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January 25, 2016

VIA CERTIFIED MAIL

State of Oklahoma
Office of Management and
Enterprise Services
Risk Management Department
P.O. Box 53364
Oklahoma City, OK 73152-3364

VIA CERTIFIED MAIL

Oklahoma Attorney General's Office
313 NE 21st Street
Oklahoma City, OK 73105

VIA CERTIFIED MAIL

Oklahoma House of Representatives
Clerk of the House
State Capitol
2300 N Lincoln Blvd.
Room 109
Oklahoma City, OK 73105

RECEIVED
JAN 26 2016
DCAM RISK MANAGEMENT
DCAM RISK MANAGEMENT

Re: Harassment/Wrongful Termination /Retaliatory Discharge
Hollie Anne Bishop

To Whom It May Concern:

Please allow this letter to serve as notice for our client's claims against The State of Oklahoma and the Oklahoma House of Representatives pursuant to the Governmental Tort Claims Act ("GTCA"), 51 Okla. Stat. §156. The facts of the claim are as follows:

Hollie Anne Bishop ("Ms. Bishop") was employed as a full-time Legislative Assistant to Representative Dan Kirby beginning in January 2015. Shortly after her employment began, Rep. Kirby began sexually harassing Ms. Bishop during the course of her employment as his Legislative

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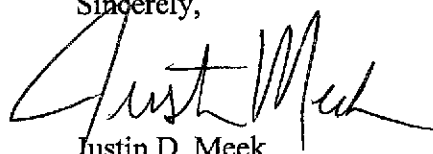
Assistant. Rep. Kirby's actions were unwanted, unwarranted, and continued throughout Ms. Bishop's employment and created a hostile work environment.

On or around September 21, 2015, Ms. Bishop reported Rep. Kirby's actions to the Oklahoma House of Representatives Human Resources Director as well as the House General Counsel. Ms. Bishop stated she was not comfortable working for Rep. Kirby and requested to be assigned to another State Representative. In response, Ms. Bishop was advised the work environment constituted a hostile work environment and was promised the matter would be properly handled. When Ms. Bishop expressed concerns that Rep. Kirby would retaliate, Ms. Bishop was told she could not be fired for reporting the harassment. However, after Ms. Bishop's reporting of the unlawful behavior, Rep. Kirby starting ignoring all communications from Ms. Bishop and otherwise retaliated by attempting to prevent her from performing her job duties exactly as she had prior to reporting the harassment.

On or around November 20, 2015, Ms. Bishop terminated from her employment. When Ms. Bishop inquired as to the reason for her termination and whether the termination was related to her report of sexual harassment, she was only told it was in the best interests of the House of Representatives that she not be told the reasons for termination. Additionally, Ms. Bishop's request for her employment and/or personnel file was rejected.

Ms. Bishop was sexually harassed by Rep. Dan Kirby and wrongfully terminated in retaliation for reporting said harassment. Ms. Bishop hereby demands that she be compensated the full amount of damages and losses allowed by law pursuant to 51 Okla. Stat. § 154 in connection with her wrongful termination/retaliatory discharge from her employment with the Oklahoma House of Representatives. Please acknowledge receipt of this claim or have your insurer or attorney contact me at the office so we can discuss the same; my address and telephone number can be found on the first page of this Notice. This Notice is intended to properly give notice of Ms. Bishop's claims under the GTCA.

Sincerely,



Justin D. Meek
Attorney at Law

cc: Client