NOTICE OF A PUBLIC MEETING OF THE 
CITY COMMISSION OF THE CITY OF BROWNSVILLE

Pursuant to Chapter 551, Title 5 of the Texas Government Code, the Texas Open Meetings Act, notice is hereby given that the City Commission of the City of Brownsville, Texas, in accordance with Article V, Section 12, of the Charter of said City, will convene a Workshop, an Executive Session and a Regular Meeting, on Tuesday, August 4, 2015, at 4:50 P.M., 5:20 P.M. and at 6:00 P.M. in the Commission Chambers, on the Second Floor of the Brownsville City Hall – Old Federal Building, located at 1001 East Elizabeth Street, Brownsville, Cameron County, Texas, 78520.

WORKSHOP: 4:50 P.M.

a) Discussion regarding the review of the findings and recommendations of the Parks and Recreation Department Master Plan from consultant company PROS Consulting, Inc. (Damaris McGlone – Parks – 30 min.)

EXECUTIVE SESSION: 5:20 P.M.

A) Discussion pursuant to Section §551.072, of the Texas Government Code regarding real property. (Charlie Cabler – City Manager – 10 min.)

B) Consultation with Attorney pursuant to Section §551.087(1) and (2) Texas Government Code, regarding economic development negotiations to discuss or deliberate commercial information that the governmental body has received from a business prospect that the governmental body seeks to locate, stay or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations and regarding financial or other incentives to a business prospect described in Section §551.087(1). (Mark Sossi – City Attorney - 15 mins.)

C) Consultation with Attorney pursuant to Section §551.071 (1) and (2), of the Texas Government Code, regarding anticipated litigation and where the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. (Mark Sossi – City Attorney – 15 min)

REGULAR MEETING: 6:00 P.M.

PLEDGE OF ALLEGIANCE: UNITED STATES PLEDGE * TEXAS PLEDGE

INVOCATION:
ACTION ON ITEM DISCUSSED IN EXECUTIVE SESSION:

A) Consideration and ACTION on Resolution Number 2015-059, to authorize the sale of a 2.52 tract of land located at East Jackson and FJRM and dealing with related matters. (Charlie Cabler – City Manager)

B) ACTION on proceeding as advised by Legal Counsel in Executive Session. (Mark Sossi – City Attorney)

C) ACTION on proceeding as advised by Legal Counsel in Executive Session. (Mark Sossi – City Attorney)

1. MAYOR’S ACTIVITY UPDATE:

2. COMMISSIONERS’ ACTIVITY UPDATE:

3. PROCLAMATIONS: Iglesia Bautista West Brownsville
   35th Anniversary
   (Commissioner R. Longoria, Jr. / J. Villarreal)

4. PRESENTATIONS: Employee of the Month
   (Charlie Cabler – City Manager)

5. CONSENT AGENDA ITEMS:

All consent Agenda Items listed are considered to be routine by the City Commission and will be approved by one motion. There will be no separate discussion of these items unless a City Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

ITEM No. “a” and “b”

a) Approval of the Minutes of the Special Meeting of July 1, 2015.

b) To acknowledge the following individuals to incur travel expense:

<table>
<thead>
<tr>
<th>Employee</th>
<th>Department</th>
<th>Destination</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>John Doude</td>
<td>Airport</td>
<td>Seattle, WA</td>
<td>Aug. 24-28, 2015</td>
</tr>
<tr>
<td>Leonel Garza</td>
<td>Building</td>
<td>San Antonio, TX</td>
<td>Aug. 05-06, 2015</td>
</tr>
<tr>
<td>Leonel Garza</td>
<td>Building</td>
<td>Dallas, TX</td>
<td>Sept. 12-15, 2015</td>
</tr>
<tr>
<td>Leonardo L. Perez</td>
<td>Fire</td>
<td>Austin, TX</td>
<td>Aug. 06, 2015</td>
</tr>
<tr>
<td>Ana G. Benavides</td>
<td>Grants</td>
<td>Chicago, IL</td>
<td>Aug. 16-21, 2015</td>
</tr>
<tr>
<td>Edgar I. Garcia</td>
<td>Grants</td>
<td>St. Louis, MO</td>
<td>Nov. 11-14, 2015</td>
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<td>Charim Guadarrama</td>
<td>Grants</td>
<td>St. Louis, MO</td>
<td>Nov. 11-14, 2015</td>
</tr>
<tr>
<td>James McCoy</td>
<td>Library</td>
<td>Austin, TX</td>
<td>Aug. 05-07, 2015</td>
</tr>
<tr>
<td>Raul Maraboto</td>
<td>Parks</td>
<td>Rockwall, TX</td>
<td>Sept. 21-24, 2015</td>
</tr>
<tr>
<td>Ray Arellano</td>
<td>Parks</td>
<td>Rockwall, TX</td>
<td>Sept. 21-24, 2015</td>
</tr>
<tr>
<td>Luis Uresti</td>
<td>Parks</td>
<td>Rockwall, TX</td>
<td>Sept. 21-24, 2015</td>
</tr>
<tr>
<td>Ramiro Gonzalez</td>
<td>Planning</td>
<td>Austin, TX</td>
<td>Oct. 28-31, 2015</td>
</tr>
</tbody>
</table>
**BOARDs AND COMmissions:**

6. Consideration and ACTION to appoint one (1) board member to the Brownsville Public Library System Advisory Board. (Jerry Hedgecock – Library)

**PUBLIC HEARINGS:**

7. Public Hearing and ACTION on Resolution Number 2015-056, to approve the City of Brownsville’s five (5) year Consolidated Plan and Fiscal Year (FY) 2015 Annual Action Plan, and the allocation of Community Development Block Grant (CDBG), Home Improvement Partnership Program (HOME), and Emergency Solutions Grant (ESG) Funding for the 2015 One Year Action Plan as detailed in the 2015 Funding spreadsheet attached to this Resolution as Exhibit A. (Marina Zolezzi – Grants)


10. Public Hearing and ACTION on FIRST READING on Ordinance Number 235-2015-020-S, to allow Apartments in a General Retail “G” (4CG) for Block 5, Block B of Ridgeline Subdivision Section I located near Alton Gloor Boulevard and Centerline Drive. (District 3) (Stephanie Reyes – Assistant City Manager) [TABLED 07-01-2015]

11. Public Hearing and ACTION on FIRST READING on Ordinance Number 235-2015-021-S, to allow a Light Commercial in General Retail “H” (4CH) for Lot 14, Block 1 of Midtown Subdivision located near Boca Chica Boulevard and Galonsky Street. (District 2) (Stephanie Reyes – Assistant City Manager)

12. Public Hearing and ACTION on FIRST READING on Ordinance Number 235-2015-022-S, to allow General Retail in a Medium Retail “G” (3CG) for Block 1 of Juniteoe Commercial Subdivision located near Pablo Kisel Boulevard and Alton Gloor Boulevard. (District 3) (Stephanie Reyes – Assistant City Manager)

13. Public Hearing and ACTION on FIRST READING on Ordinance Number 235-2015-025, to rezone from Dwelling “Z” (DZ) to Medium Retail “G” (3CG) for Lot 1, Block 2 of El Rancho Potro Subdivision Section 1 located near Military Highway 281 and Barreda Garden Road. (District 4) (Stephanie Reyes – Assistant City Manager)
14. Public Hearing and ACTION on FIRST READING on Ordinance Number 235-2015-025-S, to allow General Retail in a Medium Retail “G” (3CG) for Lot 1, Block 2 of El Rancho Potrero Subdivision Section 1 located near Military Highway 281 and Barreda Garden Road. (District 4) (Stephanie Reyes – Assistant City Manager)

15. Public Hearing and ACTION on FIRST READING on Ordinance Number 2015-1603, to amend Chapter 2, Article IV, by adding Division IV, Sections 2-366 through 2-373, “Bicycle and Pedestrian Advisory Committee”, by establishing the structure and guidelines to advise City staff on all matters relating to bicycle and pedestrian activities. (Ramiro Gonzalez – Redevelopment Manager)

16. Public Hearing to discuss the City’s proposed Fiscal Year 2016 Budget. (Lupe Granado – Finance)

17. Public Hearing and ACTION on FIRST READING on Ordinance Number 2015-1604, adopting Tax Abatement Guidelines and Criteria for Enterprises in Reinvestment Zones; and dealing with related matters. (Mark Sossi – City Attorney)

18. Public Hearing and ACTION on FIRST READING on Ordinance Number 2015-1605, to provide Tax Incentives, in the form of Tax Abatement, for SATA, USA. (Mark Sossi – City Attorney)

* * * * * * * * * * * * * * *

19. PUBLIC COMMENT PERIOD: PLEASE NOTE:

| THE PUBLIC COMMENT PERIOD IS DESIGNATED FOR HEARING CONCERNS REGARDING CITY OF BROWNSVILLE PUBLIC POLICY OR CITY OF BROWNSVILLE BUSINESS THAT IS NOT ON THE AGENDA. |

DO NOT REQUEST A PUBLIC COMMENT FORM IF YOU WISH TO COMMENT ON AN ITEM THAT IS ALREADY ON THE AGENDA

“PUBLIC HEARING” ITEMS ARE OPEN FOR COMMENT (ON THAT PARTICULAR ITEM) UPON NOTICE FROM THE PRESIDING OFFICER

- THE “PUBLIC COMMENT FORM”, IS DESIGNATED FOR SPEAKERS TO BE RECOGNIZED AND ADDRESS THE COMMISSION ON A SUBJECT THAT IS NOT A PUBLIC HEARING.

- ADDRESS THE COMMISSION AS A WHOLE – DO NOT DIRECT YOUR COMMENTS TO ANY INDIVIDUAL MEMBER OF THE COMMISSION.

- THE PUBLIC COMMENT PERIOD IS A TOTAL OF 15 MINUTES.

- THERE IS A THREE (3)-MINUTE TIME LIMIT PER SPEAKER. (TIMED)

- NO FORMAL ACTION CAN BE TAKEN.

- FOR THE RECORD, THE SPEAKER MUST IDENTIFY BY NAME BEFORE SPEAKING.

- “PUBLIC COMMENT FORMS” ARE LOCATED ON THE SECOND FLOOR AT THE ENTRANCE OF THE COMMISSION CHAMBERS (on the day of the meeting).

- Public Comment Forms are not reserved for anyone.

- “PUBLIC COMMENT FORMS” Must be filled out and presented to THE CITY SECRETARY STAFF NO LATER THAN 6:00 P.M. TO BE RECOGNIZED.

- “PUBLIC COMMENT FORMS” ARE NOT ACCEPTED AFTER 6:00 P.M.

- POWERPOINT PRESENTATIONS ARE NOT CONDUCTED DURING THE PUBLIC COMMENT PERIOD. [For further information, contact The Office of the City Secretary at 548-6001]
PRESENTATIONS:

PERSONS/GROUPS SCHEDULED TO CONDUCT A PRESENTATION OR DISTRIBUTING HANDOUTS ASSOCIATED WITH A PRESENTATION TO THE COMMISSION MUST PROVIDE A COPY OF SAME TO THE CITY SECRETARY FOR THE RECORD.

ACTION ITEMS:

20. Consideration and ACTION on Resolution Number 2015-057, to approve the Brownsville Metro’s Title VI Program and authorizing its submission to the Federal Transit Administration. (Norma Zamora – BMetro)

21. Consideration and ACTION to adopt budget amendment Resolution Number 2015-058, to amend the General Fund and Public Transit Fund budgets by providing $138,500.00 in funding from the plastic bag fee for the upgrade of the oil water separator discharge system at Jose Colunga Jr. Street. (Pete Gonzalez – Deputy City Manager)

22. Consideration and ACTION to acknowledge the Cameron Appraisal District Chief Appraiser’s certification of the City of Brownsville’s 2015 tax roll. (Lupe Granado – Finance)

23. Consideration and ACTION to acknowledge the Finance Director’s certification of the estimated ad valorem tax collection rate for the tax year 2015 and the excess debt tax collections for tax year 2014. (Lupe Granado – Finance)

24. Consideration and ACTION to acknowledge the Finance Director’s calculation of the City’s effective and rollback ad valorem tax rates for tax year 2015 or Fiscal Year 2016. (Lupe Granado – Finance)

25. Consideration and ACTION to acknowledge the Finance Director’s calculation of a tax increase if the proposed tax rate will exceed the lower of the rollback tax rate or the effective tax rate. (Lupe Granado – Finance)

26. Consideration and ACTION to acknowledge the Financial Statements and Cash Investment Report for the City of Brownsville for the third quarter that ended June 30, 2015. (Lupe Granado – Finance)

27. Discussion and ACTION to approve an Interlocal Agreement with the City of Los Fresnos, Texas. (Mark Sossi – City Attorney)

28. Discussion and ACTION to approve an Interlocal Agreement with the Town of Bayview. (Mark Sossi – City Attorney)

29. Discussion and ACTION to approve an Interlocal Agreement with the Town of Indian Lake, Texas. (Mark Sossi – City Attorney)

30. Consideration and ACTION to authorize the City of Brownsville Police Department to accept and execute the Fiscal Year (FY) 2016 Texas Traffic Safety STEP Comprehensive Grant in the amount of $91,479.08. (Chief Orlando Rodriguez – Police)

* * * * * * * * * * * * * * * *
PURCHASES/BIDS/CONTRACTS:

31. Consideration and ACTION to request authorization to renew a contract for maintenance of Court Case Management Software for the Brownsville Municipal Court. (Judge Ben Neece – Municipal Court)

32. Consideration and ACTION to award a contract for the purchase and delivery of Police Patrol Motorcycles for the Brownsville Police Department. (Chief Orlando Rodriguez – Police)

ADJOURNMENT:

NOTE: The City Commission of the City of Brownsville reserves the right to discuss any items in Executive Session whenever authorized under the Texas Open Meetings Act, Chapter 551, Title 5 of the Texas Government Code.

NOTE: The City of Brownsville does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the ADA Coordinator at 956/548-6037 (voice or Relay TX) by Monday, no later than 5:00 P.M., to make proper arrangements.

By; Antonio Martinez
Mayor of the City of Brownsville

I certify that a copy of the August 04, 2015, Agenda items to be considered by the Brownsville City Commission was posted on the Bulletin Area at City Hall – Federal Building, on July 31, 2015. I further certify that the Agenda was posted on the City’s website and can be downloaded by accessing: http://citysecretary.cob.us.

Michael L. Lopez, City Secretary
AGENDA REQUEST FORM

CITY COMMISSION
MEETING DATE: 08/04/2015  ITEM NUMBER: Workshop a  DATE SUBMITTED: 07/29/2015

DEPT. MAKING REQUEST: Parks  DATE SUBMITTED: 07/29/2015

CONTACT PERSON(S) NAME: Damaris McGlone
PHONE: 956-243-7970  FAX: 956-547-6877  E-MAIL: damaris.mcglove@cob.us

AGENDA CATEGORY: (TIME LIMIT)
[ ] EXECUTIVE SESSION    [ ] WORKSHOP    [ ] PRESENTATION    [ ] DISCUSSION

Length of Time Needed for The Item Above: ____________________________ (minutes)

[ ] CONSENT    [ ] PUBLIC HEARING    [ ] ACTION

AGENDA ITEM: (Attach back up material)
Review of the findings and recommendations of the Parks and Recreation Department Master Plan from consultant company PROS Consulting, Inc.

AGENDA ITEM HISTORY: [ ] Second Reading    [ ] Tabled on __________    [ ] Discussed on ________________
[ ] Pending Info Received    [ ] Other ________________

FINANCIAL: Budgeted: [ ] YES    [ ] NO    [ ] N/A
Grant/Matching Funds From:

STAFF RECOMMENDATION: (mark your selection) [ ] Approve    [ ] Deny
[ ] Table for __________ weeks    [ ] Table Indefinitely    [ ] Other:________________________

OTHER RECOMMENDATION: (Write in advisory board or committee name and recommendation if applicable)

ADMINISTRATIVE APPROVAL: [ ] YES    [ ] NO

_____________________________________
City Manager
AGENDA REQUEST FORM

CITY COMMISSION
MEETING DATE: 08/04/2015 ITEM NUMBER: Executive A
DEPT. MAKING REQUEST: City Managers DATE SUBMITTED: 07/27/2015
CONTACT PERSON(S) NAME: Charlie Cabler
PHONE: 956-548-6094 FAX: 956-546-4021 E-MAIL: charlie@cob.us

AGENDA CATEGORY: (TIME LIMIT)
✔ EXECUTIVE SESSION  □ WORKSHOP  □ PRESENTATION  □ DISCUSSION
Length of Time Needed for The Item Above: 10 (minutes)
(No time limit)

CONSENT  □ PUBLIC HEARING  □ ACTION

AGENDA ITEM: (Attach back up material)
Discussion pursuant to Section 551.072 of the Texas Government Code regarding real property.

AGENDA ITEM HISTORY: □ Second Reading  □ Tabled on __________  □ Discussed on ____________
□ Pending Info Received  □ Other _______________________________________________________________________________________

FINANCIAL: Budgeted: □ YES  □ NO  □ N/A
Grant/Matching Funds From:

STAFF RECOMMENDATION: (mark your selection)  □ Approve  □ Deny
□ Table for __________ weeks  □ Table Indefinitely  □ Other: ______________________________________________

OTHER RECOMMENDATION: (Write in advisory board or committee name and recommendation if applicable)

ADMINISTRATIVE APPROVAL: □ YES  □ NO
______________________________________
City Manager
Consultation with Attorney pursuant to Section §551.087(1) and (2), of Texas Government Code, regarding economic development negotiations to discuss or deliberate commercial information that the governmental body has received from a business prospect that the governmental body seeks to locate, stay or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations and regarding financial or other incentives to a business prospect described in Section §551.087(1).

AGENDA ITEM HISTORY:  
☐ Second Reading  ☐ Tabled on __________  ☐ Discussed on __________
☐ Pending Info Received  ☐ Other __________

FINANCIAL:  
Budgeted:  ☐ YES  ☐ NO  ☑ N/A
Grant/Matching Funds From:

STAFF RECOMMENDATION:  (mark your selection)  ☑ Approve  ☐ Deny
☐ Table for __________ weeks  ☐ Table Indefinitely  ☐ Other: __________

OTHER RECOMMENDATION: (Write in advisory board or committee name and recommendation if applicable)

ADMINISTRATIVE APPROVAL:  ☐ YES  ☐ NO  
__________________________________________
City Manager
Consultation with Attorney pursuant to Section §551.071 (1) and (2), of the Texas Government Code, regarding anticipated litigation and where the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act.

AGENDA ITEM HISTORY:  ☐ Second Reading  ☐ Tabled on __________  ☐ Discussed on __________
☐ Pending Info Received  ☐ Other __________

FINANCIAL:  Budgeted:  ☐ YES  ☐ NO  ☑ N/A
Grant/Matching Funds From:

STAFF RECOMMENDATION:  (mark your selection)  ☑ Approve  ☐ Deny
☐ Table for __________ weeks  ☐ Table Indefinitely  ☐ Other: __________

OTHER RECOMMENDATION: (Write in advisory board or committee name and recommendation if applicable)

ADMINISTRATIVE APPROVAL:  ☐ YES  ☐ NO
____________________________________
City Manager
AGENDA REQUEST FORM

CITY COMMISSION
MEETING DATE:  08/04/2015

DEPT. MAKING REQUEST:  City Managers
DATE SUBMITTED: 07/27/2015

CONTACT PERSON(S) NAME:  Charlie Cabler
PHONE: 956-548-6094  FAX: 956-546-4021  E-MAIL: charlie@cob.us

AGENDA CATEGORY: (TIME LIMIT)
☑ EXECUTIVE SESSION  ☐ WORKSHOP  ☐ PRESENTATION  ☐ DISCUSSION

Length of Time Needed for The Item Above: ___________________________ (minutes)

☐ CONSENT  ☐ PUBLIC HEARING  ☑ ACTION

AGENDA ITEM: (Attach back up material)

Consideration and ACTION on Resolution Number 2015-059 to authorize the sale of a 2.52 tract of land located at East Jackson and FJRM and dealing with related matter.

AGENDA ITEM HISTORY:  ☐ Second Reading  ☐ Tabled on __________  ☐ Discussed on __________
☐ Pending Info Received  ☐ Other __________________________________________

FINANCIAL:  Budgeted:  ☐ YES  ☐ NO  ☐ N/A

Grant/Matching Funds From:

STAFF RECOMMENDATION: (mark your selection)  ☑ Approve  ☐ Deny
☐ Table for __________ weeks  ☐ Table Indefinitely  ☐ Other: ____________________________

OTHER RECOMMENDATION: (Write in advisory board or committee name and recommendation if applicable)

ADMINISTRATIVE APPROVAL:  ☐ YES  ☐ NO

______________________________________
City Manager
Resolution No. 2015-059

A Resolution of the City of Commission of Brownsville, Texas, authorizing the sale of 2.52 acre tract of land to the Board of Regents of the University of Texas System, designating signatories for the sale, and related matters.

Whereas, the City of Brownsville has the opportunity to sell a 2.52 acre tract of land to the University of Texas System;  
Whereas, this land is not being used by the City and there are no plans to use the land;  
Whereas, the proper use of this land will contribute positively to the further development of the University of Texas Rio Grande Valley’s Brownsville campus; and  
Whereas, the price is supported by an appraisal from an independent appraiser.

Now, therefore, be it Resolved by the City Commission of the City of Brownsville, Texas:

1. That the City of Brownsville sell to the Board of Regents of the University of Texas System, a 2.52 acre tract of land at the intersection of Jackson St. and FJMR Ave. for a price not less than $240,000 before adjustment for closing expenses; and

2. The City Manager, Deputy City Manager, and Assistant City Manager are each authorized to execute any documents necessary or appropriate to the closing of this transaction.

Adopted by the City Commission of the City of Brownsville, Texas on August 04, 2015.

(Seal)

BY: __________________________
    Antonio “Tony” Martinez  
    Mayor

ATTEST: ________________________
         Michael Lopez  
         City Secretary

Approved as to form and legality:

______________________________
Mark Sossi, City Attorney
AGENDA REQUEST FORM

CITY COMMISSION 08/04/2015 ITEM NUMBER: _______________________
MEETING DATE: _________________________________ DATE SUBMITTED: 07/27/2015

DEPT. MAKING REQUEST: Legal

CONTACT PERSON(S) NAME: Mark Sossi
PHONE: 956-548-6011 FAX: 956-546-4291 E-MAIL: mark.sossi@cob.us

DATE SUBMITTED: ____________________

AGENDA CATEGORY: (TIME LIMIT)
EXECUTIVE SESSION WORKSHOP PRESENTATION DISCUSSION

Length of Time Needed for The Item Above: ____________________ (minutes)

(No time limit)

AGENDA ITEM: (Attach back up material)

CONSENT PUBLIC HEARING ACTION

AGENDA ITEM HISTORY:

Pending Info Received Other

FINANCIAL:
Budgeted: YES NO N/A

Grant/Matching Funds From:

AGENDA ITEM HISTORY:

Second Reading Tabled on __________ Discussed on ________________

Pending Info Received Other

STAFF RECOMMENDATION: (mark your selection) Approve Deny

Table for __________ weeks Table Indefinitely Other:

OTHER RECOMMENDATION: (Write in advisory board or committee name and recommendation if applicable)

ADMINISTRATIVE APPROVAL: YES NO

City Manager
AGENDA REQUEST FORM

CITY COMMISSION MEETING DATE: 08/04/2015 ITEM NUMBER: ________________

DEPT. MAKING REQUEST: Legal DATE SUBMITTED: 07/27/2015

CONTACT PERSON(S) NAME: Mark Sossi

PHONE: 956-548-6011 FAX: 956-546-4291 E-MAIL: mark.sossi@cob.us

AGENDA CATEGORY: (TIME LIMIT)

☑ EXECUTIVE SESSION  ☐ WORKSHOP  ☐ PRESENTATION  ☐ DISCUSSION

Length of Time Needed for The Item Above: ______________________ (minutes)

☐ CONSENT  ☐ PUBLIC HEARING  ☑ ACTION

AGENDA ITEM: (Attach back up material)

Consideration and ACTION on proceeding as advised by Legal Counsel in Executive Session.

AGENDA ITEM HISTORY: ☐ Second Reading  ☐ Tabled on __________  ☐ Discussed on ________________

☐ Pending Info Received  ☐ Other __________________________________________________________

FINANCIAL: Budgeted:  ☐ YES  ☐ NO  ☐ N/A

Grant/Matching Funds From:

☐ Staff Recommendation: (mark your selection) ☑ Approve  ☐ Deny

☐ Table for ___________ weeks  ☐ Table Indefinitely  ☐ Other: __________________________________________

OTHER RECOMMENDATION: (Write in advisory board or committee name and recommendation if applicable)

ADMINISTRATIVE APPROVAL:  ☐ YES  ☐ NO

______________________________
City Manager
MAYOR’S ACTIVITY UPDATE
COMMISSIONERS’ ACTIVITY UPDATE
PROCLAMACIÓN

UNA PROCLAMACIÓN DE LA CIUDAD DE BROOKSVILLE, TEXAS,
RECONOCIENDO Y CELEBRANDO
EL 35 ANIVERSARIO DE LA IGLESIA BAUTISTA WEST BROOKSVILLE

SIENDO ASÍ, la Iglesia Bautista West Brownsville tuvo su inicio en los años de 1966-67, a través del ministerio misionero de la First Baptist Church en la ciudad de Brownsville, Texas;

SIENDO ASÍ, la historia cuenta que tenían Escuelas Bíblicas de Vacaciones durante los meses del verano, bajo árboles y carpas con grupos misioneros que venían de diferentes iglesias americanas del norte del estado y del país;

SIENDO ASÍ, el edificio fue donado por Sagamore Hill Baptist Church de Forth Worth, Texas, desmantelado en su totalidad, y transportado y reconstruido en este local que fue obtenido con fondos del Ministerio del Río;

SIENDO ASÍ, el Reverendo Carlos Navarro llegó a Brownsville desde El Salvador en noviembre de 1993 y comenzó su Ministerio en la Iglesia Bautista West Brownsville;

SIENDO ASÍ, en sus 22 años de mandato él ha: organizado un banco de comida local en el área de Brownsville-Matamoros; predicado regularmente en prisiones, cárcel, refugios y hogares de ancianos; y ha sido reconocido como un proveedor de refugio de emergencia y es capellán de la patrulla fronteriza de Estados Unidos.

AHORA, NOSOTROS, LOS MIEMBROS DEL CABILDO MUNICIPAL DE LA CIUDAD DE BROOKSVILLE, TEXAS, por la autoridad de la carta constitucional de esta ciudad, declaramos que la Ciudad de Brownsville, por medio de la presente, reconoce y celebra el 35 aniversario de la Iglesia Bautista West Brownsville y su influencia positiva en la comunidad.

EN FE DE LO CUAL, afirmamos este día 4 de agosto del año 2015.

ANTONIO MARTINEZ
MAYOR

ROSE M. Z. GOWEN, MD
AT LARGE COMMISSIONER “B”

RICARDO LONGORIA, JR.
COMMISSIONER DISTRICT 1

JESSICA TETREAU-KALIFA
COMMISSIONER DISTRICT 2

DEBORAH PORTILLO
COMMISSIONER DISTRICT 3

JOHN L. VILLARREAL
COMMISSIONER DISTRICT 4

MICHAEL L. LOPEZ
CITY SECRETARY
The City of Brownsville

Presents the

Employee of the Month
to

JULIA LASH

PROGRAM COORDINATOR

WITH

GRANTS DEPARTMENT

In recognition for outstanding services rendered to the City of Brownsville

For the Month of AUGUST, 2015

Presented on this 4TH day of AUGUST, 2015
MINUTES of a Special Meeting of the City Commission of the City of Brownsville, Texas, held in the Commission Chambers, on the Second Floor of the Brownsville City Hall – Old Federal Building, located at 1001 East Elizabeth Street, Brownsville, Cameron County, Texas, on Wednesday, July 1, 2015 at 5:40 P.M., and 6:00 P.M. with the following members present:

ANTONIO MARTINEZ ) MAYOR

COMMISSIONERS

RICARDO LONGORIA, JR. ) District 1
JESSICA TETREAU ) District 2
DEBORAH PORTILLO ) District 3
JOHN VILLARREAL ) District 4
CESAR DE LEON ) At-Large “A”
ROSE M.Z. GOWEN, M.D. ) At-Large “B”

CHARLIE CABLER ) CITY MANAGER
PETE GONZALEZ ) DEPUTY CITY MANAGER
RUTH OSUNA ) ASSISTANT CITY MANAGER
STEPHANIE REYES ) ASSISTANT CITY MANAGER
MARK E. SOSSI ) CITY ATTORNEY
MICHAEL L. LOPEZ ) CITY SECRETARY

ABSENT: NONE

A quorum being present, Mayor Antonio Martinez, asked Mr. Michael L. Lopez, City Secretary, to read the call to consider the following matters as posted and filed for the record in The Office of the City Secretary on June 26, 2015.

**********

WORKSHOP: 5:40 P.M.

a) Discussion regarding Phase 2 of the Small Area Plan by Jacobs Group.

Ms. Stephanie Reyes, Assistant City Manager, introduced Mr. Oscar Garcia, from Jacobs Group, and Mr. Michael Gonzalez, with United Brownsville, whom delivered a PowerPoint presentation regarding Phase 2 Small Area Plan, for a building a new economy, new revenues for City operation, and innovative ways to finance infrastructure.

Commissioner Deborah Portillo arrived at 5:41 p.m.
Commissioner Jessica Tetreau arrived at 5:54 p.m.
SPECIAL MEETING: 6:00 P.M.

PLEDGE OF ALLEGIANCE:  UNITED STATES PLEDGE *  TEXAS PLEDGE

The Pledge of Allegiance was led by Mayor Antonio Martinez, and the Texas Pledge was led by Commissioner Ricardo Longoria, Jr.

INVOCATION:

The invocation was given by Pastor Brad Burkes, from Embassy of the Spirit, of Brownsville, Texas.

POST ELECTION BUSINESS:

1. ISSUANCE of Certificate(s) of Election for Mayor and Commissioner District 1.

   Commissioner Ricardo Longoria, Jr., moved that the issuance of certificate of election for Mayor, and Commissioner District 1, be approved. The motion was seconded by Commissioner John Villarreal and carried unanimously.

2. Administration of the Oath(s) of Office for Mayor and Commissioner District 1 and Assumption of Duties by Elected Officials.

   The Oath of Office for Mayor, was administered to Antonio Martinez by Honorable Judge Juan A. Magallanes, Cameron County 357th District Court.

   The Oath of Office for Commissioner District 1, was administered to Ricardo Longoria, Jr., by Honorable Judge Juan A. Magallanes, Cameron County 357th District Court.

   Commissioner Ricardo Longoria, Jr., thanked the community for giving him the opportunity to serve another term in office. He also thanked his family, daughter Franca, and everyone that showed their support for him, and looking forward to work with new and re-elected officials.

EXECUTIVE SESSION:

Upon motion by Commissioner Rose Gowen seconded by Commissioner Ricardo Longoria, Jr., and carried unanimously, the Executive Session convened at 6:00 p.m. to discuss the following item:

A) Discussion pursuant to Section 551.072, of the Texas Government Code regarding a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.
B) Discussion pursuant to Section 551.072, of the Texas Government Code regarding a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.

C) Consultation with attorney pursuant to Section 551.071(2), of the Texas Government Code on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.

D) Consultation with attorney pursuant to Section 551.071(2), of the Texas Government Code on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.

Upon conclusion of Executive Session Mayor Antonio Martinez, convened the Regular Session. No action was taken in Executive Session.

* * * * * * * * * * * * * * * *

**ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION:**

A) Consideration and ACTION on Resolution Number 2015-055, to authorize the review of the Texas Gas Service Company's (TGS) cost of service adjustment (COSA) tariff; approving of a joint review of TGS’ application along with other cities served by TGS; hiring legal and consulting services to negotiate with the company and direct any necessary litigation and appeals; requiring TGS to reimburse all reasonable costs associated with City’s efforts in this rate making effort; finding that the meeting at which this resolution is passed is open to the public as required by law; requiring notice of this resolution to TGS and legal counsel.

Commissioner John Villarreal moved that Resolution Number 2015-055, to authorize the review of the Texas Gas Service Company’s (TGS) cost of service adjustment (COSA) tariff; approving of a joint review of TGS’ application along with other cities served by TGS; hiring legal and consulting services to negotiate with the company and direct any necessary litigation and appeals; requiring TGS to reimburse all reasonable costs associated with City’s efforts in this rate making effort; finding that the meeting at which this resolution is passed is open to the public as required by law; requiring notice of this resolution to TGS and legal counsel, be approved. The motion was seconded by Commissioner Rose Gowen and carried unanimously.

B) Consideration and ACTION on proceeding as advised by counsel in executive session.

Commissioner Jessica Tetreau moved to proceed as advised by Legal Counsel in Executive Session. The motion was seconded by Commissioner Rose Gowen and carried unanimously.

C) Consideration and ACTION on proceeding as advised by counsel in executive session.

No action taken.
1. **MAYOR’S ACTIVITY UPDATE:**

   Mayor Antonio Martinez, thanked everyone for their support. He also reminded everyone of the July 4th Independence Day Celebration which would take part at the Sports Park starting at 5:00 p.m.

2. **COMMISSIONERS’ ACTIVITY UPDATE:**

   Commissioner Deborah Portillo, noted that Commissioner Rose Gowen and she had met with representatives from Wal-Mart, thanking them for their support to the community. She provided a progress update on the progress of San Marcelo and Navarra Streets. She further noted that PR plan which includes a rebranding was still in the works, with hope for an update to the public at the next scheduled meeting.

   Commissioner Ricardo Longoria, Jr., invited everyone to the 4th of July festivities being sponsored by the Brownsville Herald, on Saturday, July 4, 2015, starting at 9:00 a.m.

   Commissioner Rose Gowen thanked everyone who attended the Cyclobia event at Cabler Park. She also announced that the next Cyclobia would take place in August, details will be determined at a later date.

3. **PROCLAMATION:**

   **Gladys Porter Early College High School Estudiantina Tenampa**
   (Commissioners D. Portillo/R. Longoria)

   Mayor Antonio Martinez, asked the Gladys Porter Early College High School Estudiantina Tenampa, to step forward and accept a proclamation in recognition on the triumphant role they played to help the City of Brownsville win the 2014 All-America City Award.

   The proclamation was read by Commissioner Deborah Portillo.

4. **PRESENTATIONS:**

   **Employee of the Month**
   (Charlie Cabler – City Manager)

   Mr. Charlie Cabler, City Manager, recognized Ms. Eunice Salinas, Administrative Specialist II, with Legal Department, as the employee of the month, for the month of July.

   **Texas Wing Civil Air Patrol**
   (Charlie Cabler – City Manager)

   Lieutenant Colonel Sean Crandall presented the Frank G. Brewer CAP Memorial Aerospace Award to Mr. Larry Brown, Airport Director, for his retirement.

   **VIDA Year End Report**
   (Charlie Cabler – City Manager)
Mr. Charlie Cabler, City Manager, introduced Ms. Priscilla Alvarez, Valley Initiative for Development and Advancement Director, whom delivered a PowerPoint presentation, in which the program is a unique model at the core of the resounding success demonstrated by an average 94% retention rate while in training. Ms. Alvarez clarified that this was a mid year report and not an year end report. She also mentioned that their career counselors and case managers work closely with each individual student to address barriers that historically plague the demographic pocket and ultimately quash their efforts of continuing education, and provide the participants training to enter the workforce with the skills and commitment necessary for success. A participant of this program provided her experience with the program.

5. **CONSENT AGENDA ITEMS:**

All consent Agenda Items listed were considered to be routine by the City Commission and were approved by one motion.

Upon motion by Commissioner Ricardo Longoria, Jr., seconded by Commissioner John Villarreal and carried unanimously, Consent Agenda Items “a through j” were **approved**.

**ITEMS No. “a” through “j”**

a) Approval of the Minutes of the Regular Meeting of June 16, 2015.

b) Acknowledgement for the following individuals to incur travel expense:

<table>
<thead>
<tr>
<th>Employee</th>
<th>Department</th>
<th>Destination</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Norma H. Zamora</td>
<td>BMetro</td>
<td>Austin, TX</td>
<td>July 21-22, 2015</td>
</tr>
<tr>
<td>Sarah D. Dziubanek</td>
<td>BMetro</td>
<td>Des Moines, IA</td>
<td>July 20-24, 2015</td>
</tr>
<tr>
<td>Michael L. Lopez</td>
<td>City Secretary</td>
<td>Dallas, TX</td>
<td>Sept. 12-15, 2015</td>
</tr>
<tr>
<td>Nayade I. Garza</td>
<td>City Secretary</td>
<td>Dallas, TX</td>
<td>Sept. 12-15, 2015</td>
</tr>
<tr>
<td>Leonardo Perez</td>
<td>Fire</td>
<td>College Station, TX</td>
<td>July 16-17, 2015</td>
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<tr>
<td>Christopher Haggstrom</td>
<td>Health</td>
<td>Austin, TX</td>
<td>July 16-17, 2015</td>
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<tr>
<td>Allison Bastian</td>
<td>Legal</td>
<td>San Antonio, TX</td>
<td>July 08-11, 2015</td>
</tr>
<tr>
<td>Georgina Lopez</td>
<td>Planning</td>
<td>Arlington, TX</td>
<td>July 07-08, 2015</td>
</tr>
<tr>
<td>Ramiro Gonzalez</td>
<td>Planning</td>
<td>Austin, TX</td>
<td>July 26-27, 2015</td>
</tr>
<tr>
<td>Alejandro Alviar</td>
<td>Police</td>
<td>Arlington/San Antonio, TX</td>
<td>July 30-Aug. 03, 2015</td>
</tr>
<tr>
<td>David De Leon</td>
<td>Police</td>
<td>Arlington/San Antonio, TX</td>
<td>July 30-Aug. 03, 2015</td>
</tr>
<tr>
<td>Imelda Valadez</td>
<td>Police</td>
<td>Arlington/San Antonio, TX</td>
<td>July 30-Aug. 03, 2015</td>
</tr>
<tr>
<td>Alejandro Garcia</td>
<td>Police</td>
<td>Richmond, TX</td>
<td>July 05-10, 2015</td>
</tr>
<tr>
<td>Federico Perez</td>
<td>Police</td>
<td>San Antonio, TX</td>
<td>July 20-22, 2015</td>
</tr>
<tr>
<td>Selene Fuentes</td>
<td>Police</td>
<td>San Antonio, TX</td>
<td>July 20-22, 2015</td>
</tr>
<tr>
<td>Billy Killebrew</td>
<td>Police</td>
<td>San Antonio, TX</td>
<td>July 20-22, 2015</td>
</tr>
<tr>
<td>Gloria Gonzalez</td>
<td>Police</td>
<td>Austin, TX</td>
<td>July 06-09, 2015</td>
</tr>
<tr>
<td>Lisa Reyes</td>
<td>Police</td>
<td>Austin, TX</td>
<td>July 06-09, 2015</td>
</tr>
<tr>
<td>Jose Figueroa</td>
<td>Public Works</td>
<td>Austin, TX</td>
<td>Aug. 03-06, 2015</td>
</tr>
<tr>
<td>Martino Trevino</td>
<td>Public Works</td>
<td>Austin, TX</td>
<td>Aug. 03-06, 2015</td>
</tr>
</tbody>
</table>

Ms. Norma H. Zamora, B-Metro Director, will attend the “Operators Business Meeting”, sponsored by the Texas Department of Transportation, on July 21-22, 2015, in Austin, Texas.
Ms. Sarah D. Dziubanek, Grant Writer/Public Outreach Manager, will attend the “Disabled Business Enterprises”, sponsored by the National Transit Institute, on July 20-24, 2015, in Des Moines, Iowa.

Mr. Michael L. Lopez, City Secretary, and Ms. Nayade I. Garza, Vital Statistics Supervisor, will attend the “2015 Logos Executive Customer Conference”, sponsored by the New World Systems, on September 12-15, 2015, in Dallas, Texas.

Fire Chief Leonardo Perez, will attend the “Fire Chiefs Executive Board Meeting”, sponsored by the Texas Fire Chiefs Association, on July 16-17, 2015, in College Station, Texas.

Mr. Christopher Haggstrom, Assistant Public Health Director, will attend the “Governing Council Meeting”, sponsored by the Texas Environmental Health Association, on July 16-17, 2015, in Austin, Texas.

Ms. Allison Bastian, Assistant City Attorney, will attend the “Advanced Real Estate Law Course”, sponsored by the State of Texas-Texas Bar, on July 8-11, 2015, in San Antonio, Texas.

Ms. Georgina Lopez, MPO Planner, will attend the “Freight 2055 Roundtable Discussion Meeting”, sponsored by the Texas Department of Transportation, on July 7-8, 2015, in Arlington, Texas.

Mr. Ramiro Gonzalez, Redevelopment Manager, will attend the “Bicycle Advisory Committee Meeting”, sponsored by the Texas Department of Transportation, on July 26-27, 2015, in Austin, Texas.

Police Sergeant David De Leon, Officers Alejandro Alviar, and Imelda Valadez, will attend the “26th Annual Texas State Explorer Competition”, sponsored by the Texas Law Enforcement Explorer Advisors Association, on July 30-August 3, 2015, in San Antonio, Texas.

Officer Alejandro Garcia, will attend the “Standardized Field Sobriety Testing Instructor Course”, sponsored by Texas A&M Engineering Extension Service (TEEX), on July 05-10, 2015, in Richmond, Texas.

Agents Federico Perez, Selene Fuentes, and Billy Killebrew, will attend the “2nd Round-table Conference”, sponsored by the Southwest Border Anti-Money Laundering Alliance, on July 20-22, 2015, in San Antonio, Texas.

Ms. Gloria Gonzalez, and Ms. Lisa Reyes, Records Processors, will attend the “Texas Uniform Crime Reporting Workshop”, sponsored by the Texas Department of Public Safety, on July 06-09, 2015, in Austin, Texas.
Mr. Martino Trevino, Superintendent, and Mr. Jose Figueroa, Environment Coordinator, will attend the “North American Surface Water Quality Conference & Expo”, sponsored by StormCon, on August 03-06, 2015, in Austin, Texas.

c) APPROVAL on SECOND and FINAL READING on Ordinance Number 235-2015-011-S: to allow Apartments in a Light Commercial “F” (5CF) for Lot 1, Block 1 of Walker Addition Re-Subdivision located at 2635 E. Price Road. (District 2)

d) APPROVAL on SECOND and FINAL READING on Ordinance Number 235-2015-012: to rezone from Professional Office “F” (1CF) to Medium Retail “F” (3CF) for Lot 1 of Lakeview Plaza Subdivision located near Price Road and Old Port Isabel Road. (District 2)

e) APPROVAL on SECOND and FINAL READING on Ordinance Number 235-2015-014: to rezone from Dwelling “A” (DA) to General Retail “G” (4CG) for 0.902 acres of Lot 16 of Share 22 of Camino Real Subdivision located at 394 Military Highway 281. (District 4)

f) APPROVAL on SECOND and FINAL READING on Ordinance Number 235-2015-015: to rezone from Dwelling “G” (DG) to General Retail “G” (4CG) for .91 acres out of Block 8 of Esperanza Place located at 4906 Southmost Road Boulevard. (District 1)

g) APPROVAL on SECOND and FINAL READING on Ordinance Number 235-2015-016: to rezone from Dwelling “G” (DG) to Apartment “G” (AG) for 4.30 acres of W. ½ of Block 8 (except the front 200’) of Esperanza Place located at 4906 Southmost Road Boulevard. (District 1)

h) APPROVAL on SECOND and FINAL READING on Ordinance Number 235-2015-017-S: to allow Duplexes in a Medium Commercial “G” (3CG) for Lot 2 of Las Palmas Condominiums Subdivision located at 4207 Las Palmas Circle. (District 2)

i) APPROVAL on SECOND and FINAL READING on Ordinance Number 235-2015-018-S: to allow Apartments in a Dwelling “V” (DV) for Blocks 2 and 3 of Las Lagunas Subdivision located near Tony’s Road and Dr. Hugh Emerson Road. (District 3)

j) APPROVAL on SECOND and FINAL READING on Ordinance Number 235-2015-019: to rezone from Dwelling “A” (DA) to Apartment “G” (AG) for .55 acres out of Block 29 of El Jardin Subdivision located near Old Port Isabel Road and Dana Road. (District 2)

* * * * * * * * * * * * * * * *

PUBLIC HEARINGS:

6. Public Hearing and ACTION on FIRST READING on Ordinance Number 235-2015-020-S: to allow Apartments in General Retail “G” (4CG) for Block 5, Block B of Ridgeline Subdivision Section I located near Alton Gloor Boulevard and Centerline Drive. (District 3)
Mr. Noe Puga, Planning and Zoning Administrator, delivered a brief explanation of the ordinance, noting that the Planning and Zoning Commission denied the proposed ordinance. Upon motion by Commissioner Jessica Tetreau seconded by Commissioner John Villarreal and carried unanimously, the public hearing was closed.

Commissioner Jessica Tetreau moved that the Public Hearing be re-opened for discussion. The motion was seconded by Commissioner Cesar de Leon, and carried unanimously.

