

ADVERTISEMENT FOR REQUEST FOR PROPOSALS

CITY OF ALPHARETTA, GEORGIA

FOR

STAGE, SOUND, LIGHTING AND PRODUCTION SERVICES RFP # 20-114

The City of Alpharetta (City) is requesting proposals from qualified contractors for the rental of stage, sound, and lighting equipment and production services at City special events. This work includes, but is not limited to, consultation services, stage and equipment set-up and breakdown as well as providing the necessary staff to produce a successful event.

The RFP will be available online **Thursday, January 23, 2020** at our bid posting website, <https://cityofalpharetta.bonfirehub.com/>. Interested parties are required to log in to review the RFP documents.

This procurement is issued under the authority of the City's Procurement Policy and applicable law. The City has the authority to reject all proposals or any proposal that is non-responsive or not responsible, and to waive technicalities and inconsequential discrepancies to award a contract that is in the best interest of the City.

Receipt of Proposals will close **Thursday, February 20, 2020 at 10:00 AM**. All responses must be received before closing at <https://cityofalpharetta.bonfirehub.com/>, webpage for this project. Responses submitted by hard copy, mail, facsimile, or e-mail will not be accepted. Responses received after the closing time will not be considered.

For information, please contact Abby Shipp at the City of Alpharetta, Finance Department at 678-297-6052 or via email at purchasing@alpharetta.ga.us.