



OFFICE OF THE CITY MANAGER

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November 13, 2025

To: Mayor Reynolds and Members of the City Council
From: Mark Sorensen, City Manager
Subject: Notice of Intent to Retire, June 13, 2026

Dear Mayor and Council Members,

During the summer of 2026, I will be reflecting upon and celebrating many things — completing my fourth year as City Manager for this great city, completing a continuous 50-year work career, a 44th wedding anniversary, three fantastic daughters and their families (including seven grandkids), and my retirement from full-time work. I am currently targeting a retirement date of **June 13, 2026**, and I am looking forward to spending much more time with my family and enjoying my first summer off work in over 50 years.

My deepest thanks to you, City Council members, for your dedication to our great city and for your hard work, support, and collaboration over the past (almost) four years. I anticipate that the recruitment process will take five to six months; please see the attached rough process timeline. In advance of closed session on **November 18, 2025**, you will also find attached proposals for a City Manager recruitment process for your consideration. I look forward to working with you to support an efficient and successful recruitment effort, finalize a timeline, and ensure a seamless and orderly transition that provides the very best for the City of Chico.

To enable that closed session discussion and Council direction, there will be the following closed session agenda annotation: **PUBLIC EMPLOYMENT: Pursuant to Cal. Gov. Code Sec. 54957(b). Title: City Manager.** This agenda item would be expected to raise questions regarding its purpose; therefore, I wanted to provide this explanation in advance.

Serving as a Planning Commission Member, City Council Member, Mayor, and now as the City Manager of my hometown has been an absolute privilege, an honor, and an amazing combination over a span of 18 years. I have been truly blessed to work alongside the talented and hardworking men and women of the City of Chico!

Respectfully yours,

Mark Sorensen
City Manager