Mr. Oziel Salinas, representative of Tragu Property & Investment, LLC, stated that surveys were done on the property, which the company is planning to build twelve (12) modern townhomes.

Commissioner Rose Gowen asked Mr. Noe Puga, Zoning and Plat Administrator, why was the ordinance denied by the Planning and Zoning Commission.

Mr. Noe Puga, stated that based on the Comprehensive Plan that was adopted by the City, the plan only supports areas for commercial retails. He also noted that there are apartments located within the area as well, but it was not zoned for apartments.

Mr. Charlie Cabler, City Manager stated that the area was not zoned for apartments, and it is not illegal for the Commission to approve the ordinance if they wished to do so. Mr. Cabler recommended that the proposed ordinance be tabled for later discussion, so the Planning Department can get more and review information on the property.

Upon motion by Commissioner Rose Gowen, seconded by Commissioner Jessica Tetreau and carried unanimously, the public hearing was closed.

Upon motion by Commissioner Rose Gowen, seconded by Commissioner Jessica Tetreau and carried unanimously, this item was tabled.

7. **Public Hearing and ACTION to authorize the issuance of a new taxi cab permit for a 2008 Dodge Caravan to Mr. Raul Gonzalez Barrios, who will be operating for Valley Taxi.**

Upon motion by Commissioner Jessica Tetreau seconded by Commissioner Rose Gowen, and carried unanimously, the public hearing was closed.

Commissioner Jessica Tetreau moved that the issuance of a new taxi cab permit for a 2008 Dodge Caravan to Mr. Raul Gonzalez Barrios, who will be operating for Valley Taxi, be authorized. The motion was seconded by Commissioner Deborah Portillo and carried unanimously.

***************

8. **PUBLIC COMMENT PERIOD: PLEASE NOTE:**

Mr. Eloy Garcia, informed the Commissioners that the electric car supercharging, installed at Sunrise Mall, will allow anyone who owns a Tesla Motor Vehicle, enjoy the freedom of going green.
Mr. Calvin Walker, introduced the City of Brownsville Public Work employees, and congratulated them for getting the Brownsville/South Padre Island Airport terminal ready for Allegiant Air in such a short notice.

**ACTION ITEMS:**

9. **Consideration and ACTION to approve the waiving of fees at the Animal Shelter on August 15, 2015, between the hours of 11:00 a.m. and 5:30 p.m. to participate in Clear the Shelters, formerly known as Empty the Shelter Day.**

   Commissioner Ricardo Longoria, Jr., moved that the waiving of fees at the Animal Shelter on August 15, 2015, between the hours of 11:00 a.m. and 5:30 p.m. to participate in Clear the Shelters, formerly known as Empty the Shelter Day, be approved. The motion was seconded by Commissioner John Villarreal and carried unanimously.

10. **Consideration and ACTION to authorize the filing of FY 2014 and 2015 Grant Application with the Federal Transit Administration, Section 5310 Program, the elderly persons and persons with disability (authorized by 49 U.S.C. Chapter 53, Title 23, United States Code) for self-certification to use for operating, capital, and preventative maintenance.**

   Ms. Sarah D. Dziubanek, Grant Writer/Public Outreach Manager, delivered a PowerPoint presentation regarding Fiscal year 2014-2015 Section 5310 Program, the elderly persons and persons with disability.

   Commissioner Rose Gowen moved that the filing of FY 2014 and 2015 Grant Application with the Federal Transit Administration, Section 5310 Program, the elderly persons and persons with disability (authorized by 49 U.S.C. Chapter 53, Title 23, United States Code) for self-certification to use for operating, capital, and preventative maintenance, be authorized and approved. The motion was seconded by Jessica Tetreau and carried unanimously.

* * * * * * * * * * * * * * * *

**PURCHASES/BIDS/CONTRACTS:**

11. **Consideration and ACTION to award a contract for demolition services for The Mother of Perpetual Nursing Wing Building for the Brownsville Grants Office.**

   No action taken.

12. **Consideration and ACTION to award a term contract for the purchase and delivery of uniforms for the Brownsville Parks & Recreation Department.**

   Commissioner Rose Gowen moved that a contract for the purchase and delivery of uniforms for the Brownsville Parks & Recreation Department, be awarded to Lynx Uniforms, from
Brownsville, Texas, at the stipulated prices. The motion was seconded by Commissioner Deborah Portillo and carried unanimously.

13. **Consideration and ACTION to award a term contract for the purchase and delivery and maintenance of body cameras for the Brownsville Police Department.**

Commissioner Jessica Tetreau moved that a term contract for the purchase and delivery and maintenance of body cameras for the Brownsville Police Department, be awarded to Taser International from Scottsdale, Arizona, at the pricing structure below for the next five years:

<table>
<thead>
<tr>
<th>Year</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>one</td>
<td>$174,120.00</td>
</tr>
<tr>
<td>two</td>
<td>$124,238.80</td>
</tr>
<tr>
<td>three</td>
<td>$124,238.80</td>
</tr>
<tr>
<td>four</td>
<td>$124,238.80</td>
</tr>
<tr>
<td>five</td>
<td>$124,238.80</td>
</tr>
<tr>
<td>Total of</td>
<td>$671,319.34</td>
</tr>
</tbody>
</table>

The motion was seconded by Commissioner John Villarreal and carried unanimously.

14. **Consideration and ACTION to award a term contract for the purchase and delivery of traffic paint for the Brownsville Traffic Department.**

Commissioner Jessica Tetreau moved that a term contract for the purchase and delivery of traffic paint for the Brownsville Traffic Department, be awarded to Centerline Supply of Grand Prairie, Texas, the low bidder for White and Yellow Paint only and to Ennis Paint, of Ennis, Texas, low bidder for Red Paint at the stipulated prices as per the bid tabulation sheet. The motion was seconded by Commissioner Rose Gowen and carried unanimously.

* * * * * * * * * * * * * * * * *

**BOARDS AND COMMISSIONS:**

15. **Consideration and ACTION to appoint or reappoint five (5) members and two (2) alternatives to the Building and Standards Commission Board.**

Commissioner John Villarreal moved that proposed slate of applicants, compromised of Mr. Armando Magallanes, Mr. Alberto Garcia, Ms. Estella Balli, Mr. Juan P. Martinez, Mr. Thomas J. Rowles, Mr. Ernesto Gutierrez, and Mr. Fabriel Cisneros, be re-appointed to the Building and Standards Commission Board. The motion was seconded by Commissioner

* * * * * * * * * * * * * * * * *

**ADJOURNMENT:**

There being no further business to come before the Commission, upon duly made motion, the meeting adjourned at 8:14 p.m.
Approved this 4th day of August, 2015.

___________________________________
Antonio Martinez
Mayor

Attest:

______________________________
Michael L. Lopez
City Secretary

Respectfully submitted by:
Yolanda Galarza-Gomez, Administrative Specialist II
Office of the City Secretary
AGENDA REQUEST FORM

CITY COMMISSION
MEETING DATE: 08/04/2015

DEPT. MAKING REQUEST: Aviation

CONTACT PERSON(S) NAME: Larry A. Brown, Director of Aviation

PHONE: 956-542-4373

DATE SUBMITTED: 07/27/2015

AGENDA REQUEST FORM

ITEM NUMBER: 5b.

DATE: _______________________________

DEPT. MAKING REQUEST: Aviation

DATE SUBMITTED: ____________________

CONTACT PERSON(S) NAME: ________________________________________

PHONE: _______________________ FAX: ____________________

E-MAIL: ______________________________________

AGENDA CATEGORY: (TIME LIMIT)

☐ EXECUTIVE SESSION ☐ WORKSHOP ☐ PRESENTATION ☐ DISCUSSION

Length of Time Needed for The Item Above: ____________________ (minutes)

☐ CONSENT ☐ PUBLIC HEARING ☑ ACTION

AGENDA ITEM: (Attach back up material)

Consideration and ACTION to authorize John Doude to travel to Seattle, Washington to attend the AAAE Airport Credentialing and Access Control Conference and Trusted Agent Training on August 24 - August 28, 2015.

AGENDA ITEM HISTORY:

☐ Second Reading ☐ Tabled on __________ ☐ Discussed on __________

☐ Pending Info Received ☐ Other ________________________________

FINANCIAL:

Budgeted: ☑ YES ☐ NO ☐ N/A

Grant/Matching Funds From:

STAFF RECOMMENDATION: (mark your selection) ☑ Approve ☐ Deny

☐ Table for __________ weeks ☐ Table Indefinitely ☐ Other: ________________________________

OTHER RECOMMENDATION: (Write in advisory board or committee name and recommendation if applicable)

ADMINISTRATIVE APPROVAL:

☐ YES ☐ NO

City Manager
CITY OF BROWNSVILLE
TRAVEL REQUEST FORM

This form must be included with all travel requests submitted for placement on the City Commission Agenda. Failure to do so will result in having the item pulled from the agenda. A Travel Expenditure Report form must be filled out within five (5) days after completion of travel. Travel reports which remain outstanding will result in suspension of further travel until all reports are completed.

TO: FINANCE DIRECTOR
DATE: July 24, 2015

FROM: Larry A. Brown
DEPARTMENT Aviation

I hereby request authorization for travel, at City expense, for the following employee as follows:

John Doude
EMPLOYEE NAME
Airport Operations Supervisor
POSITION

1. Destination: Seattle Washington

2. Est. date and time leaving: August 24, 2015 5:20am
Est. date and time returning: August 28, 2015 1:11pm

3. Transportation mode: ☐ City Vehicle ☐ Private Vehicle ☐ Airplane (scheduled) ☐ No Transportation Cost

4. Purpose of Trip:
to explore best practices and learn evolving changes to regulatory requirements regarding employee vetting and security access control.

5. Anticipated benefit to the City for allowing this trip and how will information be disseminated? (attach additional memo as needed.)
Information will be disseminated to all airport budgeting trusted agents on TSA regulatory requirements regarding badge issuance. Opportunity to learn about new Federal requirements which impact bagging, reporting and compliance.

6. Will any costs be paid by a grant or sponsor: YES ☐ NO ☐ (List)

Meals & Incidental Expenses are based on a per diem M&IE rate when conducting City business away from home.

REFER TO THE CITY’S TRAVEL EXPENSE POLICY FOR FURTHER INFORMATION REGARDING TRAVEL ON CITY BUSINESS.

7. Calculate costs on the space below: (Private vehicle mileage: @ the latest Federal Reimbursement Rate)

   a. Transportation ______ miles x 50.5 cents a mile for private vehicle (list other) United airlines $468.20
   b. Meals: PER DIEM AS PER CITY TRAVEL EXPENSE POLICY [@ 75% FOR FIRST & LAST DAY OF TRAVEL] $319.50
   c. Lodging $239.50 per night x (1) person $682.02
   d. Registration Fees $550.00 per person x (1) person $550.00
   e. Other costs (explain) $1,040.00 Airport Certified Employee Trusted Agent $1,040.00

   TOTAL: $3,059.72

8. I HEREBY REQUEST AN ADVANCE OF $319.50 FOR THE PURPOSE OF THIS TRIP.

   Department Director Signature: ____________________________
   * Employee Signatures: ____________________________

9. Charges to be made to line item #61-540-770 which has a balance of $3,412.50 as of this date.

10. This request is hereby ☐ APPROVED ☐ DENIED The Accounting Department is instructed to issue a check in the amount of $__________________ as an advance expense.

    /S/ ____________________________
    Finance Director

D:\Webdevelopment\websites\dwmix\intranet.cob.us\main\Travel_Request_Form.doc
## City of Brownsville, Texas

**Analysis of Meal & IE Per Diem Allowance**
in Seattle, WA

**From August 24 - August 28 2015**
The Daily Meal & IE for Seattle, WA rate is $71.00

<table>
<thead>
<tr>
<th>Travel Date</th>
<th>Week day</th>
<th>City or Destination</th>
<th>Max Lodging Allowed</th>
<th>Meal Per Diem Daily Rate</th>
<th>First Day &amp; Last Day at 75% of Daily Rate</th>
<th>Total Daily Allowance</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 24, 2015</td>
<td>Monday</td>
<td>Seattle, WA</td>
<td>199.00</td>
<td>71.00</td>
<td>0.75</td>
<td>53.25</td>
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<tr>
<td>August 25, 2015</td>
<td>Tuesday</td>
<td>Seattle, WA</td>
<td>199.00</td>
<td>71.00</td>
<td></td>
<td>71.00</td>
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<td>August 26, 2016</td>
<td>Wednesday</td>
<td>Seattle, WA</td>
<td>199.00</td>
<td>71.00</td>
<td></td>
<td>71.00</td>
</tr>
<tr>
<td>August 27, 2016</td>
<td>Thursday</td>
<td>Seattle, WA</td>
<td>199.00</td>
<td>71.00</td>
<td></td>
<td>71.00</td>
</tr>
<tr>
<td>August 28, 2017</td>
<td>Friday</td>
<td>Brownsville, Texas</td>
<td>199.00</td>
<td>71.00</td>
<td>0.75</td>
<td>53.25</td>
</tr>
</tbody>
</table>

**Total Meal & IE Allowance**

| Total Meal & IE Allowance | 106.50 | 0.00 | 319.50 |
Agenda

Agenda subject to change

Tuesday, August 25

8 - 9 a.m.  Registration and Continental Breakfast with Exhibitors

9 - 9:30 a.m.  Welcome and Overview

9:30 - 10:15 a.m.  TSA Leadership Perspectives on Badging and Access Control Initiatives

10:15 - 10:45 a.m.  Networking Break with Exhibitors

10:45 - 11:30 a.m.  Industry Standards for Credentialing and Access Control

11:30 a.m. - 12 p.m.  Airport Stakeholder Outreach: Working with Your Badged Population

12 - 1 p.m.  Lunch with Exhibitors

1 - 2 p.m.  U.S. Customs and Border Protection: Identity Verification Best Practices

2 - 2:45 p.m.  Identity Management Options and Best Practices

2:45 - 3:15 p.m.  Networking Break with Exhibitors

3:15 - 4 p.m.  Trusting Your Trusted Agents

4 - 5 p.m.  Lessons Learned: Airport Case Studies and Pilot Programs

5 - 6 p.m.  Welcome Reception

Sponsored by Seattle-Tacoma International Airport

Wednesday, August 26

8 - 8:45  Breakfast with Exhibitors
Airport attendees board bus to Seattle-Tacoma International Airport

8:45

Airports Only Session On-Site at Seattle-Tacoma International Airport

9:30 - 12:30
AGENDA REQUEST FORM

CITY COMMISSION
MEETING DATE: 08/04/2015
ITEM NUMBER:
DEPT. MAKING REQUEST: Building Inspections
DATE SUBMITTED: 07/23/2015
CONTACT PERSON(S) NAME: Leonel Garza
PHONE: (956) 548-6145 FAX: (956) 550-8802
E-MAIL: leonel.garza@cob.us

AGENDA CATEGORY: (TIME LIMIT)
☐ EXECUTIVE SESSION ☐ WORKSHOP ☐ PRESENTATION ☐ DISCUSSION

Length of Time Needed for The Item Above: __________________________ (minutes)

☐ CONSENT ☐ PUBLIC HEARING ☐ ACTION

AGENDA ITEM: (Attach back up material)
Consideration and Action to authorize Leonel Garza, Assistant Permitting Director, to attend the New World Systems Texas User Group Meeting on August 5-6 in San Antonio, Texas

AGENDA ITEM HISTORY: ☐ Second Reading ☐ Tabled on _________ ☐ Discussed on _________
☐ Pending Info Received ☐ Other _________

FINANCIAL: Budgeted: ☑ YES ☐ NO ☐ N/A
Grant/Matching Funds From:

STAFF RECOMMENDATION: (mark your selection) ☑ Approve ☐ Deny
☐ Table for _________ weeks ☐ Table Indefinitely ☐ Other: _________

OTHER RECOMMENDATION: (Write in advisory board or committee name and recommendation if applicable)

ADMINISTRATIVE APPROVAL: ☐ YES ☐ NO

____________________________________
City Manager
CITY OF BROWNSVILLE
TRAVEL REQUEST FORM

This form must be included with all travel requests submitted for placement on the City Commission Agenda. Failure to do so will result in having the item pulled from the agenda. A Travel Expenditure Report form must be filled out within five (5) days after completion of travel. Travel reports which remain outstanding will result in suspension of further travel until all reports are completed.

TO: FINANCE DIRECTOR
FROM: Evaristo Gamez
DATE: July 23, 2015
DEPARTMENT Building Inspections

I hereby request authorization for travel, at City expense, for the following employee as follows:

Leone Garza
Employer NAME
Assistant Permitting Director

1. Destination: San Antonio, Texas
2. Est. date and time leaving: August 5, 2015
   Est. date and time returning: August 6, 2015
3. Transportation mode: ☐ City Vehicle ☐ Private Vehicle ☐ Airplane (scheduled) ☐ No Transportation Cost

4. Purpose of Trip:
   Attend New World Systems Texas User Group Meeting

5. Anticipated benefit to the City for allowing this trip and how will information be disseminated? (attach additional memo as needed.)
   Network with other Users of LOGOS in Texas, explore ways to improve utilization of New World System in Department operations.

   Will any costs be paid by a grant or sponsor: YES ☐ NO ☐
   (List)

Meals & Incidental Expenses are based on a per diem M&IE rate when conducting City business away from home.

Refer to the City’s Travel Expense Policy for further information regarding travel on City Business.

7. Calculate costs on the space below: (Private vehicle mileage: @ the latest Federal Reimbursement Rate)
   Estimated Cost to the City:
   a. Transportation 554 miles x 0.50 cents a mile for private vehicle (list other) $313.01
   b. Meals: PER DIEM AS PER CITY TRAVEL EXPENSE POLICY (@ 75% FOR FIRST & LAST DAY OF TRAVEL) $99.99
   c. Lodging $115.00 per night x (1) person $115.00
   d. Registration Fees $------- per person x (1) person $-------
   e. Other costs (explain) $-------
   ___________________________ TOTAL: $527.01

8. I HEREBY REQUEST AN ADVANCE OF $527.01 FOR THE PURPOSE OF THIS TRIP.

Department Director Signature: ____________________________ *Employee Signatures: ____________________________

9. Charges to be made to line item # 01 - 615 which has a balance of $3,653.50 as of this date.
10. This request is hereby ☐ APPROVED ☐ DENIED The Accounting Department is instructed to issue a check in the amount of $__________ as an advance expense.

   /S/ ____________________________
   Finance Director

D:\Webdevelopment\websites\dwmx\intranet.cob.us\main\Travel_Request_Form.doc
# FY 2015 Per Diem Rates for San Antonio, Texas

## Period: April 1, 2015 - March 31, 2016

<table>
<thead>
<tr>
<th>Location</th>
<th>Rate Per Diem</th>
</tr>
</thead>
<tbody>
<tr>
<td>San Antonio</td>
<td>$80.00</td>
</tr>
</tbody>
</table>

* Rates are subject to change and may vary depending on the specific area within San Antonio.

For more information, please visit [GSA's Per Diem Rates website](http://www.gsa.gov).
New World Systems | Texas User Group Meeting

New World Systems User Groups [usergroups@newworldsystems.com]

Sent: Tuesday, July 21, 2015 2:04 PM
To: Lionel Galza

Click here to view this message in a browser window.

New World Systems

User Group Meeting

Texas

The Texas User Group is scheduled for Thursday, August 6th at the Drury Plaza Hotel in San Antonio. Please mark your calendars!

- Network with New World team members
- Explore industry trends with other organizations in your state
- Provide feedback on your software's capabilities and functionality

August 6, 2015

8:30 A.M. - 3:00 P.M.

Drury Plaza Hotel
San Antonio Riverwalk

Additional event details & agenda will be available next week!

Over three decades of stability, innovation & public sector focus

New World Systems is one of the most trusted public sector software companies in the market. More than 4000 public sector organizations nationwide rely on our solution to improve service and create efficiencies.

Like, Follow & Connect with us
AGENDA REQUEST FORM

CITY COMMISSION
MEETING DATE: 08/04/2015
DEPT. MAKING REQUEST: Building Inspection
CONTACT PERSON(S) NAME: Evaristo Gamez, Jr.
PHONE: 956-548-6088
FAX: 956-550-8802
E-MAIL: egamez@cob.us

AGENDA CATEGORY: (TIME LIMIT)
☐ EXECUTIVE SESSION ☐ WORKSHOP ☐ PRESENTATION ☐ DISCUSSION
Length of Time Needed for The Item Above: ____________________________ (minutes)

☐ CONSENT ☐ PUBLIC HEARING ☐ ACTION

AGENDA ITEM: (Attach back up material)
Consideration and ACTION to authorize Leonel Garza, Assistant Permitting Director, to attend the 2015 New World Systems-Administration Executive Customer Conference on September 12-15 in Dallas, Texas.

AGENDA ITEM HISTORY:
☐ Second Reading ☐ Tabled on __________ ☐ Discussed on __________
☐ Pending Info Received ☐ Other: _______________________________________________________________________________________

FINANCIAL:
Budgeted: ☑ YES ☐ NO ☐ N/A
Grant/Matching Funds From:

STAFF RECOMMENDATION: (mark your selection) ☐ Approve ☐ Deny
☐ Table for __________ weeks ☐ Table Indefinitely ☐ Other: ____________________________

OTHER RECOMMENDATION: (Write in advisory board or committee name and recommendation if applicable)

ADMINISTRATIVE APPROVAL: ☐ YES ☐ NO
__________________________________________
City Manager

08/04/2015
Building Inspection 07/27/2015
Evaristo Gamez, Jr.
956-548-6088 956-550-8802 egamez@cob.us

Consideration and ACTION to authorize Leonel Garza, Assistant Permitting Director, to attend the 2015 New World Systems-Administration Executive Customer Conference on September 12-15 in Dallas, Texas.
This form must be included with all travel requests submitted for placement on the City Commission Agenda. Failure to do so will result in having the item pulled from the agenda. A Travel Expenditure Report form must be filled out within five (5) days after completion of travel. Travel reports which remain outstanding will result in suspension of further travel until all reports are completed.

TO: FINANCE DIRECTOR
FROM: Evaristo Gamez, Jr. DEPARTMENT Building Inspection

I hereby request authorization for travel, at City expense, for the following employee as follows:

Leonel Garza Assistant Permitting Director

1. Destination: Dallas, Texas

2. Est. date and time leaving: September 12, 2015 Est. date and time returning: September 15, 2015

3. Transportation mode: □ City Vehicle □ Private Vehicle □ Airplane (scheduled) □ No Transportation Cost

4. Purpose of Trip:

Attend the 2015 New World Systems-Executive Customer Conference

5. Anticipated benefit to the City for allowing this trip and how will information be disseminated? (attach additional memo as needed.) Networking opportunities, hands on labs and direct access to New World staff. The conference will equip me with new skills to get the most out of New Worlds LOGOS.

6. Will any costs be paid by a grant or sponsor: YES □ NO □ (List)

Meals & Incidental Expenses are based on a per diem M&IE rate when conducting City business away from home.

Refer to the city’s Travel Expense Policy for further information regarding travel on city business.

7. Calculate costs on the space below: (Private vehicle mileage: @ the latest Federal Reimbursement Rate) Estimated Cost to the City:
   a. Transportation ________ miles x 50.5 cents a mile for private vehicle (list other) Airplane $310.00
   b. Meals: PER DIEM AS PER CITY TRAVEL EXPENSE POLICY (@ 75% FOR FIRST & LAST DAY OF TRAVEL) $248.50
   c. Lodging $__________ per night x (1) person $
   d. Registration Fees $1,620.00 per person x (1) person $1,620.00
   e. Other costs (explain) Shuttle $100.00 $100.00

TOTAL: $2,278.50

8. I HEREBY REQUEST AN ADVANCE OF $348.50 FOR THE PURPOSE OF THIS TRIP.

Department Director Signature:

* Employee Signatures:

9. Charges to be made to line item # 01 . 615-770 which has a balance of $7,033.06 as of this date.

10. This request is hereby □ APPROVED □ DENIED The Accounting Department is instructed to issue a check in the amount of $__________ as an advance expense.

/S/ Finance Director

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City of Brownsville, Texas
Analysis of Meal & IE Per Diem Allowance
2015 New World System-Admi. Executive Customer Conference
Dallas, Texas
From September 12, 2015 to September 15, 2015
The Daily Meal & IE For Dallas, TX is $71.00
For Leonel Garza

<table>
<thead>
<tr>
<th>Date</th>
<th>Meal Per Diem Daily Rate</th>
<th>First Day &amp; Last Day at 75% of Daily Rate</th>
<th>Total Daily Allowance</th>
</tr>
</thead>
<tbody>
<tr>
<td>9/12/2015 Saturday</td>
<td>53.25</td>
<td></td>
<td>53.25</td>
</tr>
<tr>
<td>9/13/2015 Sunday</td>
<td>71.00</td>
<td></td>
<td>71.00</td>
</tr>
<tr>
<td>9/14/2015 Monday</td>
<td>71.00</td>
<td></td>
<td>71.00</td>
</tr>
<tr>
<td>9/15/2015 Tuesday</td>
<td>71.00</td>
<td>53.25</td>
<td>53.25</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>0.00</td>
</tr>
<tr>
<td>Total Meal &amp; IE Allowance</td>
<td>142.00</td>
<td>106.50</td>
<td>248.50</td>
</tr>
</tbody>
</table>
2015 LOGOS EXECUTIVE CUSTOMER CONFERENCE
Dallas, TX
12 10 2015 - 15 15 2015

Event Location:
Omni Hotel

Event Description:

You don't want to miss this opportunity to learn how to increase efficiency and
get the most out of our Logos solution investment.

Join members in our collective as we explore innovative software sessions, non-stop
taking valuable networking, and true to time meeting with new Logos team
members and our chance to impact future product development!

CLICK HERE & REGISTER TODAY
REGISTRATION DEADLINE: JULY 29, 2015

We look forward to speaking with you about our Public Sector solutions.
AGENDA REQUEST FORM

CITY COMMISSION
MEETING DATE: 08/04/2015
ITEM NUMBER: 5b.
DEPT. MAKING REQUEST: Fire
DATE SUBMITTED: 07/27/2015
CONTACT PERSON(S) NAME: Leonardo L. Perez
PHONE: 956-546-3195  FAX: 956-546-8539  E-MAIL: lenperez@cob.us
AGENDA CATEGORY: (TIME LIMIT)
☐ EXECUTIVE SESSION  ☐ WORKSHOP  ☐ PRESENTATION  ☐ DISCUSSION
Length of Time Needed for The Item Above: __________________________ (minutes)
☐ CONSENT  ☐ PUBLIC HEARING  ☑ ACTION
AGENDA ITEM: (Attach back up material)
Consideration and Authorization for Fire Chief Leonardo L. Perez to attend the Texas Task Force Leader Meeting in Austin, Texas on August 6, 2015.
AGENDA ITEM HISTORY: ☑ Second Reading  ☐ Tabled on  ☐ Discussed on
☐ Pending Info Received  ☐ Other
FINANCIAL:  Budgeted:  ☑ YES  ☐ NO  ☐ N/A
Grant/Matching Funds From:
STAFF RECOMMENDATION: (mark your selection)  ☑ Approve  ☐ Deny
☐ Table for ___________ weeks  ☐ Table Indefinitely  ☐ Other:
OTHER RECOMMENDATION: (Write in advisory board or committee name and recommendation if applicable)
ADMINISTRATIVE APPROVAL:  ☐ YES  ☐ NO
____________________________________
City Manager
CITY OF BROWNSVILLE
TRAVEL REQUEST FORM

This form must be included with all travel requests submitted for placement on the City Commission Agenda. Failure to do so will result in having the item pulled from the agenda. A Travel Expenditure Report form must be filled out within five (5) days after completion of travel. Travel reports which remain outstanding will result in suspension of further travel until all reports are completed.

TO:  FINANCE DIRECTOR                                             DATE: 07/27/2015
FROM: Leonardo L. Perez                                            DEPARTMENT: Fire

I hereby request authorization for travel, at City expense, for the following employee as follows:

<table>
<thead>
<tr>
<th>Employee Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Leonardo L. Perez</td>
<td>Chief</td>
</tr>
</tbody>
</table>

1. Destination: Austin, Texas

2. Est. date and time leaving: 8/6/2015 5:00 am

3. Est. date and time returning: 8/6/2015 8:00 pm

4. Transportation mode: [ ] City Vehicle  [ ] Private Vehicle  [ ] Airplane (scheduled)  [ ] No Transportation Cost

4. Purpose of Trip:

| To attend the Texas Task Force Leader Meeting with DEM. |

5. Anticipated benefit to the City for allowing this trip and how will information be disseminated? (attach additional memo as needed.)

For updates to emergency responses with the State of Texas.

6. Will any costs be paid by a grant or sponsor: YES [ ]  NO [ ] (List)

Meals & Incidental Expenses are based on a per diem MIE rate when conducting City business away from home. REFER TO THE CITY’S TRAVEL EXPENSE POLICY FOR FURTHER INFORMATION REGARDING TRAVEL ON CITY BUSINESS.

7. Calculate costs on the space below: (Private vehicle mileage: @ the latest Federal Reimbursement Rate)

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost per Unit</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Transportation</td>
<td>miles x 50.5 cents a mile for private vehicle</td>
<td>$50.00</td>
</tr>
<tr>
<td>b. Meals: PER DIEM AS PER CITY TRAVEL EXPENSE POLICY @ 75% FOR FIRST &amp; LAST DAY OF TRAVEL</td>
<td>$53.25</td>
<td></td>
</tr>
<tr>
<td>c. Lodging</td>
<td>$0.00 per night x (1) person</td>
<td>$0.00</td>
</tr>
<tr>
<td>d. Registration Fees</td>
<td>$0.00 per person x (1) person</td>
<td>$0.00</td>
</tr>
<tr>
<td>e. Other costs (explain)</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>TOTAL:</td>
<td></td>
<td>$103.25</td>
</tr>
</tbody>
</table>

8. I HEREBY REQUEST AN ADVANCE OF $103.25 FOR THE PURPOSE OF THIS TRIP.

<table>
<thead>
<tr>
<th>Department Director Signature:</th>
<th></th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Employee Signatures:</th>
</tr>
</thead>
</table>

9. Charges to be made to line item # 01 320-770 which has a balance of $1,5873.00 as of this date.

10. This request is hereby [ ] APPROVED  [ ] DENIED The Accounting Department is instructed to issue a check in the amount of $0.00 as an advance expense.

S/ Finance Director

D:\Webdevelopment\websites\dwx\intranet\cob.us\main\Travel_Request_Form.doc
City of Brownsville, Texas

Analysis of Meal & IE Per Diem Allowance
During Texas Task Force Leaders Meeting
in Austin, Texas
From Aug 6, 2015
The Daily Meal & IE Austin, TX, is $71.00

<table>
<thead>
<tr>
<th>Date</th>
<th>Meal Per Diem Daily Rate</th>
<th>First Day &amp; Last Day at 75% of Daily Rate</th>
<th>Total Daily Allowance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aug. 6, 2015 Thursday</td>
<td>$0.00</td>
<td>$53.75</td>
<td>$53.75</td>
</tr>
</tbody>
</table>

Total Meal & IE Allowance  $0.00 $53.75 $53.75

No Lodging Aug 6 were traveling days.
Hello,

Just a reminder that the Task Force Leaders and Managers meetings will be held the first week of August. Location of this meeting will be the Texas Department of Public Safety Headquarters, 5808 North Lamar Blvd (Building A), Austin - better known as the 50X.

TF Leaders Meeting,
Thursday August 6th
10am - 3pm

TF Managers Meeting,
Friday August 7th
10am - 3pm

A Conference Line will be set up for the Managers Meeting.

Please let me know if you have any questions.

Stacey
Stacey Macik  Project Coordinator TX-TF1
Texas A&M Engineering Extension Service (TEEX)
P.O. Box 40066  College Station, TX 77842 4006
Tel. 979-458-5680  Fax 979-862-3727  www.teex.tamu.edu
www.teextaskforce.org

TEEX | TX-TF1
101 Gateway Ste B
College Station, TX 77845

https://email.brownville.lib.tx.us/...
AGENDA REQUEST FORM

CITY COMMISSION
MEETING DATE: 08/04/2015  ITEM NUMBER: 5b.

DEPT. MAKING REQUEST: Office of Grant Management  DATE SUBMITTED: 07/07/2015

CONTACT PERSON(S) NAME: Marina M. Zolezzi, Director
PHONE: 956-548-6197  FAX: 956-548-6161  E-MAIL: mzolezzi@cob.us

AGENDA CATEGORY: (TIME LIMIT)
- EXECUTIVE SESSION
- WORKSHOP
- PRESENTATION
- DISCUSSION

Length of Time Needed for The Item Above: ________________________ (minutes)

(No time limit)

CONSENT  PUBLIC HEARING  ACTION

AGENDA ITEM: (Attach back up material)
Consideration and ACTION to authorize Ana G. Benavides, Accountant II, to attend the Certified Fraud Examiner (CFE) Exam Review Course in Chicago, IL from August 16 to August 21, 2015.

AGENDA ITEM HISTORY:
- Second Reading
- Tabled on
- Discussed on
- Pending Info Received
- Other

FINANCIAL:
- Budgeted: ☑YES  ☐NO  ☑N/A

Grant/Matching Funds From:
Total expenditures will be $4,257.68 for the trip and the course/certification and will be paid out from CDBG account 17-611-770.

STAFF RECOMMENDATION: (mark your selection) ☑Approve  ☐Deny
- Table for __________ weeks  ☐Table Indefinitely  ☐Other:

OTHER RECOMMENDATION: (Write in advisory board or committee name and recommendation if applicable)

ADMINISTRATIVE APPROVAL: ☐YES  ☐NO

______________________________________________
City Manager
This form must be included with all travel requests submitted for placement on the City Commission Agenda. Failure to do so will result in having the item pulled from the agenda. A Travel Expenditure Report form must be filled out within five (5) days after completion of travel. Travel reports which remain outstanding will result in suspension of further travel until all reports are completed.

TO: FINANCE DIRECTOR
FROM: Marina M. Zolezzi
DATE: 07/07/2015
DEPARTMENT Office of Grant Management & Comm. Dev.

I hereby request authorization for travel, at City expense, for the following employee as follows:

<table>
<thead>
<tr>
<th>Employee Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ana Benavides</td>
<td>Accountant II</td>
</tr>
</tbody>
</table>

1. Destination: Chicago, Illinois

2. Est. date and time leaving: August 16, 2015
Est. date and time returning: August 21, 2015

3. Transportation mode: [ ] City Vehicle [ ] Private Vehicle [ ] Airplane (scheduled) [ ] No Transportation Cost

4. Purpose of Trip:
To attend CFE Exam Review Course to get Fraud Examiner Certification.

5. Anticipated benefit to the City for allowing this trip and how will information be disseminated? (attach additional memo as needed.)
Course and certification will provide staff with knowledge on the prevention and deterrence of fraud—specifically the mismanagement of HUD funds (CDBG, HOME, ESG) allocated to subrecipients.

6. Will any costs be paid by a grant or sponsor? YES [ ] NO [ ] (List)

Meals & Incidental Expenses are based on a per diem MIE rate when conducting City business away from home.

Refer to the City’s Travel Expense Policy for further information regarding travel on City business.

7. Calculate costs on the space below: (Private vehicle mileage: @ the latest Federal Reimbursement Rate)

<table>
<thead>
<tr>
<th>Item</th>
<th>Formula</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>a.</td>
<td>Transportation: miles x 50.5 cents a mile for private vehicle (list other)</td>
<td>$364.00</td>
</tr>
<tr>
<td>b.</td>
<td>Meals: PER DIEM AS PER CITY TRAVEL EXPENSE POLICY [@ 75% FOR FIRST &amp; LAST DAY OF TRAVEL]</td>
<td>$390.50</td>
</tr>
<tr>
<td>c.</td>
<td>Lodging: $199.00 per night x (1) person</td>
<td>$1,158.18</td>
</tr>
<tr>
<td>d.</td>
<td>Registration Fees: $2,195.00 per person x (1) person</td>
<td>$2,195.00</td>
</tr>
<tr>
<td>e.</td>
<td>Other costs (explain): Taxi $100.00 &amp; Baggage $50.00</td>
<td>$150.00</td>
</tr>
<tr>
<td></td>
<td>TOTAL:</td>
<td>$4,257.68</td>
</tr>
</tbody>
</table>

8. I HEREBY REQUEST AN ADVANCE OF $1,698.68 FOR THE PURPOSE OF THIS TRIP.

Department Director Signature: ___________________________ "Employee Signatures: ___________________________

9. Charges to be made to line item # 17-611 770 which has a balance of $4,792.80 as of this date.

10. This request is hereby [ ] APPROVED [ ] DENIED
The Accounting Department is instructed to issue a check in the amount of $____________________ as an advance expense.

/S/ ___________________________
Finance Director
<table>
<thead>
<tr>
<th>Date</th>
<th>Daily Rate</th>
<th>Allowance</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Day</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Meal &amp; Last Day Total Per Diem at 75% of Daily Rate</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sunday, August 16, 2015</td>
<td>$ 53.25</td>
<td>$ 53.25</td>
</tr>
<tr>
<td>Monday, August 17, 2015</td>
<td>$ 71.00</td>
<td>$ 71.00</td>
</tr>
<tr>
<td>Tuesday, August 18, 2015</td>
<td>$ 71.00</td>
<td>$ 71.00</td>
</tr>
<tr>
<td>Wednesday, August 19, 2015</td>
<td>$ 71.00</td>
<td>$ 71.00</td>
</tr>
<tr>
<td>Thursday, August 20, 2015</td>
<td>$ 71.00</td>
<td>$ 71.00</td>
</tr>
<tr>
<td>Friday, August 21, 2015</td>
<td>$ 53.25</td>
<td>$ 53.25</td>
</tr>
<tr>
<td>Total Meal &amp; IE Allowance</td>
<td>$ 213.00</td>
<td>$ 106.50</td>
</tr>
</tbody>
</table>

Nightly Lodging from August 16, 2015 through August 21, 2015 and checking out on Friday.

Sunday, August 16, 2015 (First day)

Monday, August 17, 2015 (Second day), Tuesday, August 18, 2015 (Third day),
Wednesday, August 19, 2015 (Fourth day), Thursday, August 20, 2015 (Fifth day)

Friday, August 21, 2015 (Last Day) were traveling days.
# CFE Exam Review Course

## Description

<table>
<thead>
<tr>
<th>Day One</th>
<th>Day Two</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:30-9:00 a.m.</td>
<td>Registration &amp; Commercials Breakfast, Commercials Breakfast</td>
</tr>
<tr>
<td>9:00-9:15 a.m.</td>
<td>Introduction</td>
</tr>
<tr>
<td>9:15-9:25 a.m.</td>
<td>Break</td>
</tr>
<tr>
<td>9:35-10:55 a.m.</td>
<td>Investigator Techniques</td>
</tr>
<tr>
<td>10:55-11:40 a.m.</td>
<td>Break</td>
</tr>
<tr>
<td>11:40-1:45 p.m.</td>
<td>Investigator Techniques (Cont.)</td>
</tr>
<tr>
<td>1:45-2:30 p.m.</td>
<td>Break</td>
</tr>
<tr>
<td>2:30-3:55 p.m.</td>
<td>Investigator Techniques (Cont.)</td>
</tr>
<tr>
<td>4:00-5:00 p.m.</td>
<td>Optional Writer Exam</td>
</tr>
</tbody>
</table>

## Day Three

## Day Four

Reviews
We welcome your reviews and feedback on ACFE Events, Training & Products. If you have questions or need assistance, please contact an ACFE Member Services Representative.

You must be logged in as an ACFE Member to leave a review

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AGENDA REQUEST FORM

CITY COMMISSION
MEETING DATE: 08/04/2015

DEPT. MAKING REQUEST: Office of Grant Management
DATE SUBMITTED: 07/27/2015

CONTACT PERSON(S) NAME: Marina Zolezzi, Director
PHONE: 956-548-6167  FAX: 956-548-6161  E-MAIL: mzolezzi@cob.us

AGENDA CATEGORY: (TIME LIMIT)
☐ EXECUTIVE SESSION  ☐ WORKSHOP  ☐ PRESENTATION  ☐ DISCUSSION

Length of Time Needed for The Item Above: ___________________________ (minutes)

☐ CONSENT  ☐ PUBLIC HEARING  ☐ ACTION

AGENDA ITEM: (Attach back up material)
Consideration and ACTION to approve travel for Edgar I. Garcia, Assistant Director and Charim Guadarrama, Grant Writer to attend the 2015 Grant Professionals Association Conference in St. Louis, MO on November 11-14, 2015.

AGENDA ITEM HISTORY: ☐ Second Reading  ☐ Tabled on __________  ☐ Discussed on __________
☐ Pending Info Received  ☐ Other __________________________________________________________________________

FINANCIAL: Budgeted: ☐ YES  ☐ NO  ☐ N/A
Grant/Matching Funds From:

STAFF RECOMMENDATION: (mark your selection) ☑ Approve  ☐ Deny
☐ Table for __________ weeks  ☐ Table Indefinitely  ☐ Other:__________________________

OTHER RECOMMENDATION: (Write in advisory board or committee name and recommendation if applicable)

ADMINISTRATIVE APPROVAL: ☐ YES  ☐ NO

__________________________________________
City Manager
This form must be included with all travel requests submitted for placement on the City Commission Agenda. Failure to do so will result in having the item pulled from the agenda. A Travel Expenditure Report form must be filled out within five (5) days after completion of travel. Travel reports which remain outstanding will result in suspension of further travel until all reports are completed.

TO: FINANCE DIRECTOR

FROM: Marina Zolezzi, Director

DATE: 7-6-2015

DEPARTMENT Office of Grant Management & Community Development

I hereby request authorization for travel, at City expense, for the following employee as follows:

Edgar I. Garcia

EMPLOYEE NAME Assistant Director

POSITION

1. Destination: St. Louis MO.

2. Est. date and time leaving: November 11, 2015

3. Est. date and time returning: November 14, 2015

4. Transportation mode: ☐ City Vehicle ☐ Private Vehicle ☐ Airplane (scheduled) ☐ No Transportation Cost

4. Purpose of Trip:

To attend the 17th Annual Conference Gateway to Grant Success of the Grant Professionals Association.

5. Anticipated benefit to the City for allowing this trip and how will information be disseminated? (attach additional memo as needed.)

I'm certain that attending this conference will help our organization maximize the return on investment by increasing the amount of grant money we bring in or to better manage our current grants.

6. Will any costs be paid by a grant or sponsor: YES ☐ NO ☐ (List)

Meals & Incidental Expenses are based on a per diem M&IE rate when conducting City business away from home. REFER TO THE CITY'S TRAVEL EXPENSE POLICY FOR FURTHER INFORMATION REGARDING TRAVEL ON CITY BUSINESS.

7. Calculate costs on the space below: (Private vehicle mileage: @ the latest Federal Reimbursement Rate) Estimated Cost to the City:

a. Transportation __________ miles x 50.5 cents a mile for private vehicle (list other) airplane fee $425.70

b. Meals: PER DIEM AS PER CITY TRAVEL EXPENSE POLICY [@ 75% FOR FIRST & LAST DAY OF TRAVEL] $231.00

c. Lodging $159 x 4 = 636 per night x (1) person $557.76

d. Registration Fees $209.00 per person x (1) person $209.00

e. Other costs (explain) SUPER SHUTTLE, BAGGAGE, TAXI $150.00

TOTAL: $1573.46

8. I HEREBY REQUEST AN ADVANCE OF $938.76 FOR THE PURPOSE OF THIS TRIP.

Department Director Signature:

* Employee Signatures:

9. Charges to be made to line item #01-135 - 767 which has a balance of $__________ as of this date.

10. This request is hereby ☐ APPROVED ☐ DENIED The Accounting Department is instructed to issue a check in the amount of $__________ as an advance expense.

/S/ Finance Director

D:/Webdevelopment/websites/dwmx/intranet.cob.us/main/Travel_Request_Form.doc
CITY OF BROWNVILLE
TRAVEL REQUEST FORM

This form must be included with all travel requests submitted for placement on the City Commission Agenda. Failure to do so will result in having the item pulled from the agenda. A Travel Expenditure Report form must be filled out within five (5) days after completion of travel. Travel reports which remain outstanding will result in suspension of further travel until all reports are completed.

TO: FINANCE DIRECTOR
DATE: 7-6-2015

FROM: MARINA ZOLEZZI, DIRECTOR
DEPARTMENT: OFFICE OF GRANT MANAGEMENT/COMMUNITY DEVELOPMENT

I hereby request authorization for travel, at City expense, for the following employee as follows:

CHARIM GUADARRAMA
EMPLOYEE NAME: GRANT WRITER
POSITION

1. Destination: ST. LOUIS, MO.
2. Est. date and time leaving: NOVEMBER 11, 2015
3. Est. date and time returning: NOVEMBER 14, 2015
4. Transportation mode: [] City Vehicle [] Private Vehicle [] Airplane (scheduled) [] No Transportation Cost

5. Purpose of Trip:
To attend the 17th Annual Conference Gateway to Grant Success of the Grant Professionals Association.

6. Anticipated benefit to the City for allowing this trip and how will information be disseminated? (attach additional memo as needed.)

