoy by allowing agricultural uses and related activities to function with minimal conflict with abutters and Town agencies. This By-law shall apply to all jurisdictional areas within the Town.

ii. Definitions

The word "farm" shall include any parcel or contiguous parcels of land, or water bodies used for the primary purpose of commercial agriculture, or accessory thereto.

Commercial Agriculture shall be defined as the conduct of agricultural activities on a farm for the purpose of making a profit and realizing an income of at least \$500.00 annually from such activity.

The words "farming or agriculture" or their derivatives shall include, but not be limited to the following:

- a. farming in all its branches and the cultivation and tillage or the soil;
- b. dairying;
- c. production, cultivation, growing, and harvesting of any agricultural, aqua-cultural, floricultural, or horticultural commodities;
- d. growing and harvesting of forest products upon forest land, and any other forestry or lumbering operations;
- e. raising of livestock including horses;
- f. keeping of horses as a commercial enterprise; and
- g. keeping and raising of poultry, swine, sheep, goats, cattle, ratites (such as emus, ostriches and rheas) and camelids (such as llamas and camels), and other

domesticated animals for food and other agricultural purposes, including bees and fur-bearing animals.

- h. operation and transportation of slow-moving farm equipment over roads within the Town;
- i. control of pests, including, but not limited to, insects weeds, predators and disease organism of plants and animals;
- j. application of manure, fertilizers and pesticides;
- k. conducting agriculture-related educational and farm-based recreational activities, including agric-tourism, provided that the activities are related to marketing the agricultural output or services of the farm;
- l. slaughtering, processing and packaging of the agricultural output of the farm and the operation of a farmer's market or farm stand including signage thereto, in accordance with existing zoning;
- m. maintenance, repair, or storage of seasonal equipment, or apparatus owned or leased by the farm owner or manager used expressly for the purpose of propagation, processing, management, or sale of the agricultural products; and
- n. on-farm relocation of earth and the clearing of ground for farming operations.

iii. Applicability

This By-law shall be applicable to all commercial farming practices and activities conducted within the jurisdictional areas of the town. The provisions of the By-law shall not apply whenever an adverse impact results from negligence or willful or reckless misconduct in the operation of any such agricultural or farming operation, place, establishment or facility or any of its appurtenances.

iv. Right To Farm Declaration

The Right to Farm is hereby recognized to exist within the Town of Savoy. The above-described agricultural and farm-related activities may occur on holidays, weekdays, and weekends by night or day and shall include the attendant incidental noise, odors, dust, and fumes associated with normally accepted agricultural practices. It is hereby determined that whatever impact may be caused to others through the normal practice of agriculture is more than offset by the benefits of farming to the neighborhood, community, and society in general. The benefits and protections of this By-law are intended to apply exclusively to those commercial agricultural and farming operations and activities conducted in accordance with generally accepted agricultural practices. Moreover, nothing in this Right to Farm By-law shall be deemed as acquiring any interest in land, or as imposing any land use regulation, which is properly the subject of state statute, regulation, or local zoning law.

v. Precedence

In the event of conflict between this By-law and all other town regulations this By-law shall take precedence. In the event of conflict between this By-law and federal or state law, federal or state law shall take precedence respectfully.

vi. Disclosure Notification

Within 30 days after this By-law becomes effective, the select board shall prominently post within the town limits the following disclosure:

“It is the policy of this community to conserve, protect and encourage the maintenance and improvement of agricultural land for the production of food, and other agricultural products, and also for its natural and ecological value. This disclosure notification is to inform buyers or occupants that the property they are about to acquire or occupy lies within a town where farming activities occur. Such farming activities may include, but are not limited to, activities that cause noise, dust and odors. Buyers or occupants are also informed that the location of property within the Town may be impacted by commercial agricultural operations.”

vii. Resolution of Disputes

Any person who seeks to complain about the operation of a farm may, notwithstanding pursuing any other available remedy, file a grievance with the Select Board, the Zoning Enforcement Officer, or the Board of Health, depending upon the nature of the grievance. The filing of the grievance does not suspend the time within which to pursue any other remedies that the aggrieved may have. The Zoning Enforcement Officer or Select Board may forward a copy of the grievance to the Agricultural Commission, or other board or commission, as determined by the Select Board, which shall review and facilitate the resolution of the grievance, and report its recommendations to the referring Town authority within an agreed upon time frame.

viii. Severability Clause

If any part of this By-law is for any reason held to be unconstitutional or invalid, such decision shall not affect the remainder of this By-law. The Town of Savoy hereby declares the provisions of this By-law to be severable.

