

Resume Work Shop

EmployNV Business/Career Hub

172 6th St., Elko, NV 89801
775-753-1900

Tuesdays in October 2025



8:30am

- Introductions
- Brief slide show
- Questions



9:00am

- Summary and objective examples
- Skill and ability examples
- Questions



9:30am

- Key words and transferrable skills
- Onet online/ Knockout questions
- Questions



10:00am

- Return to the resource center to complete a resume with the assistance of a career coach!

Walk-ins welcome!



Scan for
online services!



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