7. Meals & Incidental Expenses are based on a per diem M&IE rate when conducting City business away from home. REFER TO THE CITY’S TRAVEL EXPENSE POLICY FOR FURTHER INFORMATION REGARDING TRAVEL ON CITY BUSINESS.

a. Transportation _______ miles x 50.5 cents a mile for private vehicle (list other) $425.70
b. Meals: PER DIEM AS PER CITY TRAVEL EXPENSE POLICY [75% FOR FIRST & LAST DAY OF TRAVEL] $231.00
c. Lodging $159.00 X 4 per night x (1) person $557.76
d. Registration Fees $________ per person x (1) person $209.00
e. Other costs (explain) SUPER SHUTTLE, BAGGAGE, TAXI $150.00

TOTAL: $1,573.46

8. I HEREBY REQUEST AN ADVANCE OF $938.76 FOR THE PURPOSE OF THIS TRIP.

Department Director Signature: * Employee Signatures:

9. Charges to be made to line item # 01-135 .767 which has a balance of $__________ as of this date.

10. This request is hereby [ ] APPROVED [ ] DENIED The Accounting Department is instructed to issue a check in the amount of $_____________ as an advance expense.

/\ Finance Director

D:\Webdevelopment\websites\dwmx\intranet.cob.us\main\Travel_Request_Form.doc
City of Brownsville, Texas
Analysis of Meal & IE Per Diem Allowance
During The Grant Professional Association 17th Annual Conference
in St. Louis, MO
From November 11 Through November 14, 2015
The Daily Meal & IE For Las Vegas, Nevada, is $66.00

<table>
<thead>
<tr>
<th>Date</th>
<th>Meal Per Diem Daily Rate</th>
<th>First Day &amp; Last Day Daily Rate at 75% of Daily Rate</th>
<th>Total Daily Allowance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday, November 11, 2015</td>
<td>0.00</td>
<td>49.50</td>
<td>49.50</td>
</tr>
<tr>
<td>Thursday, November 12, 2015</td>
<td>66.00</td>
<td>0.00</td>
<td>66.00</td>
</tr>
<tr>
<td>Friday, November 13, 2015</td>
<td>66.00</td>
<td>0.00</td>
<td>66.00</td>
</tr>
<tr>
<td>Saturday, November 14, 2015</td>
<td>0.00</td>
<td>49.50</td>
<td>49.50</td>
</tr>
</tbody>
</table>

Total Meal & IE Allowance 132.00 99.00 231.00

Nightly Lodging from November 11 through November 14, 2015 and checked out on Saturday, November 14, 2015. Wednesday, November 11 (first day), Thursday November 12 (second day) Friday, November 13, (third day) Saturday, November 14(last day) were traveling days.
### Agenda

**GPA Annual Conference - Schedule at a Glance**

*As of 2/13/15 (subject to change)*

<table>
<thead>
<tr>
<th>Tuesday, November 10, 2015</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Time</strong></td>
<td><strong>Event</strong></td>
</tr>
<tr>
<td>5:00 pm - 10:00 pm</td>
<td>GPA Board of Directors Meeting</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Wednesday, November 11, 2015</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Time</strong></td>
<td><strong>Event</strong></td>
</tr>
<tr>
<td>8:00 am - 12:00 pm</td>
<td>GPA Board of Directors Meeting</td>
</tr>
<tr>
<td>11:00 am - 7:00 pm</td>
<td>Registration Open</td>
</tr>
<tr>
<td>11:00 am - 4:00 pm</td>
<td>Exhibitor Set-up</td>
</tr>
<tr>
<td>1:00 pm - 4:00 pm</td>
<td>Pre-Conference Workshops</td>
</tr>
<tr>
<td>5:00 pm - 7:00 pm</td>
<td>Exhibit Hall Opens &amp; 17th Annual Welcome Reception</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Thursday, November 12, 2015</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Time</strong></td>
<td><strong>Event</strong></td>
</tr>
<tr>
<td>7:30 am - 9:00 pm</td>
<td>Registration Open</td>
</tr>
<tr>
<td>7:30 am - 9:00 pm</td>
<td>Exhibit Hall Open</td>
</tr>
<tr>
<td>7:30 am - 9:00 am</td>
<td>Browsing Breakfast with Exhibitors</td>
</tr>
<tr>
<td>9:00 am - 10:30 am</td>
<td>Opening Session with Keynote Speaker</td>
</tr>
<tr>
<td>Time</td>
<td>Event</td>
</tr>
<tr>
<td>-------------------------</td>
<td>----------------------------------------------------------------------</td>
</tr>
<tr>
<td>10:30 am - 10:45 am</td>
<td>Exhibit Hall Break with Coffee</td>
</tr>
<tr>
<td>10:45 am - 12:00 pm</td>
<td>Special Interest Group Sessions</td>
</tr>
<tr>
<td>12:15 pm - 1:45 pm</td>
<td>Luncheon with Networking by Special Interest Group (SIG)</td>
</tr>
<tr>
<td>1:45 pm - 2:00 pm</td>
<td>Exhibit Hall Break</td>
</tr>
<tr>
<td>2:00 pm - 3:15 pm</td>
<td><a href="http://www.grantprofessionals.org/workshops">Concurrent Workshops</a></td>
</tr>
<tr>
<td>3:15 pm - 3:45 pm</td>
<td>Exhibit Hall Break with Snack</td>
</tr>
<tr>
<td>3:45 pm - 5:00 pm</td>
<td><a href="http://www.grantprofessionals.org/workshops">Concurrent Workshops</a></td>
</tr>
<tr>
<td>5:30 pm - 9:00 pm</td>
<td>Optional Evening Activity (TBA)</td>
</tr>
</tbody>
</table>

**Friday, November 13, 2015**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:30 am - 9:00 pm</td>
<td>Registration Open</td>
</tr>
<tr>
<td>7:30 am - 9:00 pm</td>
<td>Exhibit Hall Open</td>
</tr>
<tr>
<td>7:30 am - 9:00 am</td>
<td>Browsing Breakfast with Exhibitors</td>
</tr>
<tr>
<td>9:00 am - 10:15 am</td>
<td><a href="http://www.grantprofessionals.org/workshops">Concurrent Workshops</a></td>
</tr>
<tr>
<td>10:15 am - 10:30 am</td>
<td>Exhibit Hall Break with Coffee</td>
</tr>
<tr>
<td>10:30 am - 11:45 am</td>
<td><a href="http://www.grantprofessionals.org/workshops">Concurrent Workshops</a></td>
</tr>
<tr>
<td>11:45 am - 12:00 pm</td>
<td>Exhibit Hall Break</td>
</tr>
<tr>
<td>12:00 pm - 1:45 pm</td>
<td>Luncheon with Annual Meeting &amp; Awards Program</td>
</tr>
<tr>
<td>1:45 pm - 2:00 pm</td>
<td>Exhibit Hall Break</td>
</tr>
<tr>
<td>2:00 pm - 3:15 pm</td>
<td><a href="http://www.grantprofessionals.org/workshops">Concurrent Workshops</a></td>
</tr>
<tr>
<td>3:15 pm - 3:45 pm</td>
<td>Exhibit Hall Break with Snack</td>
</tr>
<tr>
<td>3:45 pm - 5:00 pm</td>
<td><a href="http://www.grantprofessionals.org/workshops">Concurrent Workshops</a></td>
</tr>
<tr>
<td>5:15 pm - 6:00 pm</td>
<td>Committee Meetings</td>
</tr>
<tr>
<td>6:00 pm - 8:00 pm</td>
<td>GPCI Reception - Presidential Suite</td>
</tr>
</tbody>
</table>

**Saturday, November 14, 2015**
<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00 am - 12:00 pm</td>
<td>Registration Open</td>
</tr>
<tr>
<td>8:00 am - 9:00 am</td>
<td>Continental Breakfast and Networking</td>
</tr>
<tr>
<td>9:00 am - 10:15 am</td>
<td><a href="http://www.grantprofessionals.org/workshops"> Concurrent Workshops</a></td>
</tr>
<tr>
<td>10:15 am - 10:30 am</td>
<td>Coffee Break</td>
</tr>
<tr>
<td>10:30 am - 11:45 am</td>
<td><a href="http://www.grantprofessionals.org/workshops"> Concurrent Workshops</a></td>
</tr>
</tbody>
</table>

To view or print the conference agenda, [click here](https://docs.google.com/a/grantprofessionals.org/document/d/1kr8gsxNM68bzQ43Xpkc2h9I3_pu0azVxEKTopABUH usp=sharing).

For those volunteering, please check in at the GPA Registration Desk.

Grant Professionals Association
10881 Lowell Ave
Suite 190
Overland Park, KS 66210
Phone (913) 788-3000 | Fax (913) 788-3398
staff@grantprofessionals.org
Privacy Policy (http://www.grantprofessionals.org/content.asp?contentid=186)
Consideration and ACTION to authorize James McCoy, Assistant Director to attend the Texas Association of Broadcasters Trade Show in Austin, Texas on August 6, 2015.
CITY OF BROWNVILLE
TRAVEL REQUEST FORM

This form must be included with all travel requests submitted for placement on the City Commission Agenda. Failure to do so will result in having the item pulled from the agenda. A Travel Expenditure Report form must be filled out within five (5) days after completion of travel. Travel reports which remain outstanding will result in suspension of further travel until all reports are completed.

TO: FINANCE DIRECTOR
DATE: 07/23/2015

FROM: Jerry D. Hedgecock
DEPARTMENT Public Information Services Department

I hereby request authorization for travel, at City expense, for the following employee as follows:

James McCoy
EMPLOYEE NAME
PISD Assistant Director
POSITION

1. Destination: Austin, TX
2. Est. date and time leaving: August 5, 2015
3. Transportation mode:
   - City Vehicle
   - Private Vehicle
   - Airplane (scheduled)
   - No Transportation Cost
4. Purpose of Trip:
The purpose of the trip is to attend the Texas Association of broadcasters (TAB) Trade Show.

5. Anticipated benefit to the City for allowing this trip and how will information be disseminated? (attach additional memo as needed.)

Exposure to new and emerging trends and technologies that will be used to enhance Brownsville TV services to the residents of Brownsville.

6. Will any costs be paid by a grant or sponsor: YES ☐ NO ☐ (List)

Meals & Incidental Expenses are based on a per diem M&IE rate when conducting City business away from home.

7. Calculate costs on the space below:

   a. Transportation 648 miles x 50.5 cents a mile for private vehicle (list other) Estimated Cost to the City: $372.60
   b. Meals: PER DIEM AS PER CITY TRAVEL EXPENSE POLICY (75% FOR FIRST & LAST DAY OF TRAVEL) $177.50
   c. Lodging $179.10 + tax per night x (1) person $414.84
   d. Registration Fees $n/a per person x (1) person $0.00
   e. Other costs (explain) $964.94

   TOTAL: $964.94

8. I HEREBY REQUEST AN ADVANCE OF $964.94 FOR THE PURPOSE OF THIS TRIP.

   Department Director Signature: ❑ Employee Signatures:

9. Charges to be made to line item #01 490-767 which has a balance of $7,109.43 as of this date.

10. This request is hereby ☐ APPROVED ☐ DENIED The Accounting Department is instructed to issue a check in the amount of $________________________ as an advance expense.

/\ Finance Director

D:\Webdevelopment\websites\dwmx\intranet.cob.us\main\Travel_Request_Form.doc
City of Brownsville, Texas
Analysis of Meal & IE Per Diem Allowance
During the Texas Association of Broadcasters (TAB) Trade Show
In Austin, Texas
From August 5 through August 7, 2015
The Daily Meal & IE for Austin, Texas is $71.00

<table>
<thead>
<tr>
<th>Date</th>
<th>Daily Rate</th>
<th>Daily Rate</th>
<th>Allowance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday, August 5, 2015</td>
<td>0.00</td>
<td>$53.25</td>
<td>$53.25</td>
</tr>
<tr>
<td>Thursday, August 6, 2015</td>
<td>$71.00</td>
<td>0.00</td>
<td>$71.00</td>
</tr>
<tr>
<td>Friday, August 7, 2015</td>
<td>0.00</td>
<td>$53.25</td>
<td>$53.25</td>
</tr>
<tr>
<td>Total Meal &amp; IE Allowance</td>
<td>$71.00</td>
<td>$106.50</td>
<td>$177.50</td>
</tr>
</tbody>
</table>

Nightly Lodging from August 5 through August 6, 2015 and checkout on Friday, August 7, 2015. Wednesday, August 5 (first day) and Friday, August 7 (last day) are travel days.
Meals and Incidental Expenses (M&IE) Breakdown

The separate amounts for breakfast, lunch, and dinner listed in the chart are provided should you need to deduct any of these meals from your per diem voucher. For example, if your per diem meals include breakfast and lunch but does not already include dinner, you will need to deduct those meals from your per diem. The per diem meal deduction will be a dollar amount drawn from your per diem rate. Your employer claims the meals reimbursed to you by the government. Other organizations may have different rules that apply. If your employer, please check with your organization for further assistance.

The table lists the M&IE rates in the lower 48 continental United States (currently ranging from $22 to $39) if you need to deduct a meal amount. To determine the location where you will be deducting meals, use Table 1. If you need specific information on a specific location, you can look up the local M&IE rate on the GSA website. The M&IE rate for your local area can be found in Table 1. To do this, find the corresponding amount on the first line of the table (M&IE Total), then look below for each specific meal deduction amount.

The table indicates the portion of the M&IE rate that is provided for incidental expenses (formerly $5 for all meals).

<table>
<thead>
<tr>
<th>Total</th>
<th>Breakfast</th>
<th>Lunch</th>
<th>Dinner</th>
<th>ME</th>
</tr>
</thead>
<tbody>
<tr>
<td>$44</td>
<td>$7</td>
<td>$11</td>
<td>$23</td>
<td>$5</td>
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<tr>
<td>$51</td>
<td>$8</td>
<td>$12</td>
<td>$26</td>
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<td>$56</td>
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<td>$61</td>
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<td>$66</td>
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<td>$16</td>
<td>$34</td>
<td>$5</td>
</tr>
<tr>
<td>$71</td>
<td>$12</td>
<td>$18</td>
<td>$36</td>
<td>$5</td>
</tr>
</tbody>
</table>

This table lists the amount federal employees receive for the first and last calendar day of travel. The first and last calendar day of travel is calculated at 78 percent.

<table>
<thead>
<tr>
<th>Total</th>
<th>First &amp; Last Day of Travel</th>
</tr>
</thead>
<tbody>
<tr>
<td>$46</td>
<td>$34.50</td>
</tr>
<tr>
<td>$51</td>
<td>$39.25</td>
</tr>
<tr>
<td>$56</td>
<td>$42.00</td>
</tr>
<tr>
<td>$61</td>
<td>$45.75</td>
</tr>
<tr>
<td>$66</td>
<td>$49.50</td>
</tr>
<tr>
<td>$71</td>
<td>$53.25</td>
</tr>
</tbody>
</table>

Looking for the foreign and outside the continental United States (OCONUS) breakdown chart? Visit FTR Appendix B. (Note: Appendix B breakdowns do not apply to any locations in the continental United States use the chart listed above.)

The shortcut to this page is www.gsa.gov/mie

Last Reviewed 2015-04-29

http://www.gsa.gov/portal/content/101518
Memo

To: Charlie Cabler, City Manager
From: Jenny Hedgpeth, PISD Director
Cc: Lupe Granado, Finance Director
Date: July 23, 2015
Re: Texas Association of Broadcasters Trade Show

Please find attached a travel request for James McCoy, PISD Assistant Director to attend the Texas Association of Broadcasters (TAB) Trade Show that will be held in Austin, Texas on August 6, 2015.

Mr. McCoy will be visiting a large number of vendor displays to learn about emerging trends and technologies that will be used to enhance Brownsville TV services to the residents of Brownsville.

Thank you.
AGENDA REQUEST FORM

CITY COMMISSION
MEETING DATE: 08/04/2015

DEPT. MAKING REQUEST: MUNICIPAL COURT

CONTACT PERSON(S) NAME: ROBERTO BAEZ

PHONE: 574-6637  FAX: 574-6655  E-MAIL: roberto.baez@cob.us

AGENDA CATEGORY: EXECUTIVE SESSION  WORKSHOP  PRESENTATION  DISCUSSION

Length of Time Needed for The Item Above: ___________________________(minutes)

CONSENT  PUBLIC HEARING  ACTION

AGENDA ITEM: (Attach back up material)

CONSIDERATION AND ACTION TO ALLOW BEN R. NEECE TO ATTEND THE 84TH LEGISLATIVE UPDATE HOSTED BY TEXAS MUNICIPAL COURTS EDUCATION CENTER ON AUGUST 14, 2015 IN HOUSTON, TX.

AGENDA ITEM HISTORY:

Second Reading  Tabled on __________ Discussed on ______________

Pending Info Received  Other

FINANCIAL:

Budgeted: YES  NO  N/A

Grant/Matching Funds From:

STAFF RECOMMENDATION: (mark your selection)

Approve  Deny

Table for __________ weeks  Table Indefinitely  Other:

OTHER RECOMMENDATION:(Write in advisory board or committee name and recommendation if applicable)

ADMINISTRATIVE APPROVAL:

YES  NO

City Manager
CITY OF BROWNSVILLE
TRAVEL REQUEST FORM

This form must be included with all travel requests submitted for placement on the City Commission Agenda. Failure to do so will result in having the item pulled from the agenda. A Travel Expenditure Report form must be filled out within five (5) days after completion of travel. Travel reports which remain outstanding will result in suspension of further travel until all reports are completed.

TO: FINANCE DIRECTOR  DATE: 7/23/2015
FROM: ROBERTO BAEZ  DEPARTMENT MUNICIPAL COURT

I hereby request authorization for travel, at City expense, for the following employee as follows:

BEN R. NEECE  PRESIDING JUDGE
EMPLOYEE NAME  POSITION

1. Destination: HOUSTON, TX
2. Est. date and time leaving: 8/13/2015  Est. date and time returning: 8/15/2015
3. Transportation mode: ☐ City Vehicle  ☐ Private Vehicle  ☐ Airplane (scheduled)  ☐ No Transportation Cost

4. Purpose of Trip:

TO ATTEND THE 84TH LEGISLATIVE UPDATE IN HOUSTON, TX

5. Anticipated benefit to the City for allowing this trip and how will information be disseminated? (attach additional memo as needed.)

THIS UPDATE IS IMPORTANT BECAUSE IT WILL COVER NEW LEGISLATION ENACTED BY THE 84TH TEXAS JURISDICTION, PROCEDURES, SENTENCING, ENFORCEMENT, AND JUVENILE MAGISTRATION WILL BE ANALYZED AND EXPLAINED.

6. Will any costs be paid by a grant or sponsor: YES ☐ NO ☐ (List)

Meals & Incidental Expenses are based on a per diem MIE rate when conducting City business away from home.

Refer to the CITY'S TRAVEL EXPENSE POLICY FOR FURTHER INFORMATION REGARDING TRAVEL ON CITY BUSINESS.

7. Calculate costs on the space below: (Private vehicle mileage: @ the latest Federal Reimbursement Rate)
   a. Transportation 708 miles x 50.5 cents a mile for private vehicle (list other) $389.40
   b. Meals: PER DIEM AS PER CITY TRAVEL EXPENSE POLICY [@ 75% FOR FIRST & LAST DAY OF TRAVEL] $177.50
   c. Lodging $99.45 per night x (1) person $198.90
   d. Registration Fees $150.00 per person x (1) person $150.00
   e. Other costs (explain) $915.80

TOTAL:

8. I HEREBY REQUEST AN ADVANCE OF $765.80 FOR THE PURPOSE OF THIS Trip.

Department Director Signature: * Employee Signatures:

9. Charges to be made to line item #140 770 which has a balance of $4,324.93 as of this date.

10. This request is hereby ☐ APPROVED  ☐ DENIED The Accounting Department is instructed to issue a check in the amount of $_______________ as an advance expense.

/__/ Finance Director

D:\Webdevelopment\websites\dwm\intracen\cob.us\main\Travel_Request_Form.doc
City of Brownsville, Texas  
Analysis of Meal & IE Per Diem Allowance to attend the 84th Legislative Update in Houston, Texas  
August 13-15, 2015  
The Daily Meal & IE For Houston, Texas, is $71.00

<table>
<thead>
<tr>
<th>Date</th>
<th>Meal Per Diem Daily Rate</th>
<th>First Day &amp; Last Day at 75% of Daily Rate</th>
<th>Total Daily Allowance</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 13, 2015</td>
<td>0.00</td>
<td>53.25</td>
<td>53.25</td>
</tr>
<tr>
<td>August 14, 2015</td>
<td>71.00</td>
<td>0.00</td>
<td>71.00</td>
</tr>
<tr>
<td>August 15, 2015</td>
<td>0.00</td>
<td>53.25</td>
<td>53.25</td>
</tr>
</tbody>
</table>

Total Meal & IE Allowance  | 71.00  | 106.50  | 177.50  |

Nightly Lodging from Thursday, August 13, 2015 through Friday, August 14, 2015 and check out on Saturday, August 15, 2015.  
Thursday, August 13, 2015 (first day), and Saturday, August 15, 2015 (last day) are traveling days.
To: Charlie Cabler, City Manager
From: Ben R. Neece, Presiding Judge
Date: July 23, 2015
Subject: Travel Request

I will be attending a seminar that will be held August 14, 2015 in Houston, TX.

This Update is important because it will cover new legislation enacted by the 84th Texas Legislature affecting Municipal Court. Newly enacted statutes relevant to municipal court jurisdiction, procedures, sentencing, enforcement, and to juvenile and magistration will be analyzed and explained.

This seminar will greatly enhance my abilities to perform my duties as Municipal Judge with experience and integrity.
Texas Municipal Courts Education Center

Legislative Update

TMCEC is planning four regional, six-hour elective programs in August 2015 after the 84th Legislative Session. The registration fee is $100. For attorneys desiring CLE, there is a voluntary $50 CLE fee. Please note that no TCOLE credit will be offered for attending. The one-day session will be held from 9:00 a.m. to 4:00 p.m. Participants must make their own hotel arrangements - reservations and payment - if they need sleeping rooms. The room block is limited to state rate (plus tax) rate and listed under TMCEC. Click on the links below to reserve your room at special rates that are locked in specifically for TMCEC.

<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
<th>Register by:</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 7, 2015</td>
<td>Overton Hotel, Lubbock</td>
<td>July 7, 2015</td>
</tr>
<tr>
<td>August 14, 2015</td>
<td>Omni Houston, Houston</td>
<td>July 14, 2015</td>
</tr>
<tr>
<td>August 17, 2015</td>
<td>Omni Hotel Park West, Dallas</td>
<td>July 17, 2015</td>
</tr>
<tr>
<td>August 21, 2015</td>
<td>Omni Southpark, Austin</td>
<td>July 21, 2015</td>
</tr>
</tbody>
</table>

Please register on our [registration website](#) or download a [registration form](#).

You can monitor activity in the Legislature by visiting the [Texas Legislature Online](#) website.

[Calendar](#)

[Court Administrators](#)

[Registration](#)

http://www.tmcec.com/programs/legislative-update/
AGENDA REQUEST FORM

CITY COMMISSION MEETING DATE: 08/04/2015 ITEM NUMBER: 5b.

DEPT. MAKING REQUEST: Parks & Recreation DATE SUBMITTED: 07/23/2015

CONTACT PERSON(S) NAME: Damaris McGlone, Parks & Recreation Director

PHONE: 956-542-2064 FAX: 956-982-1049 E-MAIL: damaris.mcglone@cob.us

AGENDA CATEGORY: (TIME LIMIT)

☐ EXECUTIVE SESSION ☐ WORKSHOP ☐ PRESENTATION ☐ DISCUSSION

Length of Time Needed for The Item Above: ____________________________ (minutes)

☐ CONSENT ☐ PUBLIC HEARING ☑ ACTION

AGENDA ITEM: (Attach back up material)

Consideration and ACTION to authorize Raul Maraboto, Youth Recreation Supervisor to attend the Texas Amateur Athletic Federation (TAAF) 90th Annual Conference in Rockwall, Texas on September 21 - 24, 2015.

AGENDA ITEM HISTORY: ☐ Second Reading ☐ Tabled on __________ ☐ Discussed on ______________

☐ Pending Info Received ☐ Other ________________________________

FINANCIAL: Budgeted: ☑ YES ☐ NO ☐ N/A

Grant/Matching Funds From:

STAFF RECOMMENDATION: (mark your selection) ☑ Approve ☐ Deny

☐ Table for __________ weeks ☐ Table Indefinitely ☐ Other: ________________________________

OTHER RECOMMENDATION: (Write in advisory board or committee name and recommendation if applicable)

ADMINISTRATIVE APPROVAL: ☐ YES ☐ NO

__________________________________________
City Manager
This form must be included with all travel requests submitted for placement on the City Commission Agenda. Failure to do so will result in having the item pulled from the agenda. A Travel Expenditure Report form must be filled out within five (5) days after completion of travel. Travel reports which remain outstanding will result in suspension of further travel until all reports are completed.

TO: FINANCE DIRECTOR
FROM: Damaris McG lone
DEPARTMENT: Parks and Recreation

I hereby request authorization for travel, at City expense, for the following employee as follows:

Raul Maraboto, Jr. Youth Recreation Supervisor

EMPLOYEE NAME

POsITION

1. Destination: Rockwall, Texas

2. Est. date and time leaving: September 21, 2015
   Est. date and time returning: September 24, 2015

3. Transportation mode: [ ] City Vehicle [ ] Private Vehicle [ ] Airplane (scheduled) [ ] No Transportation Cost

4. Purpose of Trip:
   To attend the 2015 Texas Amateur Athletic Federation (TAAF) 90th Annual Conference.

5. Anticipated benefit to the City for allowing this trip and how will information be disseminated? (attach additional memo as needed.)

Will be bidding to bring tournaments to Brownsville, Men's major, Adult Volleyball, Youth Flag football/ volleyball, Men's Flag football and attend Parks and Recreation Education courses.

6. Will any costs be paid by a grant or sponsor: YES [ ] NO [ ] (List)

---

Meals & Incidental Expenses are based on a per diem M&IE rate when conducting City business away from home.

Refer to the City's Travel Expense Policy for further information regarding travel on City business.

7. Calculate costs on the space below: (Private vehicle mileage: @ the latest Federal Reimbursement Rate) Estimated Cost to the City:
   a. Transportation ________ miles x 50.5 cents a mile for private vehicle (list other) $0.00
   b. Meals: PER DIEM AS PER CITY TRAVEL EXPENSE POLICY @ 75% FOR FIRST & LAST DAY OF TRAVEL $161.00
   c. Lodging $0.00 per night x (1) person
   d. Registration Fees $160.00 per person x (1) person
   e. Other costs (explain) $0.00

   TOTAL: $161.00

8. I HEREBY REQUEST AN ADVANCE OF $161.00 FOR THE PURPOSE OF THIS TRIP.

Department Director Signature: * Employee Signatures:

---

9. Charges to be made to line item #01-822 .767 which has a balance of $1,000.00 as of this date.

10. This request is hereby [ ] APPROVED [ ] DENIED The Accounting Department is instructed to issue a check in the amount of $_________ as an advance expense.

   /S/ Finance Director

D:\Webdevelopment\websites\dwmx\intranet.cob.us\main\Travel_Request_Form.doc
City of Brownsville, Texas  
Analysis of Meal & IE Per Diem Allowance  
During The 2015 Texas Amateur Athletic Federation (TAAF) Conference  
in Rockwall, Texas  
From September 21 Through September 24, 2015  
The Daily Meal & IE For Rockwall, Texas, is $46.00  
for Raul Maraboto, Jr.

<table>
<thead>
<tr>
<th>Date</th>
<th>Meal Per Diem Daily Rate</th>
<th>First Day &amp; Last Day at 75% of Daily Rate</th>
<th>Total Daily Allowance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sept. 21, 2015 Monday</td>
<td>0.00</td>
<td>34.50</td>
<td>34.50</td>
</tr>
<tr>
<td>Sept. 22, 2015 Tuesday</td>
<td>46.00</td>
<td>0.00</td>
<td>46.00</td>
</tr>
<tr>
<td>Sept. 23, 2015 Wednesday</td>
<td>46.00</td>
<td>0.00</td>
<td>46.00</td>
</tr>
<tr>
<td>Sept. 24, 2015 Thursday</td>
<td>0.00</td>
<td>34.50</td>
<td>34.50</td>
</tr>
</tbody>
</table>

Total Meal & IE Allowance 92.00 69.00 161.00

Nightly lodging from September 21 - September 23, 2015 and check out on Thursday, September 24, 2015.  
Monday, September 21 (first day), and Thursday, September 24, 2015 (last day) were traveling days.
T.A.A.F. Annual Conference Registration
2015

Registree’s Name: Raul Maraboto, Jr.
T.A.A.F. Member City / Affiliate Membership: City of Brownsville PARD
Email: raul.maraboto@cob.us
Phone: 956-878-6854

CONFERENCE REGISTRATION REFUND POLICY:
NO Refunds after September 1, 2015

Conference Registration Options:

**Please note that meals will not be broken out- if attending only the general session a full registration must be purchased.

- Member City Representative registration / person BEFORE September 1 - $160.00
  - (Registration includes conference materials, TAAF gift, breakfast and lunch on Thursday)

- Non-Member City Representative registration / person BEFORE September 1 - $210.00
  - (Registration includes conference materials, TAAF gift, breakfast and lunch on Thursday)

- Member City Representative registration / person AFTER September 1 - $185.00

- Non-Member City Representative registration / person AFTER September 1 - $235.00

- Shirt size – Please select the size you prefer:
  - Women’s: S – M – L – XL – 2XL – 3XL – 4XL

Monday:
- Plan to participate T.A.A.F. Golf outing
  - Fee $45.00

Tuesday:
- Plan to attend Rockwall Welcome function with boat ride

Wednesday
Education Options:
- Plan to attend Education Sessions
  - Session 1 – Conflict Resolution – Rick Herold
  - Session 2 – Facility Recycling – Joe Wilson
  - Session 3 – How to Do TAAF
- Do you need Certified Education Units?
  - CEU’s - $10.00 additional fee to conference registration

Total registration fees due:
160.00

Return To: T.A.A.F., P.O. Box 1789, Georgetown, TX 78627-1789
512 863-9400 Fax: 512 869-2393 Website: www.taaf.com
Email: mark@taaf.com or charlene@taaf.com or kmcgrath@suddenlinkmail.com
2015 Annual Conference
Texas Amateur Athletic Federation
90th. Annual Conference
September 21-24, 2015

Host hotel reservation information:
Hilton Dallas/Rockwall Lakefront
2055 Summer Lee Drive
Rockwall, TX 75032
214 771-3700

Hotel Room Rate: $159+ taxes - Standard; Lake View King/Double Queen - $209 + taxes; King Suite - $309 +
taxes
Group name: Texas Amateur Athletic Federation
Group Cutoff date: September 1, 2015
To make hotel reservations: 214 771-3700

The entire TAAF organization meets once a year to discuss changes to our Cavalcade of Sports and vote on State Tournament
sites. Team meetings are held during this time as well as two (2) Executive Board Meetings with education session availability.

Register Now

Click Here to View or Modify an Existing Registration

Log In  Contact Us

System Information - 124ms - 3.13  Admin
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- Log In
- Contact Us

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Clarity Technology Group, Inc.
All Rights Reserved
Annual Meeting

T.A.A.F. 90th. Annual Conference
Rockwall
September 21-24, 2015
Hilton Dallas / Rockwall Lakefront
2055 Summer Lee Drive
Rockwall, TX 75032

Hotel Reservations:
214 771-3700
Room block cutoff: September 1, 2015
To secure the group rate ask for group code: TAAF90
Room Rates: Standard - $159 plus taxes; LakeView King/Double Queen- $209 plus taxes; King Suite - $309 + taxes

Click here to make Online Hotel reservations

Registration:
Conference Registration - $160.00 by September 1
Conference Registration - $185.00 after September 1

Online Registration (conference, golf, education sessions, etc)
Registration form - offline registration

Forms:
Proposed Rule Change - Deadline August 15
2016 T.A.A.F. State Tournament Bid Form - Deadline September 1
2015 T.A.A.F. Hospitality Host Form - Deadline September 1

Conference General Agenda
(subject to change)

Monday, September 21, 2015:

Golf tournament
Buffalo Creek Golf Club, 624 Country Club Drive, Rockwall, TX 75032

Early arrivals
Welcome - city function (Informal)

Tuesday, September 22, 2015:

Team Meetings
Welcome - City function (Official) - boat ride

Wednesday, September 23, 2015:

Executive board meeting
Education sessions:
  Session 1. Conflict Resolution
  Session 2. How to Do TAAF
  Session 3. Operation Green Play
  "CEU's will be offered for additional $10"
Hospitality booths
Fundraiser activity

Thursday, September 24, 2015:

General session business meeting
Awards luncheon
General session business meeting (completion)

(more details on times, etc to follow)
**AGENDA REQUEST FORM**

**CITY COMMISSION**

**MEETING DATE:** 08/04/2015  
**ITEM NUMBER:** 5b.  
**DEPT. MAKING REQUEST:** Parks & Recreation  
**DATE SUBMITTED:** 07/20/2015  
**CONTACT PERSON(S) NAME:** Damaris McGlone  
**PHONE:** 956-542-2064  
**FAX:** 956-5982-1049  
**E-MAIL:** damaris.mcgilone@cob.us

**AGENDA CATEGORY:** (TIME LIMIT)  
- [ ] EXECUTIVE SESSION  
- [ ] WORKSHOP  
- [ ] PRESENTATION  
- [ ] DISCUSSION

Length of Time Needed for The Item Above: ____________________________ (minutes)

(No time limit)

**CONSENT**  
**PUBLIC HEARING**  
**ACTION**

**AGENDA ITEM:** (Attach back up material)

Consideration and ACTION to authorize Mr. Ray Arellano, Interim Sports Park Superintendent and Luis Uresti, Recreation and Event Coordinator to attend the Texas Amateur Athletic Federation (TAAF) 90th Annual Conference in Rockwall, TX from September 21-24, 2015.

**AGENDA ITEM HISTORY:**  
- [ ] Second Reading  
- [ ] Tabled on __________  
- [ ] Discussed on ________________  
- [ ] Pending Info Received  
- [ ] Other ________________________________

**FINANCIAL:**  
- Budgeted: [ ] YES  
- [ ] NO  
- [ ] N/A

Grant/Matching Funds From:

**STAFF RECOMMENDATION:** (mark your selection)  
- [ ] Approve  
- [ ] Deny  
- [ ] Table for __________ weeks  
- [ ] Table Indefinitely  
- [ ] Other: ________________________________

**OTHER RECOMMENDATION:** (Write in advisory board or committee name and recommendation if applicable)

**ADMINISTRATIVE APPROVAL:**  
- [ ] YES  
- [ ] NO

______________________________  
City Manager
This form must be included with all travel requests submitted for placement on the City Commission Agenda. Failure to do so will result in having the item pulled from the agenda. A Travel Expenditure Report form must be filled out within five (5) days after completion of travel. Travel reports which remain outstanding will result in suspension of further travel until all reports are completed.

TO: FINANCE DIRECTOR

DATE: 07/15/2015

FROM: Damaris McGlone

DEPARTMENT Parks and Recreation Sports Park (862)

I hereby request authorization for travel, at City expense, for the following employee as follows:

Ray Arellano

EMPLOYEE NAME

Interim Sports Park Superintendent

POSITION

1. Destination: Rockwall, TX

2. Est. date and time leaving: 09/21/2015@8:00am

Est. date and time returning: 09/24/2015@5:00pm

3. Transportation mode: ☑ City Vehicle ☑ Private Vehicle ☑ Airplane (scheduled) ☑ No Transportation Cost

4. Purpose of Trip:

To attend Texas Amateur Athletic Federation (TAAF) 90th Annual Conference

5. Anticipated benefit to the City for allowing this trip and how will information be disseminated? (attach additional memo as needed.)

By attending the 2015 TAAF 90th Annual Conference, I will be presented with the opportunity to meet TAAF Representatives from the whole state of Texas. I will be attending education sessions on Conflict Resolution, How to Do TAAF and learn new changes to the TAAF Cavalcade of Sports. I will promote BSP in hopes of being awarded the Flag Football State Championship Tournament and some regional Softball tournaments to the City of Brownsville.

6. Will any costs be paid by a grant or sponsor: YES ☑ NO ☑ (List)

Meals & Incidental Expenses are based on a per diem M&IE rate when conducting City business away from home. REFER TO THE CITY’S TRAVEL EXPENSE POLICY FOR FURTHER INFORMATION REGARDING TRAVEL ON CITY BUSINESS.

7. Calculate costs on the space below: (Private vehicle mileage: @ the latest Federal Reimbursement Rate)

a. Transportation _______ miles x 50.5 cents a mile for private vehicle (list other) _______ $ _______

b. Meals: PER DIEM AS PER CITY TRAVEL EXPENSE POLICY [@ 75% FOR FIRST & LAST DAY OF TRAVEL] _______ $ 161.00

c. Lodging _______ per night x (1) person _______ $ 539.01

d. Registration Fees _______ per person x (1) person _______ $ 160.00

e. Other costs (explain) $ _______

TOTAL: _______ $ 860.01

8. I HEREBY REQUEST AN ADVANCE OF $ 860.01 FOR THE PURPOSE OF THISTrip.

Department Director Signature: ___________________________ Employee Signatures: ___________________________

9. Charges to be made to line item # 862 _______ which has a balance of $ 5,007.30 _______ as of this date.

10. This request is hereby ☑ APPROVED ☐ DENIED The Accounting Department is instructed to issue a check in the amount of $ _______ _______ as an advance expense.

/$/ ___________________________ Finance Director

D:\Webdevelopment\websites\dwmx\intranet\cob.us\main\Travel_Request_Form.doc
This form must be included with all travel requests submitted for placement on the City Commission Agenda. Failure to do so will result in having the item pulled from the agenda. A Travel Expenditure Report form must be filled out within five (5) days after completion of travel. Travel reports which remain outstanding will result in suspension of further travel until all reports are completed.

TO: FINANCE DIRECTOR
FROM: Damaris McGlone
DEPARTMENT Parks and Recreation Sports Park (862)

I hereby request authorization for travel, at City expense, for the following employee as follows:

<table>
<thead>
<tr>
<th>Employee Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Luis Uresti</td>
<td>Recreation and Event Coordinator</td>
</tr>
</tbody>
</table>

1. Destination: Rockwall, TX
2. Est. date and time leaving: 09/21/2015@8:00am
   Est. date and time returning: 09/24/2015@5:00pm
3. Transportation mode: ☑ City Vehicle ☐ Private Vehicle ☐ Airplane (scheduled) ☐ No Transportation Cost

4. Purpose of Trip:
To attend Texas Amateur Athletic Federation (TAAF) 90th Annual Conference

5. Anticipated benefit to the City for allowing this trip and how will information be disseminated? (attach additional memo as needed.)
By attending the 2015 TAAF 90th Annual Conference, I will be presented with the opportunity to meet TAAF Representatives from the whole state of Texas. I will be attending education sessions on Conflict Resolution, How to Do TAAF and learn new changes to the TAAF Cavalcade of Sports. I will promote BSP in hopes of being awarded the Flag Football State Championship Tournament and some regional Softball tournaments to the City of Brownsville.

6. Will any costs be paid by a grant or sponsor? YES ☑ NO ☐ (List)

Meals & Incidental Expenses are based on a per diem M&IE rate when conducting City business away from home.

Refer to the City’s Travel Expense Policy for further information regarding travel on City business.

7. Calculate costs on the space below: (Private vehicle mileage: @ the latest Federal Reimbursement Rate)
   a. Transportation ___________ miles x 50.5 cents a mile for private vehicle (list other) ____________________ $ ____________________
   b. Meals: PER DIEM AS PER CITY TRAVEL EXPENSE POLICY @ 75% FOR FIRST & LAST DAY OF TRAVEL $ 161.00
   c. Lodging $ 179.67 per night x (1) person $ 539.01
   d. Registration Fees $ 160.00 per person x (1) person $ 160.00
   e. Other costs (explain) ____________________ $ ____________________

   TOTAL: $ 860.01

8. I HEREBY REQUEST AN ADVANCE OF $ 860.01 FOR THE PURPOSE OF THIS TRIP.

Department Director Signature: ____________________________
* Employee Signatures: ____________________________

9. Charges to be made to line item # 862 .767 which has a balance of $ 5,007.30 as of this date.

10. This request is hereby ☑ APPROVED ☐ DENIED The Accounting Department is instructed to issue a check in the amount of $ ________________ as an advance expense.

/S/ ____________________________
Finance Director

D:\Webdevelopment\websites\dwx\intranet.cob.us\main\Travel_Request_Form.doc
The Daily Meal & IE For Rockwall, TX is $46.00

<table>
<thead>
<tr>
<th>Date</th>
<th>Meal Daily Rate</th>
<th>First Day Daily Rate</th>
<th>Total Allowance</th>
</tr>
</thead>
<tbody>
<tr>
<td>9/21/2015 Monday</td>
<td>0.00</td>
<td>34.50</td>
<td>34.50</td>
</tr>
<tr>
<td>9/22/2015 Tuesday</td>
<td>46.00</td>
<td>46.00</td>
<td>46.00</td>
</tr>
<tr>
<td>9/23/2015 Wednesday</td>
<td>46.00</td>
<td>0.00</td>
<td>46.00</td>
</tr>
<tr>
<td>5/24/2015 Thursday</td>
<td>0.00</td>
<td>34.50</td>
<td>34.50</td>
</tr>
</tbody>
</table>

Total Meal & IE Allowance 92.00 69.00 161.00

Nightly Lodging from September 21, 2015 through September 24, 2015 and checked out on Thursday, September 24, 2015.

Monday, September 21, 2015 (first day), and Thursday, September 24, 2015, (last day) were traveling days.
Annual Meeting

T.A.A.F. 90th. Annual Conference
Rockwall
September 21-24, 2015
Hilton Dallas / Rockwall Lakefront
2055 Summer Lee Drive
Rockwall, TX 75032

Hotel Reservations:
214 771-3700
Room block cutoff: September 1, 2015
To secure the group rate ask for group code: TAAF90
Room Rates: Standard - $159 plus taxes; LakeView King/Double Queen- $209 plus taxes; King Suite - $309 +
taxes
Click here to make Online Hotel reservations

Registration:
Conference Registration - $160.00 by September 1
Conference Registration - $185.00 after September 1
Online Registration (conference, golf, education sessions, etc)
Registration form - offline registration

Forms:
Proposed Rule Change - Deadline August 15
2016 T.A.A.F. State Tournament Bid Form - Deadline September 1
2015 T.A.A.F. Hospitality Host Form - Deadline September 1

Conference General Agenda
(subject to change)

Monday, September 21, 2015:
Golf tournament
Buffalo Creek Golf Club, 624 Country Club Drive, Rockwall, TX 75032
Early arrivals
Welcome - city function (informal)

Tuesday, September 22, 2015:
Team Meetings
Welcome - City function (Official) - boat ride
Wednesday, September 23, 2015:

Executive board meeting
Education sessions:
  Session 1. Conflict Resolution
  Session 2. How to Do TAAF
  Session 3. Operation Green Play
  **CEU's will be offered for additional $10
Hospitality booths
Fundraiser activity

Thursday, September 24, 2015:

General session business meeting
Awards luncheon
General session business meeting (completion)

(more details on times, etc to follow)
AGENDA REQUEST FORM

CITY COMMISSION MEETING DATE: 08/04/2015

DEPT. MAKING REQUEST: Planning

CONTACT PERSON(S) NAME: Stephanie Reyes

PHONE: 956-548-6150  FAX: 956-543-6144  E-MAIL: stephanie.garza@cob.w

AGENDA CATEGORY: (TIME LIMIT)

☐ EXECUTIVE SESSION  ☐ WORKSHOP  ☐ PRESENTATION  ☐ DISCUSSION

Length of Time Needed for The Item Above: (minutes)

☐ CONSENT  ☐ PUBLIC HEARING  ☐ ACTION

AGENDA ITEM: (Attach back up material)
Consideration and Action to authorize Ramiro Gonzalez, Redevelopment Manager, and Eva L. Garcia, Planner I, to attend the Designing Cities Conference: Austin 2015 Austin, TX on Thursday October 28, 2015 to Saturday October 31, 2015.

AGENDA ITEM HISTORY: ☐ Second Reading  ☐ Tabled on  ☐ Discussed on  ☐ Pending Info Received  ☐ Other

FINANCIAL: Budgeted: ☐ YES  ☐ NO  ☐ N/A

Grant/Matching Funds From: 01-613-770

STAFF RECOMMENDATION: (mark your selection) ☐ Approve  ☐ Deny

☐ Table for weeks  ☐ Table Indefinitely  ☐ Other:

OTHER RECOMMENDATION: (Write in advisory board or committee name and recommendation if applicable)

ADMINISTRATIVE APPROVAL: ☐ YES  ☐ NO

City Manager
TO: FINANCE DIRECTOR  
FROM: Stephanie Reyes  
DEPARTMENT: Planning  

DATE: 07/22/2015

I hereby request authorization for travel, at City expense, for the following employee as follows:

**Ramiro Gonzalez**

EMPLOYEE NAME:  
POSITION: Redevelopment Manager  
1. Destination: Austin, TX  
2. Estimated date and time leaving: Thursday Oct 28, 2015  
   Estimated date and time returning: Saturday Oct 31, 2015  
3. Transportation mode:  
   - [ ] City Vehicle  
   - [ ] Private Vehicle  
   - [ ] Airplane (scheduled)  
   - [ ] No Transportation Cost  
4. Purpose of Trip:  
   To attend the Designing Cities Conference: Austin 2015  
5. Anticipated benefit to the City for allowing this trip and how will information be disseminated? (attach additional memo as needed.)

