

**OFFICIAL PROCEEDINGS OF THE
RICE COUNTY BOARD OF COMMISSIONERS
Commissioner's Room / Government Services Building
Tuesday, September 23, 2014, 8:30 a.m.**

I. CALL TO ORDER

- A. Roll Call - The meeting was called to order by Commissioner Galen Malecha, Chairperson. Members present were: Bauer, Gillen, Miller, Docken and Malecha.
- B. Motion by Bauer, seconded by Gillen, carried 5-0, to approve the minutes of September 9, 2014, (Board of Commissioner Meeting).
- C. Motion by Gillen, seconded by Miller, carried 5-0, to approve the agenda as presented.

II. EXTENSION OFFICE: Karen Anderson

Introduction of the 2014 Farm Family of the Year – Mike & Kay Peterson Family of Twin Oaks Farms were introduced as the 2014 Farm Family of the Year. This was an informational item. No formal action was taken.

III. VETERANS SERVICES: Tracy McBroom

Motion by Docken, seconded by Miller, carried 5-0, to adopt Resolution #14-033 – Veterans Service Office Operational Enhancement Grant.

IV. PUBLIC HEALTH: Deb Purfeerst

Public Hearing: Proposed Fee Change for Flu Vaccine

No member of the public spoke.

Motion by Docken, seconded by Miller, carried 5-0, to approve the fees for flu vaccines at \$35.00 per dose for quadrivalent flu vaccine, and \$70.00 per dose for high dose flu vaccine.

V. SOCIAL SERVICES: Mark Shaw

Motion by Miller, seconded by Docken, carried 5-0, to approve the Social Services Department contract with Exchange Club Center for Family Unity to provide supervised visitation services to Rice County families. The terms of this agreement is September 24, 2014 through December 31, 2015, at the rate of \$25.00 per hour.

VI. AUDITOR/TREASURER: Fran Windschitl

- A. Draft Comments to U.S. EPA – This was an item for discussion. No formal action was taken.
- B. Motion by Docken, seconded by Gillen, carried 5-0, to approve the final payment to Rud Construction, Inc. for work completed on County Ditch #9 in Webster Township, in the amount of \$49,567.10.
- C. Motion by Gillen, seconded by Bauer, carried 5-0, to approve the MN Lawful Gambling Application for Exempt Permit for Rice County Steam & Gas Engines, Inc., 11988 Faribault Boulevard, Dundas, MN 55019 on September 6, 2015
- D. Motion by Gillen, seconded by Miller, carried 5-0, to approve the Temporary On Sale Liquor License application for St. Dominic School at Red Barn Farm, 10063 110th Street East, Northfield, MN 55057 on October 24, 2014.

VII. HIGHWAY DEPARTMENT: Dennis Luebbe

- A. Motion by Miller, seconded by Docken, carried 5-0, to approve the final payment to Heselton Construction, Inc. for Contract #1496, Emergency Repairs to CSAH 36, in the amount of \$8,218.52.
- B. Motion by Bauer, seconded by Gillen, carried 5-0, to adopt Resolution #14-038 – Snow and Ice Removal Policy.
- C. Motion by Docken, seconded by Miller, carried 5-0, to adopt Resolution #14-039 – Speed Zone Study Request for County State Aid Highway No. 37.

VIII. ROBERDS LAKE SUBORDINATE SERVICE DISTRICT

- A. Motion by Bauer, seconded by Gillen, carried 5-0, to adopt Resolution #14-035 – Resolution Re-Establishing Assessment Terms for the Roberds Lake Subordinate Service District.
- B. Motion by Miller, seconded by Bauer, carried 5-0, to adopt Resolution #14-036 – Resolution Declaring Cost to be Assessed, and Ordering Preparation of Proposed Assessment.
- C. Motion by Gillen, seconded by Bauer, carried 5-0, to adopt Resolution #14-037 – Resolution for Hearing on Proposed Assessment for Roberds Lake Subordinate Service District.

