

Public Notices

Board of Education Independent School District No. 423 June 11, 2012

CALL TO ORDER - Chairman Keith Kamrath called to order the regular meeting of the Board of Education of Independent School District No. 423, Hutchinson, MN, at 5:30 pm in the City Council Chambers at City Center.

ROLL CALL - Members Present: Julie Ashbaugh, Byron Bettenhausen, Keith Kamrath, Don Martinez, and Jim Waldron. Also present were Daron VanderHeiden, Superintendent; Donna Luhring, Director of Business and Finance; and Tina Vorlicek, Recording Secretary. Members absent: Josh Gehlen.

PUBLIC COMMENTS - Chairman Kamrath invited members of the audience to address the board regarding items on the agenda. Dan Brinkman spoke to the Education Hutchinson negotiations, noting that teacher salaries at the top of the scale will be down due to insurance costs.

CONSENT AGENDA - Moved by Byron Bettenhausen, seconded by Julie Ashbaugh, with all members present voting aye, to approve the consent agenda as follows:

- Approved the minutes of the May 14, 2012 regular meeting.
- Ratification of the May 9, 2012 through June 5, 2012 claims in the amount of \$1,593,811.46 (including wire transfers).
- Authorized the following employment: **Crow River Area Learning Center Summer School (employment is contingent upon enrollment): Pete Hoeger** - Social Studies Teacher (6/11/12 - 7/26/12); Extended: **Lois Beilke** - Summer Feeding Program (June - August 2012), **Renee Cassens** - Summer Feeding Program (June - August 2012), **Nancy Fangmeier** - Summer Computer Tech (5/25/12), **Renee Farenbaugh** - Summer Feeding Program (June - August 2012), **Sandy Fredrickson** - Summer Feeding Program (June - August 2012), **Beth Jensen** - Summer Computer Tech (5/25/12), **Lynn Lauer** - Nursing Education Assistant, 32 hours (6/12/12 through 8/31/12), Diane Leonard - Summer Computer Tech (5/25/12), **Ardyce Robbin** - Summer Computer Tech (5/25/12), **Janet Schmidt** - Summer Feeding Program (June - August 2012); **New: Leah Carrigan** - .43 Gifted and Talented, West/Park Elementary; Targeted Services, West Elementary (8/27/12), **Scott Daak** - Middle School Volleyball Coach (8/27/12), **Leisha Goodwater** - LTS 8th Grade Language Arts (5/29/12), **Stacy Halter** - Music Teacher, Park Elementary (8/20/12), **Chad Harlander** - Middle School Football Coach (8/27/12), **JoEllen Kimball** - LTS .5 Grade 2 Teacher (5/15/12 - 6/8/12), **Nora McGraw** - Summer Targeted Services, Education Assistant I, up to 60 hours (6/6/12 - 8/24/12), **Angela Mochinski** - Education Assistant III, ECFE, up to 685 hours (8/28/12 - 5/15/13), **Nancy Pearson** - Music Teacher, West Elementary (8/20/12), **April Stiles** - English Teacher, High School (8/27/12); **Resignations: Marilyn Carlson** - .25 Gifted and Talented Teacher (6/8/12), **Shelli Dobratz** - CRALC Summer School English Teacher (5/29/12), **Rachelle Ham** - Special Education Teacher (6/8/12), **Brian Marks** - 5th Grade Teacher (6/8/12); and Transfer: **Kyle Schroeder** - Mathematics Teacher, transfer to High School (7/11/12).
- Approved the following extended field trips: Girls Tennis - August 16 - 18, 2012, Pequot Lakes
FFA - June 24-29, 2012, Hackensack.
- Approved the membership renewal for Schools for Equity in Education (SEE) - 2012-2013 dues - \$3396.55.
- Approved the Glacial Lakes Adult Basic Education (ABE) Consortium Participating School Districts Agreement, July 1, 2012 through June 30, 2013.