---

Meals & Incidental Expenses are based on a per diem M I E rate when conducting City business away from home.  
Refer to the City's Travel Expense Policy for further information regarding travel on City business.

7. Calculate costs on the space below: (Private vehicle mileage: @ the latest Federal Reimbursement Rate)
   
   a. Transportation:  
      miles x 50.5 cents a mile for private vehicle (list other)  
      Estimated Cost to the City: $0  
   b. Meals:  
      PER DIEM AS PER CITY TRAVEL EXPENSE POLICY (87.5% FOR FIRST & LAST DAY OF TRAVEL)  
      $319.50  
   c. Lodging:  
      $135.00 per night x (1) person  
      $540.00  
   d. Registration Fees:  
      $________ per person x (1) person  
      $745.00  
   e. Other costs (explain):  
      Fuel  
      $100.00  
   TOTAL:  
      $1,704.50

8. I HEREBY REQUEST AN ADVANCE OF $1,704.50 FOR THE PURPOSE OF THIS TRIP.

Department Director Signature:  
* Employee Signatures:

9. Charges to be made to line item 01-613 .770 which has a balance of $4,500.00 as of this date.

10. This request is hereby [ ] APPROVED [ ] DENIED. The Accounting Department is instructed to issue a check in the amount of $________________ as an advance expense.

[Signature]  
Finance Director  

D:\Webdevelopment\websites\dwnx\intranet.cob.us\main\Travel_Request_Form.doc
CITY OF BROWNSVILLE
TRAVEL REQUEST FORM

This form must be included with all travel requests submitted for placement on the City Commission Agenda. Failure to do so will result in having the item pulled from the agenda. A Travel Expenditure Report form must be filled out within five (5) days after completion of travel. Travel reports which remain outstanding will result in suspension of further travel until all reports are completed.

TO: FINANCE DIRECTOR
FROM: Stephanie Reyes
DEPARTMENT: Planning

DATE: 07/22/2015

I hereby request authorization for travel, at City expense, for the following employee as follows:

Eva L. Garcia
Planner I

1. Destination: Austin, TX
2. Date and time leaving: Thursday Oct 28, 2015
   Date and time returning: Saturday Oct 31, 2015
3. Transportation mode: ☐ City Vehicle ☐ Private Vehicle ☐ Airplane (scheduled) ☐ No Transportation Cost

4. Purpose of Trip:
   To attend the Designing Cities Conference: Austin 2015

5. Anticipated benefit to the City for allowing this trip and how will information be disseminated? (attach additional memo as needed.)

6. Will any costs be paid by a grant or sponsor: YES ☐ NO ☐
   (List)

Meals & Incidental Expenses are based on a per diem M&E rate when conducting City business away from home. REFER TO THE CITY’S TRAVEL EXPENSE POLICY FOR FURTHER INFORMATION REGARDING TRAVEL ON CITY BUSINESS.

7. Calculate costs on the space below: (Private vehicle mileage: @ the latest Federal Reimbursement Rate)
   a. Transportation: __________ miles x 50.5 cents a mile for private vehicle (list other) __________
   b. Meals: PER DIEM AS PER CITY TRAVEL EXPENSE POLICY (@ 75% FOR FIRST & LAST DAY OF TRAVEL) __________
   c. Lodging: $135.00 per night x (1) person __________
   d. Registration Fees: $____________ per person x (1) person __________
   e. Other costs (explain) __________

   TOTAL: __________

8. I HEREBY REQUEST AN ADVANCE OF $1,704.50 FOR THE PURPOSE OF THIS TRIP.

Department Director Signature: ____________________________

Employee Signature: ____________________________

9. Charges to be made to item #01-613 .770 which has a balance of $4,500.00 as of this date.

10. This request is hereby ☐ APPROVED ☐ DENIED The Accounting Department is instructed to issue a check in the amount of __________ as an advance expense.

__________________________
Finance Director

D:\Webdevelopment\websites\dwmx\intranet.cob.us\main\Travel_Request_Form.doc
City of Brownsville, Texas  
Analysis of Meal & IE Per Diem Allowance  
Designing Cities Conference: Austin 2015  
Austin, TX  
October 27 to October 31, 2015  
The Daily Meal & IE -or Austin, TX is $71

<table>
<thead>
<tr>
<th>Date</th>
<th>Meal Per Diem Daily Rate</th>
<th>First Day &amp; Last Day at 75% of Daily Rate</th>
<th>Total Daily Allowance</th>
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<td>October 27, 2015</td>
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<td>October 28, 2015</td>
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<td>October 29, 2015</td>
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<td>October 31, 2015</td>
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<td>53.25</td>
</tr>
<tr>
<td>Total Meal &amp; IE Allowance</td>
<td>213.00</td>
<td>106.50</td>
<td>319.50</td>
</tr>
</tbody>
</table>
Making streets safer, more livable, and more economically vibrant
AGENDA REQUEST FORM

CITY COMMISSION
MEETING DATE: 08/04/2015

DEPT. MAKING REQUEST: Planning

CONTACT PERSON(S) NAME: Stephanie Reyes
PHONE: 956-548-6150 FAX: 956-543-6144 E-MAIL: stephanie.garza@cob.us

DATE SUBMITTED: 07/27/2015

ITEM NUMBER: ________________

AGENDA CATEGORY: (TIME LIMIT)
☐ EXECUTIVE SESSION ☐ WORKSHOP ☐ PRESENTATION ☐ DISCUSSION

☐ CONSENT ☐ PUBLIC HEARING ☐ ACTION

Length of Time Needed for The Item Above: ________________ (minutes)

(No time limit)

AGENDA ITEM: (Attach back up material)

Consideration and Action to authorize Roman McAllen, Heritage Officer, and Trey Mendez, Heritage Council Chairman, to attend the 2015 PastForward Preservation at Washington, DC on Monday November 2, 2015 to Friday November 6, 2015.

AGENDA ITEM HISTORY: ☐ Second Reading ☐ Tabled on ___________ ☐ Discussed on ___________

☐ Pending Info Received ☐ Other ________________

FINANCIAL: Budgeted: ☐ YES ☐ NO ☐ N/A

Grant/Matching Funds From:
01-619-770

STAFF RECOMMENDATION: (mark your selection) ☐ Approve ☐ Deny

☐ Table for ___________ weeks ☐ Table Indefinitely ☐ Other: ________________

OTHER RECOMMENDATION: (Write in advisory board or committee name and recommendation if applicable)

ADMINISTRATIVE APPROVAL: ☐ YES ☐ NO

______________________________
City Manager
CITY OF BROWNSVILLE
TRAVEL REQUEST FORM

This form must be included with all travel requests submitted for placement on the City Commission Agenda. Failure to do so will result in having the item pulled from the agenda. A Travel Expenditure Report form must be filled out within five (5) days after completion of travel. Travel reports which remain outstanding will result in suspension of further travel until all reports are completed.

TO: FINANCE DIRECTOR
DATE: 07/20/2015

FROM: Stephanie Reyes
DEPARTMENT: Planning

I hereby request authorization for travel, at City expense, for the following employee as follows:

Roman McAllen
Heritage Officer

1. Destination: Washington, DC

2. Date and time leaving: Monday Nov 2, 2015
Date and time returning: Friday Nov 6, 2015

3. Transportation mode: ☐ City Vehicle ☐ Private Vehicle ☐ Airplane (scheduled) ☐ No Transportation Cost

4. Purpose of Trip:
To attend the 2015 PastForward Preservation, a Conference of the National Trust for Historic Preservation.

5. Anticipated benefit to the City for allowing this trip and how will information be disseminated? (attach additional memo as needed.)

6. Will any costs be paid by a grant or sponsor: YES ☐ NO ☐ (List: )

Meals & Incidental Expenses are based on a per diem M & IE rate when conducting City business away from home. REFER TO THE CITY’S TRAVEL EXPENSE POLICY FOR FURTHER INFORMATION REGARDING TRAVEL ON CITY BUSINESS.

7. Calculate costs on the space below: (Private vehicle mileage @ the most recent Federal Reimbursement Rate)

   a. Transportation
      miles x 50.5 cents a mile for private vehicle (list other) $314.00
   b. Meals: PER DIEM AS PER CITY TRAVEL EXPENSE POLICY [875% FOR FIRST & LAST DAY OF TRAVEL] $319.50
   c. Lodging $209 per night x (1) person $836.00
   d. Registration Fees $295 per person x (1) person $295.00
   e. Other costs (explain) Taxi, baggage $125.00

   TOTAL: $1,889.50

8. I HEREBY REQUEST AN ADVANCE OF $1,889.50 FOR THE PURPOSE OF THIS TRIP.

   Department Director Signature: 
   Employee Signature:

9. Charges to be made to line item #01-619.770 which has a balance of $7000.00 as of this date.

10. This request is hereby ☐ APPROVED ☐ DENIED The Accounting Department is instructed to issue a check in the amount of $________ as an advance expense.

   /S/ Finance Director

D:/Webdevelopment/website/sdwx/intranet.cob.us/main/Travel_Request_Form.doc
CITY OF BROWNSVILLE
TRAVEL REQUEST FORM

This form must be included with all travel requests submitted for placement on the City Commission Agenda. Failure to do so will result in having the item pulled from the agenda. A Travel Expenditure Report form must be filled out within five (5) days after completion of travel. **Travel reports which remain outstanding will result in suspension of further travel until all reports are completed.**

TO: FINANCE DIRECTOR DATE: 07/22/2015

FROM: Stephanie Reyes DEPARTMENT Planning

I hereby request authorization for travel, at City expense, for the following employee as follows:

**Troy Mendez**

**Heritage Council Chairman**

**Employee Name**

**Position**

1. **Destination:** Washington, DC

2. **Estimated date and time leaving:** Monday Nov 2, 2015 **Estimated date and time returning:** Friday Nov 6, 2015

3. Transportation mode: [ ] City Vehicle [ ] Private Vehicle [ ] Airplane (scheduled) [ ] No Transportation Cost

4. **Purpose of Trip:**

To attend the 2015 PastForward Preservation, a Conference of the National Trust for Historic Preservation.

5. Anticipated benefit to the City for allowing this trip and how will information be disseminated? (attach additional memo as needed.)

6. Will any costs be paid by a grant or sponsor: YES [ ] NO [ ] (List)

**Meals & Incidental Expenses are based on a per diem M&E rate when conducting City business away from home.**

REFER TO THE CITY'S TRAVEL EXPENSE POLICY FOR FURTHER INFORMATION REGARDING TRAVEL ON CITY BUSINESS.

7. Calculate costs on the space below: (Private vehicle mileage: @ the latest Federal Reimbursement Rate)

   a. Transportation: ________ miles x 50.5 cents a mile for private vehicle (list other) ________

   b. Meals: PER DIEM AS PER CITY TRAVEL EXPENSE POLICY [@ 75% FOR FIRST & LAST DAY OF TRAVEL]

   c. Lodging: $209 ________ per night x (1) person ________

   d. Registration Fees: $295 ________ per person x (1) person ________

   e. Other costs (explain) ____________________________

   ____________________________

   TOTAL: $1,889.50

8. **I HEREBY REQUEST AN ADVANCE OF $0** FOR THE PURPOSE OF THIS TRIP.

**Department Director Signature:**

**Employee Signatures:**

9. Charges to be made to line item #01-619 .770 which has a balance of $7000.00 as of this date.

10. This request is hereby [ ] APPROVED [ ] DENIED The Accounting Department is instructed to issue a check in the amount of $________ as an advance expense.

/S/

Finance Director

D:\Webdevelopment\websites\dwmx\intranet.cob.us\main\Travel_Request_Form.doc
City of Brownsville, Texas  
Analysis of Meal & IE Per Diem Allowance  
2015 PastForward Preservation  
Washington, DC  
November 2 to November 6, 2015  
The Daily Meal & IE For Washington, DC is 5/1

<table>
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<th>Date</th>
<th>Meal Per Diem Daily Rate</th>
<th>First Day &amp; Last Day at 75% of Daily Rate</th>
<th>Total Daily Allowance</th>
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<td>November 5, 2015</td>
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<td>Total Meal &amp; IE Allowance</td>
<td>213.00</td>
<td>106.50</td>
<td>319.50</td>
</tr>
</tbody>
</table>
PastForward is the premier educational and networking event for those in the business of saving places. For more information please visit pastforwardconference.org.
AGENDA REQUEST FORM

CITY COMMISSION
MEETING DATE: 08/04/2015

DEPT. MAKING REQUEST: Police Department

CONTACT PERSON(S) NAME: Orlando Rodriguez, Police Chief

PHONE: 956-548-7050  FAX: 956-548-7058  E-MAIL: ocrodriguez@cob.us

DATE SUBMITTED: 07/27/2015

AGENDA CATEGORY: (TIME LIMIT)

☐ EXECUTIVE SESSION  ☐ WORKSHOP  ☐ PRESENTATION  ☐ DISCUSSION

Length of Time Needed for The Item Above: __________________________ (minutes)

(No time limit)

☐ CONSENT  ☐ PUBLIC HEARING  ☑ ACTION

AGENDA ITEM: (Attach back up material)

Consideration and ACTION to authorize Lieutenant Raul Rodriguez # 2868 to attend to the "Texas Statewide Communications Strategic Planning Conference" in Austin, Texas on August 11-12, 2015.

AGENDA ITEM HISTORY:  ■ Second Reading  ☐ Tabled on __________  ☐ Discussed on ______________

☐ Pending Info Received  ☐ Other ______________

FINANCIAL:  Budgeted:  ☑ YES  ☐ NO  ☐ N/A

Grant/Matching Funds From: General fund 01-310-770

STAFF RECOMMENDATION: (mark your selection)  ☑ Approve  ☐ Deny

☐ Table for __________ weeks  ☐ Table Indefinitely  ☐ Other: ______________

OTHER RECOMMENDATION: (Write in advisory board or committee name and recommendation if applicable)

ADMINISTRATIVE APPROVAL:  ■ YES  ☐ NO

City Manager
CITY OF BROWNSVILLE
TRAVEL REQUEST FORM

This form must be included with all travel requests submitted for placement on the City Commission Agenda. Failure to do so will result in having the item pulled from the agenda. A Travel Expenditure Report form must be filled out within five (5) days after completion of travel. Travel reports which remain outstanding will result in suspension of further travel until all reports are completed.

TO: FINANCE DIRECTOR
FROM: Orlando Rodriguez

DATE: 07/27/2015

I hereby request authorization for travel, at City expense, for the following employee as follows:

Raul Rodriguez #2868

1. Destination: Austin TX
2. Est. date and time leaving: 08/11/2015
3. Transportation mode: ☑ City Vehicle

Transportation: 179.52

Meals: 106.50

Lodging: 97.75

Registration Fees: 000.00

Other costs: 000.00

TOTAL: 383.77

I HEREBY REQUEST AN ADVANCE OF $383.77 FOR THE PURPOSE OF THIS TRIP.

Department Director Signature:

Employee Signatures:

Charges to be made to line item #310-770 which has a balance of $18,908.18 as of this date.

This request is hereby ☑ APPROVED ☐ DENIED

The Accounting Department is instructed to issue a check in the amount of $___________ as an advance expense.

/\S/ Finance Director

C:/Documents and Settings/\administrator/My Documents/Travel Request Form 2006.doc
### City of Brownsville, Texas

**Analysis of Meal & IE Per Diem Allowance**

**State and Local Law Enforcement Training Symposium**

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<th>Meal Per Diem Daily Rate</th>
<th>First Day &amp; Last Day</th>
<th>at 75% of Daily Rate</th>
<th>Total Daily Allowance</th>
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<td>$0.00</td>
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<td>-</td>
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<td></td>
<td>$0.00</td>
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</tbody>
</table>

**Total Meal & IE Allowance**

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<th>and check out is on</th>
<th>Wednesday, August 12, 2015</th>
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</thead>
<tbody>
<tr>
<td>Tuesday, August 11, 2015</td>
<td>(First Day) and</td>
<td>Wednesday, August 12, 2015</td>
<td>(Last Day) were traveling days</td>
</tr>
</tbody>
</table>

**MODIFY ONLY THE ONES HIGHLIGHTED IN YELLOW**
Event Details

Event Name: 2015 Texas Statewide Communications Strategic Planning Conference

Date: 08/12/2015

Location: Holiday Inn – Midtown
6000 Middle Fiskville Road
Austin, TX 78752

Event Description:
The Office of the Texas Statewide Interoperability Coordinator will host a meeting to discuss progress made toward the Statewide Communications Interoperability Plan (SCIP), discuss and vote on proposed new initiatives of the SCIP, and learn about and discuss current and future Texas activities related to Public Safety Broadband and FirstNet. This conference will focus on the specific needs and priorities of Texas.

Date
Wednesday, August 12, 2015 9:00am – 4:00pm

Location
Holiday Inn – Midtown
6000 Middle Fiskville Road
Austin, TX 78752

Hotel
Rooms have been reserved at the meeting location (Holiday Inn – Midtown) for August 11 and 12 at the State government rate of $85. You can book directly at this link Texas Statewide Communications Strategic Planning Conference or call 512-451-5757. Note all travel costs will be the responsibility of the meeting attendee as SWIC travel funding is not available for this meeting.

Sponsors
Texas Interoperable Communications Coalition (TxICC)
Texas Department of Public Safety (DPS)
Texas Association of Regional Councils (TARC)

Audience
The meeting is open to Texas Public Safety and Critical Infrastructure Responders

Workshop Specifics
The SCIP Conference will take place at the Holiday Inn – Midtown off of I-35 and HWY 290. Registration opens at 8:00.

Lunch
On your own

Attire
Dress is business casual

Workshop Registration
Please pre-register for the session by filling out the adjacent form and click on the “Register” button. If you are already a registered user, you can log-in to have the form auto-populate your information. Upon successful registration,
AGENDA REQUEST FORM

CITY COMMISSION
MEETING DATE: 08/04/2015

DEPT. MAKING REQUEST: Police Department
DATE SUBMITTED: 07/27/2015

CONTACT PERSON(S) NAME: Orlando Rodriguez, Police Chief
PHONE: 956-548-7050 FAX: 956-548-7058 E-MAIL: ocrodriguez@cob.us

ITEM NUMBER: 5b.

AGENDA CATEGORY: (TIME LIMIT)
☐ EXECUTIVE SESSION  ☐ WORKSHOP  ☐ PRESENTATION  ☐ DISCUSSION

Length of Time Needed for The Item Above: ________________________ (minutes)

☐ CONSENT  ☐ PUBLIC HEARING  ☑ ACTION

AGENDA ITEM: (Attach back up material)
Consideration and ACTION to authorize Lieutenant Raul Rodriguez # 2868 to attend to the "APO 2015 Conference" in Washington DC on August 15-20, 2015.

AGENDA ITEM HISTORY:  ☐ Second Reading  ☐ Tabled on __________  ☐ Discussed on __________
☐ Pending Info Received  ☐ Other ________________

FINANCIAL:  Budgeted: ☑ YES  ☐ NO  ☐ N/A
Grant/Matching Funds From:
All travel expenses will be paid by the Cameron County Emergency Communications District.

STAFF RECOMMENDATION: (mark your selection) ☑ Approve  ☐ Deny
☐ Table for __________ weeks  ☐ Table Indefinitely  ☐ Other: ________________________

OTHER RECOMMENDATION:(Write in advisory board or committee name and recommendation if applicable)

ADMINISTRATIVE APPROVAL:  ☐ YES  ☐ NO

City Manager
CITY OF BROWNSVILLE
TRAVEL REQUEST FORM

This form must be included with all travel requests submitted for placement on the City Commission Agenda. Failure to do so will result in having the item pulled from the agenda. A Travel Expenditure Report form must be filled out within five (5) days after completion of travel. Travel reports which remain outstanding will result in suspension of further travel until all reports are completed.

TO: FINANCE DIRECTOR       DATE: 07/27/2015

FROM: Orlando Rodriguez   Police

I hereby request authorization for travel, at City expense, for the following employee as follows:

Raul Rodriguez #2868  Lieutenant

EMPLOYEE NAME  POSITION

1. Destination: Washington DC

2. Est. date and time leaving: 08/15/2015  Est. date and time returning: 08/20/2015

3. Transportation mode:  City Vehicle  Private Vehicle  Airplane (scheduled)  No Transportation Cost

4. Purpose of Trip:

To attend the "APO 2015 Conference"

5. Anticipated benefit to the City for allowing this trip and how will information be disseminated? (attach additional memo as needed.)

As a board member with the Cameron County Emergency Communication District. This conference will discussed range from new emerging technology, workshops about text to 9-1-1, communications center supervision and best practices for communications centers.

6. Will any costs be paid by a grant or sponsor: YES  NO (List)

All travel expenses will be paid by the Cameron County Emergency Communications District.

Meals & Incidental Expenses are based on a per diem M&IE rate when conducting City business away from home.

Refer to the City’s Travel Expense Policy for further information regarding travel on City business.

7. Calculate costs on the space below: (Private vehicle mileage: @ the latest Federal Reimbursement Rate)

   a. Transportation  miles x 44.5 cents a mile for private vehicle (list other)  $ 000.00
   b. Meals  PER DIEM AS PER CITY TRAVEL EXPENSE POLICY [@ 75% FOR FIRST & LAST DAY OF TRAVEL]  $ 000.00
   c. Lodging  $ 000.00 per night x (1) person  $ 000.00
   d. Registration Fees  $ 000.00 per person x (1) person  $ 000.00
   e. Other costs (explain)  $ 000.00

   TOTAL:  $ 000.00

8. I HEREBY REQUEST AN ADVANCE OF $ 000.00 FOR THE PURPOSE OF THIS TRIP.

   Department Director Signature:  
   * Employee Signatures:

9. Charges to be made to line item #, which has a balance of $  as of this date.

10. This request is hereby  APPROVED  DENIED The Accounting Department is instructed to issue a check in the amount of $  as an advance expense.

   /S/ ____________________________________________
   Finance Director

C:\Documents and Settings\administrator\My Documents\Travel Request Form 2006.doc
What is APCO 2015?

APCO 2015, APCO International’s Annual Conference & Expo, is the premier event for public safety communications officials, from frontline telecommunicators to comm center managers to public safety communications equipment and services vendors. Starting August 16, APCO 2015 offers four days of educational sessions, committee meetings and special events, paired with two full days of exhibits.

When and Where Is It?
APCO 2015 will be held August 16-19, 2015, in Washington, DC. The Exhibit Hall will be open August 17-18 at the Walter E. Washington Convention Center, in Washington, DC. Various hotels near the Convention Center will be offering special rates to APCO 2015 attendees.

Who Attends?
The 5,000+ attendees represent a wide range of organizations, including PSAPs, law enforcement, fire service, emergency medical services, and government agencies, along with service providers and commercial vendors.

Why Attend?
- **Education:** Attendees can earn up to 15 CEUs from nine professional development tracks with more than 100 individual sessions focused on frontline telecommunicators, leadership
development, comm center management, cutting edge issues, technology and more. Pre- and post- conference APCO Institute courses offer more in depth training in five areas.

- **Networking:** Four special events (extra fees may apply) with engaging speakers provide an opportunity to learn, laugh and participate in industry-building activities with other public safety communications attendees and exhibitors.

- **Exhibits:** More than 250 vendors, representing a wide range of public safety communications products and services, launch new products, provide equipment to test drive, and meet with attendees to discuss purchases or problems.

- **Involvement:** Attendees can attend PSAP tours, career advancement sessions, and healthy living seminars, as well as donate blood to a local blood bank. All attendees are invited to the general business sessions, and qualified APCO members can vote and attend committee meetings.
APCO International Annual Conference Fact Sheet

-The first APCO Conference was held January 21, 1935 in St. Louis, MO and APCO has held one annually each year since then.

-Future Cities:
  - 2016 | Orlando, FL | August 14-17
  - 2017 | Denver, CO | August 13-16
  - 2018 | Las Vegas, NV | August 5-8

-Last year approximately 2,500 public safety communications officials and 270 exhibiting companies attended the Conference in New Orleans.

-Over four days, more than 108 professional development tracks, three general sessions and several networking events are held.

-Attendees can earn continuing education credits by attending conference sessions.

-2014 Attendee Organization Demographics:
  - PSAP/Consolidated Dispatch Center 35%
  - Other 25%
  - Government Agency 14%
  - Law Enforcement/Campus Police 12%
  - Provider/Manufacturer/Equipment/Distributor 5%
  - Consultant Services 3%
  - Fire Dept. 4%
  - Emergency Management 1%
  - EMS 1%

-The Expo will be open for a total of 13 hours with 8.5 hours of exclusive time.

-APCO hosts several other events each year including the Emerging Tech Forum, Leaders in Public Safety Communications Awards, and the Broadband Summit.
AGENDA ITEM: (Attach back up material)

Consideration and ACTION to appoint one (1) board member to the Brownsville Public Library System Advisory Board.

APPLICANTS: Ms. Graciana De Pena, Ms. Zoraima Diaz-Pineda, Ms. Sylvia Sierra, and Ms. Leticia Rosa Del Valle
Memorandum

To: Charles Cahill, City Manager
From: Jerry Hedgcock, Director
Date: July 21, 2015
Re: Library System Board Appointment

The Brownsville Public Library System Advisory Board has a vacancy after Mr. Chris Davis resigned his position.

We have four public service applications on file. These applicants are: Graciana De Pena, Zoraima Diaz-Pineda, Sylvia Sierra, and Leticia Rosa Del Valle.

Thank you.
## Brownsville Public Library System Advisory Board

**Composition:** 9 board members  
**Term of Office:** 3 years with no limits on terms

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<td>1/31/2018</td>
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<td>Karen Pena</td>
<td>2</td>
<td>3yrs</td>
<td>4/17/2012</td>
<td>1/31/2018</td>
<td>Y</td>
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<tr>
<td>Roberto M. Rosas</td>
<td>3</td>
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<td>3/4/2014</td>
<td>1/31/2017</td>
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<tr>
<td>Rosie S. Gómez</td>
<td>2</td>
<td>3yrs</td>
<td>3/4/2014</td>
<td>1/31/2017</td>
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<td>Mary O. Trevino</td>
<td>3</td>
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<td>3/4/2013</td>
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<tr>
<td>Rose Marie Lehmann</td>
<td>3</td>
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<td>Mariana Walker</td>
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<td>Esperanza Fariñas Gonzales</td>
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<td>2/10/2013</td>
<td>1/31/2016</td>
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**Applications on File - Prospective Board Members - Cannot Serve on More Than 2 Boards**

<table>
<thead>
<tr>
<th>Applicants</th>
<th>Residing District</th>
<th>Serving on Other City Boards</th>
<th>Eligible for Re-Appointment (Y/N)</th>
<th>Staff Recommendation (Y/N)</th>
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<tbody>
<tr>
<td>Graciana de Pena</td>
<td>3</td>
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<tr>
<td>Zoraima Díaz-Pineda</td>
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<td>Sylvia Sierra</td>
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<td>Leticia Rosa Del Valle</td>
<td>1</td>
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<td>Y</td>
<td>Y</td>
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</tr>
</tbody>
</table>
AGENDA REQUEST FORM

CITY COMMISSION MEETING DATE: 08/04/2015

DEPT. MAKING REQUEST: Office of Grant Management

CONTACT PERSON(S) NAME: Marina M. Zolezzi

PHONE: 956/548-6167 FAX: 956/548-6134 E-MAIL: mzolezzi@cob.us

AGENDA CATEGORY: (TIME LIMIT)
- EXECUTIVE SESSION
- WORKSHOP
- PRESENTATION
- DISCUSSION

Length of Time Needed for The Item Above: 15 (minutes)

AGENDA ITEM: (Attach back up material)

Public Hearing and ACTION on Resolution Number 2015-056, to approve the City of Brownsville’s 5-Year Consolidated Plan and Fiscal Year 2015 Annual Action Plan, and the allocation of Community Development Block Grant (CDBG), HOME Improvement Partnership Program (HOME), and Emergency Solutions Grant (ESG) Funding for the 2015 One Year Action Plan as detailed in the 2015 Funding spreadsheet attached to this Resolution as Exhibit A.

AGENDA ITEM HISTORY: Second Reading Tabled on Discussed on
Pending Info Received Other

FINANCIAL: Budgeted: YES NO N/A
Grant/Matching Funds From:

STAFF RECOMMENDATION: (mark your selection) Approve Deny
Table for weeks Table Indefinitely Other:

OTHER RECOMMENDATION: (Write in advisory board or committee name and recommendation if applicable)

ADMINISTRATIVE APPROVAL: YES NO

City Manager
RESOLUTION 2015-056

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF BROWNSVILLE, TEXAS, APPROVING THE ALLOCATION OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), HOME IMPROVEMENT PARTNERSHIP PROGRAM (HOME), AND EMERGENCY SOLUTIONS GRANT (ESG) FUNDING FOR THE 2015 ONE YEAR Action Plan as detailed in the 2015 Funding Spreadsheet attached to this Resolution as Exhibit A.

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) has announced the allocations of entitlement funding under the Community Development Block Grant (CDBG), Home Improvement Partnership Program (HOME) and Emergency Solutions Grant (ESG) for entitlement communities for the 2015 Program year; and

WHEREAS, the 2015 Annual Action Plan projects are being funded based on such allocations of entitlement funding in the total amounts of $2,549,545.00, $661,265.00, $235,660.00 respectfully; and

WHEREAS, the City Commission has determined that a fair and equitable method is in place to allocate funding to such projects listed in the 2015 Action Plan project and adjust as necessary; and

WHEREAS, the City of Brownsville through the Office of Grant Management and Community Development Department will submit the 2015 One Year Action Plan to HUD no later than August 15, 2015; and

WHEREAS, funding will become available on October 1, 2015; and

NOW, THEREFORE, BE IT RESOLVED that the City of Brownsville approves the 2015 Annual Action Plan

Adopted on this 4th Day of August, 2015.

__________________________________
Antonio “Tony” Martinez
Mayor

Attest:

__________________________________
Michael Lopez
City Secretary

Approved as to form and legality on this 4th day of August, 2015.

__________________________________
Mark Sossi, City Attorney
### 2015 / 2016 Program Year (PY) - Annual Action Plan

#### Community Development Block Grant (CDBG)

<table>
<thead>
<tr>
<th>Agency</th>
<th>Activity</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of Brownsville - OGM Dept.</td>
<td>21H - General CDBG Administration (20% of PY 2014)</td>
<td>$509,909.00</td>
</tr>
<tr>
<td>City of Brownsville</td>
<td>19F - Section 108 Loan Repayment</td>
<td>$224,500.00</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td></td>
<td><strong>$734,409.00</strong></td>
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</table>

#### Public Services

<table>
<thead>
<tr>
<th>Agency</th>
<th>Activity</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brownsville Adult Literacy Program</td>
<td>05H - Employment Training</td>
<td>$10,000.00</td>
</tr>
<tr>
<td>Sunshine Haven, Inc.</td>
<td>05M - Health Services</td>
<td>$80,000.00</td>
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<tr>
<td>Court Appointed Special Advocates (CASA) of Cameron and Willacy Counties</td>
<td>05N - Abused and Neglected Children</td>
<td>$45,000.00</td>
</tr>
<tr>
<td>Friendship of Women</td>
<td>05O - Mental Health Services</td>
<td>$30,000.00</td>
</tr>
<tr>
<td>Infant and Family Nutrition Agency</td>
<td>05L - Child Care Services</td>
<td>$10,000.00</td>
</tr>
<tr>
<td>Brownsville Society for Crippled Children dba/Moody Clinic</td>
<td>05B - Handicapped Services</td>
<td>$40,000.00</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td></td>
<td><strong>$215,000.00</strong></td>
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#### Public Facilities and Improvements

<table>
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<tr>
<th>Agency</th>
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<th>Budget</th>
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</thead>
<tbody>
<tr>
<td>Brownsville Public Library System</td>
<td>03 - Southmost Library Computer Replacement</td>
<td>$98,105.00</td>
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<tr>
<td>Brownsville Public Library System</td>
<td>03 - Central Library Computer Replacement</td>
<td>$206,065.00</td>
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<tr>
<td>Brownsville Building Permits Department</td>
<td>04 - Demolition of Substandard Homes</td>
<td>$200,000.00</td>
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<tr>
<td>Brownsville Fire Department</td>
<td>03O - Purchase of Fire Truck</td>
<td>$350,000.00</td>
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<tr>
<td>Brownsville Parks and Recreation Department</td>
<td>03E - Brownsville Community Resource Center Rehabilitation</td>
<td>$475,000.00</td>
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<tr>
<td>Brownsville Office of Grant Management and Community Development</td>
<td>14A - Owner-occupied Housing Rehabilitation Assistance</td>
<td>$270,966.00</td>
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<tr>
<td><strong>Subtotal</strong></td>
<td></td>
<td><strong>$1,600,136.00</strong></td>
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<tr>
<td><strong>Total CDBG</strong></td>
<td></td>
<td><strong>$2,549,545.00</strong></td>
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</table>

#### HOME Investment Partnerships Program (HOME)

<table>
<thead>
<tr>
<th>Agency</th>
<th>Activity</th>
<th>Budget</th>
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</thead>
<tbody>
<tr>
<td>City of Brownsville - OGM CD Dept.</td>
<td>21A - HOME General Administration (10% of PY 2014)</td>
<td>$66,126.50</td>
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<tr>
<td>Architecture for Charity of Texas, Inc.</td>
<td>12 - New Construction - Scattered Sites</td>
<td>$99,189.75</td>
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<tr>
<td>Community Development Corporation of Brownsville</td>
<td>13 - Homebuyer Assistance Program</td>
<td>$495,948.75</td>
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<tr>
<td><strong>Total HOME</strong></td>
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<td><strong>$661,265.00</strong></td>
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#### Emergency Solutions Grant (ESG)

<table>
<thead>
<tr>
<th>Agency</th>
<th>Activity</th>
<th>Budget</th>
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</thead>
<tbody>
<tr>
<td>City of Brownsville - OGM CD Dept.</td>
<td>21H - General ESG Administration (7.5% of PY 2015)</td>
<td>$17,674.50</td>
</tr>
<tr>
<td>The Bishop E. San Pedro Ozanam Center</td>
<td>HMIS</td>
<td>$11,400.00</td>
</tr>
<tr>
<td>The Bishop E. San Pedro Ozanam Center</td>
<td>Rapid Re-Housing</td>
<td>$69,607.00</td>
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<tr>
<td>The Bishop E. San Pedro Ozanam Center</td>
<td>Emergency Shelter</td>
<td>$86,978.50</td>
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<tr>
<td>Friendship of Women, Inc.</td>
<td>Emergency Shelter (Youth Domestic Abuse)</td>
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<tr>
<td><strong>Total ESG</strong></td>
<td></td>
<td><strong>$235,660.00</strong></td>
</tr>
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</table>
The City of Brownsville Consolidated Plan for Program Years 2015 - 2019

The Consolidated Planning Process is used to gather input in preparing the plan which includes:

- Five Year Consolidated Plan 2015 - 2019
- Annual Action Plan Program Year 2015
- Analysis of Impediments 2015
CONSOLIDATED PLAN 2015 - 2019

Consolidated Plan is a strategic plan designed to identify and addresses community needs:

- Housing
- Economic Development
- Public Services
- Public Facilities and Public Infrastructure

To receive grant funding from Department of Housing and Urban Development, the City must complete the Consolidated Plan every five years.

- HUD Regulation 24 CFR Part 21
Elements of the Consolidated Plan

- Citizen Participation Plan
- Action Plan
- Strategic Plan
- Certifications
- Monitoring Plan
- Housing Market Analysis
- Housing and Homeless Needs Assessment
- Analysis of Impediments (A.I.)

Consolidated Plan
Major Components of the Consolidated Plan

- Citizen Participation Plan
- Strategic Plan 2015 - 2019
- Analysis of Impediments 2015
- Housing Market Analysis
- Housing and Homeless Needs Assessments
Provides citizens an opportunity to participate in developing the Consolidated Plan:

- **Community Forums and Public Input Survey**
  - Input on Priority Needs
  - Applications for program funding

- **City Council Review and Approval**
  - Review of draft Consolidated Plan
  - 30-day comment period
  - Public Hearing / Council Approval
Survey and Ranking of Priority Needs

Let Us Know About Your Needs for Services and Improvements in Your Neighborhood. Help Us Prioritize Our Spending!

Rank 1 (highest need) through 7 (lowest need)

COMMUNITY NEED

- Community Facilities (e.g., parks, Fire Stations, Equipment)
- Community Services (e.g., childcare, recreation, senior programs)
- Economic Development (e.g., business assistance programs)
- Homeless Facilities and Services
- Housing (new affordable housing, rehabilitation, homeownership)
- Public Improvements - Infrastructure (streets, water, sewer)
- Homeless Assistance / Prevention Services (emergency financial assistance to pay housing expenses)
Priority Needs Survey Results

Rankings by Category

- Economic Development 4.88
- Public Improvements / Infrastructure 4.86
- Public / Community Services 4.79
- Community Facilities 4.14
- Housing 3.47
- Homeless Facilities / Services 3.38
- Homeless Prevention / Emergency 2.48 Assistance / Rapid Re-housing

84 Surveys

75% Owners 25% Renter 92% Residents

16% Business 1.3% Service Providers/Nonprofit Agencies
Priority Needs Recommendations

2015 - 2019 Consolidated Plan

- Housing
- Economic Development
- Public Facilities / Infrastructure
- Public / Community Services
- Community Facilities / Parks and Recreation
- Homeless Facilities / Services
- Homeless Prevention / Emergency Assistance / Rapid Re-housing
Market Analysis / Needs Assessment
Significant Factors

Entitlement Funds decreasing – Community Needs increasing.

Strategic Needs:

- Among all 7 categories of needs.
- Housing affordability, conditions, and maintenance highest priority.
- Aging infrastructure / new infrastructure supporting housing essential.
- Increasing housing concern for minority, seniors, disabled, working poor and special needs and immigrant / non-English speaking populations.
- Incomes not keeping pace with housing cost.
Analysis of Impediments to Fair Housing Choice

Protected Classes Under the 1968 Federal Fair Housing Act

- Race
- Color
- Religion
- Sex
- Disability
- Familial Status
- National Origin
In 1995 the U.S. Department of HUD announced that “entitlement communities” must conduct an analysis of existing barriers to housing choice and certify that they are affirmatively furthering fair housing.

- **Jurisdictions / Entitlement Communities** – City, County, and State Governments receiving Community Development Block Grant, HOME Investment Partnership Grants and Emergency Shelter Grant.

- **Public Housing Authorities** receiving Section 8 Voucher and Low Rent Public Housing Funding.

- **Proposed HUD Regulation Changes to the Assessment of Fair Housing (AFH)**
Jurisdictions/Entitlement Entities receiving federal funds must certify that it is affirmatively furthering fair housing by:

- Conducting an analysis of impediments to fair housing choice within the state or local jurisdiction.
- Taking appropriate actions to overcome the effects of any impediments identified through that analysis.
- Maintaining records reflecting actions taken.

Fair Housing Act 42 U.S.C. 3601
Major Impediments for Brownsville

Real Estate / Market Impediments
- Housing Affordability, Insufficient Income
- Job Creation, Unemployment

Public Policy Impediments
- Fair Housing Rights Awareness, Outreach, Education

Neighborhood Conditions as Impediments
- Limited resources for home repair/maintenance, amenities, public facilities and infrastructure

Banking, Finance, Insurance Impediments
- Mortgage and Home Repair Financing
- Financial Literacy and Predatory Lending

Socio-Economic Impediments
- Disparate Impact on Minority and Lower Income Persons
- Lower incomes, poverty
## Estimated Funding

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<thead>
<tr>
<th>Program</th>
<th>PY 2015</th>
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<tbody>
<tr>
<td>CDBG</td>
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<td>HOME</td>
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<td>ESG</td>
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Criteria for Recommendation of Funding

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<th>Criteria</th>
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<tr>
<td>PROJECT DETAILS</td>
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<td>TARGET POPULATION</td>
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<td>AGENCY CAPACITY</td>
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<td>AUDITING CONTROL</td>
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<td>AGENCY EXPERIENCE</td>
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<td>SUSTAINABILITY</td>
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<tr>
<td>DETAILED BUDGET</td>
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<tr>
<td>IMPLEMENTATION</td>
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### CDBG- Capital Improvement Projects

$1,600,136

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<tr>
<th>Department</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Brownsville Public Library System</td>
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<tr>
<td>Brownsville Building Permits Department</td>
<td>$200,000</td>
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<tr>
<td>Brownsville Fire Department</td>
<td>$350,000</td>
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<tr>
<td>Brownsville Parks &amp; Recreation Department</td>
<td>$475,000</td>
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<tr>
<td>Office of Grant Management &amp; Community Development</td>
<td>$270,966</td>
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<tr>
<td><strong>Total CDBG Infrastructure Allocation</strong></td>
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<td>City of Brownsville- OGM/CD</td>
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<tr>
<td>City of Brownsville- Section 108 Loan Repayment (Linear Park)</td>
<td>$224,500</td>
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### CDBG Social Service
#### 15% Cap $382,431.75

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<td>$10,000</td>
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<tr>
<td>Brownsville Society for Crippled Children dba/Moody Clinic</td>
<td>$40,000</td>
</tr>
<tr>
<td>Court Appointed Special Advocates (CASA) of Cameron &amp; Willacy Counties</td>
<td>$45,000</td>
</tr>
<tr>
<td>Friendship of Women</td>
<td>$30,000</td>
</tr>
<tr>
<td>Infant &amp; Family Nutrition Agency</td>
<td>$10,000</td>
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<tr>
<td>Sunshine Haven</td>
<td>$80,000</td>
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<td><strong>Total Social Services Allocation</strong></td>
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## HOME Projects $661,265

<table>
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<tr>
<td>City of Brownsville- OGM/CD Administration</td>
<td>$66,126.50</td>
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<tr>
<td>Architecture for Charity of Texas (New Construction)</td>
<td>$99,189.75</td>
</tr>
<tr>
<td>Community Development Corporation of Brownsville</td>
<td>$495,948.75</td>
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<tr>
<td>Total HOME Allocation</td>
<td>$661,265.00</td>
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## Emergency Solutions Grant (ESG) $235,660

<table>
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<tr>
<th>Agency</th>
<th>Amount</th>
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<tbody>
<tr>
<td>City of Brownsville- OGM/CD Administration 7.5%</td>
<td>$17,674.50</td>
</tr>
<tr>
<td>The Bishop E. San Pedro Ozanam Center- HMIS</td>
<td>$11,400.00</td>
</tr>
<tr>
<td>The Bishop E. San Pedro Ozanam Center-RAPID</td>
<td>$69,607.00</td>
</tr>
<tr>
<td>The Bishop E. San Pedro Ozanam Center-SHELTER</td>
<td>$86,978.50</td>
</tr>
<tr>
<td>Friendship of Women, Inc. -SHELTER</td>
<td>$50,000.00</td>
</tr>
<tr>
<td><strong>Total ESG Allocation</strong></td>
<td><strong>$235,660</strong></td>
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Public Hearing/Questions
AGENDA REQUEST FORM

CITY COMMISSION
MEETING DATE: 08/04/2015
ITEM NUMBER: 8.

DEPT. MAKING REQUEST: Office of Grant Management
DATE SUBMITTED: 07/27/2015

CONTACT PERSON(S) NAME: Marina M. Zolezzi
PHONE: 956-548-6167  FAX: 956-548-6134  E-MAIL: mzolezzi@cob.us

AGENDA CATEGORY: (TIME LIMIT)
☐ EXECUTIVE SESSION  ☐ WORKSHOP  ☐ PRESENTATION  ☐ DISCUSSION
Length of Time Needed for The Item Above: 10 (minutes)
(No time limit)
☐ CONSENT  ☑ PUBLIC HEARING  ☑ ACTION

AGENDA ITEM: (Attach back up material)

AGENDA ITEM HISTORY: ☐ Second Reading  ☐ Tabled on _________  ☐ Discussed on ____________
☐ Pending Info Received  ☐ Other __________________________

FINANCIAL: Budgeted: ☐ YES  ☐ NO  ☐ N/A
Grant/Matching Funds From:

STAFF RECOMMENDATION: (mark your selection) ☐ Approve  ☐ Deny
☐ Table for _________ weeks  ☐ Table Indefinitely  ☐ Other:______________________________

OTHER RECOMMENDATION:(Write in advisory board or committee name and recommendation if applicable)

ADMINISTRATIVE APPROVAL: ☐ YES  ☐ NO

City Manager

Office of Grant Management
Marina M. Zolezzi
956-548-6167  956-548-6134  mzolezzi@cob.us

HOME Investment Partnerships Program

Substantial Amendment

PY 2011-2014 Annual Action Plans

PUBLIC HEARING
OGM/CD must follow the City’s Citizen Participation Plan and 24 CFR Part 91.

