

Timothy J. Lee

Experienced and thoughtful educational leader.
Effective planner and communicator.
Student, family and community focused.



EXPERIENCE

Consultant in School Leadership

2021-Present

Services to schools and school districts including principal coaching and mentoring, strategic planning, program review, research studies and surveys. Interim assignments, substitute principal and in-building administrator support. Clients include the Lenox (MA) Public Schools, Richmond (MA) Consolidated School, Southern Berkshire Regional School District (MA) and BERK-12 (Berkshire County Education Task Force)

Elementary Principal

Muddy Brook Regional Elementary, 2018 - 2021

Berkshire Hills Regional School District, Stockbridge, MA

Educational leader of a 350 student PK-4 elementary school with 70 staff. Led initiatives in social-emotional learning, inclusive practices and the selection of a new elementary mathematics program. Reconfigured staffing and student placement to allow for in-person instruction during most of the 2020-2021 COVID-19 pandemic year.

Elementary Principal, Superintendent of Schools

Lenox Public Schools, Lenox, MA, 2008-2018

Staffed and supported a robust academic intervention program at the elementary school leading to the closing of achievement gaps over 4 years. As superintendent completed and implemented a comprehensive 5-year strategic plan with wide community input. Sustained continuous improvement leading to distinction: National Blue Ribbon School (Morris Elementary, 2016) and US News and World Report 'Best High Schools' (Lenox Memorial Middle and High School, 2015, 2017).

Principal

Botelle School, Norfolk, CT 2003-2008

Lead educator of a rural 160-student PK-6 elementary school in a one-school district. Responsible for all school operations including staffing, scheduling, and instruction. School recognized for 3rd grade reading achievement on the Connecticut Mastery Test (2007).

WORK

Strategic Planning

Professional Development

Communications and Outreach

New Principal Mentoring and Coaching

Consulting: Scheduling, Workflow, and Staffing

Capital Project Coordination and Management

Program Development

Resource Planning

Crisis Contingency Planning

LANGUAGE SKILLS

Near-native proficiency in Spanish.

LICENSES AND ENDORSEMENTS

MA Superintendent/Asst. Superintendent

MA Middle Level Principal/Asst. Principal

MA Elementary Principal/Asst. Principal

MA Endorsement Sheltered English Immersion, (SEI) Administrator

Executive Director

Wingra School, Madison WI, 1998-2003

Head of a 150 student K-8 independent school based on the progressive British primary model. Responsible for program, enrollment, staffing, and marketing.

Middle School Principal, Assistant Middle School Principal

Madison Metropolitan School District, 1995-1998, Madison, WI

Assistant Principal in a large semi-urban grades 6-8 middle school (Cherokee Heights). Assigned Principal to another large middle school (Akira Toki).

Elementary/Middle School Spanish Teacher

Cambridge Public Schools 1990-1995 (1994-1995 P/T), Cambridge, MA

Coordinated the 8th grade exchange project with the Escuela Secundaria de la Universidad de Puerto Rico, 1993, 1994

High School Spanish Teacher

Brockton High School 1989-1990, Brockton, MA

Taught Spanish levels I, III, and III Honors in a large urban high school.

EDUCATION

Harvard Graduate School of Education, EdM, 1995

Completed an individualized course of study in school leadership as a 1994-1995 James Bryant Conant Fellow.

Simmons College, MAT, 1989

Completed a graduate program in educator preparation to become a Spanish teacher.

University of Iowa, BA, 1986

Major: Psychology, Concentration: Spanish

PROFESSIONAL LEARNING and TEACHING

Study Group Leader: "PK-12 Staffing in Berkshire County 2021-2022" BERK-12

Principal Mentor and Coach: Richmond Consolidated School and SBRSD, 2021-2022

Collaborator: SEL in the Elementary School, BHRSD 2018-2020

Leader/Facilitator: "Co-teaching as a SPED delivery model" 2018-2019 BHRSD

MA New Superintendent's Induction Program(NSIP), MASS/MA DESE 2014-2017

Presenter: 2017 State Title I Conference: "Engaging Title I for school-wide Improvement in a Blue Ribbon School."

District Co-Facilitator: "Developing PD for Inclusive Practices", MA DESE 2017-2018

COMMUNITY, VOLUNTEER, OTHER WORK

Berkshire County Kids Place: Board of Directors, 2018-2020

People's Pantry: food pantry volunteer/ food driver

"Breaking the Ice" Forum for Berkshire County Immigrants: Group Leader, February 2020

Carpenter and builder. New homes, additions, renovations, home repairs and property management.