EYE ON THE TIGER - (Walsh) - Alex Brown, High school Science Teacher, presented HOSA: Health Occupations Students of America. HOSA is a nationally recognized program that inspires and sparks the curiosity of high school students interested in health related fields. HOSA was started in Hutchinson in 2010-2011 with 18 members; 25-30+ members are expected in 2012-2013. Students compete against fellow high school students in skill events, knowledge tests, and team problem solving. They also build relationships with students who share the same interest and connect with real world people in the profession (EMTs, nurses, Mayo Clinic personnel, etc.). In 2011-2012, 10 of 21 members placed at the state competition. Six members qualified for national competition: **Kayla Kurtzweg, Jessica Haugen, Austin Mueller, Jeremy Fleck, Morgan Lenz, and Catty Bradley**. Funds are procured through donations, grants, and fundraising.

DISTRICT HIGHLIGHTS - Daron VanderHeiden, Superintendent, presented the district highlights.

RATIFICATION OF EDUCATION HUTCHINSON CONTRACTS (Waldron) - Moved by Jim Waldron and seconded by Julie Ashbaugh to ratify the Education Hutchinson 2011-2013 contract. Motion approved by majority vote with Jim Waldron, Keith Kamrath, Julie Ashbaugh, and Don Martinez voting in favor of the motion and Byron Bettenhausen voting nay. The total increase for year one, including salary and benefits, is 2.84% and year two is 2.51%.

Moved by Julie Ashbaugh and seconded by Jim Waldron to ratify the Education Hutchinson 2013-2015 contract. Motion approved by majority vote with Jim Waldron, Keith Kamrath, Julie Ashbaugh, and Don Martinez voting in favor of the motion and Byron Bettenhausen voting nay. The total increase for year one, including salary and benefits, is 2.37% and year two is 2.07%.

Byron Bettenhausen voiced his concern that the dollar amount for salary and benefit increases that had been set by the board have been exceeded in the agreements, while the budget has not changed, and fears this could lead to future personnel and program reductions. Don Martinez noted negotiations have been a lengthy and trying process, there is currently a point of agreement, and the board will do its best to make the dollars work.

RATIFICATION OF LOCAL 284 2011-2013 CONTRACT (Luhring) - Moved by Don Martinez, seconded by Byron Bettenhausen, with all members present voting aye, to ratify the Local 284 2011-2013 contract agreement. The total increase for year one, including salary and benefits, is 3.87% and year two is .94%, and a one-time payment of \$400.

RATIFICATION OF HUTCHINSON EDUCATION SUPPORT PROFESSIONALS 2011-2013 CONTRACT (Luhring) - Moved by Julie Ashbaugh, seconded by Jim Waldron, with all members present voting aye, to ratify the Hutchinson Education Support Professionals 2011-2013 contract agreement. The total increase for year one, including salary and benefits, is 2.88% and year two is 1.88%, and a one-time payment of \$300 (pro-rated for part-time employees).

APPROVAL OF CONTRACT AGREEMENTS (Luhring) - Moved by Julie Ashbaugh, seconded by Byron Bettenhausen, with all members present voting aye, to approve the Administrative Assistant (Kristina Vorlicek) employment contract agreement for the period of July 1, 2012 through June 30, 2014. The total increase for year one, including salary and benefits, is 2.42% and year two is 2.36%.

Moved by Jim Waldron, seconded by Don Martinez, with all members present voting aye, to approve the District Computer Specialist (Ardyce Robbin) employment contract agreement for the period of July 1, 2012 through June 30, 2014. The total increase for year one, including salary and benefits, is 1.90% and year two is 1.87%.

Moved by Don Martinez, seconded by Jim Waldron, with all members present voting

aye, to approve the Occupational Therapist (Susan Boor) employment contract agreement for the period of July 1, 2012 through June 30, 2014. The total increase for year one, including salary and benefits, is 2.42% and year two is 2.36%.

Moved by Julie Ashbaugh, seconded by Byron Bettenhausen, with all members present voting aye, to approve the School Nurse (Monica Neubauer) employment contract agreement for the period of July 1, 2012 through June 30, 2014. The total increase for year one, including salary and benefits, is 1.91% and year two is 1.87%.