Situations that trigger a substantial amendment include:

- To make a change in the goal, priority or activity of the Consolidated Plan, or;
- To carry out an activity, using funds from any program covered by the Consolidated Plan (including program income), not previously covered in the Annual Action Plan, or;
- Any transfer between two or more activities greater than 30% of HOME program funds.
Substantial Amendment Process

- Public Notice
  - Advertised in the Brownsville Herald in both English and Spanish.
  - Publication marked start of a 30-day comment period (6/21/2015 through 7/21/2015)

- Public hearings
  - 7/8/2015 (6:00 pm) - Brownsville Citizens Advisory Committee Meeting, 1001 E. Elizabeth Street, HR Training Room, 4th Floor
  - 8/4/2015 (6:00 pm) - Brownsville City Commission Meeting, 1001 E. Elizabeth Street, Commission Chambers.

- Substantial amendment is expected to be submitted to the HUD Field Office on August 5, 2015.
Proposed Changes

- Allocate program income (PI) generated from the construction of 30 single-family housing by community housing development organizations (CHDOs) to a variety of new HOME-eligible activities.
- Reallocate/reduce funding committed to older activities.
Proposed Changes

New Activities

1. Allocation: Approximately $50,000 will be allocated to Architecture for Charity of Texas, Inc. (ACT), a community housing development organization (CHDO), for operating expenses.

2. Allocation: Approximately $180,000 will be allocated to Architecture for Charity of Texas, Inc. (ACT), a community housing development organization (CHDO), for land acquisition.

3. Allocation: Approximately $75,000 will be allocated to Brownsville Affordable Homeownership Corporation (BAHC), a community housing development organization (CHDO), for operating expenses.

4. Allocation: Approximately $1,272,468 will be allocated to the City of Brownsville’s Homebuyer Assistance Program to fund down payment assistance and closing costs.
Proposed Changes (Cont’d)

Existing/Older Activities

5. **Reduction**: Approximately $705,000 will be reduced from the Tenant Based Rental Assistance (TBRA) Program due to its early phase-out.

6. **Reduction**: Approximately $153,028 will be reallocated from the Homebuyer Assistance Program to the Tenant Based Rental Assistance (TBRA) Program.

7. **Reduction**: Approximately $510,554 will be reduced for the Poinsettia Gardens Multifamily Rental Project, awarded to the Housing Authority of the City of Brownsville.

8. **Reduction**: Approximately $160,000 will be reduced for the Self Help Low Income Housing Program, awarded to Architecture for Charity of Texas, Inc.
Proposed Changes (Cont’d)

Existing/Older Activities

9. Reduction: Approximately $99,829 will be reduced for the Boot Camp Elderly Housing Replacement Program, awarded to the Cameron County Juvenile Justice Department.

10. Reduction: Approximately $650,000 will be defunded for Land Acquisition of Scattered Lots located in Downtown Brownsville by a community housing development organization (CHDO), awarded to Community Development Corporation of Brownsville.
<table>
<thead>
<tr>
<th>Activity Name</th>
<th>Recipient Name</th>
<th>Current Budget</th>
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Questions
AGENDA REQUEST FORM

CITY COMMISSION
MEETING DATE: 08/04/2015

DEPT. MAKING REQUEST: Public Health

CONTACT PERSON(S) NAME: Arturo Rodriguez

AGENDA CATEGORY: (TIME LIMIT)

EXECUTIVE SESSION WORKSHOP PRESENTATION DISCUSSION

Length of Time Needed for The Item Above: ________________________

CONSENT PUBLIC HEARING ACTION

AGENDA ITEM: (Attach back up material)

PUBLIC HEARING and ACTION on FIRST READING on ORDINANCE NUMBER 2015-971-G: to amend Chapter 10 "Animal Regulation and Care"; Article IV, "Dogs, Cats, and Domestic Pets"; Division 2 "Vaccination and Licensing of Cats and Dogs"; by adding Section 10-1133, "Micro-Chipping of Dogs and Cats", and dealing with related matters.

AGENDA ITEM HISTORY:

Second Reading Tabled on Tabled on Discussed on Pending Info Received

Pending Info Received

FINANCIAL:

Budgeted: YES NO N/A

Other

Grant/Matching Funds From:

STAFF RECOMMENDATION: (mark your selection) Approve Deny

Table for weeks Table Indefinitely Other:

OTHER RECOMMENDATION: (Write in advisory board or committee name and recommendation if applicable)

ADMINISTRATIVE APPROVAL: YES NO

City Manager
ORDINANCE 2015-971-G


Whereas, the City’s Animal Control officers pick up stray dogs and cats every day but do not have a system for identifying the owners of those animals;

Whereas, unless owners can be promptly identified, the animals are held at the animal shelter for a limited amount of time, then either placed for adoption or euthanized;

Whereas, microchipping provides an efficient and inexpensive way of identifying the owners of dogs and cats captured by animal control officers so that the owners may be contacted and a prompt return of the animals can be arranged; and

Whereas, the cost of microchipping would be offset by the prompt return of lost pets without incurring boarding charges at the animal shelter;

Now therefore, we the City Commission of the City of Brownsville, Texas do hereby ORDAIN that the following be added as Section 10-1133 of the Brownsville City Code to be effective January 1, 2017:

Section 10-1133 Microchipping of Dogs and Cats

(a) All dogs and cats over the age of four months must be implanted with an identifying microchip. Nothing in this section supersedes, eliminates, or alters the licensing requirements of this Chapter 10.

(b) The microchip requirements of this Ordinance shall not apply to any of the following:

(1) A dog or cat with a high likelihood of suffering serious bodily injury if implanted with the microchip identification due to the health conditions of the animal. The owner must obtain written confirmation of that fact from a Texas licensed veterinarian. If the dog or cat can be safely implanted with an identifying microchip at a later date, that date must be stated in the written confirmation.

(2) A dog or cat that is kenneled or trained in the City of Brownsville but is owned by an individual that does not reside in the City of Brownsville.

(c) An owner who offers any dog or cat over the age of four months for sale, trade, or adoption must provide the microchip identification number in writing and, in the case of a dog, the valid dog license number at the time of the sale, trade, or adoption.

(d) When an impounded dog or cat without microchip identification, in addition to satisfying applicable requirements for the release of the animal, including but not limited to payment of impound fees, the owner shall also have the dog or cat implanted with a microchip by a veterinarian (or other person legally qualified to implant microchips in cats and dogs) selected by the owner. The owner shall pay the cost of the City transporting the animal to the veterinarian for the implantation and, when the veterinarian certifies in writing that the microchip has been implanted and all charges of the impound facility have been paid, the animal shall be released to the owner.
(e) The fee for the identifying microchip device shall be included in the cost of adopting the dog or cat.

(f) The City Manager or his designees shall engage in a continuing program to explain and clarify the purposes and requirements of this Article to citizens affected by it, and to guide owners, operators, and managers in their compliance with it. The program may include publication of a brochure for affected businesses and individuals explaining the provisions of this ordinance.

(g) Sections 10-1134-10-1144 remain reserved.

Passed by the City Commission of the City of Brownsville, Texas on FIRST READING on _____________________ , 2015 and on SECOND READING on _____________________ , 2015.

---------------------------------------------
Antonio Martinez
Mayor

Attest:

---------------------------------------------
Michael L. Lopez,
City Secretary
AGENDA REQUEST FORM

CITY COMMISSION
MEETING DATE: 08/04/2015
ITEM NUMBER: 10.

DEPT. MAKING REQUEST: Planning Department
DATE SUBMITTED: 07/20/2015

CONTACT PERSON(S) NAME: Stephanie Reyes, Assistant City Manager

PHONE: 956 548-6150  FAX: 956 548-6144  E-MAIL: stephanie.garza@cob.us

AGENDA CATEGORY: (TIME LIMIT)

☐ EXECUTIVE SESSION  ☐ WORKSHOP  ☐ PRESENTATION  ☐ DISCUSSION

Length of Time Needed for The Item Above: ____________________________ (minutes)

(No time limit)

☐ CONSENT  ✔ PUBLIC HEARING  ✔ ACTION

AGENDA ITEM: (Attach back up material)

PUBLIC HEARING and ACTION on FIRST READING on ORDINANCE NUMBER 235-2015-020-S: To allow Apartments in a General Retail “G” (4CG) for Block 5, Block B of Ridgeline Subdivision Section I located near Alton Gloor Blvd. and Centerline Drive. (District 3)

AGENDA ITEM HISTORY: ☐ Second Reading  ☐ Tabled on  ☐ Discussed on

☐ Pending Info Received  ☐ Other:

FINANCIAL: Budgeted: ☐ YES  ☐ NO  ✔ N/A

Grant/Matching Funds From:

STAFF RECOMMENDATION: (mark your selection) ☐ Approve  ✔ Deny

☐ Table for ___________ weeks  ☐ Table Indefinitely  ☐ Other: ____________________________________________________

OTHER RECOMMENDATION: (Write in advisory board or committee name and recommendation if applicable)

On June 04, 2015 the Zoning Commission voted to recommend denial. Commissioners Troy Whittemore, Jose de la Garza, Myles Garza and Derek Benavides aye the motion. Commissioners Ronald Mills and Michael Grove nay the motion.

ADMINISTRATIVE APPROVAL: ☐ YES  ☐ NO

City Manager
AN ORDINANCE AMENDING THE “CITY ZONING ORDINANCE” BY AMENDING THE OFFICIAL ZONING ATLAS; AND DEALING WITH RELATED MATTERS INCLUDING $2000 PENALTIES.

WHEREAS, this ordinance is in accordance with the City’s comprehensive plan; is consistent with the existing zoning surrounding the area to be rezoned; and bears a substantial relationship to the public health, safety, morals or general welfare; and all procedural requirements for the passage hereof have been met;

Be It Ordained by the City of Brownsville:

Section 1. That the City Commission of the City of Brownsville, Texas, hereby amends the “City Zoning Ordinance” by amending the Official Zoning Atlas so to allow Apartments in a General Retail “G” (4CG) for Block 5, Block B of Ridgeline Subdivision Section I located near Alton Gloor Blvd. and Centerline Drive. (District 3) ; the area rezoned by this amendment being situated entirely within the corporate limits of Brownsville, Cameron County, Texas.

Section 2. That the area rezoned by this amendment shall continue to be subject to all applicable regulations.

Section 3. That whenever one provision of this ordinance conflicts with another provision of this ordinance, the provision which governs shall be the one listed sooner on the following list: Section 3 of this ordinance, Section 2 of this ordinance, Section 1 of this ordinance.

Section 4. That all provisions of Sections 180 through 221 of the City Zoning Ordinance are incorporated herein by reference and declared to be a part hereof, and that this ordinance shall become effective on the earliest date allowed by law.

INTRODUCED at a public hearing on August 04, 2015. Passed at First Reading on August 04, 2015. PASSED at Second and Final Reading and ADOPTED, APPROVED, and ENACTED on August 11, 2015.

(SEAL)

BY: ______________________________
    Antonio Martinez
    Mayor

ATTEST:

______________________________
Michael L. Lopez
City Secretary
Zoning Appeal to the City Commission

Date: June 10, 2015

Mr. Noe D. Puga  
Planning & Zoning Administrator  
P.O. Box 911  
Brownsville, Texas 78521

Dear Mr. Puga:

In accordance with Section 20.B.2 of the City Zoning Ordinance, I wish to PROTEST the decision of the Planning & Zoning Commission to deny my application for a zone change.

Please schedule a Public Hearing by the City Commission to consider this protest. I REALIZE THAT A ⅔ VOTE THE CITY COMMISSION IS REQUIRED TO OVERTURN THE PLANNING & ZONING COMMISSION’S DECISION.

Ordinance Number: 235-2015-020-S

ZONE CHANGE REQUEST: FROM: General Retail TO: Apartments

DISAPPROVAL BY THE PLANNING & ZONING COMMISSION:
April 10, 2015

Sincerely,

{Applicant’s Name}

Address
### Specific Use Permit Application Form

**City of Brownsville**  
**Planning Department**

**Planning and Zoning Commission**  
**City Commission**

**Tentative Date:**
- June 4, 2015
- June 16 & July 1, 2015

---

**Property Tax ID #:**  
77-9600-2000-0050-00

**Project Address:**  
1453 E. Alton Flores Blvd.

**Subdivision:**  
Ridgeline Terrace

**Lot(s)/Block:**  
Lot 5 Block B

**Current Zoning:**

AG

**Proposed Use:**
Apartments

*If property is not subdivided need to provide survey map and/or metes and bounds.

---

**Owner Information**

**Name:**  
Tregu Property & Inv., LLC

**Address:**  
235 Rianor del Rio

**City:**  
Bullis

**State:**  
TX  
**Zip Code:**  
78526

**Telephone:**

**Fax:**

**Email:**

**Signature:**

**Representative/Agent Information**

**Name:**

**Address:**

**City:**

**State:**

**Zip Code:**

**Telephone:**

**Fax:**

**Email:**

**Signature:**

---

**Office Use Only**

**Date Submitted:**
May 14, 2015

**Application Fee:**
$500.00

**Electoral District:**

**Accepted by:**
Erika Espinoza  
Case Number 235-2015-020-S

Section 316-69 (a)
**Staff Report**

### A. Application Information

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### B. Application Type/Background

The applicant is requesting a Specific Use Permit to allow the construction of twelve (12) apartment units in an area currently zoned “General Retail G”. The current area district “G” allows a maximum of 12.5 dwelling units per gross acre. The subject property is approximately 0.51 acres and could accommodate a total of 6.25 dwelling units.

### C. Subject Property

The subject property is approximately 0.51 acres in size and located on E. Alton Gloor Boulevard. It is Lot 5 Block B of Ridgeline Terrace Subdivision. Apartments, single family homes, duplexes, and retail plazas are the predominant existing land uses within the subject property’s immediate area. There are no major transportation improvements planned or programmed in the immediate area. The area is served with water and wastewater by the Brownsville Public Utilities Board (PUB).

Planning Department staff conducted a site visit to the subject property and its immediate area on May 25th, 2015. Existing land uses abutting the subject property are identified below and illustrated in Figure 2.
- North of the subject property are duplexes and single family homes.
- East of the subject property are offices and vacant property.
- South of the subject property are single family homes and a church.
- West of the subject property are apartments, restaurants, and offices.

**Figure 1: Existing Zoning Map**

The following map illustrates existing zoning of the subject property and properties within the immediate area. As indicated, the subject property is currently zoned “General Retail”. The abutting property to the north is zoned Dwelling, and the abutting properties to the east, and west are zoned “General Retail”.

![Existing Zoning Map](image)
The following map illustrates existing land use surrounding the subject property. The existing land uses to the north are single family homes and duplexes. Properties to the south are single family homes and a church. The property to the east are offices and vacant property. Properties to the west are apartments, restaurants, and offices.
A review of the adopted City of Brownsville Comprehensive Plan and its Future Land Use Plan indicates that the subject property is located within the “Town Corridor”. According to the plan, Town Corridors are primarily residential, with small clusters of commercial land uses at regularly spaced intervals, mostly found at intersections of sub-regional roadways with city streets. The density of residential land uses should have an average of 3 dwelling units per acre and consist primarily of single family homes, with some attached townhouses and some larger lots. Commercial uses should be neighborhood office and retail, ideally independently owned businesses and shops that serve local residents. It is the opinion of staff that the request is not consistent with the Comprehensive Plan and Future Land Use Plan.

**Figure 3: Future Land Use Map (Town Corridor)**

The following map illustrates the Future Land Use Map. The subject property is within the Town Corridor.
E. Review Criteria

Is the proposed amendment consistent with all applicable provisions of the Comprehensive Plan and Future Land Use Plan?

It is the opinion of staff that the request is not consistent with the goals, objectives, and policies of the Comprehensive Plan and Future Land Use Plan. Based on the plan, this area is designated primarily for single family homes.

Will the proposed district amendment be compatible with the character of the existing land uses in the adjacent and surrounding area and the peculiar suitability of the property for the proposed zoning use?

The area surrounding the subject property is developed primarily in apartments, single family homes, duplexes, and plazas. Although, the request does not comply with the Future Land Use Plan, the proposed use (apartments) would generally be compatible with existing development in the area.

Will the proposed amendment result in significant or burdensome demands on existing public facilities?

It is the opinion of staff that the proposed use (apartments) may create significant or burdensome demands on public facilities such as water, wastewater, transportation, and schools. No information was provided by the applicant to demonstrate otherwise.

Will the proposed amendment result in logical, timely and orderly development patterns that preserve the value of existing development?

It is the opinion of staff that the proposed use and associated density would generally not complement existing development due to the density proposed and it may have adverse impacts on area property values.

F. Staff Recommendation

Based upon the analysis presented in this report, Planning Department staff recommends that the Planning and Zoning Commission deny the request.
Case # 235-2015-020-S
Tregu Property & Inv., LLC

Current Zoning:
General Retail (4C) "G"

Proposed Use:
Apartments (A) "G"
PUBLIC HEARING and ACTION on FIRST READING on ORDINANCE NUMBER 235-2015-021-S: TO ALLOW A LIGHT COMMERCIAL IN A GENERAL RETAIL “H” (4CH) FOR LOT 14, BLOCK 1 OF MIDTOWN SUBDIVISION LOCATED NEAR BOCA CHICA BLVD. AND GALONSKY STREET. (DISTRICT 2)

AGENDA ITEM HISTORY: [ ] Second Reading  [ ] Tabled on __________  [ ] Discussed on __________

[ ] Pending Info Received  [ ] Other __________

FINANCIAL: Budgeted: [ ] YES  [ ] NO  ✔ [ ] N/A

Grant/Matching Funds From:

STAFF RECOMMENDATION: (mark your selection) ✔ [ ] Approve  [ ] Deny

[ ] Table for __________ weeks  [ ] Table Indefinitely  [ ] Other:

OTHER RECOMMENDATION: (Write in advisory board or committee name and recommendation if applicable)

On July 09, 2015 the Zoning Commission voted unanimously to recommend approval.
AN ORDINANCE AMENDING THE “CITY ZONING ORDINANCE” BY AMENDING THE OFFICIAL ZONING ATLAS; AND DEALING WITH RELATED MATTERS INCLUDING $2000 PENALTIES.

WHEREAS, this ordinance is in accordance with the City’s comprehensive plan; is consistent with the existing zoning surrounding the area to be rezoned; and bears a substantial relationship to the public health, safety, morals or general welfare; and all procedural requirements for the passage hereof have been met;

Be It Ordained by the City of Brownsville:

Section 1. That the City Commission of the City of Brownsville, Texas, hereby amends the “City Zoning Ordinance” by amending the Official Zoning Atlas so to allow a Light Commercial in a General Retail “H” (4CH) for Lot 14, Block 1 of Midtown Subdivision located near Boca Chica Blvd. and Galonsky Street. (District 2); the area rezoned by this amendment being situated entirely within the corporate limits of Brownsville, Cameron County, Texas.

Section 2. That the area rezoned by this amendment shall continue to be subject to all applicable regulations.

Section 3. That whenever one provision of this ordinance conflicts with another provision of this ordinance, the provision which governs shall be the one listed sooner on the following list: Section 3 of this ordinance, Section 2 of this ordinance, Section 1 of this ordinance.

Section 4. That all provisions of Sections 180 through 221 of the City Zoning Ordinance are incorporated herein by reference and declared to be a part hereof, and that this ordinance shall become effective on the earliest date allowed by law.

INTRODUCED at a public hearing on August 04, 2015. Passed at First Reading on August 04, 2015. PASSED at Second and Final Reading and ADOPTED, APPROVED, and ENACTED on August 11, 2015.

(SEAL)

BY: ______________________________
Antonio Martinez
Mayor

ATTEST:
__________________
Michael L. Lopez
City Secretary
**SPECIFIC-USE-APPLICATION**

City of Brownsville Planning Department

Use Application
Planning and Zoning Commission
City Commission

Area Application
Tentative Date: 07-09-15
Tentative Date: 07-21-15

For submittal requirements, see Appendix A, Zoning Processing Fees

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* If property is not subdivided need to provide survey map and/or metes and bounds

* If the application is signed by the representative we need a notarized authorization letter from the owner.

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<tr>
<td>Fax: 956-504-5060</td>
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<tr>
<td>Signature: INCOMPLETE APPLICATION WILL NOT BE ACCEPTED</td>
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Special Note: INCOMPLETE APPLICATION WILL NOT BE ACCEPTED.
Contact a Planning & Community Development staff if you have any questions.

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Form-04-1003U
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**B. Application Type/Background**

The applicant is requesting a Specific Use Permit to allow the construction of fifty 10 x 12 mini storage units of a total of 6,000 square feet and fourteen 12 x 20 mini storage units of a total of 3,360 square feet in an area currently zoned “General Retail H”.

**C. Subject Property**

The subject property has an area of approximately 0.6 acres of land located on Galonsky St., a local roadway, on Lot 14 Block 1 of Midtown Subdivision. Apartments are the predominant existing land use within the subject property’s immediate area. There are no major transportation improvements planned or programmed in the immediate area. The area is served with water and wastewater by the Brownsville Public Utilities Board (PUB).

Planning Department staff conducted a site visit to the subject property and its immediate area on June 17th, 2015. Existing land uses abutting the subject property are identified below and illustrated in Figure 2.
- North of the subject property are Apartments and a vacant property, this adjacent property is for General Retail use.
- East of the subject property is an Apartment Complex, this adjacent property is for General Retail use.
- South of the subject property is a Stripes Gas Station, and an American Firing Range, this property is for General Retail use.
- West of the subject property are Apartments, this adjacent property is for General Retail use.

**Figure 1: Existing Zoning Map**

The following map illustrates existing zoning of the subject property and zoning of properties within the immediate area. The abutting properties to the north, south, east, and west are zoned “General Retail”.

![Existing Zoning Map](image_url)
**Figure 2: Existing Land Use Map**

The following map illustrates existing land use surrounding the subject property. The existing land use of the surrounding properties to the north are Apartments and vacant property. The properties to the south is a Stripes Gas Station, and an American Firing Range. The properties to the east and west are Apartments.
A review of the adopted City of Brownsville Comprehensive Plan and its Future Land Use Plan indicates that the subject property is located within the “East Core District”. According to this plan the East Core District has the most commercial and industrial land uses of the Core Districts. This District is primarily residential, with a large amount of community facilities as well. Commercial uses should have a neighborhood character and a focus on service. The most flexibility in the East Core District is in the commercial and industrial land uses, allowing these uses to fluctuate to serve the needs of the City. It is the opinion of staff that the request is consistent with the Comprehensive Plan and Future Land Use Plan.

**Figure 3: Future Land Use Map (East Core District)**

The following map illustrates the Future Land Use Map. The subject property is within the East Core District.
E. Review Criteria

Is the proposed amendment consistent with all applicable provisions of the Comprehensive Plan and Future Land Use Plan?

It is the opinion of staff that the request is generally consistent with the goals, objectives, and policies of the Comprehensive Plan and Future Land Use Plan.

Will the proposed district amendment be compatible with the character of the existing land uses in the adjacent and surrounding area and the peculiar suitability of the property for the proposed zoning use?

The area surrounding the subject property is developed primarily for General Retail use. It is the opinion of staff that the proposed use would generally be compatible with existing development in the area.

Will the proposed amendment result in significant or burdensome demands on existing public facilities?

It is the opinion of staff that the proposed use (Mini Storages) would not create significant or burdensome demands on public facilities such as water, wastewater, transportation, and schools.

Will the proposed amendment result in logical, timely and orderly development patterns that preserve the value of existing development?

It is the opinion of staff that the proposed use would generally complement existing development within the area and not have adverse impacts on area property values.

F. Staff Recommendation

Based upon the analysis presented in this report and based on observations from the Planning Department staff, staff recommends to support the request for this Specific Use Permit. Reason being, that based on the current development from the surrounding area it is apparent that this proposed use (Mini Storages) would generally be consistent with the existing development patterns.
Specific Use Permit Request:
Case # 235-2015-021-S
Esco American Plaza Corp.

Current Zoning:
General Retail (4C) "H"

Proposed Use:
Ministorage
Light Commercial (5C)
AGENDA REQUEST FORM

CITY COMMISSION
MEETING DATE: 08/04/2015  ITEM NUMBER: __________  __________

DEPT. MAKING REQUEST: Planning Department  DATE SUBMITTED: 07/20/2015

CONTACT PERSON(S) NAME: Stephanie Reyes, Assistant City Manager

PHONE: 956 548-6150  FAX: 956 548-6144  E-MAIL: stephanie.garza@cob.us

AGENDA CATEGORY: (TIME LIMIT)
☐ EXECUTIVE SESSION  ☐ WORKSHOP  ☐ PRESENTATION  ☐ DISCUSSION

Length of Time Needed for The Item Above: ______________________ (minutes)

☐ CONSENT  ☑ PUBLIC HEARING  ☑ ACTION

AGENDA ITEM: (Attach back up material)

PUBLIC HEARING and ACTION on FIRST READING on ORDINANCE NUMBER 235-2015-022-S: To allow a General Retail in a Medium Retail “G” (3CG) for Block I of Juniteo Commercial Subdivision located near Pablo Kisel Blvd. and Alton Gloor Blvd. (District 3)

AGENDA ITEM HISTORY:
☐ Second Reading  ☐ Tabled on __________  ☐ Discussed on __________
☐ Pending Info Received  ☐ Other __________

FINANCIAL: Budgeted: ☐ YES  ☐ NO  ☑ N/A

Grant/Matching Funds From:

STAFF RECOMMENDATION: (mark your selection) ☑ Approve  ☐ Deny
☐ Table for __________ weeks  ☐ Table Indefinitely  ☐ Other: __________

OTHER RECOMMENDATION: (Write in advisory board or committee name and recommendation if applicable)

On July 09, 2015 the Zoning Commission voted unanimously to recommend approval.

ADMINISTRATIVE APPROVAL: ☐ YES  ☐ NO

City Manager
AN ORDINANCE AMENDING THE “CITY ZONING ORDINANCE” BY AMENDING
THE OFFICIAL ZONING ATLAS; AND DEALING WITH RELATED MATTERS
INCLUDING $2000 PENALTIES.

WHEREAS, this ordinance is in accordance with the City’s comprehensive plan; is consistent
with the existing zoning surrounding the area to be rezoned; and bears a substantial relationship
to the public health, safety, morals or general welfare; and all procedural requirements for the
passage hereof have been met;

Be It Ordained by the City of Brownsville:

Section 1. That the City Commission of the City of Brownsville, Texas, hereby amends the
“City Zoning Ordinance” by amending the Official Zoning Atlas so to allow a General Retail in
a Medium Retail “G” (3CG) for Block I of Juntoe Commercial Subdivision located near Pablo
Kisel Blvd. and Alton Gloor Blvd. (District 3); the area rezoned by this amendment being
situated entirely within the corporate limits of Brownsville, Cameron County, Texas.

Section 2. That the area rezoned by this amendment shall continue to be subject to all
applicable regulations.

Section 3. That whenever one provision of this ordinance conflicts with another provision of
this ordinance, the provision which governs shall be the one listed sooner on the following list:
Section 3 of this ordinance, Section 2 of this ordinance, Section 1 of this ordinance.

Section 4. That all provisions of Sections 180 through 221 of the City Zoning Ordinance are
incorporated herein by reference and declared to be a part hereof, and that this ordinance shall
become effective on the earliest date allowed by law.

INTRODUCED at a public hearing on August 04, 2015. Passed at First Reading on
August 04, 2015. PASSED at Second and Final Reading and ADOPTED, APPROVED, and
ENACTED on August 11, 2015.

(SEAL)

BY: ______________________________
    Antonio Martinez
    Mayor

ATTEST:

________________________
Michael L. Lopez
City Secretary
Specific Use Application Form

City of Brownsville
Planning & Community
Development Department

Zoning Classification:
- Single-Family/Residential
- Multi-Family/Residential
- Office/Commercial/Retail/Industrial

☐ Use Application
☐ Area Application

- Planning and Zoning Commission
- City Commission

Acreage 3.084

Tentative Date: 07-09-15
Tentative Date: 07-21-15 & 08-04-15

City Commission District:

---

Project Tax ID #: 02-7160-0010-0010-00
Project Address: RESERVE AREA D (ALTON GLOOR WEST OF PABLO KISEL)
Subdivision: JUNIOTE COMMERCIAL SUBDIVISION
Lot(s)/Block: BLOCK I

Gross Acreage: 3.084
Current Zoning: 3R Com.G
And overlay district if applicable:
Proposed Zoning: GENERAL RETAIL 'C'
And Use: OIL CHANG-CAR WASH

- If property is not subdivided need to provide survey map and/or metes and bounds.

---

Owner Information
Name: JUNIOTE FAMILY PARTNERSHIP L.P.
Address: P.O. Box 3250
City: BROWNSVILLE
State: TEXAS Zip Code: 78523
Telephone: 956-546-4244
Fax: 
Email: LEG GLOOR@GLOOR.DEV.COM
Signature: 
Special Note: INCOMPLETE APPLICATION WILL NOT BE ACCEPTED.
Contact a Planning & Community Development staff if you have any questions.

Representative/Agent Information
Name: BARRY BATSELL
Address: 2901-A CENTRAL BLVD
City: BROWNSVILLE
State: TEXAS Zip Code: 78520
Telephone: 956-572-3493
Fax: 956-541-9020
Email: BARRY@COASTALRITY.COM
Signature: Barry Batsell

---

Office Use Only
Zoning District Map: Overlay District: Date Submitted: June 2, 2015
Accepted by: Erika Espinoza Application Fee: $750.00 Total: $750.00

Case Number 235-2015.022-S

Form-9402978
A. Application Information

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<td>Proposed Use:</td>
<td>Oil Change - Car Wash</td>
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<td>Current Zoning District:</td>
<td>Medium Retail “G”</td>
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<td>Overlay in area:</td>
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B. Application Type/Background

The applicant is requesting a Specific Use Permit to allow the construction of a 3,945 square feet Oil change-Car wash building in an area currently zoned “Medium Retail G”.

C. Subject Property

The subject property has an area of approximately 3.08 acres of land located on E. Alton Gloor an arterial roadway, on Block 1 of Juniteo Commercial Subdivision. A Church, a CVS store and Athlos Charter School are the predominant existing land uses within the subject property’s immediate area. There are no major transportation improvements planned or programmed in the immediate area. The area is served with water and wastewater by the Brownsville Public Utilities Board (PUB).

Planning Department staff conducted a site visit to the subject property and its immediate area on June 17th, 2015. Existing land uses abutting the subject property are identified below and illustrated in Figure 2.
- North of the subject property is an institution, this property is for Medium Retail use.
- East of the subject property is a CVS store, and vacant property, this adjacent property is for Medium Retail use.
- South of the subject property is Athlos Charter School, and vacant property, this property is for Medium Retail use.
- West of the subject property is a Church, and vacant property, this adjacent property is for Medium Retail use.

**Figure 1: Existing Zoning Map**

The following map illustrates existing zoning of the subject property and zoning of properties within the immediate area. The abutting properties to the north, south, east, and west are zoned “Medium Retail”.

![Existing Zoning Map](image)
**Figure 2: Existing Land Use Map**

The following map illustrates existing land use surrounding the subject property. The existing land use of the surrounding properties to the north is an institution. The properties to the south is vacant property and Athlos Charter School. The properties to the east is a CVS store and vacant property. The properties to the west is a Church and vacant property.
A review of the adopted City of Brownsville Comprehensive Plan and its Future Land Use Plan indicates that the subject property is located within the “Town Corridor”. According to this plan the Town Corridors are primarily residential, with small clusters of commercial land uses at regularly spaced intervals, mostly found at intersections of Sub-Regional roadways with City streets. Institutional and community facility land uses should also be located in the Corridors, taking advantage of visible locations along the Sub-Regional roadways and providing proximity of these services to local residents. The density of residential land uses should have an average of 3 dwelling units per acre and consist primarily of single family homes, with some attached townhouses and some larger lots. Commercial uses should be neighborhood office and retail, ideally independently owned businesses and shops that serve local residents. It is the opinion of staff that the request is consistent with the Comprehensive Plan and Future Land Use Plan.

**Figure 3: Future Land Use Map (Town Corridor)**

The following map illustrates the Future Land Use Map. The subject property is within the Town Corridor.
D. Comprehensive Plan Consistency

Is the proposed amendment consistent with all applicable provisions of the Comprehensive Plan and Future Land Use Plan?

It is the opinion of staff that the request is generally consistent with the goals, objectives, and policies of the Comprehensive Plan and Future Land Use Plan.

Will the proposed district amendment be compatible with the character of the existing land uses in the adjacent and surrounding area and the peculiar suitability of the property for the proposed zoning use?

The area surrounding the subject property is developed primarily for Medium Retail use. It is the opinion of staff that the proposed use would generally be compatible with existing development in the area.

Will the proposed amendment result in significant or burdensome demands on existing public facilities?

It is the opinion of staff that the proposed use (Oil change - car wash) would not create significant or burdensome demands on public facilities such as water, wastewater, transportation, and schools.

Will the proposed amendment result in logical, timely and orderly development patterns that preserve the value of existing development?

It is the opinion of staff that the proposed use would generally complement existing development within the area and not have adverse impacts on area property values.

E. Review Criteria

Is the proposed amendment consistent with all applicable provisions of the Comprehensive Plan and Future Land Use Plan?

It is the opinion of staff that the request is generally consistent with the goals, objectives, and policies of the Comprehensive Plan and Future Land Use Plan.

Will the proposed district amendment be compatible with the character of the existing land uses in the adjacent and surrounding area and the peculiar suitability of the property for the proposed zoning use?

The area surrounding the subject property is developed primarily for Medium Retail use. It is the opinion of staff that the proposed use would generally be compatible with existing development in the area.

Will the proposed amendment result in significant or burdensome demands on existing public facilities?

It is the opinion of staff that the proposed use (Oil change - car wash) would not create significant or burdensome demands on public facilities such as water, wastewater, transportation, and schools.

Will the proposed amendment result in logical, timely and orderly development patterns that preserve the value of existing development?

It is the opinion of staff that the proposed use would generally complement existing development within the area and not have adverse impacts on area property values.

F. Staff Recommendation

Based upon the analysis presented in this report and based on observations from the Planning Department staff, staff recommends to support the request for this Specific Use Permit. Reason being, that based on the current development from the surrounding area it is apparent that this proposed use (Oil change – car wash) would generally be consistent with the existing development patterns.
Specific Use Permit Request:
Case # 235-2015-022-S
Junitoe Family Partnership LP

Current Zoning: Medium Retail (3C) "G"

Proposed Use: Oil Change - Car Wash
General Retail (4C)
AGENDA REQUEST FORM

CITY COMMISSION
MEETING DATE: 08/04/2015  ITEM NUMBER: 13.

DEPT. MAKING REQUEST: Planning Department  DATE SUBMITTED: 07/20/2015

CONTACT PERSON(S) NAME: Stephanie Reyes, Assistant City Manager

PHONE: 956 548-6150  FAX: 956 548-6144  E-MAIL: stephanie.garza@cob.us

AGENDA CATEGORY: (TIME LIMIT)

☐ EXECUTIVE SESSION  ☐ WORKSHOP  ☐ PRESENTATION  ☐ DISCUSSION

Length of Time Needed for The Item Above: ____________________________ (minutes)

☐ CONSENT  ☑ PUBLIC HEARING  ☑ ACTION

AGENDA ITEM: (Attach back up material)

PUBLIC HEARING and ACTION on FIRST READING on ORDINANCE NUMBER
235-2015-025: To rezone from Dwelling "Z" (DZ) to Medium Retail "G" (3CG) for Lot 1, Block 2 of El Rancho Potrero Subdivision Section 1 located near Military Highway 281 and Barreda Garden Road. (District 4)

AGENDA ITEM HISTORY:

☐ Second Reading  ☐ Tabled on __________  ☐ Discussed on ______________

☐ Pending Info Received  ☐ Other _________

FINANCIAL: Budgeted: ☐ YES  ☐ NO  ☑ N/A

Grant/Matching Funds From:

STAFF RECOMMENDATION: (mark your selection) ☑ Approve  ☐ Deny

☐ Table for __________ weeks  ☐ Table Indefinitely  ☐ Other: _________

OTHER RECOMMENDATION: (Write in advisory board or committee name and recommendation if applicable)

On July 09, 2015 the Zoning Commission voted unanimously to recommend approval.

ADMINISTRATIVE APPROVAL: ☐ YES  ☐ NO  

City Manager
AN ORDINANCE AMENDING THE “CITY ZONING ORDINANCE” BY AMENDING THE OFFICIAL ZONING ATLAS; AND DEALING WITH RELATED MATTERS INCLUDING $2000 PENALTIES.

WHEREAS, this ordinance is in accordance with the City’s comprehensive plan; is consistent with the existing zoning surrounding the area to be rezoned; and bears a substantial relationship to the public health, safety, morals or general welfare; and all procedural requirements for the passage hereof have been met;

Be It Ordained by the City of Brownsville:

Section 1. That the City Commission of the City of Brownsville, Texas, hereby amends the “City Zoning Ordinance” by amending the Official Zoning Atlas so to rezone from Dwelling “Z” (DZ) to Medium Retail “G” (3CG) for Lot 1, Block 2 of El Rancho Potrero Subdivision Section I located near Military Highway 281 and Barreda Garden Road. (District 4); the area rezoned by this amendment being situated entirely within the corporate limits of Brownsville, Cameron County, Texas.

Section 2. That all provisions of Sections 180 through 221 of the City Zoning Ordinance are incorporated herein by reference and declared to be a part hereof; and that this ordinance shall become effective on the earliest date allowed by law.

INTRODUCED at a public hearing on August 04, 2015. Passed at First Reading on August 04, 2015. PASSED at Second and Final Reading and ADOPTED, APPROVED, and ENACTED on August 11, 2015.

(SEAL)

BY: ______________________________
    Antonio Martinez
    Mayor

ATTEST: _________________________
    Michael L. Lopez
    City Secretary
ZONING APPLICATION

City of Brownsville
Planning Department

Use Application
Planning and Zoning Commission
City Commission

Area Application
Tentative Date: 
Tentative Date: 

For submittal requirements, see Appendix A. Zoning Processing Fees

Property Tax ID #: 136133/74-8250-0020-0010-00
Project Address: Military Hwy
Subdivision: El Rancho Potrero Subd. Sec 1
Lot(s)/Block: Lot One (1), Block Two (2)

Current Area Classification: 2
Proposed Area Classification: 4
Gross Acreage: 0.48

Current Zoning: Dwelling
Proposed Zoning: 3C6

Proposed Used: Maintenance Shop
Overlay Districts:

* If property is not subdivided need to provide survey map and/or metes and bounds
* If the application is signed by the representative we need a notarized authorization letter from the owner.

Owner Information
Name: Auton A Rico III
Address: 9186 US 96 Hwy 281
City: BROWNSVILLE
State: TX Zip Code: 78520
Telephone: 956-443-2703
Fax: 
Email: 
Signature: 

Representative/Agent Information
Name: Noriel de los Santos
Address: 1211 Gottadori CT
City: BROWNSVILLE
State: TX Zip Code: 78521
Telephone: (956) 371 1115
Fax: 
Email: 
Signature: 

Office Use Only
Date Submitted: June 5, 2015 Application Fee: $500.00 Electoral District: 
Accepted by: Erika Espinoza Case Number: 235-2015.025

Form-04-1003U
A. Application Information

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<th>Antonio Rico Ruiz</th>
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B. Application Type/Background

The applicant is requesting to rezone 0.48 acres of land from “Dwelling Z” to “Medium Retail G”.

C. Subject Property

The subject property is approximately 0.48 acres out of Lot 1, Block 2 of El Rancho Potrero Subdivision. It is located on Military Highway, an arterial roadway. Single family homes, a truck stop, and junk yards are the predominant existing land uses within the subject property’s immediate area. There are no major transportation improvements planned or programmed in the immediate area. The area is served with water and wastewater by the Military Highway Water Supply Corporation.

Planning Department staff conducted a site visit to the subject property and its immediate area on June 18, 2015. Existing land uses abutting the subject property are identified below and illustrated in Figure 2.
- North of the subject property are single family homes and a truck stop, this adjacent property is for Dwelling use.
- East of the subject property is vacant, this adjacent property is outside the city limits.
- South of the subject property are single family homes, this property is for Dwelling use.
- West of the subject property are single family homes and a junk yard, this adjacent property is for Dwelling use.

**Figure 1: Existing Zoning Map**

The following map illustrates existing zoning of the subject property and zoning of properties within the immediate area. The properties to the north, south, east, and west are zoned “Dwelling”.

![Existing Zoning Map](image-url)
The following map illustrates existing land use surrounding the subject property. The existing land use of the surrounding property to the north and west are single family homes and a junk yard. The property to the south are single family homes. The property to the east is vacant and it’s outside the city limits.
A review of the adopted City of Brownsville Comprehensive Plan and its Future Land Use Plan indicates that the subject property is located within the “Gateway Corridor”. According to this plan the Gateway Corridor should be predominantly residential land uses with very limited amounts of other uses. Average densities should be 0.25 dwelling units per acre, which signifies large lot sizes, ranch and agricultural uses, and some single family homes. The small amount of commercial, institutional, community facility, and industrial land uses permitted should be minimally intrusive on the landscape, be small in scale and form, and be tailored to the more rural environment of the module. It is the opinion of staff that the request to rezone this property from “Dwelling” to “Medium Retail” is consistent with the Comprehensive Plan and Future Land Use Plan.

**Figure 3: Future Land Use Map (Gateway Corridor)**

The following map illustrates the Future Land Use Map. The subject property is within the Gateway Corridor.
Is the proposed amendment consistent with all applicable provisions of the Comprehensive Plan and Future Land Use Plan?

It is the opinion of staff that the request is generally consistent with the goals, objectives, and policies of the Comprehensive Plan and Future Land Use Plan.

Will the proposed district amendment be compatible with the character of the existing land uses in the adjacent and surrounding area and the peculiar suitability of the property for the proposed zoning use?
The area surrounding the subject property is developed primarily for single family homes, retail and for truck stops. It is the opinion of staff that the proposed use (Maintenance shop) would generally be compliant with the existing development in the area.

*Will the proposed amendment result in significant or burdensome demands on existing public facilities?*

It is the opinion of staff that the proposed zoning would not create significant or burdensome demands on public facilities such as water, wastewater, transportation, and schools.

*Will the proposed amendment result in logical, timely and orderly development patterns that preserve the value of existing development?*

It is the opinion of staff that the proposed zoning would generally complement existing development within the area and would not have adverse impacts on area property values.

---

**F. Staff Recommendation**

Based upon the analysis presented in this report, Planning Department staff recommends to support the request for rezoning from “Dwelling Z” to “Medium Retail G”.
City of Brownsville
Zoning Map

Use Districts

Dwelling (D)
Dwelling/Retail (DR)
Apartment (A)
Professional Office (1C)
Light Retail (2C)
Medium Retail (3C)
General Retail (4C)
Light Commercial (5C)
Medium Commercial (6C)
Light Industrial (7C)
Medium Industrial (8C)
Heavy Industrial (9C)

Rezoning Request:

Case # 235-2015-025
Antonio Rico Ruiz

Current Zoning:
Dwelling (D) "Z"

Proposed Zoning:
Medium Retail (3C) "G"
AGENDA REQUEST FORM

CITY COMMISSION
MEETING DATE: 08/04/2015

DEPT. MAKING REQUEST: Planning Department
DATE SUBMITTED: 07/20/2015

CONTACT PERSON(S) NAME: Stephanie Reyes, Assistant City Manager
PHONE: 956 548-6150  FAX: 956 548-6144  E-MAIL: stephanie.garza@cob.us

AGENDA CATEGORY: (TIME LIMIT)
☐ EXECUTIVE SESSION  ☐ WORKSHOP  ☐ PRESENTATION  ☐ DISCUSSION
Length of Time Needed for The Item Above: ______________________ (minutes)
(No time limit)

☐ CONSENT  ☑ PUBLIC HEARING  ☑ ACTION

AGENDA ITEM: (Attach back up material)

PUBLIC HEARING and ACTION on FIRST READING on ORDINANCE NUMBER 235-2015-025-S: To allow a General Retail in a Medium Retail “G” (3CG) for Lot 1, Block 2 of El Rancho Potrero Subdivision Section I located near Military Highway 281 and Barreda Garden Road. (District 4)

AGENDA ITEM HISTORY:
☐ Second Reading  ☐ Tabled on __________  ☐ Discussed on ______________
☐ Pending Info Received  ☐ Other ______________

FINANCIAL: Budgeted: ☐ YES  ☐ NO  ☑ N/A
Grant/Matching Funds From:

STAFF RECOMMENDATION: (mark your selection) ☑ Approve  ☐ Deny
☐ Table for __________ weeks  ☐ Table Indefinitely  ☐ Other: ______________

OTHER RECOMMENDATION: (Write in advisory board or committee name and recommendation if applicable)

On July 09, 2015 the Zoning Commission voted unanimously to recommend approval.

ADMINISTRATIVE APPROVAL: ☐ YES  ☐ NO

City Manager
AN ORDINANCE AMENDING THE “CITY ZONING ORDINANCE” BY AMENDING THE OFFICIAL ZONING ATLAS; AND DEALING WITH RELATED MATTERS INCLUDING $2000 PENALTIES.