(the above, Adopted 2005)

5.2 Solid Waste Disposal & Transfer Station Rules

- i. All persons disposing of solid waste at the transfer station shall pay a disposal fee. The disposal fee shall be established from time to time by the Board of Health, by adoption of regulations pursuant to General Law, Chapter 111, Section 31. (Adopted 1991)

- ii. Any person who shall knowingly violate any provision of this by-law or any rule or regulation established pursuant to it shall be subject to a non-criminal fine of not more than \$25.00. (Adopted 1991)

5.3 Radioactive Material Storage Restrictions

To require that radioactive waste be stored or disposed in facilities licensed for radioactive materials. (Adopted 1990)

Section 6: Licenses and Permits

6.1 Revocations or Suspension for Unpaid Taxes and Fees

- i. Any application will be automatically denied or revoked or suspended any local license or permit including renewals and transfers issued by any board officer, department for any person, corporation or business enterprise who has neglected or refused to pay any local taxes, fees, assessments, betterments or any other municipal charges. (Adopted 1990)
- ii. Annual Notification of Licensing Authority by Tax Collector: The tax collector shall annually furnish to each licensing authority a list of any person, corporation, or business enterprise, hereinafter referred to as the party, that has neglected or refused to pay any local taxes, fees, assessments, betterments or other municipal charges for not less than a twelve month period, and that such party has not filed in good faith a pending application for an abatement of such tax or a pending petition before the appellate tax board. (Adopted 1990)
- iii. Action by Licensing Authority: The Licensing authority may deny, revoke or suspend any license or permit, including renewals and transfers of any party whose name appears on said list furnished to the licensing authority from the tax collector; provided, however, that written notice is given to the party and the tax collector, as required by applicable provision of law, and the party is given a hearing, to be held not earlier than fourteen days after said notice. Said list shall be prima facie evidence for denial, revocation or suspension of said license or permit to any party. The tax collector shall have the right to intervene in any hearing conducted with respect to such license denial, revocation or suspension. Any findings made by the licensing authority with respect to such license denial, revocation or suspension shall be made only for the purpose of such proceedings and shall not be relevant to or introduced in any other proceedings at law, except for any appeal from such license denial, revocation or suspension. Any license or permit denied, suspended or revoked under this section shall not be reissued or renewed until the license authority receives a certificate issued by the tax collector that the party is in good standing with respect to any and all local taxes, fees, assessments, betterments or other municipal charges, payable to the municipality as the date of issuance of said certificate. (Adopted 1990)

- iv. **Payment Agreement:** Any party shall be given an opportunity to enter into a payment agreement, thereby allowing the licensing authority to issue a certificate indicating said limitations to the license or permit and the validity of said license shall be conditioned upon the satisfactory compliance with said agreement. Failure to comply with said agreement shall be grounds for the suspension or revocation of said license or permit; provided, however, that the holder be given notice and a hearing as required by applicable law. (Adopted 1990)
- v. **Power of Select Board to Waive Action Under Certain Conditions:** The Select Board may waive such denial, suspension or revocation if it finds there is no direct or indirect business interest by the property owner, its officers or stockholders, if any, or members of his immediate family, as defined in section one of chapter two hundred and sixty-eight of Massachusetts General Law in the business or activity conducted in or on said property. (Adopted 1990)
- vi. **By-Law Not Applicable to Certain licenses and permits:** This by-law shall not apply to the following licenses and permits: open burning; Section 13 of Chapter 48; bicycle permits; Section 11A of Chapter 85; sales of articles for charitable purposes, Section 33 of Chapter 101; children work permits, Section 69 of Chapter 149; clubs, associations dispensing food and beverage licenses, Section 21E of Chapter 140; fishing, hunting, trapping license, Section 12 of Chapter 131; marriage licenses, Section 28 of Chapter 207 and theatrical events, public exhibition permits, Section 181 of Chapter 140 of Massachusetts General Laws. The above by-law shall take effect if enacted by the town meeting, and if approved by the Attorney General of Massachusetts under Section 32 of Chapter 4 of the Massachusetts General Laws, or if ninety days shall elapse without action by the Attorney General as provided in said Section 32. (Adopted 1990)

Town of Savoy: History of Bylaw Amendments

(Valid as of June 2025)

Provision Text	Date Adopted / Amended by Town Meeting	AG Approval
The Annual Town meeting shall be held on the first Monday, in February of each year.	February 7, 1949	June 3, 1949
The Annual Town Meeting shall be held on the first Monday in March.	March 15, 1954	May 3, 1954
The Annual Town Meeting shall be held on the second Monday in March, beginning at 7:30 P.M. in the evening, one week after the annual town election of officers held on the first Monday in March.	March 4, 1959	July 29, 1959
The Annual Town Meeting shall be held on the first Tuesday in May and the Annual Town Election on the second Tuesday in May.	December 26, 1973	August 16, 1974
The Annual Town Meeting shall be held on the second Wednesday in May and the Annual Town Election on the third Wednesday in May:	May 2, 2006	May 25, 2006

