

classifieds

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Details about open positions can be viewed at www.americanstaffcorp.com

WELDERS/ FITTERS

• Box Header

Welders-\$20+/hr.

• Vessel Welders & Fitters

-\$18-\$20/hr.

• Pipe Welders & Fitters-

\$18-\$20/hr.

• Structural Welders & Fitters-\$14-\$20/hr.

• Sub Arc Welders-

\$16-\$20/hr.

• Tig Welders/Code Shop

• Leadman

1st and 2nd shift

Vessel Welders-mig/flux

2nd shift. \$18/hr-\$20/hr

GENERAL INDUSTRIAL

• Mechanical Assembly

\$12+/hr tape measure experience and mechanical aptitude required.

• Shop Helpers

-\$10-\$14/hr.

• Industrial Painter -night shift.

\$16+/hr. Experience with large structural steel required.

• Machinist Helpers-1st and 2nd shift

• Sheet Metal Fabrication-

Claremore

• Machine Operators

-\$13 +/hr

• Quality Inspector
-Aerospace Industry Exp-
\$15.50+/hr

• CNC Lathe -
2nd shift-\$21+/hr.
DOE plus differential

• Weekend shift-Maintenance Mechanic
\$20.35/hr.
electrical/hydraulic/
pneumatic experience
required.

• Weekend shift-Material Controller-
\$17.58/hr.
Forklift/overhead crane
experience required.

PROFESSIONAL

Marketing Coordinator - \$14-\$16/hr

Communications/Marketing/
Advertising degree and/or related
experience preferable

Inside Sales Rep – 25K-35K

Industrial sales experience ideal.
Enter orders, inventory control,
quotes

Property Accountant - \$15-\$16/hr

Property accounting
experience

Downtown Tulsa location

Sales Assistant - \$13-\$14/hr

Associates degree or higher
HVAC industry experience

Full Charge Bookkeeper - \$14-\$15/hr

Assisting controller with various
functions. Proficiency in Access
and Excel

Office Manager – 35K DOE

Peachtree exp a plus!

Assist with orders and billing

Administrative Assistant -

\$15-\$16/hr

Quickbooks/Quicken knowledge
required. Prepare contracts and
job quotes

Clerical

Bill Of Materials Clerk - \$14-15/hr

Engineering department
2+ years of BOM experience

Payroll Clerk - \$13-\$15/hr

2+ years of ADP experience
required. Proficiency in Excel
required

Product Assistant - \$11-\$12/hr

Proficiency in Word and Excel
Track and manage images for
websites

Project Admin Support - \$12-\$15/hr
*Proficiency in Access and Excel.
Data entry, maintaining database files*

Data Entry \$10-\$12/hr

*Strong data entry required
Downtown Tulsa*

Receptionist/Office Assistant - \$15/hr

*Multi-line phones, front desk
duties. MS Office knowledge*

Call Center Openings

Alarm Service Rep - \$11/hr

2nd Shift/Weekends Required

Collectors - \$10/hr

2nd Shift Schedule

Inbound CSR - \$11.05/hr

M-F Schedules

Repo - \$11.56-\$12.39/hr DOE

Collections Exp Required

Please apply online at www.americanstaffcorp.com or apply in person at:

6301 S Mingo Rd Mon-Fri 8-11 or 1-4 • 2 valid forms of ID • 918-362-WORK (9675)

Email resumes to cathy@americanstaffcorp.com

Please email resumes to resumes@americanstaffcorp.com for consideration of these positions.

In order to serve our applicants better, walk-ins are not accepted for Professional/Clerical/Call Center positions.

Resume submittals only please. Qualified applicants will be contacted for an interview.