WHEREAS, this ordinance is in accordance with the City’s comprehensive plan; is consistent with the existing zoning surrounding the area to be rezoned; and bears a substantial relationship to the public health, safety, morals or general welfare; and all procedural requirements for the passage hereof have been met;

Be It Ordained by the City of Brownsville:

Section 1. That the City Commission of the City of Brownsville, Texas, hereby amends the “City Zoning Ordinance” by amending the Official Zoning Atlas so to allow a General Retail in a Medium Retail “G” (3CG) for Lot 1, Block 2 of El Rancho Potrero Subdivision Section I located near Military Highway 281 and Barreda Garden Road. (District 4); the area rezoned by this amendment being situated entirely within the corporate limits of Brownsville, Cameron County, Texas.

Section 2. That the area rezoned by this amendment shall continue to be subject to all applicable regulations.

Section 3. That whenever one provision of this ordinance conflicts with another provision of this ordinance, the provision which governs shall be the one listed sooner on the following list: Section 3 of this ordinance, Section 2 of this ordinance, Section 1 of this ordinance.

Section 4. That all provisions of Sections 180 through 221 of the City Zoning Ordinance are incorporated herein by reference and declared to be a part hereof, and that this ordinance shall become effective on the earliest date allowed by law.

INTRODUCED at a public hearing on August 04, 2015. Passed at First Reading on August 04, 2015. PASSED at Second and Final Reading and ADOPTED, APPROVED, and ENACTED on August 11, 2015.

(SEAL)

BY: ______________________________
    Antonio Martinez
    Mayor

ATTEST: _________________________
       Michael L. Lopez
       City Secretary
Specific Use Permit Application Form
City of Brownsville
Planning Department

Planning and Zoning Commission
City Commission

Tentative Date: 

For submittal requirements, see Appendix A, Zoning Processing Fees

Property Tax ID #: 13W133/74-8250-0020-0010-00

Project Address: Military Hwy.

Subdivision: EL Rancho Potrero Subd. Sec 1
Lot(s)/Block: Lot One (1), Block Two (2)

Current Zoning: Dwelling 2"

Proposed Use: General Retail (LC)

Gross Acreage: 0.48

Owner Information
Name: Antonio Rico Ruiz
Address: 9166 US Highway 281
City: Brownsville
State: TX Zip Code: 78520
Telephone: 956 443 8703
Fax: 
Email: 
Signature: 

Representative/Agent Information
Name: Marcelino del Santos
Address: 3711 Catador St
City: Brownsville
State: TX Zip Code: 78521
Telephone: 956 371 1115
Fax: 
Email: 
Signature: 

Special Note: INCOMPLETE APPLICATION WILL NOT BE ACCEPTED.
Contact a Planning & Community Development staff if you have any questions.

Office Use Only
Date Submitted: June 5, 2015 Application Fee: $500.00
Accepted by: Erika Espinoza Case Number 235-2015-025-S

Section 316-69 (a)
A. Application Information

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<td>FM 511_O51-A</td>
</tr>
</tbody>
</table>

B. Application Type/Background

The applicant is requesting a Specific Use Permit to allow the construction of a maintenance shop in an area currently zoned “Dwelling Z”.

C. Subject Property

The subject property is approximately 0.48 acres out of Lot 1, Block 2 of El Rancho Potrero Subdivision. It is located on Military Highway, an arterial roadway. Single family homes, a truck stop, and junk yards are the predominant existing land uses within the subject property’s immediate area. There are no major transportation improvements planned or programmed in the immediate area. The area is served with water and wastewater by the Military Highway Water Supply Corporation.

Planning Department staff conducted a site visit to the subject property and its immediate area on June 18, 2015. Existing land uses abutting the subject property are identified below and illustrated in Figure 2.
- North of the subject property are single family homes and a truck stop, this adjacent property is for Dwelling use.
- East of the subject property is vacant, this adjacent property is outside the city limits.
- South of the subject property are single family homes, this property is for Dwelling use.
- West of the subject property are single family homes and a junk yard, this adjacent property is for Dwelling use.

**Figure 1: Existing Zoning Map**

The following map illustrates existing zoning of the subject property and zoning of properties within the immediate area. The properties to the north, south, east, and west are zoned “Dwelling”.

![Existing Zoning Map](image)
Figure 2: Existing Land Use Map

The following map illustrates existing land use surrounding the subject property. The existing land use of the surrounding property to the north are single family homes and a truck stop. The property to the west are single family homes and a junk yard. The property to the south are single family homes. The property to the east is vacant and it’s outside the city limits.
D. Future Land Plan Consistency

A review of the adopted City of Brownsville Comprehensive Plan and its Future Land Use Plan indicates that the subject property is located within the “Gateway Corridor”. According to this plan the Gateway Corridor should be predominantly residential land uses with very limited amounts of other uses. Average densities should be 0.25 dwelling units per acre, which signifies large lot sizes, ranch and agricultural uses, and some single family homes. The small amount of commercial, institutional, community facility, and industrial land uses permitted should be minimally intrusive on the landscape, be small in scale and form, and be tailored to the more rural environment of the module. It is the opinion of staff that the request is consistent with the Comprehensive Plan and Future Land Use Plan.

**Figure 3: Future Land Use Map (Gateway Corridor)**

The following map illustrates the Future Land Use Map. The subject property is within the Gateway Corridor.
D. Comprehensive Plan Consistency

*Is the proposed amendment consistent with all applicable provisions of the Comprehensive Plan and Future Land Use Plan?*

It is the opinion of staff that the request is generally consistent with the goals, objectives, and policies of the Comprehensive Plan and Future Land Use Plan.

*Will the proposed district amendment be compatible with the character of the existing land uses in the adjacent and surrounding area and the peculiar suitability of the property for the proposed zoning use?*

The area surrounding the subject property is developed primarily for single family homes, retail and for truck stops. It is the opinion of staff that the proposed use (Maintenance shop) would generally be compliant with the existing development in the area.

*Will the proposed amendment result in significant or burdensome demands on existing public facilities?*

It is the opinion of staff that the proposed use would not create significant or burdensome demands on public facilities such as water, wastewater, transportation, and schools.

*Will the proposed amendment result in logical, timely and orderly development patterns that preserve the value of existing development?*

It is the opinion of staff that the proposed use would generally complement existing development within the area and would not have adverse impacts on area property values.

E. Review Criteria

F. Staff Recommendation

Based upon the analysis presented in this report and based on observations from the Planning Department staff, staff recommends to support the request for this Specific Use Permit. Reason being, that based on the current development from the surrounding area it is apparent that this proposed use (Maintenance shop) would generally be consistent with the existing development patterns.
City of Brownsville
Zoning Map

Use Districts

ZONING

- Dwelling (D)
- Dwelling/Retail (DR)
- Apartment (A)
- Professional Office (1C)
- Light Retail (2C)
- Medium Retail (3C)
- General Retail (4C)
- Light Commercial (5C)
- Medium Commercial (6C)
- Light Industrial (7C)
- Medium Industrial (8C)
- Heavy Industrial (9C)

Specific Use
Permit Request:

Case # 235-2015-025-S
Antonio Rico Ruiz

Current Zoning:
Dwelling (D) "Z"

Proposed Use:
Maintenance Shop
General Retail (4C)
AGENDA REQUEST FORM

CITY COMMISSION
MEETING DATE: 08/04/2015

DEPT. MAKING REQUEST: Planning Department
ITEM NUMBER: 15.

DATE SUBMITTED: 07/27/2015

CONTACT PERSON(S) NAME: Ramiro Gonzalez, Redevelopment Manager

PHONE: 956 548-6150  FAX: 956 548-6144  E-MAIL: ramiro.gonzalez@cob.us

AGENDA CATEGORY: (TIME LIMIT)

☐ EXECUTIVE SESSION  ☐ WORKSHOP  ☐ PRESENTATION  ☐ DISCUSSION

Length of Time Needed for The Item Above: __________________________ (minutes)

☐ CONSENT  ☐ PUBLIC HEARING  ☑ ACTION

AGENDA ITEM: (Attach back up material)

Public Hearing and ACTION on FIRST READING on Ordinance Number 2015-1603, to amend Chapter 2, Article 4, by adding Division 4, Sections 2-366 through 2-373, "Bicycle and Pedestrian Advisory Committee," to establish the structure and guidelines to advise City staff on all matters relating to bicycle and pedestrian activities.

AGENDA ITEM HISTORY:  ☐ Second Reading  ☐ Tabled on __________  ☐ Discussed on __________

☐ Pending Info Received  ☐ Other ______________

FINANCIAL:  Budgeted: ☑ YES  ☐ NO  ☐ N/A

Grant/Matching Funds From:

STAFF RECOMMENDATION: (mark your selection)  ☑ Approve  ☐ Deny

☐ Table for __________ weeks  ☐ Table Indefinitely  ☐ Other: __________________

OTHER RECOMMENDATION: (Write in advisory board or committee name and recommendation if applicable)

ADMINISTRATIVE APPROVAL:  ☐ YES  ☐ NO

_____________________________________
City Manager
ORDINANCE NUMBER 2015-1603

AN ORDINANCE OF THE CITY OF BROWNSVILLE, TEXAS,
AMENDING THE CITY OF CODE OF ORDINANCES, BY AMENDING
CHAPTER 2, ARTICLE IV BY ADDING DIVISION 4, SECTIONS 2-366
THROUGH 2-373, “BICYCLE AND PEDESTRIAN ADVISORY
COMMITTEE”, TO ESTABLISH THE STRUCTURE AND GUIDELINES
TO ADVISE CITY STAFF ON ALL MATTERS RELATING TO BICYCLE
AND PEDESTRIAN ACTIVITIES.

WHEREAS, the City of Brownsville adopted the Connecting Brownsville: Bicycle and Trail
Master Plan on November 5, 2013; and

WHEREAS, the City of Brownsville was recognized as the Bicycling Capital of the Rio Grande
Valley by the Texas Legislature on June 1, 2015; and

WHEREAS, the Bicycle and Pedestrian Advisory Committee will advise the City on the needs
and concerns of the growing bicycling and pedestrian community.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF BROWNSVILLE:

Section 2-366. Under the authority granted in Section 372.008 of the Texas Local Government
Code, the City Commission resolves to create a Bicycle and Pedestrian Advisory Committee.

Section 2-367. This Advisory committee will be known as the Bicycle and Pedestrian Advisory
Committee (BPAC) and shall consist of nine (9) members, of which six (6) will be community
members and three (3) will be City staff. Community members shall be appointed by the City
Commission and each district must be represented by a citizen residing within said district.
Community members shall complete the Public Service Application and submit copies to the
Office of the City Secretary. City staff will be appointed by City Management as they see fit. Each
appointed member will serve two-year terms and are eligible to serve two terms (four years total),
either consecutively or non-consecutively.

Section 2-368. The purpose of the Bicycle and Pedestrian Advisory Committee is to identify,
assist, and advise the City with all activities concerning bicycles and pedestrians, which includes
but is not limited to, reviewing and making recommendations on issues related to bike and
pedestrian safety, education, projects, programs, signage, and plans.

Section 2-369. The Bicycle and Pedestrian Advisory Committee shall report on its activities to
the City Commission annually, at a time to be determined and will be subject to the Texas Open
Records Act, Chapter 552 of the Texas Government Code. The BPAC shall be responsible for a
year-end report that will outline in detail all bicycle and pedestrian activities, endorsements,
initiatives, and programs from around the City which, at the discretion of the City Commission
will be presented.
Section 2-370. The Bicycle and Pedestrian Advisory Committee shall elect a chair and vice chair, and any other officers as deemed necessary. The chair shall preside over meetings of the Bicycle and Pedestrian Advisory Committee; the vice chair shall preside in the absence of the chair. The Bicycle and Pedestrian Advisory Committee shall meet quarterly or more as determined by the Board, with any meetings subject to The Texas Open Meetings Act, Chapter 551 of the Texas Government Code. For a time to be determined by the Committee, each meeting will have a public comment period that allows members of the community not on the Committee to speak, present, and showcase activities pertaining to bicycles and pedestrians.

Section 2-371. Members of the Bicycle and Pedestrian Advisory Committee shall be required to attend meetings on the agreed upon dates. Not attending three meetings during a term will result in the immediate termination of BPAC membership on the Committee.

Section 2-372. If one of the seats appointed by the City Commission on the Bicycle and Pedestrian Advisory Committee becomes open through death, resignation, or removal, the City Commission shall appoint someone for the unexpired term of the member whose seat became open at the next available City Commission meeting.

Section 2-373. No salary, fees, or compensation of any kind shall be paid to members of the Bicycle and Pedestrian Advisory Committee for their services thereon. Failure to comply will result in the termination of the BPAC membership.

INTRODUCED and PASSED on the FIRST READING on this _____ day of ______________, 2015.

PASSED on the SECOND AND FINAL READING and Approved on this, _____ day of__________, 2015.

________________________________________
Antonio ‘Tony’ Martinez
Mayor

Attest:

_______________________________
Michael Lopez
City Secretary

Approved as to form and legality:

_____________________________________
Mark Sossi, City Attorney
Public Hearing to discuss the City's proposed fiscal year 2016 budget.
AGENDA REQUEST FORM

CITY COMMISSION
MEETING DATE: 08/04/2015

DEPT. MAKING REQUEST: Legal
DATE SUBMITTED: 07/30/2015

CONTACT PERSON(S) NAME: Mark Sossi
PHONE: 956-548-6011 FAX: 956-546-4291 E-MAIL: mark.sossi@cob.us

AGENDA CATEGORY: (TIME LIMIT)
☐ EXECUTIVE SESSION ☐ WORKSHOP ☐ PRESENTATION ☐ DISCUSSION

Length of Time Needed for The Item Above: ____________________________ (minutes)

(No time limit)
☐ CONSENT ☑ PUBLIC HEARING ☑ ACTION

AGENDA ITEM: (Attach back up material)

PUBLIC HEARING AND ACTION ON FIRST READING ON ORDINANCE NUMBER 2015-1604, TO ADOPT TAX ABATEMENT GUIDELINES AND CRITERIA FOR ENTERPRISES IN REINVESTMENT ZONES; AND DEALING WITH RELATED MATTERS.

AGENDA ITEM HISTORY:

☐ Second Reading ☐ Tabled on __________ ☐ Discussed on __________
☐ Pending Info Received ☐ Other __________

FINANCIAL: Budgeted:

☐ YES ☐ NO ☑ N/A

Grant/Matching Funds From:

STAFF RECOMMENDATION: (mark your selection) ☑ Approve ☐ Deny

☐ Table for __________ weeks ☐ Table Indefinitely ☐ Other: __________

OTHER RECOMMENDATION: (Write in advisory board or committee name and recommendation if applicable)

ADMINISTRATIVE APPROVAL: ☐ YES ☐ NO

City Manager
ORDINANCE NUMBER 2015-1604

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF BROWNSVILLE, TEXAS, ADOPTING TAX ABATEMENT GUIDELINES AND CRITERIA FOR ENTERPRISES IN REINVESTMENT ZONES; AND DEALING WITH RELATED MATTERS.

Whereas, this ordinance was adopted with the favorable votes of at least four (4) members of this Commission; and all procedural requirements for the passage hereof have been met;

Be it Ordained by the City of Brownsville:

PART 1. That Part 2 of this Ordinance constitutes the City of Brownsville's "guidelines and criteria" which:

A. Are hereby adopted by the City Commission of this City pursuant to state law; and

B. Shall expire at 12:00 a.m. two years from the date of their adoption; and

C. Shall not be amended, repealed or renewed without the positive votes of at least three-fourths of the fixed membership of this Commission enacting another ordinance after holding public hearing thereon for which seven (7) days notice was given in a newspaper of general circulation in Brownsville and its extraterritorial jurisdiction.

PART 2. That the following general guidelines and criteria shall be applicable to all tax abatement agreements executed hereafter by this City:

A. Definitions.
   2. "Year" means calendar year.
   3. "Base Year" means the "year" in which the "agreement" is executed.
   4. "First Year" means the "year" immediately following the "base year".
   5. "Personal Property" means all personal property other than: inventory, supplies, and intangible property.
   6. "CCAD" means the Cameron County Appraisal District.
   7. "Enterprise" means the entity applying for an "agreement".

B. The base value of real property and personal property is never eligible for an abatement of property tax. The base value is the market value (as specified by the CCAD) of property on January 1 of the base year- adjusted to reflect the market value (as specified by this City in consultation with the CCAD and the enterprise) of any capital investments or disinvestments made on the site after January 1 of the base year but before the date on which the agreement is executed.
C. Only the increase in property value above the base value is eligible for tax abatement. The duration of the abatement depends upon the enterprise meeting the criteria for the 5 or 10 year abatement agreement.

D. Creation of New Value: A tax abatement may only be granted for the additional value of eligible property improvements made subject to and listed in a tax abatement agreement between the City of Brownsville and the property owner and lessee (if required), subject to such limitations as said jurisdiction may require. The economic life of the improvements must exceed the term of the tax abatement agreement.

E. Eligible Property: A tax abatement may be extended to the value of the improvements to real property, including buildings, structures, fixed machinery and equipment, and site improvements necessary for the operation and administration of the Facility.

F. Ineligible Property: The following types of property shall be fully taxable and ineligible for the tax abatement; land; inventories; supplies; tool; furnishings and other forms of movable personal property; vehicles; vessels; aircraft; deferred maintenance investments; improvements to real property which have an economic life of less than fifteen (15) years; property owned or used by the State of Texas or its political subdivisions or by any organization owned, operated or directed by a political subdivision of the State of Texas; unless any of the above types of property are specifically authorizes by the City Commission. Furthermore, property held in common, or owned with a political subdivision or publicly owned utility, but only to the extent such property is not subject to ad valorem taxation by virtue of partial public ownership or dedication to public purpose.

G. Completion of Construction: The completion of construction shall be deemed to occur upon the earliest of one of the following events:

1. When a certificate of occupancy is issued for the project,
2. When commercial production of a product or provision of a service is achieved at the Facility,
3. When the architect or engineer supervising the construction issues a certificate of substantial completion, or some similar instrument, or
4. Two (2) years after the date of the Agreement.

The above determination, of the completion of construction, shall be made by the City of Brownville in its sole and absolute discretion, based upon the above criteria and such other factors as deemed relevant. The determination of the completion of construction shall be conclusive, and any judicial review of such determination shall be governed by the substantial evidence rule.

H. If the enterprise meets (all or part) of the tax abatement agreement, the enterprise is eligible to receive tax-abatement.

I. Criteria for the five (5) year tax abatement agreement:

1. 250+ Employees;
2. Wages will be at $10/ hour or greater;
3. Comprehensive benefits available to employees. At least 75% of cost paid by employer;
4. Investment (land, building and infrastructure) greater than $10 million;
5. Company contracts utility services with the Brownsville Public Utilities Board;
6. Five (5)-year abatement, averaged at 50% during the life of the abatement, no
100% abatement of taxes.

And/Or:

Capital investment which increases the base value of taxable real estate within the
city limits of the City of Brownsville by $50 million or more

**5 Year Tax Abatement Schedule**

<table>
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<tr>
<th>Year</th>
<th>Abatement %</th>
<th>Tax %</th>
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</thead>
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<td>Year 1</td>
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</tr>
<tr>
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<td>50</td>
</tr>
<tr>
<td>Year 5</td>
<td>25</td>
<td>75</td>
</tr>
</tbody>
</table>

**II. Criteria for the ten (10) year tax abatement agreement (50%):**

1. 500+ employees;
2. wages will be at $10/ hour or greater;
3. Comprehensive benefits available to employees. At least 75% of cost paid by
employer;
4. Investment (land, building and infrastructure) greater than $10 million;
5. Company contracts utility services with the Brownsville Public Utilities Board;
6. Ten (10)-year abatement, averaged at 50% during the life of the abatement, no
100% abatement of taxes.

And/Or:

Capital Investment which increases the base value of taxable real estate within the
city limits of the City of Brownsville by $100 million or more.

**10 Year Tax Abatement Schedule**

<table>
<thead>
<tr>
<th>Year</th>
<th>Abatement %</th>
<th>Tax %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year 1</td>
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<td>20</td>
</tr>
<tr>
<td>Year 2</td>
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<td>Year 3</td>
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<td>70</td>
</tr>
<tr>
<td>Year 10</td>
<td>20</td>
<td>80</td>
</tr>
</tbody>
</table>
III. Criteria for the ten (10) year tax abatement agreement (100%):

1. 250+ employees;
2. wages will be average $15/ per hour;
3. Comprehensive benefits available to employees. At least 75% of cost paid by employer;
4. Investment (land, building and infrastructure) $15 million;
5. Company contracts with the Brownsville Public Utilities Board;
6. Ten (10)-year abatement, averaged at 100% during the life of the abatement.

<table>
<thead>
<tr>
<th>Year</th>
<th>Abatement %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year 1</td>
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<tr>
<td>Year 10</td>
<td>100</td>
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</tbody>
</table>

I. If the enterprise fails to meet all of the criteria for a five (5) or ten (10) year agreement, in any given year, the agreement will become null and void. Subject to provisions of Section G.

J. If the enterprise ceases operations during the life of the agreement, the agreement will become null and void. Subject to provisions of Section G.

K. Each agreement shall contain all provisions required by state law- including, but not limited to, provisions for monitoring performance and for recapturing property tax revenue lost as a result of the agreement if the enterprise fails to perform as promised.

L. Enterprises which may be shifting any portion of their jobs, capital investment, or other resources from one or more existing Brownsville Enterprise Zones to a different Brownsville Enterprise Zone, the agreement should appropriately merge all sites when reviewing eligibility. Texas Government Code Subchapter F Qualified Business and Enterprise Projects.

M. Enterprises which may be shifting any portion of their jobs, capital investment, or other resources from one or more existing Brownsville Enterprise Zones to a site not designated as an enterprise zone, the agreement should make reference to applicable regulations regarding Texas Enterprise Projects located in an area not designated as an enterprise zone, and appropriately merge all sites when reviewing eligibility. Texas Government Code Subchapter F Qualified Business and Enterprise Projects.
N. Even if an enterprise is eligible for tax abatement, this City is under no obligation to execute an agreement or entitle an applicant to an abatement.

O. Upon request, the City of Brownsville will provide reasonable technical assistance to the enterprise, CCAD, taxing units, and other interested parties.

PART 3. That this ordinance shall become effective on ________________, 2015, provided, however, that it shall have been signed, attested, and recorded in an Ordinance Book of the City with proof of publication, as specified by the City Charter; and that it is NOT the intention of this commission that this ordinance be made part of the Code of Ordinances, City of Brownsville, Texas.

Introduced, Passed and Approved on FIRST READING on the______day of ____________, 2015.

Passed and Approved on the SECOND and FINAL READING on the ______day of ____________, 2015.

CITY OF BROWNSVILLE, TEXAS

__________________________________________
Antonio Martinez
Mayor

Attest:

__________________________________________
Michael Lopez
City Secretary

Approved as to Form and Legality:
This ______ day of ________________, 2015

__________________________________________
Mark E. Sossi
City Attorney
AGENDA REQUEST FORM

CITY COMMISSION MEETING DATE: 08/04/2015 ITEM NUMBER: 18.

DEPT. MAKING REQUEST: Legal DATE SUBMITTED: 07/30/2015

CONTACT PERSON(S) NAME: Mark Sossi
PHONE: 956-548-6011 FAX: 956-546-4291 E-MAIL: mark.sossi@cob.us

AGENDA CATEGORY: (TIME LIMIT)
☐ EXECUTIVE SESSION ☐ WORKSHOP ☐ PRESENTATION ☐ DISCUSSION

Length of Time Needed for The Item Above: _________________________ (minutes)

☐ CONSENT ☑ PUBLIC HEARING ☑ ACTION

AGENDA ITEM: (Attach back up material)

PUBLIC HEARING and ACTION on FIRST READING on Ordinance Number 2015-1605, TO PROVIDE TAX INCENTIVES, IN THE FORM OF TAX ABATEMENT, FOR SATA, USA.

AGENDA ITEM HISTORY: ☐ Second Reading ☐ Tabled on __________ ☐ Discussed on __________
☐ Pending Info Received ☐ Other __________

FINANCIAL: Budgeted: ☐ YES ☐ NO ☑ N/A

Grant/Matching Funds From:

STAFF RECOMMENDATION: (mark your selection) ☑ Approve ☐ Deny
☐ Table for __________ weeks ☐ Table Indefinitely ☐ Other: __________

OTHER RECOMMENDATION: (Write in advisory board or committee name and recommendation if applicable)

ADMINISTRATIVE APPROVAL: ☐ YES ☐ NO

_____________________________________
City Manager
ORDINANCE NUMBER 2015-1605

AN ORDINANCE OF THE CITY COMMISSION OF THE
CITY OF BROWNSVILLE, TEXAS, TO PROVIDE TAX
INCENTIVES, IN THE FORM OF TAX ABATEMENT, FOR
SATA, USA.

WHEREAS, the City Commission of the City of Brownsville, Texas (City) desires to create the proper economic and social environment to induce the investment of private resources in productive business enterprises located in severely distressed areas of the city and to provide employment to residents of such area; and

WHEREAS, the project or activity is located in the City of Brownsville; and

WHEREAS, SATA, USA has requested tax incentives in the form of a property tax abatement, to the City; and

WHEREAS, the City finds that SATA, USA meets the criteria for tax relief and other incentives adopted by the City on the grounds that it will be located at the qualified business site, will create a higher level of employment, economic activity and stability; and

WHEREAS, a public hearing to consider this ordinance was held by the City Commission on August 4, 2015;

Now, THEREFORE BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF BROWNSVILLE, TEXAS THAT:

Section 1: The City finds that SATA, USA meets the criteria to receive tax incentives. Furthermore, SATA, USA must abide by the tax abatement guidelines and criteria adopted by the City Commission via Ordinance 2015-1505;

Section 2: The City approves the request by SATA, USA for property tax incentives and authorizes the City to enter into the attached agreement (Exhibit A) regarding the same;

Section 3: The City may abate taxes on the increase in value of real property improvements and eligible personal property that locate within the City of Brownsville. The level of abatement shall be based upon the extent to which the business receiving the abatement creates jobs for qualified employees and or meets the threshold of capital investment, in accordance with the City of Brownsville Tax Abatement Policy and the tax abatement agreement attached as Exhibit A.

Section 4: That the City Manager, Deputy City Manager, and Assistant City Manager are each authorized to execute any documents necessary or appropriate to the execution of this request following the City of Brownsville Tax Abatement Policy.
Section 5: Tax incentives shall take effect once initial construction phase is complete and an increase the taxable value of the property occurs. Termination of Incentive shall occur 10 years after abatement begins.

This ordinance shall take effect from and after its passage as the law and charter in such case provides.

Introduced, Passed and Approved on FIRST READING on the_______day of ____________, 2015.

Passed and Approved on the SECOND and FINAL READING on the ______day of ____________, 2015.

CITY OF BROWNSVILLE, TEXAS

_______________________________________________________
Antonio Martinez
Mayor

Attest:

_______________________________________________________
Michael Lopez
City Secretary

Approved as to Form and Legality:
This_______day of ____________, 2015

_______________________________________________________
Mark E. Sossi
City Attorney
EXHIBIT A

STATE OF TEXAS §

CITY OF CAMERON §

AGREEMENT BETWEEN THE
CITY OF BROWNSVILLE, TEXAS AND
SATA GROUP PURSUANT TO CHAPTER 312,
TEXAS TAX CODE, FOR TAX ABATEMENT

THIS TAX ABATEMENT AGREEMENT (“Agreement”), dated this ___th day of _______________ 2015 is entered into by and between SATA Group (“the Company”), and the City of Brownsville, Texas (“the City”).

WHEREAS, Article 3 Section 52A of the Texas Constitution authorizes the state legislature to enable counties to implement programs for purposes of economic development under which cities may make loans and grant public monies for the purposes of stimulating local economic development and business and commercial activity in the City; and

WHEREAS, Section 312 of the Texas Tax Code authorizes the Brownsville City Commission to establish and provide for property tax abatement to promote local economic development and to stimulate business and commercial activities within the City; and

WHEREAS, the City adopted an Ordinance governing Chapter 312 tax abatement agreements within the City on ____________ and this Agreement is consistent with such Ordinance and applicable state laws, including Section 312 of the Texas Tax Code; and

WHEREAS, the City is creating a tax abatement program to assist the Company in establishing an operation at the Company’s Facility to be located on two 25-acre tracts of a 193.80 acre tract in Share 22, Espiritu Santo Grant, Cameron City, Texas.

WHEREAS, the City deems that it is in the best interest of the City to assist the Company in establishing operations within the City of Brownsville;

NOW, THEREFORE, the City of Brownsville and the Company agree as follows:

Article I

RE bâtals

The following understanding forms the basis of this Agreement:

1.01 The Company will be deeded 25 acres, with an option on another 25-acre tract of land, described by metes and bounds on Exhibit 1.
1.02 The Company proposes to establish a “machining NAICS Code 333249 type business” at the Facility, and operate the Facility for at least ten (10) years.

1.03 The Company intends to establish and maintain for at least ten (10) years an operation that will result in a capital expenditure of _______ in a facility located in Brownsville, Texas that will employ 275 to 300 full-time workers, salaries averaging $18 per hour commencing on or about the first quarter of 2016.

1.04 The Company will achieve the schedule of performances by year of operation shown on Exhibit 2, and such performances shall form the basis for the Company to receive the City tax incentives outlined in Article II below.

1.05 The Company and the City desire to elaborate, develop, and define their understanding in this Agreement as to certain matters contained in this Agreement to the extent those matters are reasonably determinable.

1.06 For the purpose of this Agreement the term “incentive period” means the ten (10) Operational Years during which the Facility shall be constructed, remain in operation and receive tax abatement from the City. Further, “Operational Year” shall mean calendar year.

Article II
INCENTIVES

2.01 As an inducement to the Company to develop and continuously operate the Facility for at least ten (10) years, and to maintain the Facility in operation for the minimum period set forth in Section 1.03, the City agrees that the Company shall receive a tax abatement for the City’s ad valorem property taxes as specified in Section 2.02, below, to help pay the construction and start-up costs of the Facility.

2.02 In further consideration of the Company’s performance of its obligations herein, shown in Exhibit 2.01, the City agrees that the Company shall receive a tax abatement in an amount equal to the ad valorem property tax (both real and personal property taxes) based on the real and personal property at the Facility, and which such taxes are assessed by the City (excluding all other taxing jurisdictions), as follows:

Percent of City Property Taxes to be Abated:

<table>
<thead>
<tr>
<th>Year</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year 1 2016</td>
<td>100%</td>
</tr>
<tr>
<td>Year 2 2017</td>
<td>100%</td>
</tr>
<tr>
<td>Year 3 2018</td>
<td>100%</td>
</tr>
<tr>
<td>Year 4 2019</td>
<td>100%</td>
</tr>
<tr>
<td>Year 5 2020</td>
<td>100%</td>
</tr>
<tr>
<td>Year 6 2021</td>
<td>100%</td>
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</tr>
<tr>
<td>Year 9 2024</td>
<td>100%</td>
</tr>
<tr>
<td>Year 10 2025</td>
<td>100%</td>
</tr>
</tbody>
</table>
Such tax abatements will commence upon **completion of construction or January 1, 2016**. The abatement shall continue for ten years and terminate in 2026 or upon 10 years of tax abatements, whichever is later. The base year value for this Agreement shall be existing property established by the Cameron Appraisal District as of January 1, 2016.

2.03 On or before March 1 of each year that this Agreement is in effect, the Company must submit to the City, an award affidavit signed and affirmed by an appropriate officer of the Company, stating that to the best of the Company’s knowledge: (i) the Company’s intent to maintain the Facility in full operation in accordance with the terms of this Agreement, (ii) the Company’s representation and warranties contained in Section 3.01 are true and correct as of the date of the award affidavit, and (iii) the Company’s certification that the performances as set forth in Section 1.04 have been achieved and that reasonable backup documentation exists to substantiate the Company’s calculations and performances as set forth in the award affidavit. The Company shall also submit such documentation as may be reasonably requested by the City in such form as the City may request.

2.04 The City will have the right, and the Company shall allow the City to audit the Company’s records to determine compliance with the award affidavit during each of the Operational Years. If the award affidavit is found to be incorrect in any material way with respect to the calculations or regarding the Company’s representations and warranties, then, in addition to the remedies available to the City under Section 6.01, the Company will pay to the City on demand at its address set forth herein, the reasonable cost of the audit. If such audit proves the award affidavit is correct, the expense of any such audit will be paid by the City.

2.05 The Company’s failure to comply with and meet the requirements for an Operational Year will not eliminate or limit the right of the Company to an abatement for that Operational Year if, and only, if, (i) the deficit in the requirements was less than ten (10%) percent of the target, (ii) the Company accurately sets forth the calculations in the award affidavit for the Operational Year, and (iii) the Company makes specific reference to this waiver in any award field for the Operational Year.

**Article III**

**JURISDICTION, VENUE AND CHOICE OF LAW**

3.01 Company agrees and stipulates that this agreement is being entered into in Brownsville, Cameron County Texas and that the District Courts of Brownsville, Cameron County Texas and the United States District Courts of the Southern District of Texas, Brownsville, Division shall have sole and exclusive jurisdiction of any suit to enforce or interpret any right, remedy or cause of action arising directly or indirectly under this Agreement.

3.02 Company agrees and stipulates that venue for any action arising to enforce or interpret this Agreement, or in any way arising or relating to this Agreement shall be in Brownsville, Cameron County, Texas.
3.03 Company waives all rights arising under the law of the Republic of Italy to prosecute any lawsuit to enforce or interpret this Agreement in Italy, or under international law including the Hague Convention for International Service of Process. Company agrees that they may be served with citation through service on the registered agent for service of citation for SATA Group USA.

3.04 Company stipulates that any judicial action to interpret or enforce this Agreement shall be interpreted solely and exclusively under the laws of the State of Texas and of the United States of American,

Article IV

PRIORITY TO CITY RESIDENTS AND TO LOCAL CONTRACTORS/SUPPLIERS

4.01 Company will use their best reasonable efforts to fill both construction jobs and permanent jobs with residents of the City of Brownsville, Texas and shall give first priority among equally qualified individuals to residents of the City of Brownsville, Texas. Company shall not be required to hire individuals who are less qualified or unqualified simply because they reside within Brownsville.

4.02 Company will advertise the availability of such positions on its website and participate in local newspapers and in local job fairs as appropriate. To the extent practicable, Company shall also use suppliers for construction materials and supplies who maintain an office or store front in Brownsville, Texas. Company shall not, however, be required to use goods and services provided by Brownville residents or from Brownsville businesses that are not of similar quality to those provided by other available suppliers.

4.03 Company or its construction contractor, if any, will provide a contact for individuals, businesses and contractors residing or doing business in Brownsville, Texas who are interested in obtaining information about providing goods or services related to the construction of the project.

Article V

REPRESENTATIONS AND WARRANTIES

5.01 The Company represents warrants, and covenants with the City, the following

(a) The Company is authorized to do business in the State of Texas and has requisite power and authority, corporate or otherwise, to conduct its business, to own its present assets, and to perform all of its obligations under this Agreement;

(b) The Company's execution, delivery and performance of its obligations under this Agreement have been dully authorized by all necessary actions and do not violate any provision of any existing law, rule, regulation, or contract by which the Company or its property or assets is bound or affected;
(c) The Company has not filed and there are no pending bankruptcy proceedings or other debtor relief proceeding relative to the Company or contemplated by the Company; and

(d) To the Company’s best knowledge, the Company is not delinquent in the payment to the County of any material impositions (as that term is hereinafter defined) due and owing from the Company (if any) related to the Facility, except those contested by the Company by appropriate proceedings promptly initiated and diligently conducted. As used herein, "impositions" means (i) real estate and personal taxes, water, gas, sewer, electricity and other utility rates, and (ii) all other taxes, charges and assessments and any interest, cost or penalties with respect thereto, of any kind and nature, levied or imposed upon the Facility, or any income therefrom, or the ownership, use, occupancy or enjoyment thereof.

5.02 The City represents and warranties to the Company that:

(a) The City is duly authorized to do business in the State of Texas and has requisite power and authority, corporate or otherwise, to conduct its business and to own its present assets, and to execute and deliver all of its obligations under this Agreement;

(b) The execution, delivery, and performance by the City of its obligations under this Agreement have been duly authorized by all necessary action and does not violate any provision of existing law, rule, regulation or contract by which the City or its property or assets is bound or affected.

Article VI

NOTICE

6.01 Any notice or document required or permitted to be given hereunder by one party to the other will be in writing, mailed by first-class or express mail, postage prepaid, certified with return receipt requested, sent by facsimile, or sent by overnight delivery using a recognized overnight courier. All such communication will be mailed, sent, or delivered at the address respectively indicated in this Article IV or at such other address as either party may have furnished the other party in writing pursuant to Section 4.04. Any communication so addressed and mailed will be deemed to be given three (3) calendar days after mailed, any communication sent by overnight courier shall be deemed received one (1) business day after so sent and any communication so sent by rapid transmission shall be deemed to be given when receipt of such transmission is acknowledged by the receiving operator or equipment, and any communications so delivered in person shall be deemed to be given when receipted for by the Company or the City, as the case may be.

6.02 The address of the City for all purpose under this Agreement and for all notices hereunder shall be:

Name: Charlie Cabler
Title: City Manager
Address: 1001 East Elizabeth
City/State: Brownsville, Texas 78522
Telephone: (956) 548-6007
6.03 The address of the Company for all purpose under this Agreement and for all notices hereunder shall be:

Name: Michele Cinotto  
Title: President  
Address 1, Reg. San Martino-10087  
City & State: Valperga (TO) Italy  
Telephone: +39 012 465 6611

6.04 From time to time either party may designate another notice address for the purpose of this Agreement by giving the other party written notice of such of address in accordance with the provisions of this Article IV.

Article VII  
GENERAL

7.01 This Agreement may be amended, but only in writing, signed by each of the parties hereto.

7.02 The covenants and contracts contained in this Agreement, or in any document certificate or other instrument delivered under or pursuant to this Agreement, will survive the execution and delivery hereof, the consummation of this Agreement, and continue to survive thereafter for the applicable statute of limitations to ensure full performance thereof and full recourse for nonperformance by any party.

7.03 The parties agree that no third person has in any way brought the parties together or been instrumental in making of this Agreement. The Company agrees to indemnify the City against any cost resulting from any claim by any third person for any commission brokerage, finder’s fee or any other payment based upon any alleged agreement or understanding between such third party and the Company, whether expressed or implied from the actions of the Company.

7.04 This Agreement shall insure to the benefit of and be binding upon the parties hereto and their respective heirs, successors and assigns. This Agreement may not be assigned by either the City or the Company without the prior written consent of the other party hereto, which consent shall not be unreasonably withheld or delayed. Notwithstanding the forgoing, the Company may assign its rights under this Agreement to (i) an affiliate, (including without limitation, a direct or indirect parent, joint venture, subsidiary or other related entity), provided that in the event of any such assignment, the Company shall retain all of its obligations and liabilities under this Agreement. (ii) to any entity that has acquired all or substantially all of the Company’s assets; or (iii) to any successor to the Company by merger, consolidation or other reorganization, provided that, with respect to any such assignment: (A) the Company shall notify the City of any such transaction following such occurrence in accordance to the terms of Article IV hereof, and (B) such successor or affiliate shall assume all of the Company’s obligations hereunder. Nothing in this Agreement, expressed or implied, is intended to confer upon any other persons any rights or remedies under or by reason of this Agreement.
7.05 Upon the occurrence of an event of default pursuant to Section 6.01(a), the City, will as its sole exclusive remedy, collect the full amount of ad valorem taxes owed for the property. Upon the occurrence of an event of default pursuant to Section 6 (b) through (e), the City may terminate this Agreement and assert any remedy at law or equity to enforce the provisions hereof.

If one or more remedies for a default by the Company are applicable, the City may pursue such jointly or alternatively as it may elect and the forbearance by the City to enforce any remedy provided above upon an event of default shall not be deemed or construed to constitute a waiver of such default.

7.06 In the event of any default by the City in connection with this Agreement, the Company will have, as its sole and exclusive right and remedy, the right to collect from the City any and all amounts that are due or owing from City under Article II of this Agreement. Without limiting the generality of the forgoing, the Company hereby agrees never to pursue, and forever waives and releases, any and all remedies against the City except as may be expressly permitted under the immediate preceding sentence.

7.07 During normal business hours, and following not less than Fifteen (15) business days prior written notice, the Company will allow the City reasonable access to the Company’s records and books wherever located to verify payment any information germane to the Company’s expected performances under this Agreement.

### Article VIII

**GENERAL TERMS**

8.1) The heading contained in the Articles of this Agreement are for reference only and do not affect in any way the meaning or interpretation of this Agreement.

8.2) All references to exhibits refer to the exhibits attached hereto (each of which is hereby incorporated into and deemed to be a part of this Agreement). All documents referred to by recording data or otherwise are hereby incorporated in and made a part of this Agreement as if set forth in full herein.

8.3) Time is of the essence to this Agreement

8.4) This Agreement shall insure to the benefit of and be binding upon the parties hereto and their respective heirs, successors and assigns. This Agreement may not be assigned by either the City or the Company without the prior written consent of the other party hereto, which consent shall not be unreasonably withheld or delayed. Notwithstanding the forgoing, the Company may assign its rights and obligations under this Agreement to: (i) an affiliate, (including without limitation, a direct or indirect parent, joint venture, subsidiary or other related entity), provided that in the event of any such assignment, the Company shall retain all of its obligations and liabilities under this Agreement; or (ii) to any entity that has acquired all or substantially all of the Company’s assets; or (iii) to any successor to the Company by merger, consolidation or other reorganization, provided that, with respect to any such assignment: (A) the Company shall notify the City of any such transaction following such occurrence in accordance to the terms of Article V hereof, and (B) such successor or affiliate shall assume all of the
Company’s obligations hereunder. Nothing in this Agreement, expressed or implied, is intended to confer upon any other persons any rights or remedies under or by reason of this Agreement. For the avoidance of doubt, a collateral assignment to a lender shall not be considered an assignment for purposes of this Section.

8.5) If any term or provision of this Agreement is invalid, illegal or incapable of being enforced, all other terms and provisions of this Agreement will remain in full force and effect and such invalid, illegal or unenforceable term or provisions shall be reformed automatically so as comply with the applicable law or public policy and to effect the original intent of the parties.

8.6) A business day means Monday through Friday of each calendar week, exclusive of holidays observed generally by Cameron City, Texas.

8.7) This Agreement may be executed simultaneously in one or more counterparts each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

8.8) This Agreement (together with the Exhibits hereto and the documents to be delivered pursuant hereto) constitutes the entire agreement among the parties, all negotiations by between and among them being merged into this Agreement (together with such Exhibits and documents).

8.9) Unless context requires otherwise, the words, “herein”, “hereof” and “hereunder”, and words of like import, shall be deemed to refer to this Agreement in its entirety and not to any individual article, section, subsection, paragraph, or subparagraph. The pronouns used in this Agreement will be constructed as masculine, feminine or neuter, singular or plural, as the context may require.

Article IX
DEFAULT

9.01 The following events shall be deemed to be events of default by the Company under this Agreement:

(a) The Company fails to submit to the City the award affidavit at the time and in the manner required in this Agreement;

(b) Any warranty, affirmation or representation made to the City by or on behalf of the Company (including but not limited to those required to be made in the certificate or any award affidavit) proves to have been false in any material respect when made;

(c) The Company fails to timely comply with the non-monetary duties of Section 5.07;

(d) The Company fails to timely pay, when obligated, any investigation cost incurred by the City hereunder, any audit cost under Section 2.04, or the inquiry cost under Section 5.07;

(e) To the extent permitted by law, if bankruptcy or insolvency proceedings are commenced by or against the Company.
9.02 If the City determines that the Company is in default in accordance with the terms and conditions of this Agreement, then the City shall notify the Company in writing of such default. If such default is not cured within thirty (30) days from the date of the notice, then the City may exercise its remedy under Section 5.05. If the Company cannot cure the default within thirty days, then the Company may request from the City an additional fifteen (15) days to cure the default.

9.03 Each party hereto has been represented by legal counsel designated by it and no provision of this Agreement will be construed in favor of, or against, any of the parties hereto by reason of the extent to which this Agreement or any provision hereto is inconsistent with any prior draft hereof or thereof.

IN WITNESS WHEREOF, the undersigned parties hereto have made and executed this Agreement in triplicate originals on this the _____ day of ______________, 2015.

City of Brownsville, Texas

SATA Group

____________________________
Charlie Cabler, City Manager

(Michele Cinotto, President)

Attested By:

____________________________
Michael Lopez, City Secretary
City of Brownsville
PUBLIC COMMENT PERIOD

THE PUBLIC COMMENT PERIOD IS DESIGNATED FOR HEARING CONCERNS REGARDING CITY OF BROWNSVILLE PUBLIC POLICY OR CITY OF BROWNSVILLE BUSINESS THAT IS NOT ON THE AGENDA.

