## PERSONAL ELECTRONIC DEVICES

## **Muddy Brook Regional Elementary School:**

From the first bell of the day through the final bell of the day, cell phones (and related personal electronic devices, including headphones, air pods, smart watches, etc.) should not be seen or heard at any time. Students may have these devices in their bags in cubbies for use before and after school. The use of mobile devices during lunches, in hallways, locker areas, bathrooms, and other unauthorized locations is prohibited.

Students may use a school issued chromebook or personal laptop of their choice in class and other educational settings (e.g., library, field trips) for instructional purposes only providing that they have permission from their classroom teachers. The use of communication features (e.g., calling, texting, accessing mobile web, IMing, transmitting or accessing materials that are obscene, offensive, threatening, or otherwise intended to harass or demean recipients) is categorically prohibited.

Cell phones and other personal electronic devices are strictly prohibited during examinations, such as state testing. On testing days, it is recommended students leave these items at home or lockers. The proctor/classroom teacher will collect all electronic devices, including cellular phones, from students and place them in a bin on testing days and return them to students once testing is completed. Students must turn their devices off prior to collection.

Students who use cellular phones or other mobile devices in a manner that is inconsistent with this policy will be referred to the assistant-principal for progressive discipline, which may include one of the following:

**First Offense:** The electronic device is confiscated and returned to the student at the end of the school day. The confiscator warns the student of further consequences if the offense persists.

**Second Offense:** The electronic device is confiscated and returned to a parent/guardian or other authorized adult who will need to pick it up during regular office hours. The student may incur one (1) detention.

**Subsequent Offenses:** The electronic device is confiscated and returned to a parent/guardian or other authorized adult who will need to pick it up during regular office hours. Consequences may include additional detentions, In-House suspensions, and Out of School suspensions and/or other restorative conversations to repair harm depending upon circumstances and number of occurrences involved.

Failure to surrender an electronic device to school authorities is considered insubordination and may result in additional consequences. Confiscated electronic devices will be safely stored in the main office and will be available for pick-up from 1:00 p.m. - 4:00 p.m.

Note: Berkshire Hills does not assume any responsibility for any items lost or stolen.

## **DuBois Regional Middle School:**

From the first bell of the day through the final bell of the day, cell phones (and related personal electronic devices, including headphones, air pods, smart watches, etc.) should not be seen or heard at any time. Students may have these devices in their lockers for use before and after school. The use of mobile devices during lunches, in hallways, locker areas, bathrooms, and other unauthorized locations is prohibited.

Students may use a school issued chromebook or personal laptop of their choice in class and other educational settings (e.g., library, field trips) for instructional purposes only providing that they have permission from their classroom teachers. The use of communication features (e.g., calling, texting, accessing mobile web, IMing, transmitting or accessing materials that are obscene, offensive, threatening, or otherwise intended to harass or demean recipients) is categorically prohibited.

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## **Monument Mountain Regional High School:**

From the first bell of the day through the final bell of the day, cell phones (and related personal electronic devices, including headphones, air pods, smart watches, etc.) should not be seen or heard at any time. Students may have these devices in <u>their bags</u> for use before and after school. The use of mobile devices during lunches, in hallways, locker areas, bathrooms, and other unauthorized locations is prohibited.

Students may use a school issued chromebook or personal laptop of their choice in class and other educational settings (e.g., library, field trips) for instructional purposes only providing that they have permission from their classroom teachers. The use of communication features (e.g., calling, texting, accessing mobile web, IMing, transmitting or accessing materials that are obscene, offensive, threatening, or otherwise intended to harass or demean recipients) is categorically prohibited.

Cell phones and other personal electronic devices are strictly prohibited during examinations, such as state testing. On testing days, it is recommended students leave these items at home, in their cars or lockers. The proctor/classroom teacher will collect all electronic devices, including cellular phones, from students and place them in a bin on testing days and return them to students once testing is completed. Students must turn their devices off prior to collection.

Students who use cellular phones or other mobile devices in a manner that is inconsistent with this policy will be referred to the assistant-principal for progressive discipline, which may include one of the following:

**First Offense:** The electronic device is confiscated and returned to the student at the end of the school day. The confiscator warns the student of further consequences if the offense persists.

**Second Offense:** The electronic device is confiscated and returned to a parent/guardian or other authorized adult who will need to pick it up during regular office hours. The student may incur one (1) detention.

**Subsequent Offenses:** The electronic device is confiscated and returned to a parent/guardian or other authorized adult who will need to pick it up during regular office hours. Consequences may include additional detentions, In-House suspensions, and Out of School suspensions and/or other restorative conversations to repair harm depending upon circumstances and number of occurrences involved.

Failure to surrender an electronic device to school authorities is considered insubordination and may result in additional consequences. Confiscated electronic devices will be safely stored in the main office and will be available for pick-up from 1:00 p.m. - 4:00 p.m.

Note: Berkshire Hills does not assume any responsibility for any items lost or stolen.

1st Reading:	
2 <sup>nd</sup> Reading:	
Approval:	