Moved by Jim Waldron, seconded by Don Martinez, with all members present voting aye, to approve the Director of Technology (Edward Fairbairn) employment contract agreement for the period of July 1, 2012 through June 30, 2014. The total increase for year one, including salary and benefits, is 1.43% and year two is 1.41%.

Moved by Byron Bettenhausen, seconded by Julie Ashbaugh, with all members present voting aye, to approve the Child Nutrition Administrative Assistant (Renee Farenbaugh) employment contract agreement for the period of July 1, 2012 through June 30, 2014. The total increase for year one, including salary and benefits, is 2.27% and year two is 2.22%.

Moved by Jim Waldron, seconded by Byron Bettenhausen, with all members present voting aye, to approve the Network Specialist (Mike Hietala) employment contract agreement for the period of July 1, 2012 through June 30, 2014. The total increase for year one, including salary and benefits, is 2.45% and year two is 2.39%.

Moved by Byron Bettenhausen, seconded by Jim Waldron, with all members present voting aye, to approve the Physical Therapist (Laura Uitto) employment contract agreement for the period of July 1, 2012 through June 30, 2014. The total increase for year one, including salary and benefits, is 2.41% and year two is 2.35%.

FY 12 BUDGET ADJUSTMENTS (Luhring) - Moved by Byron Bettenhausen, seconded by Jim Waldron, with all members present voting aye, to approve the FY 2012 budget adjustments as presented.

FY 13 BUDGET ADOPTION (Luhring) - Moved by Julie Ashbaugh, seconded by Jim Waldron, with all members present voting aye, to adopt the FY 2013 budget as presented.

APPROVAL OF PROPERTY INSURANCE (Luhring) - The Finance Committee recommends EMC as the property insurance carrier for FY 2013. Moved by Julie Ashbaugh, seconded by Jim Waldron, with all members present voting aye, to approve EMC as the property insurance carrier for FY 2013.

FIRST READING: POLICY SERIES 400, 500, AND 600 (Administration) - Moved by Don Martinez, seconded by Byron Bettenhausen, with all members present voting aye, to approve the first reading of policy series 400, 500, and 600. Proposed changes will be posted on the district website (www.hutch.k12.mn.us).

ADOPT RESOLUTION ESTABLISHING DATES FOR FILING AFFIDAVITS OF CANDIDACY (Kamrath) - Moved by Byron Bettenhausen and seconded by Don Martinez to adopt the resolution establishing dates for filing affidavits of candidacy. Motion approved by roll call vote with Julie Ashbaugh, Byron Bettenhausen, Keith Kamrath, Don Martinez, and James Waldron voting in favor of the motion. Complete resolution available at the District office.

ADOPT RESOLUTION CALLING SPECIAL ELECTION TO FILL SCHOOL BOARD VACANCIES (Kamrath) - Moved by Byron Bettenhausen and seconded by Julie Ashbaugh to adopt the resolution calling special election to fill school board vacancies. Motion approved by roll call vote with Julie Ashbaugh, Byron Bettenhausen, Keith Kamrath, Don Martinez, and James Waldron voting in favor of the motion. Complete resolution available at the District office.

COMMITTEE REPORTS - Committee reports were presented as follows:

- City-School-Community Advisory (Gehlen / Marinez) - The next meeting is Wednesday, July 18, 2012, 3:30 pm, Chamber of Commerce.
- District Improvement Team (Ashbaugh / Waldron) - The next meeting is July 12, 2012.
- Educator Licensing & Teacher Quality (Ashbaugh) - The next meeting is September, 2012.
- Expulsion Hearing Representative (Ashbaugh) - No report.
- Facilities (Ashbaugh / Bettenhausen / Gehlen) - New theatrical lighting in auditorium at Park Elementary provided by the PTO, new curtains in Park Elementary auditorium, practice field are being re-seeded, the high school kitchen remodeling project has begun, work on the new high school weight room is progressing, and annual building maintenance/clean-up is underway.
- Finance (Gehlen / Kamrath / Waldron) - The committee discussed the monthly bills and reports, budget reports and enrollment, property insurance, quotes for building and content appraisals, activity fees, the summer food program, and health insurance quotes. The next meeting is July 9, 2012.
- Activity Director Paul Szymanski and PRCE Director Dolf Moon spoke to the proposed athletic fee increase. The proposed increase is \$5 for high school and middle school athletics with a family cap increase of \$25 (total of \$450 per year). The proposed fees for 2012-2013 are consistent with the majority of other Wright County Conference schools. Assistance is available for those who are unable to pay athletic fees. The school board will take action on the athletic fees at the July meeting.
- High School League (Martinez) - No report.
- Insurance (Martinez) - No report.
- Legislative Liaison / SEE (Kamrath) - No report. The next meeting is June 12, 2012.
- Meet & Confer (All Board Members) - No report. The next meeting is September 24, 2012.
- Parks, Recreation, Community Education (Waldron) - The next meeting is August 6, 2012.
- Policy Review (Bettenhausen / Kamrath) - The policy review process has begun.

NEGOTIATION UPDATES (Luhring) - All groups have tentative agreements with the exception of the Administrative group and a few individuals.

UPCOMING BOARD MEETINGS - The next regular board meeting is scheduled for Monday, July 9, 2012, 5:30 pm, City Council Chamber at City Center. The next quarterly board meeting is scheduled for Monday, July 23, 2012, 5:30 pm, location to be determined.

CLOSED MEETING - SUPERINTENDENT'S SEMI-ANNUAL PERFORMANCE EVALUATION (Kamrath) - Moved by Don Martinez, seconded by Byron Bettenhausen, with all members present voting aye, to close the meeting per M.S. 13D.05, Subd. 1-b and M.S. 13D.03, Subd. 1-B to conduct a performance evaluation of the superintendent.

ADJOURNMENT - Moved by Julie Ashbaugh, seconded by Jim Waldron, with all members present voting aye, to adjourn the meeting at 7:32 pm.

Date: 07/09/12
Chairman, Keith Kamrath
Date: Clerk, Jim Waldron

PUBLICATION NO. 7943 ADVERTISEMENT FOR BIDS LETTING NO. 8/PROJECT NO. 12-09

Hutchinson, Minnesota
Dated: 07/10/2012

TO WHOM IT MAY CONCERN: .

The City Council of the City of Hutchinson, Minnesota, will receive bids at the Hutchinson City Center, Engineering Office, 111 Hassan St SE, Hutchinson MN, until 10:30 am on Thursday, August 9th, 2012, for the making of the following described local improvement:

L8/P12-09:Les Kouba Parkway NW (Montana to Lind) and Lind Street NW (Les Kouba Pkwy to 3rd Ave) roadway construction and utility infrastructure installations by construction of storm sewer, drain tile, reclamation/removals, grading, aggregate base, concrete curb and gutter, bituminous base, bituminous surfacing, street lighting, landscaping, restoration and appurtenances; and

all in accordance with the Plans and Specifications on file in the Engineering Office.

Immediately following expiration of the time for receiving bids, the City Administrator and/or Director of Public Works/City Engineer will publicly open bids, in the Main Conference Room of the Hutchinson City Center. The Council, will consider said bids and responsibility of the bidders during the Council Meeting at 5:30 pm on Tuesday, August 14th, 2012 in the Council Chambers of the Hutchinson City Center.

The approximate major quantities of work involved are:

ITEM	UNIT	QUANTITY
RC Pipe Storm Sewer CL III	LF	480
Catch Basin Design A	EA	3
Common Excavation	CY	3785
Select Granular Borrow	CY	1795
Aggregate Base Class 5	CY	1675
Bituminous Paving	SY	6500
Street Lighting	LS	1
Hydroseeding	AC	1.3 AC

All bids shall be made on the Proposal Forms of the City and shall be accompanied by a cashier's check, bid bond or certified check, payable to the order of the City of Hutchinson, Minnesota, for not less than five percent (5%) of the amount bid.