Provision Text	Date Adopted / Amended by Town Meeting	AG Approval
The polls shall be opened at 6 A.M. and shall remain open until 2:30P.M.	February 7, 1949	June 3, 1949
The polls shall be opened at 12 noon and shall remain opened until 8:00 P.M. in the evening.	July 23, 1975	August 1975

Provision Text	Date Adopted / Amended by Town Meeting	AG Approval
*Sec.1. The Selectmen may license suitable persons to be collectors of, dealers in or keepers of shop for the purchase, sale or barter of junk, old metal or second hand articles, and no such person shall be a dealer in or keeper of a shop as foresaid without such license. *Sec.2. No person shall, within the Town of Savoy, deal in or keep for sale or barter, junk or old metals unless licensed by the Selectmen and only after a public hearing has been held. *Sec.3. No person shall allow to accumulate on any property owned or controlled by his, old metals, all types of unused machinery, or assorted items in a state of disrepair, otherwise known as junk which may be	May 27, 1971	July 12, 1971

hazardous, injurious, obnoxious to the neighborhood, except vehicles or machines used for legitimate purposes. *Sec.4. No person shall deposit, or cause to deposited, refuse of any kind on any of the town ways or town property, except in the public dump especially provided for that purpose.		
The Town of Savoy adopted Zoning By-Laws at a Special Town Meeting held on September 3, 1974 and approved by the Attorney General Robert H. Quinn on September 17, 1974. These by-laws will take the place of the Sections 1 thru 4 of the General Government Town By-laws.	September 3, 1974	September 17, 1974

Provision Text	Date Adopted / Amended by Town Meeting	AG Approval
Sec.7. There shall be established a Road Machinery Earnings Account, which account shall be credited with earnings received according to law for the use of town-owned machinery and/or equipment from which account no appropriation shall be voted or authorized except for the purchase of new machinery/or equipment.	March 8, 1965	March 22, 1965
There shall be established a Road Machinery Earning Account which account shall be credited with earnings received according to law for use of town owed machinery and/or equipment from which account no appropriation shall be voted or authorized except for the purchase, maintenance and repair of new and used equipment for the Highway Department or for any Highway Department use.	August 22, 1989	Not listed

Provision Text	Date Adopted / Amended by Town Meeting	AG Approval
GENERAL BY-LAW ARTICLE III Section 1 License \$25.00 Section 2 Sale of Junk \$25.00 Section 3 Accumulation of Junk \$25.00 Section 4 Littering \$25.00 Section 6 Recycling \$25.00	March 22, 1990	June 27, 1990
LITTERING Deleted: \$25.00 LITTERING Amended to read: \$100.00 for first offense \$200.00 for second offense	June 30, 2005	September 16, 2005

\$300.00 for third and subsequent offenses		
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Provision Text	Date Adopted / Amended by Town Meeting	AG Approval
NUMBERING BUILDINGS Section 4: Any owner or occupant of a dwelling, house or other building who, after expiration of ten (10) days from the time when the notice in writing is delivered to such owner or occupant who have reference to the placing of maintenance of the number or numbers assigned to such dwelling, house or building by the Fire Chief, refuses, fails or neglects to comply with the provisions of Sections 1, 2, and 3, of this by-law, shall for each offense forfeit and pay a non-criminal penalty of \$2.00.	May 21, 1991	October 10, 1991
NUMBERING BUILDINGS By-law numbering buildings/Section 4: In addition, place the sentence: “Each day such violation continues shall constitute a separate offense.” Amended By-law to read: “Any owner or occupant of a dwelling, house, or other building, who, after expiration of ten (10) days from the time when the notice in writing is delivered to such owner or occupant who have reference to the placing or maintenance of the number or numbers assigned to such dwelling, house, or building by the fire chief, refuses, fails or neglects to comply with the provisions of Section 1, 2, and 3, of this by-law, shall for each offense forfeit and pay a non-criminal penalty of \$2.00. Each day such violation continues shall constitute a separate offense.”	June 30, 2005	September 16, 2005

“To prohibit snow plowing across all highways and byways, but will be allowed to plow to the right of driveways.”

-AMENDED TO READ-

“To prohibit snow plowing, shoveling and snow blowing across all highways and byways, but will be allowed to plow to the right of driveways.”

(The above by-law was adopted at the Annual Town Meeting held on June 9, 1993 and approved by Attorney General Anthony E. Penski on August 18, 1993)