- DO NOT REQUEST A PUBLIC COMMENT FORM IF YOUR COMMENT DEALS WITH ANY ITEM ON THE AGENDA OR A PUBLIC HEARING ITEM ON THE AGENDA.
- THE “PUBLIC COMMENT FORM” IS DESIGNATED FOR SPEAKERS TO BE RECOGNIZED AND ADDRESS THE COMMISSION ON A SUBJECT THAT IS NOT AN AGENDA ITEM OR A PUBLIC HEARING.
- ADDRESS THE COMMISSION AS A WHOLE – DO NOT DIRECT YOUR COMMENTS TO ANY INDIVIDUAL MEMBER OF THE COMMISSION.
- THE PUBLIC COMMENT PERIOD IS A TOTAL OF 15 MINUTES.
- THERE IS A THREE (3)-MINUTE TIME LIMIT PER SPEAKER.
- NO FORMAL ACTION CAN BE TAKEN.
- FOR THE RECORD, THE SPEAKER MUST IDENTIFY BY NAME BEFORE SPEAKING.
- “PUBLIC COMMENT FORMS” ARE LOCATED ON THE SECOND FLOOR AT THE DESK OF CITY SECRETARY STAFF IN THE COMMISSION CHAMBERS (on the day of the meeting).
- “PUBLIC COMMENT FORMS” ARE NOT RESERVED FOR ANYONE.
- “PUBLIC COMMENT FORMS” Must be filled out and presented to THE CITY SECRETARY STAFF NO LATER THAN 6:00 P.M. TO BE RECOGNIZED.
- “PUBLIC COMMENT FORMS” ARE NOT ACCEPTED AFTER 6:00 P.M.
- POWERPOINT PRESENTATIONS ARE NOT CONDUCTED DURING THE PUBLIC COMMENT PERIOD. [For further information, contact The Office of the City Secretary at 548-6001]

PRESENTATIONS:
PERSONS/GROUPS SCHEDULED TO CONDUCT A PRESENTATION OR DISTRIBUTING HANDOUTS ASSOCIATED WITH A PRESENTATION TO THE COMMISSION MUST PROVIDE A COPY OF SAME TO THE CITY SECRETARY FOR THE RECORD.
AGENDA REQUEST FORM

CITY COMMISSION
MEETING DATE: 08/04/2015

DEPT. MAKING REQUEST: B-Metro Department
DATE SUBMITTED: 07/27/2015

CONTACT PERSON(S) NAME: Norma Zamora, B-Metro Director
PHONE: (956) 541-4881  FAX: (956) 544-7603  E-MAIL: normaz@cob.us

AGENDA ITEM: (Attach back up material)

Consideration and ACTION on Resolution No. 2015-057 approving the Brownsville Metro's Title VI Program and authorizing its submission to the Federal Transit Administration.

AGENDA ITEM HISTORY:  
Second Reading  Tabled on  Discussed on  
Pending Info Received  Other  

FINANCIAL: Budgeted:  
YES  NO  N/A
Grant/Matching Funds From:

STAFF RECOMMENDATION: (mark your selection)  
Approve  Deny
Table for ______ weeks  Table Indefinitely  Other:  

OTHER RECOMMENDATION: (Write in advisory board or committee name and recommendation if applicable)

ADMINISTRATIVE APPROVAL:  
YES  NO

City Manager
RESOLUTION NO. 2015-057

A RESOLUTION APPROVING THE BROWNSVILLE METRO’S TITLE VI PROGRAM AND AUTHORIZING ITS SUBMISSION TO THE FEDERAL TRANSIT ADMINISTRATION.

WHEREAS, Section 601 of Title VI of the Civil Rights Act of 1964 provides that no Person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any program or activity receiving Federal financial assistance; and

WHEREAS, the City of Brownsville, Texas is a recipient of Federal financial assistance through the Federal Transit Administration, an operating administration within the United States Department of Transportation; and

WHEREAS, the United States Department of Transportation has issued Title VI implementing regulations and guidelines to recipients on the requirements of Title VI; and

WHEREAS, the Federal Transit Administration (FTA) has provided additional guidance to its recipients to document their compliance with Title VI on the transit-related aspects of the City of Brownsville’s activities; and

WHEREAS, Brownsville Metro, the public transit department, has presented to the City Commission its Title VI Program documenting its compliance with the Title VI regulations on the transit-related aspects of its activities;

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Brownsville, Texas:

THAT the City of Brownsville, Texas continues to be committed to operating its programs and services without regard to race, color, and national origin in accordance with Title VI of the Civil Rights Act; and

THAT the City Commission has approved the Title VI Program presented by Brownsville Metro for the City of Brownsville’s transit-related activities; and

THAT the City Manager or his designee is authorized to submit the Brownsville Metro’s Title VI Program as directed by the Federal Transit Administration.

PASSED AND APPROVED on August 04, 2015.

_________________________________________
Antonio Martinez
Mayor

ATTEST:

_________________________________________
Michael Lopez
City Secretary
MEMORANDUM

To: Charlie Cabler, City Manager
From: Norma H. Zamora, Director
Date: July 27, 2015
Subject: Consideration and ACTION on Resolution No. 2015-057 approving the Brownsville Metro's Title VI Program and authorizing its submission to the Federal Transit Administration.

Please place the aforementioned item on the City Commission agenda for August 04, 2015. Brownsville Metro is requesting City Commission approval of its Title VI Program and authorization to submit it to the Federal Transit Administration for review.

Section 601 of Title VI of the Civil Rights Act of 1964 states:

No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

Title VI covers all of the operations of covered entities without regard to whether specific portions of the covered program or activity are Federally funded. The term “program activity” means all of the operations of a department, agency, special purpose district, or government. As a recipient of Federal funds the City of Brownsville, Texas is responsible for ensuring all of its activities are in compliance with Title VI.

The United States Department of Transportation (DOT) has issued Title VI implementing regulations which all programs receiving financial assistance from the Federal Transit Administration (FTA) are subject to. FTA requires that all direct and primary recipients document their compliance by submitting a Title VI Program to their FTA regional civil rights officer once every three years. The Title VI Program must be approved by the recipient’s governing entity or officials responsible for policy decisions prior to submission to FTA.

During the meeting Brownsville Metro will present its Title VI Program to the City Commission for approval. Attached to this memorandum you will find a copy of the resolution.
AGENDA REQUEST FORM

CITY COMMISSION
MEETING DATE: 08/04/2015
DEPT. MAKING REQUEST: Finance/ City Mgr.
CONTACT PERSON(S) NAME: Pete Gonzalez
PHONE: 956-548-6020  FAX: 956-546-2270  E-MAIL: peteg@cob.us

ITEM NUMBER: 21.
DATE SUBMITTED: 07/27/2015

Length of Time Needed for The Item Above: 5 (minutes)

AGENDA ITEM: (Attach back up material)
Consideration and action to adopt budget amendment resolution number 2015-058 to amend the General Fund and Public Transit Fund budgets by providing $138,500 in funding from the plastic bag fee for the upgrade of the oil water separator discharge system at Jose Colunga

AGENDA ITEM HISTORY:

FINANCIAL:
Budgeted: NO  N/A

STAFF RECOMMENDATION: (mark your selection) Approve  Deny
Table for ___________ weeks  Table Indefinitely  Other:

OTHER RECOMMENDATION:(Write in advisory board or committee name and recommendation if applicable)

ADMINISTRATIVE APPROVAL:

City Manager

Pete Gonzalez  956-548-6020  peteg@cob.us
RESOLUTION NUMBER 2015-058

RESOLUTION OF THE CITY COMMISSION OF THE CITY OF BROWNSVILLE
TEXAS AMENDING THE FISCAL YEAR 2015 BUDGET FOR THE GENERAL
FUND AND PUBLIC TRANSIT FUND

WHEREAS, in accordance with the City Charter of the City of Brownsville, Texas and
budgetary laws of the State governing home rule cities, the city manager has hereby
submitted to the City Commission the attached fiscal year 2015 budget amendment for
the General Fund and Public Transit Fund.

WHEREAS, the attached budget amendment for the General Fund and Public Transit
Fund; and is an emergency expenditure to meet unusual/unforeseen conditions and/or for
municipal purposes; and

WHEREAS, all prerequisites heretofore required by law have been met and the attached
fiscal year 2015 budget amendment for the General Fund and Public Transit Fund; and
must be formally adopted by the City Commission.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COMMISSION OF THE
CITY OF BROWNSVILLE, TEXAS:

Section 1. That the attached budget amendment for the General Fund and Public Transit
fund; and is an emergency expenditure to meet unusual/unforeseen conditions and/or to
change the budget for the municipal purposes.

Section 2. That the attached fiscal year 2015 budget amendment for the General Fund
and Public Transit Fund; and is prepared and submitted to the City Commission be and
are hereby adopted.

ADOPTED AND APPROVED by the City Commission of the City of Brownsville,
Texas at a meeting thereof held on Tuesday, August 4, 2015.

Antonio “Tony” Martinez
MAYOR

ATTEST:

__________________________
Michael Lopez
CITY SECRETARY
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<th>Account No.</th>
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<th>Account Title</th>
<th>Amount</th>
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<td>General Fund</td>
<td>Transfer to Public Transit Fund</td>
<td>$138,500</td>
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<tr>
<td></td>
<td>General Fund</td>
<td>Plastic Bag Fee</td>
<td>(138,500)</td>
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<td></td>
<td></td>
<td>Total General Fund</td>
<td>$0</td>
</tr>
<tr>
<td>65-591-01</td>
<td>Public Transit Fund</td>
<td>Transfer from General Fund</td>
<td>(138,500)</td>
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<td></td>
<td>Public Transit Fund</td>
<td>Oil Water Separator Discharge System</td>
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<tr>
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<td></td>
<td>Total Public Transit Fund</td>
<td>$0</td>
</tr>
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</table>
MEMORANDUM

TO: Pete Gonzalez, Deputy City Manager
FROM: Norma Zamora, B Metro Director
CC: Charlie Cabler, City Manager
    Andrew Munoz, B Metro Asst. Director
    Jeffrey Stewart, B Metro Maintenance Coordinator

DATE: 06/23/2015
SUBJECT: Request For Funding: B Metro Maintenance Facility
         Oil Water Separator Discharge System

As per your request, we have developed the following referencing the necessity and use
of an oil water separator discharge system at the B Metro Maintenance Facility at Jose
Colunga Jr. Street.

The intent of the following is to secure additional funding for this phase of the
rehabilitation project. It has come to our attention that the current oil water separator
discharge system no longer meet the Texas Commission on Environmental Quality
(TCEQ) nor the local PUB standards for surface drainage nor can the system maintain the
current use/workload.

TCEQ monitors the overflow from municipalities that discharge into rivers and water
streams, while locally PUB and City Engineering monitors on the local level. With this in
mind, it has been recommended to upgrade the existing oil water separator system to
diminish oil and contaminates from the shop, parking areas, and bus washer, restricting
these contaminants from entering into the surrounding storm drains.

In order to meet compliance and capacity requirements, the CI series Cone tank addresses
these requirements in addition to: mud, grease and other solids. With bioremediation
technology, the CI will do a better job diminishing oils and other hydro carbons prior to
discharge into the surrounding storm drains.

We have attached the cost proposal for reference. Should you require additional
information, please contact B Metro staff for assistance.
May 4, 2015

Jeffrey Stewart
City of Brownsville
101 E. Elizabeth St.
Brownsville, Texas 78520

RE: TIPS – City of Brownsville – Sewer Discharge Bio-Digestion System & Rack

The RLX Consulting Group, L.L.C (dba Arbor Construction) is pleased to submit this proposal for your review and acceptance to provide Materials and Labor through The Interlocal Purchasing System (TIPS), Contract # 02042414 for the purchase of a Water Pressure Washers w/construction of equipment room per the information below.

Deviation from the information provided could result in a change in pricing.
Your pricing is as follows:

Scope of Work:
1. Install a WaterMaze/CLB-600D Sewer Discharge Bio-Digestion System; to include a auto purge kit, sump pump and diffuser stones (see attached specs)
2. Install a LANDA ALPHA-3100D Oil - Water Separator; to include, air compressor, fittings for fiberglass pit & basin and plumbing kit (see attached specs)
3. Construction of Equipment Room to house both pieces of equipment and installation of accessories in the bay, to include: proper utility hookups; (i.e. natural gas, electrical, & water).
   Construct a 12’ x 20’ Metal Building, to include:
   - Set Anchors
   - Erect Structure
   - Set Purlins
   - Set Gutters
   - Set Trim
   Saw cut cement to install piers
   Drill 4 ft. deep for footings
   Fill piers with concrete and rebar
   Install a Sheet Metal Roof (R-Panel)
   Entryway: All Sides Open
- Resurface and level concrete pad 12' x 20' for equipment
- Construct a 12' x 20' Equipment Room w/ two 10' X 8' front doors for easy access to equipment
- Build concrete pad for soap container
- Install a 220V & 110V to equipment room, as per specs
- Install Breaker Disconnects in equipment room for both units
- Install and ensure proper hook up, as per city code; for all equipment
- Includes Architectural and Engineered Drawings
- Equipment and/or Accessories from BUS wash will be removed by City Personnel, as previously discussed

Removal and disposal of all construction and waste materials

Price for labor, materials and equipment****************Grand Total: $138,500.00
*price does not include windstorm certification, if required

To provide all material, labor and equipment to perform scope of work mentioned above.
All hooks up will be done proper and as per city code(s) for "all" equipment.

Warranty for Pressure Washer
* 1 year major components
* 90 days on minor components (excluding wearables)

Pricing can only be held for 30 business days. Please do not hesitate to call should you have any questions or concerns regarding this proposal.

Thank You,

Robert L. Lopez
Robert L. Lopez
Thanks. I will place this item for city commission authorization on the city commission meeting of August 4, 2015.

Pete Gonzalez

From: Allison Bastian
Sent: Wednesday, July 22, 2015 11:18 AM
To: Pete Gonzalez
Subject: RE: Jose Colunga Oil Water Separator Upgrades

Pete,

I believe this separator qualifies for plastic bag funding due to the following:

1. Our ordinance indicates that the funds are for environmental programs, recycling, and clean-up initiatives.
2. The separator keeps oil and contaminants out of water slated to be released into the storm drains. Clearly keeping such contaminants out of the drains and ultimately out of the water system is a clean-up and environmental issue.
3. TCEQ requires it. We approved machinery required by TCEQ to be purchased at the landfill using plastic bag funds; the same should apply here.

Allison Bastian
Assistant City Attorney
City of Brownsville
1001 E. Elizabeth
Brownsville, TX 78522
(956) 548-6011
Fax (956) 546-4291

From: Pete Gonzalez
Sent: Thursday, July 16, 2015 9:35 PM
To: Allison Bastian
Cc: Mark Sossi; Norma Zamora; Fernando Arellano; Lupe Granado; Charlie Cabler
Subject: FW: Jose Colunga Oil Water Separator Upgrades
Importance: High

Allison,

Please let us know if it qualifies for plastic bag funding as soon as possible. We want to present this item for approval by the city commission on the city commission meeting of August 4, 2015.

Thanks.
From: Andrew Muñoz  
Sent: Wednesday, July 15, 2015 3:52 PM  
To: Pete Gonzalez  
Cc: Norma Zamora  
Subject: RE: Jose Colunga Oil Water Separator Upgrades  
Importance: High

Mr. Gonzalez,

Is there any update to the request below? Please advise.

Respectfully,

Andrew Munoz  
Assitant Director

City of Brownsville | Brownsville Metro  
755 International Blvd. | Brownsville, TX  78521  
Tel: 956-541-4881 | Cell: 956-459-4208  
andrew.munoz@cob.us | www.bmetro.us

---

From: Pete Gonzalez  
Sent: Monday, June 29, 2015 8:33 PM  
To: Allison Bastian  
Cc: Charlie Cabler; Lupe Granado; Jorge Santillan; Roberto Luna; Norma Zamora; Andrew Muñoz; Fernando Arellano; Carlos Lastra  
Subject: FW: Jose Colunga Oil Water Separator Upgrades

Allison,

We need your help. Does the plastic bag fee qualify as a funding source to cover the cost of this $138,500 project? Please let us know. Thanks.

---

From: Pete Gonzalez  
Sent: Sunday, June 28, 2015 12:41 PM  
To: Andrew Muñoz  
Cc: Charlie Cabler; Lupe Granado; Jorge Santillan; Roberto Luna; Norma Zamora; Fernando Arellano; Carlos Lastra  
Subject: FW: Jose Colunga Oil Water Separator Upgrades

Andrew,

This request is going to require a budget amendment since there no funds allocated for this project. How urgent is this project? Can it be delayed? Your memo states that we need to be in compliance with local and state requirements. Is there a deadline to comply?
From: Andrew Muñoz  
Sent: Friday, June 26, 2015 10:20 AM  
To: Pete Gonzalez  
Cc: Norma Zamora; Fernando Arellano; Charlie Cabler  
Subject: Jose Colunga Oil Water Separator Upgrades

Pete,

Attached is the requested memo and cost proposal for the upgrades to the oil water separator discharge system at Jose Colunga. Please review and advise on the next steps.

This is not a budgeted item but is needed for local and state compliance. Please advise should you require additional information.

A hard copy of the attachment will be sent via inter-office mail.

Respectfully,

Andrew Munoz  
Assistant Director

City of Brownsville | Brownsville Metro  
755 International Blvd. | Brownsville, TX  78521  
Tel: 956-541-4881 | Cell: 956-459-4208  
andrew.munoz@cob.us | www.bmetro.us
CITY COMMISSION
MEETING DATE: 08/04/2015
DEPT. MAKING REQUEST: Finance
CONTACT PERSON(S) NAME: Lupe Granado
PHONE: 956-548-6019  FAX: 956-546-2270
E-MAIL: lupe@cob.us

AGENDA REQUEST FORM

ITEM NUMBER: 22.
DATE SUBMITTED: 07/27/2015

DEPT. MAKING REQUEST: Finance
CONTACT PERSON(S) NAME: Lupe Granado
PHONE: 956-548-6019  FAX: 956-546-2270
E-MAIL: lupe@cob.us

AGENDA CATEGORY: (TIME LIMIT)

☐ EXECUTIVE SESSION  ☐ WORKSHOP  ☐ PRESENTATION  ☐ DISCUSSION

Length of Time Needed for The Item Above: three (minutes)
(No time limit)

☐ CONSENT  ☐ PUBLIC HEARING  ☑ ACTION

AGENDA ITEM: Consideration and action to acknowledge the Cameron Appraisal District Chief Appraiser's certification of the City of Brownsville's 2015 tax roll.

AGENDA ITEM HISTORY: ☐ Second Reading  ☐ Tabled on  ☐ Discussed on

☐ Pending Info Received  ☐ Other

FINANCIAL: Budgeted: YES  NO  N/A
Grant/Matching Funds From:

STAFF RECOMMENDATION: (mark your selection) ☑ Approve  ☐ Deny

☐ Table for weeks  ☐ Table Indefinitely  ☐ Other:

OTHER RECOMMENDATION: (Write in advisory board or committee name and recommendation if applicable)

ADMINISTRATIVE APPROVAL: ☐ YES  ☐ NO

City Manager
CERTIFICATION OF APPRAISAL ROLL TO ASSESSOR

2015

RE: SECTION §26.01 PROPERTY TAX CODE

I, Frutoso M. Gomez, Jr., Chief Appraiser for the Cameron Appraisal District,

certify that the Appraisal Review Board approved the appraisal records on July 17, 2015

and the part of those records as presented herein constitute the 2015 appraisal roll

for CITY OF BROWNSVILLE

Taxing Unit

ARB Approved Market Value: $6,754,566,579
ARB Approved Net Taxable Value: $6,005,781,983
Market Value Under ARB Review: $124,287,848

*Value under ARB Review has a potential loss capacity of 2% - 4%.

Frutoso M. Gomez, Jr., Chief Appraiser

[Signature]

July 21, 2015
Date
### CAMERON County

#### 2015 CERTIFIED TOTALS

**CBR - CITY OF BROWNSVILLE**

**ARB Approved Totals**

**Property Count: 70,415**

**As of Certification** 7/16/2015 10:18:31PM

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<tr>
<td><strong>Total Land</strong></td>
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<td>Autos</td>
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<td><strong>Total Non Real</strong></td>
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<td><strong>Productivity Loss</strong></td>
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<td><strong>Total Exemptions Amount (Breakdown on Next Page)</strong></td>
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**Net Taxable** = 6,005,781,963

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<th>Actual Tax</th>
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**Freeze Taxable** (-) 587,091,087

**Tax Rate** 0.700613

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**Transfer Adjustment** (-) 315,273

**Freeze Adjusted Taxable** = 5,418,375,623

**APPROXIMATE LEVY** = (FREEZE ADJUSTED TAXABLE * (TAX RATE / 100)) + ACTUAL TAX

41,470,228.95 = 5,418,375,623 * (0.700613 / 100) + 3,508,382.95

**Tax Increment Finance Value:** 0

**Tax Increment Finance Levy:** 0.00
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<td><strong>442,091,475</strong></td>
<td><strong>650,289,547</strong></td>
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## CAMERON County
### 2015 CERTIFIED TOTALS
**CBR - CITY OF BROWNSVILLE**  
Under ARB Review Totals  
7/16/2015 10:18:31PM

### Land

<table>
<thead>
<tr>
<th>Description</th>
<th>Value</th>
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<tbody>
<tr>
<td>Homesite:</td>
<td>1,400,585</td>
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<td>Ag Market:</td>
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<tr>
<td>Timber Market:</td>
<td>0</td>
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<tr>
<td><strong>Total Land</strong></td>
<td>(+) 38,168,525</td>
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### Improvement

<table>
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<tbody>
<tr>
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<tr>
<td>Non Homesite:</td>
<td>47,050,458</td>
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<tr>
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### Non Real

<table>
<thead>
<tr>
<th>Description</th>
<th>Count</th>
<th>Value</th>
</tr>
</thead>
<tbody>
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<tr>
<td>Mineral Property:</td>
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<td>0</td>
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<tr>
<td>Autos:</td>
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<td>0</td>
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<tr>
<td><strong>Total Non Real</strong></td>
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<td><strong>Market Value</strong></td>
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### Ag

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<tr>
<th>Description</th>
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<th>Exempt</th>
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</thead>
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<td>Total Productivity Market:</td>
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</tr>
<tr>
<td>Ag Use:</td>
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<tr>
<td>Timber Use:</td>
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<td>0</td>
</tr>
<tr>
<td><strong>Productivity Loss</strong>:</td>
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### Freeze

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<td>3,710.71</td>
<td>4</td>
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**Freeze Adjusted Taxable** = 123,572,416

**APPROXIMATE LEVY** = (FREEZE ADJUSTED TAXABLE * (TAX RATE / 100)) + ACTUAL TAX

869,344.49 = 123,572,416 * (0.700613 / 100) + 3,580.08

**Tax Increment Finance Value:**

0

**Tax Increment Finance Levy:**

0.00
### Exemption Breakdown

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<td>30,000</td>
<td>10,000</td>
<td>40,000</td>
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### CAMERON County

#### 2015 CERTIFIED TOTALS

**CBR - CITY OF BROWNSVILLE**

**Grand Totals**

<table>
<thead>
<tr>
<th>Land</th>
<th>Value</th>
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<tbody>
<tr>
<td>Homesite:</td>
<td>691,276,363</td>
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<tr>
<td>Non Homesite:</td>
<td>1,180,867,133</td>
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<tr>
<td>Ag Market:</td>
<td>88,718,172</td>
</tr>
<tr>
<td>Timber Market:</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total Land</strong></td>
<td>(+) 1,958,861,668</td>
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<table>
<thead>
<tr>
<th>Improvement</th>
<th>Value</th>
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<tr>
<td>Homesite:</td>
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<tr>
<td>Non Homesite:</td>
<td>1,708,366,371</td>
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<tr>
<td><strong>Total Improvements</strong></td>
<td>(+) 4,105,097,759</td>
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<table>
<thead>
<tr>
<th>Non Real</th>
<th>Count</th>
<th>Value</th>
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<tbody>
<tr>
<td>Personal Property:</td>
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<td>814,895,000</td>
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<tr>
<td>Mineral Property:</td>
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<td>0</td>
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<tr>
<td>Autos:</td>
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<tr>
<td><strong>Total Non Real</strong></td>
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<table>
<thead>
<tr>
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<tr>
<td>Total Productivity Market:</td>
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<td>Timber Use:</td>
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<td>Productivity Loss:</td>
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#### Taxable Property

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<thead>
<tr>
<th>Freeze</th>
<th>Assessed</th>
<th>Taxable</th>
<th>Actual Tax</th>
<th>Ceiling</th>
<th>Count</th>
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<tr>
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<td>69,199,044</td>
<td>426,668.82</td>
<td>447,274.64</td>
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<tr>
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<td>570,147</td>
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<tr>
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<td>587,687,194</td>
<td>3,511,963.03</td>
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<table>
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<tr>
<th>Transfer</th>
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<th>Taxable</th>
<th>Post % Taxable</th>
<th>Adjustment</th>
<th>Count</th>
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<tr>
<td>DP</td>
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<td>123,094</td>
<td>103,534</td>
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<tr>
<td>OV65</td>
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<td>1,796,458</td>
<td>1,500,745</td>
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<td>19</td>
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<td>1,919,552</td>
<td>1,604,279</td>
<td>315,273</td>
<td>20</td>
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</table>

**Freeze Adjusted Taxable**

$$\text{Freeze Adjusted Taxable} = 5,541,948,039$$

#### Approximate Levy Calculation

$$\text{Approximate Levy} = (\text{Freeze Adjusted Taxable} \times (\text{TAX RATE} / 100)) + \text{Actual Tax}$$

$$42,339,571.44 = 5,541,948,039 \times (0.700613 / 100) + 3,511,963.03$$

**Tax Increment Finance Value:**

0

**Tax Increment Finance Levy:**

0.00
## Exemption Breakdown

<table>
<thead>
<tr>
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<th>State</th>
<th>Total</th>
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<tr>
<td>DV1</td>
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<tr>
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### State Category Breakdown

<table>
<thead>
<tr>
<th>State Code</th>
<th>Description</th>
<th>Count</th>
<th>Acres</th>
<th>New Value Market</th>
<th>Market Value</th>
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</thead>
<tbody>
<tr>
<td>A</td>
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<td>$80,199,138</td>
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<tr>
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<td>$261,724,038</td>
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<tr>
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<td>429</td>
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<td>$86,718,172</td>
</tr>
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<td>D2</td>
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<td>30</td>
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<tr>
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<td>J6</td>
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Totals: 20,942.0169 $131,056,348 $6,754,566,579
<table>
<thead>
<tr>
<th>State Code</th>
<th>Description</th>
<th>Count</th>
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<th>New Value Market</th>
<th>Market Value</th>
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</tr>
<tr>
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</tr>
<tr>
<td>J3</td>
<td>ELECTRIC COMPANY (INCLUDING CO-OP)</td>
<td>32</td>
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<td>$0</td>
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</tr>
<tr>
<td>J4</td>
<td>TELEPHONE COMPANY (INCLUDING CO-O)</td>
<td>15</td>
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<td>$2,719</td>
<td>$9,543,121</td>
</tr>
<tr>
<td>J5</td>
<td>RAILROAD</td>
<td>26</td>
<td></td>
<td>$0</td>
<td>$9,069,046</td>
</tr>
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<td>PIPELINE COMPANY</td>
<td>6</td>
<td></td>
<td>$0</td>
<td>$1,637,084</td>
</tr>
<tr>
<td>J7</td>
<td>CABLE TELEVISION COMPANY</td>
<td>1</td>
<td></td>
<td>$0</td>
<td>$2,903,110</td>
</tr>
<tr>
<td>J8</td>
<td>OTHER TYPE OF UTILITY</td>
<td>142</td>
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</tr>
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<tr>
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<tr>
<td>X</td>
<td>TOTALLY EXEMPT PROPERTY</td>
<td>3,391</td>
<td></td>
<td>$18,819,811</td>
<td>$434,221,360</td>
</tr>
<tr>
<td></td>
<td>Totals</td>
<td></td>
<td>21,097.9260</td>
<td>$131,761,428</td>
<td>$6,878,854,427</td>
</tr>
</tbody>
</table>
# 2015 CERTIFIED TOTALS

**CBR - CITY OF BROWNSVILLE**  
Effective Rate Assumption  
7/16/2015 10:19:04PM

## New Value
- **TOTAL NEW VALUE MARKET:** $131,761,428
- **TOTAL NEW VALUE TAXABLE:** $112,380,685

## New Exemptions

<table>
<thead>
<tr>
<th>Exemption</th>
<th>Description</th>
<th>Count</th>
<th>2014 Market Value</th>
<th>Exemption Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>EX</td>
<td>Exempt</td>
<td>91</td>
<td></td>
<td></td>
</tr>
<tr>
<td>EX-XG</td>
<td>11,184 Primarily performing charitable function</td>
<td>1</td>
<td>2014 Market Value</td>
<td>$497,609</td>
</tr>
<tr>
<td>EX-XV</td>
<td>Other Exemptions (including public property, re)</td>
<td>17</td>
<td>2014 Market Value</td>
<td>$8,107,280</td>
</tr>
<tr>
<td>EX366</td>
<td>HB366 Exempt</td>
<td>20</td>
<td>2014 Market Value</td>
<td>$19,574</td>
</tr>
</tbody>
</table>

**ABSOLUTE EXEMPTIONS VALUE LOSS**  
$11,646,695

<table>
<thead>
<tr>
<th>Exemption</th>
<th>Description</th>
<th>Count</th>
<th>2014 Market Value</th>
<th>Exemption Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>DP</td>
<td>Disability</td>
<td>49</td>
<td></td>
<td>$0</td>
</tr>
<tr>
<td>DPS</td>
<td>DISABLED Surviving Spouse</td>
<td>4</td>
<td>2014 Market Value</td>
<td>$0</td>
</tr>
<tr>
<td>DV1</td>
<td>Disabled Veterans 10% - 29%</td>
<td>37</td>
<td>$304,000</td>
<td></td>
</tr>
<tr>
<td>DV1S</td>
<td>Disabled Veterans Surviving Spouse 10% - 29%</td>
<td>2</td>
<td>$10,000</td>
<td></td>
</tr>
<tr>
<td>DV2</td>
<td>Disabled Veterans 30% - 49%</td>
<td>20</td>
<td>$159,273</td>
<td></td>
</tr>
<tr>
<td>DV3</td>
<td>Disabled Veterans 50% - 69%</td>
<td>25</td>
<td>$268,000</td>
<td></td>
</tr>
<tr>
<td>DV4</td>
<td>Disabled Veterans 70% - 100%</td>
<td>50</td>
<td>$491,036</td>
<td></td>
</tr>
<tr>
<td>DV4S</td>
<td>Disabled Veterans Surviving Spouse 70% - 100%</td>
<td>4</td>
<td>$48,000</td>
<td></td>
</tr>
<tr>
<td>DVHS</td>
<td>Disabled Veteran Homestead</td>
<td>32</td>
<td>$3,055,653</td>
<td></td>
</tr>
<tr>
<td>D VHSS</td>
<td>Disabled Veteran Homestead Surviving Spouse</td>
<td>1</td>
<td>$43,231</td>
<td></td>
</tr>
<tr>
<td>OV65</td>
<td>Over 65</td>
<td>601</td>
<td>$3,421,888</td>
<td></td>
</tr>
<tr>
<td>OV65S</td>
<td>OV65 Surviving Spouse</td>
<td>1</td>
<td>$6,000</td>
<td></td>
</tr>
</tbody>
</table>

**PARTIAL EXEMPTIONS VALUE LOSS**  
$7,807,061

**NEW EXEMPTIONS VALUE LOSS**  
$19,453,756

## Increased Exemptions

<table>
<thead>
<tr>
<th>Exemption</th>
<th>Description</th>
<th>Count</th>
<th>Increased Exemption Amount</th>
</tr>
</thead>
</table>

**INCREASED EXEMPTIONS VALUE LOSS**  
$19,453,756

## New Ag / Timber Exemptions

## New Annexations

<table>
<thead>
<tr>
<th>Count</th>
<th>Market Value</th>
<th>Taxable Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>35</td>
<td>$4,449,541</td>
<td>$3,066,380</td>
</tr>
</tbody>
</table>

## New Deannexations
## CAMERON County

### 2015 CERTIFIED TOTALS

**CBR - CITY OF BROWNsville**

**Average Homestead Value**

Category A and E

<table>
<thead>
<tr>
<th>Count of HS Residences</th>
<th>Average Market</th>
<th>Average HS Exemption</th>
<th>Average Taxable</th>
</tr>
</thead>
<tbody>
<tr>
<td>24,456</td>
<td>$87,871</td>
<td>$644</td>
<td>$87,227</td>
</tr>
<tr>
<td></td>
<td>Category A Only</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Count of HS Residences</th>
<th>Average Market</th>
<th>Average HS Exemption</th>
<th>Average Taxable</th>
</tr>
</thead>
<tbody>
<tr>
<td>24,427</td>
<td>$87,839</td>
<td>$643</td>
<td>$87,196</td>
</tr>
</tbody>
</table>

### Lower Value Used

<table>
<thead>
<tr>
<th>Count of Protested Properties</th>
<th>Total Market Value</th>
<th>Total Value Used</th>
</tr>
</thead>
<tbody>
<tr>
<td>162</td>
<td>$124,287,848.00</td>
<td>$120,489,932</td>
</tr>
</tbody>
</table>
Consideration and action to acknowledge the finance director's certification of the estimated ad valorem tax collection rate for the tax year 2015 and the excess debt tax collections for tax year 2014.
TO:                CHARLIE CABLER, CITY MANAGER
FROM:               LUPE GRANADO, FINANCE DIRECTOR
DATE:               JULY 30, 2015
SUBJECT:           ESTIMATED COLLECTION RATE FOR TAX YEAR 2015
                     AND EXCESS DEBT COLLECTIONS FOR TAX YEAR 2014

Truth-in-taxation laws, as written in the Property Tax Code, state that a taxing unit that
levies a debt tax must consider anticipated collections in calculating the debt component
of its rollback tax rate. The collector for such a unit must certify two items to the
governing body:

1. The estimated collection rate for tax year 2015, and

2. Excess debt tax collections for tax year 2014.

I, as the designated tax collector for the city, certify that the estimated collection rate for
tax year 2015 will be 100%. The 100% collection ratio has also been certified by Mr.
Tony Yzaguirre, Cameron County Tax Collector. Even though we will not know the
precise amount until the period (next year) is over, truth-in-taxation laws require an
estimate.

We also certify that the excess debt tax collections for tax year 2014 were $0. Attached
is a schedule showing this computation.
**Debt Collections From July 1, 2014 Through June 30, 2015**
(Amount provided by the Cameron County Tax Office)

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Debt Collections From July 1, 2014 Through June 30, 2015</td>
<td>14,521,171.05</td>
</tr>
</tbody>
</table>

2014 Rollback Worksheet Line #34 Adjusted 2014 Debt

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Excess Debt Collection - The City Collected More Than 100%</td>
<td>(13,079,884.00)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2015 Rollback Worksheet Line #33 Certified 2014 Excess</td>
<td>1,441,287</td>
</tr>
<tr>
<td>Certified 2014 Excess Debt Collections Is Zero</td>
<td>0</td>
</tr>
</tbody>
</table>

Note: Last year the collector or the chief financial officer projected a 2014 collection rate of 100% and since the City collected more than 100%, the collector or the chief financial officer certifies excess debt collections of "$0".

The chief financial officer is again projecting an anticipated 2015 collection rate of 100%.
AGENDA REQUEST FORM

CITY COMMISSION MEETING DATE: 08/04/2015

DEPT. MAKING REQUEST: Finance Department

CONTACT PERSON(S) NAME: Lupe Granado

PHONE: 956-548-6019 FAX: 956-546-2270 E-MAIL: lupe@cob.us

AGENDA CATEGORY: (TIME LIMIT)

☐ EXECUTIVE SESSION ☐ WORKSHOP ☐ PRESENTATION ☐ DISCUSSION

Length of Time Needed for The Item Above: five (minutes)

☐ CONSENT ☐ PUBLIC HEARING ☑ ACTION

AGENDA ITEM: (Attach back up material)

Consideration and action to acknowledge the finance director’s calculation of the City’s effective and rollback ad valorem tax rates for tax year 2015 or fiscal year 2016.

AGENDA ITEM HISTORY:

☐ Second Reading ☐ Tabled on _________ ☐ Discussed on _________

☐ Pending Info Received ☐ Other ________________________________

FINANCIAL:

Budgeted: ☐ YES ☐ NO ☐ N/A

Grant/Matching Funds From:

STAFF RECOMMENDATION: (mark your selection) ☐ Approve ☐ Deny

☐ Table for _________ weeks ☐ Table Indefinitely ☐ Other: ________________________________

OTHER RECOMMENDATION: (Write in advisory board or committee name and recommendation if applicable)

ADMINISTRATIVE APPROVAL:

☐ YES ☐ NO

City Manager

Lupe Granado

08/04/2015

Finance Department

07/27/2015

Lupe Granado

956-548-6019 956-546-2270 lupe@cob.us

Consideration and action to acknowledge the finance director’s calculation of the City’s effective and rollback ad valorem tax rates for tax year 2015 or fiscal year 2016.
### 2015 Effective Tax Rate Worksheet

<table>
<thead>
<tr>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>E</th>
<th>F</th>
<th>G</th>
<th>H</th>
<th>I</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
<td>6</td>
<td>7</td>
<td>8</td>
<td>9</td>
</tr>
</tbody>
</table>

#### 1. 2014 taxable value (provided by appraisal district on certified tax roll schedule) - amount supplied by CAD supplement 25 or page 1 of 210

<table>
<thead>
<tr>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>E</th>
<th>F</th>
<th>G</th>
<th>H</th>
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</tr>
</thead>
<tbody>
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<td>6</td>
<td>7</td>
<td>8</td>
<td>9</td>
</tr>
</tbody>
</table>

- 2014 taxable value: 5,974,838,883

#### 2. 2014 tax ceilings. Cities enter 2014 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled - amount supplied by CAD; page 1 of 210

#### 3. Preliminary 2014 adjusted taxable value

<table>
<thead>
<tr>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>E</th>
<th>F</th>
<th>G</th>
<th>H</th>
<th>I</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
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<td>9</td>
</tr>
</tbody>
</table>

- Preliminary 2014 adjusted taxable value: 5,420,606,514

#### 4. 2014 tax rate (per $100)

<table>
<thead>
<tr>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>E</th>
<th>F</th>
<th>G</th>
<th>H</th>
<th>I</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
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<td>5</td>
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<td>7</td>
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<td>9</td>
</tr>
</tbody>
</table>

- 2014 tax rate: 0.700613

#### 5. 2014 taxable value lost because court appeals of ARB reduced 2014 appraised value:

- A. Original 2014 ARB Values: amount supplied by CAD, settled lawsuits: 1,204,960

- B. 2014 values resulting from final court decisions - amount supplied by CAD: 1,019,822

- C. 2014 values lost. Subtract B from A: 185,138

#### 6. 2014 taxable value, adjusted for court-ordered reductions. Add line 3 and line 5C.

- 2014 taxable value, adjusted: 5,401,337,896

#### 7. 2014 taxable value of property in territory the unit deannexed after January 1, 2014 - supplied by CAD

- 2014 taxable value of property in territory deannexed: 0

#### 8. 2014 taxable value lost because property first qualified for an exemption in 2015:

- A. Absolute exemptions. Use 2014 market value - amount supplied by CAD: 11,646,695

- B. Partial exemptions. 2014 exemption amount, or 2015 productivity or special appraised value: supplied by CAD: 0

- C. Value loss. Subtract B from A: 0

#### 9. 2014 taxable value lost because property first qualified for agricultural appraisal (1-d-1), timber appraisal, recreational/scenic appraisal, or public access airport special appraisal, in 2015.

- A. 2014 market value - Amount supplied by CAD: 0

- B. 2015 productivity or special appraised value: supplied by CAD: 0

- C. Value loss. Subtract B from A: 0

#### 10. Total adjustments for lost value. Add lines 7, 8C, and 9C.

- Total adjustments: 19,453,756


- Adjusted taxable value: 5,401,337,896
## CITY OF BROWNSVILLE, TEXAS

### 2015 Effective Tax Rate Worksheet,
2015 Rollback Tax Rate Worksheet, and
Additional Sales Tax Rate Worksheet

<p>| | | | | | | | | | |</p>
<table>
<thead>
<tr>
<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td><strong>A</strong></td>
<td><strong>B</strong></td>
<td><strong>C</strong></td>
<td><strong>D</strong></td>
<td><strong>E</strong></td>
<td><strong>F</strong></td>
<td><strong>G</strong></td>
<td><strong>H</strong></td>
<td><strong>I</strong></td>
<td><strong>J</strong></td>
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<td>11</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>Adjusted 2014 taxes. Multiply line 4 times line 11 and divide by 100.</td>
<td>37,842,475</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>13</td>
<td>Taxes refunded for years preceding tax year 2014: amount supplied by CCTO</td>
<td>40,659</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>14</td>
<td>Taxes in tax increment financing (TIF) for tax year 2014: CAD/county.</td>
<td>48,694</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>15</td>
<td>Adjusted 2014 taxes with refunds. Add lines 12 and 13, subtract line 14</td>
<td>37,834,440</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>16</td>
<td>Total 2015 taxable value on the 2015 certified appraisal roll today.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>17</td>
<td>A. Certified values only: amount supplied by CAD</td>
<td>6,005,781,983</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>18</td>
<td>B Counties: Include railroad rolling stock values certified by the State Comptroller:</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>19</td>
<td>C. Pollution control exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control property (use this line based on attorney's advice):</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>20</td>
<td>D. Tax increment financing: Supplied by CAD/county</td>
<td>15,434,306</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>21</td>
<td>E. Total 2015 value. Add A and B, subtract C and D:</td>
<td>5,990,347,677</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>22</td>
<td>Total value of properties under protest or not included on certified appraisal roll.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>23</td>
<td>A. 2015 taxable value of properties under protest: amount supplied by CAD</td>
<td>120,489,932</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>24</td>
<td>B. 2015 value of properties not under protest or included on certified appraisal roll.</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>25</td>
<td>C. Total value under protest or not certified. Add A and B:</td>
<td>120,489,932</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>26</td>
<td>2015 total taxable value. Add lines 16E and 17C. Subtract line 18</td>
<td>5,523,431,249</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>27</td>
<td>Total 2015 value of properties in territory annexed after January 1, 2015. Supplied by CAD</td>
<td>3,066,380</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>28</td>
<td>Total 2015 taxable value of new improvements and new personal property located in new improvements: amount supplied by CAD, page 10 of 444</td>
<td>112,380,685</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>29</td>
<td>Total adjustments to the 2015 taxable value. Add lines 20 and 21.</td>
<td>115,447,065</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>30</td>
<td>2015 adjusted taxable value. Subtract line 22 from line 19.</td>
<td>5,407,984,184</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>31</td>
<td>2015 effective tax rate. Divide line 15 by line 23 and multiply by 100.</td>
<td>0.699603</td>
<td></td>
<td></td>
<td></td>
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<td>32</td>
<td>Counties only.</td>
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<td>2015 Rollback Tax Rate Worksheet</td>
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<tr>
<td>102</td>
<td>26. 2014 maintenance and operations tax rate.</td>
<td>0.45974400</td>
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<td>104</td>
<td>27. 2014 adjusted taxable value. Enter the amount from line 11.</td>
<td>5,401,337,896</td>
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<td>105</td>
<td>28. 2013 maintenance and operations taxes.</td>
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<tr>
<td>106</td>
<td>A. Multiply line 26 by line 27 and divide by 100:</td>
<td>24,832,327</td>
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<tr>
<td>107</td>
<td>B. Plus Cities, counties, and hospital districts with additional sales tax:</td>
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<td>108</td>
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<td>8,787,812</td>
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<td>109</td>
<td>C. Plus Counties: 0</td>
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<td>110</td>
<td>D. Plus Transferring function: 0</td>
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<tr>
<td>111</td>
<td>E. Plus Taxes refunded for years preceding tax year 2014: Amt. supplied by Collector: 26,451</td>
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<td>112</td>
<td>F. Plus Enhanced indigent health care expenditures: 0</td>
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<tr>
<td>113</td>
<td>G. Minus Taxes in tax increment financing (TIF) CAD/county: 31,953</td>
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<td>116</td>
<td>29. 2015 Adjusted taxable value.</td>
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<tr>
<td>117</td>
<td>A. Enter line 23 from the effective tax rate worksheet.</td>
<td>5,407,984,184</td>
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<td>120</td>
<td>30. 2015 calculated maintenance and operations rate.</td>
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<tr>
<td>121</td>
<td>Divide line 28H by line 29 and multiply by 100.</td>
<td>0.62157425</td>
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<td>123</td>
<td>31. 2015 rollback maintenance and operation rate.</td>
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<tr>
<td>124</td>
<td>Counties, cities, and others: Multiply line 30 by 1.08.</td>
<td>0.67130019</td>
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<td>126</td>
<td>32. Total 2015 debt to be paid with property taxes and additional sales tax revenue.</td>
<td>13,681,713</td>
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<td>128</td>
<td>33. Certified 2014 excess debt collections. Enter the amount certified by the collector.</td>
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<td>130</td>
<td>Adjusted 2015 debt. Subtract line 33 from line 32.</td>
<td>13,681,713</td>
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<td>132</td>
<td>Certified 2015 anticipated collection rate. Enter the rate certified by the collector. If the rate is 100 percent or greater, enter 100 percent</td>
<td>100.00%</td>
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<td>134</td>
<td>36. 2015 debt adjusted for collections. Divide line 34 by line 35.</td>
<td>13,681,713</td>
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<td>136</td>
<td>37. 2015 total taxable value. Enter the amount on line 19.</td>
<td>5,523,431,249</td>
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<td>138</td>
<td>38. 2015 debt tax rate. Divide line 36 by line 37 and multiply by 100.</td>
<td>0.247703147</td>
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<td>140</td>
<td>39. 2015 rollback tax rate. Add lines 31 and 38.</td>
<td>0.919003337</td>
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<td>CITY OF BROWNSVILLE, TEXAS</td>
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<td>2015 Effective Tax Rate Worksheet,</td>
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<td>2015 Rollback Tax Rate Worksheet, and</td>
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<td>Additional Sales Tax Rate Worksheet</td>
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<td>145</td>
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<td>40. Counties Only.</td>
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<td>Additional Sales Tax Rate Worksheet</td>
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<td>148</td>
<td></td>
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<td></td>
<td>41. Units that adopted the sales tax in August or November 2009 or May 2013.</td>
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<td>150</td>
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<td>42. Estimated sales tax revenue.</td>
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<td>151</td>
<td></td>
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<td></td>
<td>43. Units that adopted the sales tax before August 2013. Enter the sales tax revenue for the previous four quarters. Do not multiply .95 amount supplied by the finance department</td>
<td></td>
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<td>9,081,078</td>
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<td>44. Estimated sales tax revenue.</td>
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<td>154</td>
<td></td>
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<td></td>
<td>45. 2015 total taxable value. Enter the amount from line 37 of the rollback tax rate worksheet.</td>
<td></td>
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<td>5,523,431,249</td>
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<td>155</td>
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<td>156</td>
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<td>46. 2015 total taxable value. Enter the amount from line 39 of the rollback tax rate worksheet.</td>
<td></td>
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<td>5,523,431,249</td>
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<td>157</td>
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<td></td>
<td>47. 2015 rollback tax rate, unadjusted for sales tax. Enter the rate from line 39 or 40, as applicable, of the rollback tax rate worksheet.</td>
<td></td>
<td></td>
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<td>0.919003337</td>
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<tr>
<td>158</td>
<td></td>
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<td>48. 2015 rollback tax rate, adjusted for sales tax. Subtract line 44 from line 47.</td>
<td></td>
<td></td>
<td></td>
<td>0.754593252</td>
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<td>159</td>
<td></td>
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<td>49. Certified expense from TC EQ.</td>
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<td>0</td>
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<td>160</td>
<td></td>
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<td>50. 2015 rollback tax rate, adjusted for pollution control. Add line 51 to one of the following lines (as applicable): line 39, line 40 (counties) or line 48 (units with the additional sales tax).</td>
<td></td>
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<td>0.754593252</td>
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<td>161</td>
<td></td>
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<td></td>
<td>51. Additional rate for pollution control. Divide line 49 by line 50 and multiply by 100.</td>
<td></td>
<td></td>
<td></td>
<td>0.699603</td>
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<td>162</td>
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<td></td>
<td>52. 2015 rollback tax rate, adjusted for pollution control. Add line 51 to one of the following lines (as applicable): line 39, line 40 (counties) or line 48 (units with the additional sales tax).</td>
<td></td>
<td></td>
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<td>0.754593252</td>
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</tbody>
</table>
2015 Property Tax Rates in City of Brownsville

This notice concerns the 2015 property tax rates for City of Brownsville. It presents information about three tax rates. Last year's tax rate is the actual tax rate the taxing unit used to determine property taxes last year. This year's effective tax rate would impose the same total taxes as last year if you compare properties taxed in both years. This year's rollback tax rate is the highest tax rate the taxing unit can set before taxpayers start rollback procedures. In each case these rates are found by dividing the total amount of taxes by the tax base (the total value of taxable property) with adjustments as required by state law. The rates are given per $100 of property value.