Bids shall be directed to the City Engineer, securely sealed and endorsed upon the outside wrapper.

Plans and Specifications are expected to be available **07/23/2012**. Complete digital project bidding documents are available at www.questcdn.com. You may download the digital plan documents for **\$20.00** by inputting **Quest Project #2154666** on the website's Project Search page. Please contact Quest CDN.com at 952-233-1632-or info@questcdn.com for assistance in free membership registration, downloading, and working with this digital project information.

An optional paper set of project documents is available for a nonrefundable price of \$80.00 per set, which includes applicable sales tax and shipping. Please make your check payable to City of Hutchinson and send it to Hutchinson City Center, Attn: Plans & Specs, 111 Hassan St SE, Hutchinson MN 55350. Please contact us at 320-234-4209 if you have any questions.

In order to bid on this project, you must be a "registered" plan holder. To be a "registered" plan holder, you must purchase the digital bidding documents from QuestCDN or purchase the paper set of the bidding documents from the City of Hutchinson. Any bids submitted by contractors not on the Plan Holder List will not be considered at the time for opening of bids and will be returned to the contractor.

The City Council reserves the right to reject all bids and to waive any informalities and irregularities.

Jeremy J. Carter, City Administrator

PUBLISH IN HUTCHINSON LEADER ON WEDNESDAY, JULY 18TH, 2012 & WEDNESDAY, JULY 25TH, 2012.
PUBLISH IN FINANCE & COMMERCE ON WEDNESDAY, JULY 18TH, 2012 & WEDNESDAY, JULY 25TH, 2012.

ACOMA TOWNSHIP Notice of Filing

Notice is hereby given that a Township Election in the Town of Acoma, County of McLeod, State of Minnesota, will be held on November 6, 2012, at the same time as the General Election for the State of Minnesota.

Affidavits of Candidacy may be filed with the Town Clerk at 23157 215th Street, Hutchinson, MN 55350, from July 31, 2012 to August 14, 2012 at 5:00 pm and paying the filing fee of two dollars (\$2.00).

Office to be elected are:
Two supervisors for a four (4) year term each
One (1) Clerk for a two (2) year term

Acoma Town Board
Corrine Schlueter, Clerk

STATE OF MINNESOTA COUNTY OF MCLEOD

DISTRICT COURT PROBATE DIVISION FIRST JUDICIAL DISTRICT Court File No. 43-PR-12-1071

Estate of:
FAYE JANICE ZIEGENHAGEN
decedent

NOTICE OF AND ORDER FOR HEARING ON PETITION FOR INFORMAL PROBATE OF WILL AND APPOINTMENT OF PERSONAL REPRESENTATIVE AND NOTICE TO CREDITORS

Notice is given that an Application for Informal Probate of Will and Informal appointment of Personal Representative was filed with the Registrar accepted the application and appointed **Patricia Meyer, 555 Lyndale Ave SW, Hutchinson, Minnesota and Karen Ziegenhagen, 925 7th Ave NW, Hutchinson, Minnesota**, to serve as the co-personal representative of the decedent's estate.

Any heir, devisee or other interested person may be entitled to appointment as personal representative or may object to the appointment of the personal representative. Any objections to the appointment of the personal representative must be filed with the court, and any properly filed objection will be heard by the Court after notice is provided to interested persons of the date of hearing on the objection.

Unless objections are filed, and unless the Court orders otherwise, the personal representative has the full power to administer the estate, including, after thirty (30) days from the issuance of letters testamentary, the power to sell, encumber, lease, or distribute any interest in real estate owned by the decedent.

Notice is further give that subject to Minn. Stat. 524.3-801, all creditors having claims against the decedent's estate are required to present the claims to the personal representative or to the Court within four (4) months after the date of this notice or the claims will be barred.

Dated: 7-12-2012
Deb Kohout, Deputy
Karen V. Messner, Court Administrator

Tiffany Doherty-Schooler
Attorney ID# 0388314
218 Main St. S., Suite 105
Hutchinson, MN 55350
320-587-2232