IX. ENVIRONMENTAL SERVICES: Julie Runkel

- A. Motion by Gillen, seconded by Bauer, carried 5-0, to approve the Conditional Use Permit with the attached conditions and findings for Jeffrey Matejcek, for a contractor's office and yard for a heating business. The property is currently zoned in the A (Agricultural) District, and is located in Section 21 of Walcott Township.
- B. Motion by Docken, seconded by Gillen, carried 5-0, to approve the Waiver of Plat request with the attached conditions and findings for Marvin Jakes, to create one new 6.5-acre parcel to contain an existing home, and to create one new 2.5-acre building parcel through the use of a Transfer Development Right (TDR). The property is currently zoned in the A (Agricultural) District, and is located in Section 7 of Erin Township.
- C. Motion by Gillen, seconded by Docken, carried 5-0, to approve the Conditional Use Permit with the attached conditions and findings for Steve Tupy, on behalf of landowner Roundbank, for a contractor's office and yard for a tree service business. The property is currently zoned in the A (Agricultural) District, and is located in Section 7 of Wheatland Township.
- D. Motion by Docken, seconded by Bauer, carried 5-0, to authorize staff to submit applications for the FY2015 Clean Water Fund Competitive Grants.
- E. 2015 Proposed Environmental Services Fee Schedule – This was an item for discussion. No formal action was taken.

X. ADMINISTRATION: Tony Murphy

- A. Motion by Bauer, seconded by Gillen, carried 5-0, to approve the consent agenda as presented:
 - 1. Payment of Bills: Bills totaled \$929,722.79. Claims over \$2,000 as listed: APG Media \$2,335.03, J. Scott Braden \$3,300, Centurylink \$2,032.46, DHS SWIFT \$3,607.01, Stephen R. Ecker \$4,618, Loffler Companies \$3,167.50, MCIT \$2,500, National Business systems \$2,128.94, PSC Alliance \$3,985, Ratwik Roszak & Maloney \$4,399.46, Sanofi Pasteur \$3,361.95, Webster Township \$18,085, Xcel Energy \$20,177.94, Zayo Enterprise \$2,371.57, Braun Intertec \$4,958.75, Erickson Engineering \$2,025, Isaacson Implement \$5,046.14, Metal Culverts \$16,834.20, Midwest Power \$5,595, Minnesota Pipe & Equip. \$2,098.45, Safety Signs \$7,710, Stepp Manufacturing \$29,278.65, Waterford Oil \$4,845.73, Ziegler \$3,711.92, AmeriCare Mobility Van \$2,367.08, Boldt Funeral Home \$2,722.58, DHS SWIFT \$7,211.95, DPS Transport \$2,491.50, U.S. Postal Service \$7,500, Verizon Wireless \$9,809.37, Paape Security \$5,400, Todd & Donna Ferris \$15,000, City of Faribault \$187,500, MP Nexlevel \$334,811.71, Dakota Wood Grinding \$4,195.49, DeGrood Oil \$5,431.38, Dick's Sanitation \$17,122.97, Foth Infrastructure & Environment \$10674, Rubicon Global \$2,856.57, Rebecca Ford \$2,680, Northfield Healthy Initiative \$6,790.87, Nfld Public Schools \$2,083.33, Nfld Public Schools \$10,393.08, So How Are The Children \$8,000.
Additional Social Service bills totaled \$187,441.89. Claims over \$2,000 as listed: 180 Degrees \$4,897.38, Access on Time \$4,962, Alternative Resolutions \$20,004.32, Pete & Marie Berg \$2,478.70, J. Scott Braden \$2,814.52, Cenneidigh \$2,334.48, Cochran Recovery \$8,404.80, Faribault Public Schools \$8,750.01, Gerard Treatment Programs \$3,228.96, Horizon Homes \$15,788, Hope Johnson \$2,241, KCQ \$9,056.67, Kindred Family Focus \$2,652.05, LSSMN \$2,870.02, Mille Lacs Academy \$8,573.98, Amy Mueller Benson \$3,348, Nicollet Co. Social Services \$5,259.90, PATH \$5,546.52, Scott Co. Treasurer \$3,885, Shimota Project Mgmt. \$2,250, Waseca Co. Human Services \$12,530.98, Workforce Development \$25,533.53.
 - 2. Extra Time/Over Time Report – 09/19/2014
 - 3. Personnel Appointments
- B. Motion by Bauer, seconded by Miller, carried 5-0, to adopt Resolution #14-034 – Establishing a Rice County Contract & Purchasing Policy.
- C. Motion by Miller, seconded by Gillen, carried 5-0, to accept and ratify the contract for the MNA-Nurses Unit.
- D. Motion by Bauer, seconded by Docken, carried 5-0, to adopt Resolution #14-032 – Setting the Preliminary 2015 Net Tax Levy.
- E. Consideration of Possible Changes to County Board Schedule for November & December – This was an item for discussion. No formal action was taken.

ATTESTED BY: Co. Administrator Publication of Summary of Proceedings required by MN Statute and paid for by local property tax dollars. Complete copies of Board proceedings available by contacting the Administrator's Office.

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