**Last year's tax rate:**
- Last year's operating taxes $24,948,445
- Last year's debt taxes $13,070,985
- Last year's total taxes $38,019,430
- Last year's tax base $5,426,594,996
- Last year's total tax rate $0.700613/$100

**This year's effective tax rate:**
- Last year's adjusted taxes (after subtracting taxes on lost property)
  - This year's adjusted tax base $5,407,984,184
  - This year's effective tax rate $0.699603/$100
  (Maximum rate unless unit publishes notices and holds hearings.)

**This year's rollback tax rate:**
- Last year's adjusted operating taxes (after subtracting taxes on lost property and adjusting for any transferred function, tax increment financing, state criminal justice mandate, and/or enhanced indigent healthcare expenditures)
  - This year's adjusted tax base $5,407,984,184
  - This year's effective operating rate $0.621574/$100
  - This year's maximum operating rate $0.671299/$100
  - This year's total rollback rate $0.919002/$100
  - Sales tax adjustment rate $0.164411/$100
  - Rollback tax rate $0.754591/$100

**Statement of Increase/Decrease**
If City of Brownsville adopts a 2015 tax rate equal to the effective tax rate of $0.699603 per $100 of value, taxes would increase compared to 2014 taxes by $622,661.

**Schedule A - Unencumbered Fund Balance**
The following estimated balances will be left in the unit's property tax accounts at the end of the fiscal year. These balances are not encumbered by a corresponding debt obligation.

<table>
<thead>
<tr>
<th>Type of Property Tax Fund</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Debt Service Fund</td>
<td>1,566,029</td>
</tr>
</tbody>
</table>

**Schedule B - 2015 Debt Service**
The unit plans to pay the following amounts for long-term debts that are secured by property taxes. These amounts will be paid from property tax revenues (or additional sales tax revenues, if applicable).

<table>
<thead>
<tr>
<th>Description of Debt</th>
<th>Principal or Contract Payment to be Paid from Property Taxes</th>
<th>Interest to be Paid from Property Taxes</th>
<th>Other Amounts to be Paid</th>
<th>Total Payment</th>
</tr>
</thead>
<tbody>
<tr>
<td>2007 CO</td>
<td>645,000</td>
<td>183,929</td>
<td>400</td>
<td>1,051,200</td>
</tr>
<tr>
<td>2007 GO &amp; Refunding</td>
<td>985,000</td>
<td>213,929</td>
<td>400</td>
<td>1,235,206</td>
</tr>
<tr>
<td>2008 GO &amp; Refunding</td>
<td>1,685,000</td>
<td>366,929</td>
<td>400</td>
<td>2,151,598</td>
</tr>
<tr>
<td>2008A CO</td>
<td>900,000</td>
<td>243,929</td>
<td>400</td>
<td>1,533,546</td>
</tr>
<tr>
<td>2008B CO AMT</td>
<td>395,000</td>
<td>183,929</td>
<td>400</td>
<td>581,822</td>
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<tr>
<td>2010 GO Refunding</td>
<td>0</td>
<td>136,929</td>
<td>400</td>
<td>136,929</td>
</tr>
<tr>
<td>2010 Tax Note</td>
<td>290,000</td>
<td>15,929</td>
<td>400</td>
<td>305,908</td>
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<td>2011 Tax Note</td>
<td>95,000</td>
<td>7,712</td>
<td>400</td>
<td>103,112</td>
</tr>
<tr>
<td>2011A Tax Note</td>
<td>95,000</td>
<td>7,712</td>
<td>400</td>
<td>103,112</td>
</tr>
<tr>
<td>2011 CO</td>
<td>0</td>
<td>136,929</td>
<td>400</td>
<td>136,929</td>
</tr>
<tr>
<td>2011 GO Refunding</td>
<td>0</td>
<td>136,929</td>
<td>400</td>
<td>136,929</td>
</tr>
<tr>
<td>2011A GO Refunding</td>
<td>1,585,000</td>
<td>500,915</td>
<td>400</td>
<td>2,086,315</td>
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<tr>
<td>2012A CO</td>
<td>200,000</td>
<td>395,100</td>
<td>400</td>
<td>595,500</td>
</tr>
<tr>
<td>2012B CO</td>
<td>305,000</td>
<td>35,035</td>
<td>400</td>
<td>340,035</td>
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<tr>
<td>2013 GO</td>
<td>330,000</td>
<td>11,914</td>
<td>400</td>
<td>317,114</td>
</tr>
<tr>
<td>2013A CO</td>
<td>330,000</td>
<td>268,711</td>
<td>400</td>
<td>599,111</td>
</tr>
<tr>
<td>Year</td>
<td>Amount (in $)</td>
<td>Interest (in $)</td>
<td>Bond (in $)</td>
<td>Total (in $)</td>
</tr>
<tr>
<td>--------------</td>
<td>---------------</td>
<td>----------------</td>
<td>-------------</td>
<td>--------------</td>
</tr>
<tr>
<td>2013B CO (AMT)</td>
<td>105,000</td>
<td>19,967</td>
<td>400</td>
<td>125,367</td>
</tr>
<tr>
<td>2013B GO Refunding</td>
<td>100,000</td>
<td>639,550</td>
<td>400</td>
<td>739,950</td>
</tr>
<tr>
<td>2014 GO Refunding</td>
<td>2,175,000</td>
<td>1,054,875</td>
<td>400</td>
<td>3,230,275</td>
</tr>
<tr>
<td>2015 CO</td>
<td>215,000</td>
<td>411,215</td>
<td>400</td>
<td>626,615</td>
</tr>
<tr>
<td>BND Note Payable</td>
<td>302,834</td>
<td>114,726</td>
<td>0</td>
<td>417,560</td>
</tr>
</tbody>
</table>

Total required for 2015 debt service: $16,576,092
- Amount (if any) paid from Schedule A: $1,500,000
- Amount (if any) paid from other resources: $1,394,379
- Excess collections last year: $0
= Total to be paid from taxes in 2015: $13,681,713
+ Amount added in anticipation that the unit will collect only 100.00% of its taxes in 2015: $0
= Total debt levy: $13,681,713

**Schedule C - Expected Revenue from Additional Sales Tax**

In calculating its effective and rollback tax rates, the unit estimated that it will receive $9,081,078 in additional sales and use tax revenues.

This notice contains a summary of actual effective and rollback tax rates' calculations. You can inspect a copy of the full calculations at 1001 East Elizabeth.

Name of person preparing this notice: Guadalupe Granado III
Title: Finance Director
Date Prepared: 07/30/2015
AGENDA REQUEST FORM

CITY COMMISSION
MEETING DATE: 08/04/2015

DEPT. MAKING REQUEST: Finance

CONTACT PERSON(S) NAME: Lupe Granado
PHONE: 956-548-6019  FAX: 956-546-2270
E-MAIL: lupe@cob.us

AGENDA CATEGORY: (TIME LIMIT)
☐ EXECUTIVE SESSION  ☐ WORKSHOP  ☐ PRESENTATION  ☐ DISCUSSION

Length of Time Needed for The Item Above: three (minutes)

☐ CONSENT  ☐ PUBLIC HEARING  ☑ ACTION

AGENDA ITEM: (Attach back up material)

Consideration and action to acknowledge the finance director's calculation of a tax increase if the proposed tax rate will exceed the lower of the rollback tax rate or the effective tax rate.

AGENDA ITEM HISTORY:  ☐ Second Reading    ☐ Tabled on __________    ☐ Discussed on __________
☐ Pending Info Received  ☐ Other __________

FINANCIAL:  Budgeted: ☐ YES  ☐ NO  ☐ N/A

Grant/Matching Funds From:

STAFF RECOMMENDATION: (mark your selection) ☐ Approve  ☐ Deny
☐ Table for __________ weeks  ☐ Table Indefinitely  ☐ Other: __________

OTHER RECOMMENDATION: (Write in advisory board or committee name and recommendation if applicable)

ADMINISTRATIVE APPROVAL: ☐ YES  ☐ NO

City Manager
### Increase Over Effective Tax Rate

<table>
<thead>
<tr>
<th>Effective</th>
<th>Proposed</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>2015 Tax Year</td>
<td>2015 Tax Rate</td>
<td>Increase</td>
</tr>
<tr>
<td>$0.699603</td>
<td>$0.700613</td>
<td>0.14%</td>
</tr>
<tr>
<td>2014 Tax Year</td>
<td>2015 Tax Rate</td>
<td>0.00%</td>
</tr>
<tr>
<td>$0.700613</td>
<td>$0.700613</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

### Rollback Tax Rate Distribution

<table>
<thead>
<tr>
<th>Fund</th>
<th>Tax Rate Distribution</th>
<th>Percentage Distribution</th>
</tr>
</thead>
<tbody>
<tr>
<td>General (M&amp;O)</td>
<td>(A) $0.506889</td>
<td>67.17%</td>
</tr>
<tr>
<td>Debt Service</td>
<td>$0.247703</td>
<td>32.83%</td>
</tr>
<tr>
<td>Adjusted Rollback Tax Rate</td>
<td>$0.754592</td>
<td>100.00%</td>
</tr>
</tbody>
</table>

### Proposed Tax Rate Distribution

<table>
<thead>
<tr>
<th>Fund</th>
<th>Tax Rate Distribution</th>
<th>Percentage Distribution</th>
</tr>
</thead>
<tbody>
<tr>
<td>General (M&amp;O)</td>
<td>$0.452910</td>
<td>64.64818%</td>
</tr>
<tr>
<td>Debt Service</td>
<td>$0.247703</td>
<td>35.35182%</td>
</tr>
<tr>
<td>Proposed Tax Rate</td>
<td>$0.700613</td>
<td>100.00%</td>
</tr>
</tbody>
</table>

### Truth-in-Taxation (TNT) Worksheet

- **2007**: $0.650235
- **2008**: $0.650517
- **2009**: $0.650517
- **2010**: $0.654189
- **2011**: $0.657556
- **2012**: $0.700613
- **2013**: $0.700613
- **2014**: $0.700613
- **2015**: $0.700613
- **2016**: $0.700613

- **Adjusted Rollback Rate (A)**: $0.506889

### Ad Valorem Property Tax Rates for the Last Ten Fiscal Years

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>Tax Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>2007</td>
<td>0.650235</td>
</tr>
<tr>
<td>2008</td>
<td>0.650517</td>
</tr>
<tr>
<td>2009</td>
<td>0.650517</td>
</tr>
<tr>
<td>2010</td>
<td>0.654189</td>
</tr>
<tr>
<td>2011</td>
<td>0.657556</td>
</tr>
<tr>
<td>2012</td>
<td>0.700613</td>
</tr>
<tr>
<td>2013</td>
<td>0.700613</td>
</tr>
<tr>
<td>2014</td>
<td>0.700613</td>
</tr>
<tr>
<td>2015</td>
<td>0.700613</td>
</tr>
<tr>
<td>2016</td>
<td>0.700613</td>
</tr>
</tbody>
</table>

- **Adjusted Rollback Rate (A)**: $0.506889

- **M&O Sales Tax Adjustment Worksheet**: $0.164411

- **M&O Sales Tax Adjusted Rollback Rate (A)**: $0.506889

- **Property Tax Rate**: $0.700613
- **Debt Service Tax Rate**: $0.247703
- **M&O Tax Rate**: $0.452910
Consideration and ACTION to acknowledge the Financial Statements and Cash Investment Report for the City of Brownsville for the third quarter that ended June 30, 2015.

AGENDA ITEM HISTORY: [ ] Second Reading  [ ] Tabled on __________  [ ] Discussed on ______________
[ ] Pending Info Received  [ ] Other ____________________________________________________________

FINANCIAL: Budgeted:  [ ] YES  [ ] NO  [ ] N/A
Grant/Matching Funds From:

STAFF RECOMMENDATION: (mark your selection)  [ ] Approve  [ ] Deny
[ ] Table for __________ weeks  [ ] Table Indefinitely  [ ] Other: _________________________________

OTHER RECOMMENDATION: (Write in advisory board or committee name and recommendation if applicable)
CITY COMMISSION MEETING DATE: 08/04/2015 ITEM NUMBER: 27.

DEPT. MAKING REQUEST: Legal

CONTACT PERSON(S) NAME: Mark Sossi

PHONE: 956-548-6011 FAX: 956-546-4291 E-MAIL: mark.sossi@cob.us

DATE SUBMITTED: 07/30/2015

AGENDA CATEGORY: (TIME LIMIT)

☐ EXECUTIVE SESSION ☐ WORKSHOP ☐ PRESENTATION ☑ DISCUSSION

Length of Time Needed for The Item Above: ____________________________ (minutes)

☐ CONSENT ☐ PUBLIC HEARING ☑ ACTION

AGENDA ITEM: (Attach back up material)

Discussion and ACTION to approve an Interlocal Agreement with the City of Los Fresnos.

AGENDA ITEM HISTORY:

☐ Second Reading ☐ Tabled on __________ ☐ Discussed on __________

☐ Pending Info Received ☐ Other __________

FINANCIAL:

Budgeted: ☑ YES ☐ NO ☐ N/A

Grant/Matching Funds From:

STAFF RECOMMENDATION: (mark your selection) ☑ Approve ☐ Deny

☐ Table for __________ weeks ☐ Table Indefinitely ☐ Other: __________

OTHER RECOMMENDATION: (Write in advisory board or committee name and recommendation if applicable)

ADMINISTRATIVE APPROVAL: ☐ YES ☐ NO

City Manager
INTERLOCAL AGREEMENT

THE STATE OF TEXAS

COUNTY OF CAMERON

THIS INTERLOCAL AGREEMENT ("the Agreement") is made and entered into by and between the City of Brownsville, Texas, and the City of Los Fresnos, Texas. This Agreement is made pursuant to Chapter 791 of the Texas Government Code.

RECITALS

Whereas the City of Brownsville, Texas and the City of Los Fresnos, Texas are lawfully established municipalities in the State of Texas and are authorized to enter into this Agreement.

Whereas the City of Brownsville, Texas and the City of Los Fresnos, Texas have in the past, and continue in the present, to work together to amicably resolve any and all issues between them for the mutual benefit of the residents of both communities.

Whereas, the City of Brownsville, Texas and the City of Los Fresnos, Texas entered into an interlocal agreement in 2009, a true and correct copy of which is attached as "Exhibit A" which both parties consider to be a legally binding and enforceable Agreement.

Whereas, both the City of Brownsville and the City of Los Fresnos, Texas desire to continue to abide by the terms of the attached agreement, and specifically the ETJ boundaries as set forth in that Agreement.

Whereas, the City of Brownsville and the City of Los Fresnos, Texas have chosen not to interpret any state action or law, including HB 4059 which amended §42.023 of the Texas Local Government Code in a manner which would retroactively and substantially impair the existing 2009 Interlocal Agreement between the City of Brownsville and City of Los Fresnos, Texas.

Whereas the City of Brownsville does not completely surround the ETJ and city limits of the City of Los Fresnos, as the City of Los Fresnos also shares borders with the Town of Indian Lake and the Town of Bayview,

Whereas, the governing bodies of each party find that the subject of this Agreement is necessary for the benefit of the public and that each party has the legal authority to perform and to provide the governmental function or service which is the subject matter of this contract; furthermore, the governing bodies find that the performance of this contract is in the common interest of both parties;

Whereas the City of Brownsville and the City of Los Fresnos agree that creating a two mile buffer around the City of Los Fresnos ETJ which is devoid of all municipal regulatory authority is not within the public interest of either of their respective communities, and is not rationally related to any legitimate governmental purpose.
The City of Brownsville and the City of Los Fresnos, Texas hereby make the following agreement and stipulations:

a) That the 2009 Interlocal Agreement previously entered into between the Cities of Brownsville and the City of Los Fresnos, Texas are hereby ratified and reaffirmed as binding Interlocal Agreements under Chapter 791 of the Texas Government Code,

b) That the boundaries and limits of ETJ previously agreed to in the 2009 Interlocal Agreement (“agreed ETJ”) are and forever shall be the ETJ boundaries between the City of Los Fresnos and the City of Brownsville, and

c) That the City of Brownsville and the City of Los Fresnos, Texas shall have full legal rights to annex into their own respective agreed ETJ as set forth in the 2009 Agreements,

d) The City of Brownsville may enforce those laws and ordinances within its agreed ETJ which it is authorized to enforce under the laws of the State of Texas. The City of Los Fresnos, Texas will enforce those laws and ordinances within its agreed ETJ which it is authorized to enforce under the laws of the State of Texas.

e) This Agreement shall be construed in a manner consistent with the Texas Interlocal Cooperation Act, Chapter 791 of the Texas Government Code.

IN WITNESS WHEREOF, this instrument has been executed on behalf of the City of Brownsville, Texas and the City of Los Fresnos, Texas, upon authorization of their governing bodies this _______ day of ___________________ 2015.

Attest

By: ________________________
    Antonio Martinez
    Mayor
    City of Brownsville, Texas

By: ________________________
    Polo Narvaez
    Mayor
    City of Los Fresnos, Texas
AGENDA REQUEST FORM

CITY COMMISSION
MEETING DATE: 08/04/2015
DEPT. MAKING REQUEST: Legal
CONTACT PERSON(S) NAME: Mark Sossi
PHONE: 956-548-6011  FAX: 956-546-4291
E-MAIL: mark.sossi@cob.us

AGENDA CATEGORY: (TIME LIMIT)
☒ EXECUTIVE SESSION ☐ WORKSHOP ☐ PRESENTATION ☑ DISCUSSION

Length of Time Needed for The Item Above: _______________ (minutes)
(No time limit)

☐ CONSENT ☐ PUBLIC HEARING ☑ ACTION

AGENDA ITEM: (Attach back up material)
Discussion and ACTION to approve an Interlocal Agreement with the Town of Bayview.

AGENDA ITEM HISTORY: ☐ Second Reading ☐ Tabled on __________ ☐ Discussed on __________
☐ Pending Info Received ☐ Other __________

FINANCIAL: Budgeted: ☐ YES ☐ NO ☑ N/A
Grant/Matching Funds From:

STAFF RECOMMENDATION: (mark your selection) ☑ Approve ☐ Deny
☐ Table for __________ weeks ☐ Table Indefinitely ☐ Other: __________

OTHER RECOMMENDATION: (Write in advisory board or committee name and recommendation if applicable)

ADMINISTRATIVE APPROVAL: ☐ YES ☐ NO

City Manager

08/04/2015
Legal 07/30/2015
Mark Sossi
956-548-6011 956-546-4291 mark.sossi@cob.us

Discussion and ACTION to approve an Interlocal Agreement with the Town of Bayview.

☐ Second Reading ☐ Tabled on __________ ☐ Discussed on __________
☐ Pending Info Received ☐ Other __________

Budgeted: ☐ YES ☐ NO ☑ N/A

☐ Approve ☐ Deny
☐ Table for __________ weeks ☐ Table Indefinitely ☐ Other: __________

City Manager

ElecARForm03
INTERLOCAL AGREEMENT

THE STATE OF TEXAS

COUNTY OF CAMERON

THIS INTERLOCAL AGREEMENT (“the Agreement”) is made and entered into by and between the City of Brownsville, Texas, and the Town of Bayview, Texas. This Agreement is made pursuant to Chapter 791 of the Texas Government Code

RECITALS

Whereas the City of Brownsville Texas and the Town of Bayview, Texas are lawfully established municipalities in the State of Texas and are authorized to enter into this Agreement.

Whereas the City of Brownsville Texas and the Town of Bayview, Texas have in the past, and continue in the present, to work together to amicably resolve any and all issues between them for the mutual benefit of the residents of both communities.

Whereas, the City of Brownsville, Texas and the Town of Bayview, Texas previously entered into an interlocal agreement a true and correct copy of which is attached as “Exhibit A” which both parties consider to be a legally binding and enforceable Agreement,

Whereas, both the City of Brownsville and the Town of Bayview, Texas desire to continue to abide by the terms of the attached agreement, and specifically the ETJ boundaries as set forth in that Agreement,

Whereas the City of Brownsville and the Town of Bayview, Texas have chosen not interpret any state action or law, including HB 4059 which amended §42.023 of the Texas Local Government Code in a manner which would retroactively and substantially impair the existing 2009 Interlocal Agreement between the City of Brownsville and Town of Bayview, Texas.

Whereas the City of Brownsville does not completely surround the ETJ and city limits of the Town of Bayview, as the Town of Bayview ETJ and limits are also bordered by the City of Los Fresnos.

Whereas, the governing bodies of each party find that the subject of this Agreement is necessary for the benefit of the public and that each party has the legal authority to perform and to provide the governmental function or service which is the subject matter of this contract and,

Whereas the City of Brownsville and the Town of Bayview agree that creating a two mile buffer around the Town of Bayview’s ETJ which is devoid of all municipal regulatory authority is not within the public interest of either of their respective communities, and is not rationally related to any legitimate governmental purpose.

The City of Brownsville and the Town of Bayview, Texas hereby make the following agreement and stipulations:
a) That the 2009 Interlocal Agreement previously entered into between the Cities of Brownsville and the Town of Bayview, Texas are hereby ratified and reaffirmed as binding Interlocal Agreements under Chapter 791 of the Texas Government Code,

b) That the boundaries and limits of ETJ previously agreed to in the 2009 Interlocal Agreement (“agreed ETJ”) are and forever shall be the ETJ boundaries between the City of Brownsville and Town of Bayview,

c) That the City of Brownsville and the Town of Bayview, Texas shall have full legal rights to annex into their own respective agreed ETJ as set forth in the 2009 Agreements,

d) The City of Brownsville may enforce those laws and ordinances within its agreed ETJ which it is authorized to enforce under the laws of the State of Texas. The Town of Bayview, Texas will enforce those laws and ordinances within its agreed ETJ which it is authorized to enforce under the laws of the State of Texas.

e) This Agreement shall be construed in a manner consistent with the Texas Interlocal Cooperation Act, Chapter 791 of the Texas Government Code.

IN WITNESS WHEREOF, this instrument has been executed on behalf of the City of Brownsville, Texas and the Town of Bayview, Texas, upon authorization of their governing bodies this ________ day of __________________ 2015.

Attest

By: ________________________
    Antonio Martinez
    Mayor
    City of Brownsville, Texas

By: ________________________
    Thomas B. Rodino
    Mayor
    Town of Bayview, Texas
AGENDA REQUEST FORM

CITY COMMISSION
MEETING DATE: 08/04/2015  
ITEM NUMBER: 29. 
DEPT. MAKING REQUEST: Legal  
DATE SUBMITTED: 07/30/2015 
CONTACT PERSON(S) NAME: Mark Sossi  
PHONE: 956-548-6011  
FAX: 956-546-4291  
E-MAIL: mark.sossi@cob.us 

AGENDA CATEGORY: (TIME LIMIT)
□ EXECUTIVE SESSION  □ WORKSHOP  □ PRESENTATION  ✔ DISCUSSION

Length of Time Needed for The Item Above: ___________________________ (minutes)

□ CONSENT  □ PUBLIC HEARING  ✔ ACTION

AGENDA ITEM: (Attach back up material)
Discussion and ACTION to approve an Interlocal Agreement with the Town of Indian Lake.

AGENDA ITEM HISTORY: □ Second Reading  □ Tabled on __________  □ Discussed on __________
□ Pending Info Received  □ Other __________

FINANCIAL:  Budgeted: □ YES  □ NO  ✔ N/A
Grant/Matching Funds From:

STAFF RECOMMENDATION: (mark your selection)  ✔ Approve  □ Deny
□ Table for __________ weeks  □ Table Indefinitely  □ Other: ____________________________

OTHER RECOMMENDATION: (Write in advisory board or committee name and recommendation if applicable)

ADMINISTRATIVE APPROVAL: □ YES  □ NO  
City Manager

08/04/2015

Legal
956-548-6011
956-546-4291
mark.sossi@cob.us

Discussion and ACTION to approve an Interlocal Agreement with the Town of Indian Lake.

Second Reading
Tabled on __________
Discussed on __________
Pending Info Received
Other __________

Budgeted: YES

Approve
INDEFINITELY
Other: ____________________________

City Manager
INTERLOCAL AGREEMENT

THE STATE OF TEXAS §
COUNTY OF CAMERON §

THIS INTERLOCAL AGREEMENT (“the Agreement”) is made and entered into by and between the City of Brownsville, Texas, and the Town of Indian Lake, Texas. This Agreement is made pursuant to Chapter 791 of the Texas Government Code.

RECITALS

Whereas the City of Brownsville Texas and the Town of Indian Lake, Texas are lawfully established municipalities in the State of Texas and are authorized to enter into this Agreement.

Whereas the City of Brownsville Texas and the Town of Indian Lake, Texas have in the past, and continue in the present, to work together to amicably resolve any and all issues between them for the mutual benefit of the residents of both communities.

Whereas, the City of Brownsville, Texas and the Town of Indian Lake, Texas entered into an interlocal agreement in 2009, a true and correct copy of which is attached as “Exhibit A”, which both parties consider to be a legally binding and enforceable Agreement,

Whereas, both the City of Brownsville and the Town of Indian Lake, Texas desire to continue to abide by the terms of the attached agreement, and specifically the ETJ boundaries as set forth in that Agreement,

Whereas the City of Brownsville and the Town of Indian Lake, Texas have chosen not to interpret any state action or law, including HB 4059 which amended §42.023 of the Texas Local Government Code in a manner which would retroactively and substantially impair the existing 2009 Interlocal Agreement between the City of Brownsville and Town of Indian Lake, Texas.

Whereas the City of Brownsville does not completely surround the ETJ and city limits of the Town of Indian Lake, as the Town of Indian Lake shares borders with the City of Los Fresnos.

Whereas, the governing bodies of each City find that the subject of this Agreement is necessary for the benefit of the public and that each party has the legal authority to perform and to provide the governmental function or service which is the subject matter of this contract and,

Whereas the City of Brownsville and the Town of Indian Lake agree that creating a two mile buffer around the Town of Indian Lake’s ETJ which is devoid of all municipal regulatory authority is not within the public interest of either of their respective communities, and is not rationally related to any legitimate governmental purpose.

The City of Brownsville and the Town of Indian Lake, Texas hereby make the following agreement and stipulations:
a) That the 2009 Interlocal Agreement previously entered into between the Cities of Brownsville and the Town of Indian Lake, Texas are hereby ratified and reaffirmed as binding Interlocal Agreements under Chapter 791 of the Texas Government Code,

b) That the boundaries and limits of ETJ previously agreed to in the 2009 Interlocal Agreement (“agreed ETJ”) are and forever shall be the ETJ boundaries between the two cities, and

c) That the City of Brownsville and the Town of Indian Lake, Texas shall have full legal rights to annex into their own respective agreed ETJ as set forth in the 2009 Agreements,

d) The City of Brownsville may enforce those laws and ordinances within its agreed ETJ which it is authorized to enforce under the laws of the State of Texas. The Town of Indian Lake, Texas will enforce those laws and ordinances within its agreed ETJ which it is authorized to enforce under the laws of the State of Texas.

e) This Agreement shall be construed in a manner consistent with the Texas Interlocal Cooperation Act, Chapter 791 of the Texas Government Code.

IN WITNESS WHEREOF, this instrument has been executed on behalf of the City of Brownsville, Texas and the Town of Indian Lake, Texas, upon authorization of their governing bodies this ________ day of ___________________ 2015.

Attest

By: ________________________
    Antonio Martinez
    Mayor
    City of Brownsville, Texas

By: ________________________
    Barbara Collum
    Mayor
    Town of Indian Lake, Texas
AGENDA REQUEST FORM

CITY COMMISSION
MEETING DATE: 08/04/2015

DEPT. MAKING REQUEST: Police Department

CONTACT PERSON(S) NAME: Orlando Rodriguez, Police Chief

PHONE: 956-548-7050    FAX: 956-548-7058    E-MAIL: ocrodriguez@cob.us

AGENDA CATEGORY: (TIME LIMIT)
☐ EXECUTIVE SESSION     ☐ WORKSHOP     ☐ PRESENTATION     ☐ DISCUSSION

Length of Time Needed for The Item Above: ____________________________ (minutes)

☐ CONSENT     ☐ PUBLIC HEARING     ☑ ACTION

AGENDA ITEM: (Attach back up material)

Consideration and Action to authorize the City of Brownsville Police Department to accept and execute the FY 2016 Texas Traffic Safety STEP Comprehensive grant in the amount of $91,479.08.

AGENDA ITEM HISTORY: ☐ Second Reading    ☐ Tabled on __________    ☐ Discussed on ______________
☐ Pending Info Received    ☐ Other

FINANCIAL:
Budgeted: ☐ YES    ☐ NO    ☐ N/A

Grant/Matching Funds From:

STAFF RECOMMENDATION: (mark your selection) ☑ Approve    ☐ Deny
☐ Table for __________ weeks    ☐ Table Indefinitely    ☐ Other: ____________________________

OTHER RECOMMENDATION: (Write in advisory board or committee name and recommendation if applicable)

The City of Brownsville Police Department will be reimbursed $66,630.42 for overtime and a match of $24,848.66 for fringe benefits (TMRS, FICA and Workman Comp) will be funded through general fund.

ADMINISTRATIVE APPROVAL: ☐ YES    ☐ NO

City Manager
TO: CHARLIE CABLER
CITY MANAGER

FROM: ORLANDO RODRIGUEZ
CHIEF OF POLICE

SUBJECT: SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP)
COMPREHENSIVE GRANT AWARD - FY 2016

DATE: JULY 22, 2015

The City of Brownsville Police Department respectfully requests your authorization to accept and execute the Texas Department of Transportation FY 2016 Selective Traffic Enforcement Program (STEP) Comprehensive grant in the amount of $91,479.08. The City of Brownsville Police Department will be reimbursed $66,630.42 for overtime and a match of $24,848.66 for fringe benefits (TMRS, FICA and Workmans Comp) will be funded through general fund.

This grant will support the Brownsville Police Department in conducting Occupant Protection (Safety Belt & Child Safety Seat), Driving While Intoxicated, and Speed Enforcement, as well as education and media activities within the City of Brownsville.

I hereby respectfully request that the acceptance of this grant award be placed on the next City Commission agenda. Please contact me if you have any questions.

Enclosures: (Agenda Item) (Grant Agreement)
Texas Traffic Safety eGrants
Fiscal Year 2016

Organization Name: City of Brownsville - Police Department

Legal Name: City of Brownsville

Payee Identification Number: 17460004223001

Project Title: STEP- 2016 Comprehensive

ID: 2016-BrownsPD-S-1YG-0042

Period: 10/01/2015 to 09/30/2016
TEXAS TRAFFIC SAFETY PROGRAM GRANT AGREEMENT

THE STATE OF TEXAS
THE COUNTY OF TRAVIS

THIS AGREEMENT IS MADE BY and between the State of Texas, acting by and through the Texas Department of Transportation, hereinafter called the Department and the, City of Brownsville hereinafter called the Subgrantee, and becomes effective then fully executed by both parties. For the purpose of this agreement, the Subgrantee is designated as a(n) Local Government.


Name of the Federal Agency: National Highway Traffic Safety Administration

CFDA Number: 20.600
CFDA Title: State and Community Highway Safety Grant Program
Funding Source: Section 402
DUNS: 036772820

Project Title: STEP- 2016 Comprehensive
This project is Not Research and Development

Grant Period: This Grant becomes effective on 10/01/2015 or on the date of final signature of both parties, whichever is later, and ends on 09/30/2016 unless terminated or otherwise modified.

Total Awarded: $91,479.08
Amount Eligible for Reimbursement by the Department: $66,630.42
Match Amount provided by the Subgrantee: $24,848.66
TEXAS TRAFFIC SAFETY PROGRAM GRANT AGREEMENT

The signatory of the Subgrantee hereby represents and warrants that she/he is an officer of the organization for which she/he has executed this agreement and that she/he has full and complete authority to enter into this agreement on behalf of the organization.

THE SUBGRANTEE

City of Brownsville

[Legal Name of Agency]

By:

[Authorized Signature]

Charlie Cabler
[Name]

City Manager
[Title]

Date: ______________________

Under the authority of Ordinance or Resolution Number (for local government): (If Applicable)

[Resolution Number]

THE STATE OF TEXAS

Executed for the Executive Director and Approved for the Texas Transportation Commission for the purpose and effect of activating and/or carrying out orders, established policies or work programs approved and authorized by the Texas Transportation Commission

By:

[District Engineer Texas Department of Transportation]

[Name]

[Title]

Date: ______________________

By:

Director, Traffic Operations Division Texas Department of Transportation (Not required for local project grants under $100,000.00)

Date: ______________________
ARTICLE 1. COMPLIANCE WITH LAWS

The Subgrantee shall comply with all federal, state, and local laws, statutes, codes, ordinances, rules and regulations, and the orders and decrees of any courts or administrative bodies or tribunals in any matter affecting the performance of this agreement, including, without limitation, workers' compensation laws, minimum and maximum salary and wage statutes and regulations, nondiscrimination laws and regulations, and licensing laws and regulations. When required, the Subgrantee shall furnish the Department with satisfactory proof of compliance.

ARTICLE 2. STANDARD ASSURANCES

The Subgrantee assures and certifies that it will comply with the regulations, policies, guidelines, and requirements, including 2 CFR, Part 200; and the Department's Traffic Safety Program Manual, as they relate to the application, acceptance, and use of federal or state funds for this project. Also, the Subgrantee assures and certifies that:

A. It possesses legal authority to apply for the grant; and that a resolution, motion, or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained in the application, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide any additional information that may be required.

B. It and its subcontractors will comply with Title VI of the Civil Rights Act of 1964 (Public Law 88-352), as amended, and in accordance with that Act, no person shall discriminate, on the grounds of race, color, sex, national origin, age, religion, or disability.

C. It will comply with requirements of the provisions of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970, as amended; 42 USC (United States Code) §§4601 et seq.; and United States Department of Transportation (USDOT) regulations, "Uniform Relocation and Real Property Acquisition for Federal and Federally Assisted Programs," 49 CFR, Part 24, which provide for fair and equitable treatment of persons displaced as a result of federal and federally assisted programs.

D. It will comply with the provisions of the Hatch Political Activity Act, which limits the political activity of employees. (See also Article 25, Lobbying Certification.)

E. It will comply with the federal Fair Labor Standards Act's minimum wage and overtime requirements for employees performing project work.

F. It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.

G. It will give the Department the access to and the right to examine all records, books, papers, or documents related to this Grant Agreement.
H. It will comply with all requirements imposed by the Department concerning special requirements of law, program requirements, and other administrative requirements.

I. It recognizes that many federal and state laws imposing environmental and resource conservation requirements may apply to this Grant Agreement. Some, but not all, of the major federal laws that may affect the project include: the National Environmental Policy Act of 1969, as amended, 42 USC §§4321 et seq.; the Clean Air Act, as amended, 42 USC §§7401 et seq. and sections of 29 USC; the Federal Water Pollution Control Act, as amended, 33 USC §§1251 et seq.; the Resource Conservation and Recovery Act, as amended, 42 USC §§6901 et seq.; and the Comprehensive Environmental Response, Compensation, and Liability Act, as amended, 42 USC §§9601 et seq. The Subgrantee also recognizes that the U.S. Environmental Protection Agency, USDOT, and other federal agencies have issued, and in the future are expected to issue, regulations, guidelines, standards, orders, directives, or other requirements that may affect this Project. Thus, it agrees to comply, and assures the compliance of each contractor and each subcontractor, with any federal requirements that the federal government may now or in the future promulgate.

J. It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, 42 USC §4012a(a). Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where that insurance is available as a condition for the receipt of any federal financial assistance for construction or acquisition purposes for use in any area that has been identified by the Secretary of the Department of Housing and Urban Development as an area having special flood hazards. The phrase "federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any form of direct or indirect federal assistance.

K. It will assist the Department in its compliance with Section 106 of the National Historic Preservation Act of 1966 as amended (16 USC 470 et seq.), Executive Order 11593, and the Antiquities Code of Texas (National Resources Code, Chapter 191).

L. It will comply with Chapter 573 of the Texas Government Code by ensuring that no officer, employee, or member of the Subgrantee's governing board or the Subgrantee's subcontractors shall vote or confirm the employment of any person related within the second degree of affinity or third degree by consanguinity to any member of the governing body or to any other officer or employee authorized to employ or supervise that person. This prohibition shall not apply to the employment of a person described in Section 573.062 of the Texas Government Code.

M. It will ensure that all information collected, assembled, or maintained by the applicant relative to this project shall be available to the public during normal business hours in compliance with Chapter 552 of the Texas Government Code, unless otherwise expressly provided by law.

N. If applicable, it will comply with Chapter 551 of the Texas Government Code, which requires all regular, special, or called meetings of governmental bodies to be open to the public, except as otherwise provided by law or specifically permitted in the Texas Constitution.
ARTICLE 3. COMPENSATION

A. The method of payment for this agreement will be based on actual costs incurred up to and not to exceed the limits specified in the Project Budget. The amount included in a Project Budget category will be deemed to be an estimate only and a higher amount can be reimbursed, subject to the conditions specified in paragraph B of this Article. If the Project Budget specifies that costs are based on a specific rate, per-unit cost, or other method of payment, reimbursement will be based on the specified method.

B. All payments will be made in accordance with the Project Budget.

1. The Subgrantee’s expenditures may overrun a budget category (I, II, or III) in the approved Project Budget without a grant (budget) amendment, as long as the overrun does not exceed a total of five (5) percent of the maximum amount eligible for reimbursement (TxDOT) in the attached Project Budget for the current fiscal year. This overrun must be off-set by an equivalent underrun elsewhere in the Project Budget.

2. If the overrun is five (5) percent or less, the Subgrantee must provide written notification to the Department, through the TxDOT Electronic Grants Management System (eGrants), prior to the Request for Reimbursement being approved. The notification must indicate the amount, the percent over, and the specific reason(s) for the overrun.

3. Any overrun of more than five (5) percent of the amount eligible for reimbursement (TxDOT) in the attached Project Budget requires an amendment of this Grant Agreement.

4. The maximum amount eligible for reimbursement shall not be increased above the Grand Total TxDOT Amount in the approved Project Budget, unless this Grant Agreement is amended, as described in Article 5 of this agreement.

5. For Selective Traffic Enforcement Program (STEP) grants only: In the Project Budget, Subgrantees are not allowed to use underrun funds from the TxDOT amount of (100) Salaries, Subcategories A, "Enforcement," or B, "PI&E Activities," to exceed the TxDOT amount listed in Subcategory C, "Other." Also, Subgrantees are not allowed to use underrun funds from the TxDOT amount of (100) Salaries, Subcategories A, "Enforcement," or C, "Other," to exceed the TxDOT amount listed in Subcategory B, "PI&E Activities." The TxDOT amount for Subcategory B, "PI&E Activities," or C, "Other," can only be exceeded within the five (5) percent flexibility, with underrun funds from Budget Categories II or III.

C. To be eligible for reimbursement under this agreement, a cost must be incurred in accordance with the Project Budget, within the time frame specified in the Grant Period of this Grant Agreement, attributable to work covered by this agreement, and which has been completed in a manner satisfactory and acceptable to the Department.

D. Federal or TxDOT funds cannot supplant (replace) funds from any other sources. The term "supplanting," refers to the use of federal or TxDOT funds to support personnel or an activity already supported by local or state funds.

E. Payment of costs incurred under this agreement is further governed by the cost principles outlined in 2 CFR Part 200.
F. The Subgrantee agrees to submit monthly Requests for Reimbursement, as designated in this Grant Agreement, within thirty (30) days after the end of the billing period. The Request for Reimbursement and appropriate supporting documentation must be submitted through eGrants.

G. The Subgrantee agrees to submit the final Request for Reimbursement under this agreement within forty-five (45) days of the end of the grant period.

H. Payments are contingent upon the availability of appropriated funds.

I. Project agreements supported with federal or TxDOT funds are limited to the length of this Grant Period specified in this Grant Agreement. If the Department determines that the project has demonstrated merit or has potential long-range benefits, the Subgrantee may apply for funding assistance beyond the initial agreement period.

Preference for funding will be given to projects based on (1) proposed cost sharing and (2) demonstrated performance history.

ARTICLE 4. LIMITATION OF LIABILITY

Payment of costs incurred under this agreement is contingent upon the availability of funds. If at any time during this Grant Period, the Department determines that there is insufficient funding to continue the project, the Department shall notify the Subgrantee, giving notice of intent to terminate this agreement, as specified in Article 11 of this agreement. If at the end of a federal fiscal year, the Department determines that there is sufficient funding and performance to continue the project, the Department may notify the Subgrantee to continue this agreement.

ARTICLE 5. AMENDMENTS

This agreement may be amended prior to its expiration by mutual written consent of both parties, utilizing the Grant Agreement Amendment in eGrants. Any amendment must be executed by the parties within the Grant Period, as specified in this Grant Agreement.

ARTICLE 6. ADDITIONAL WORK AND CHANGES IN WORK

A. If the Subgrantee is of the opinion that any assigned work is beyond the scope of this agreement and constitutes additional work, the Subgrantee shall promptly notify the Department in writing through eGrants. If the Department finds that such work does constitute additional work, the Department shall advise the Subgrantee and a written amendment to this agreement will be executed according to Article 5, Amendments, to provide compensation for doing this work on the same basis as the original work. If performance of the additional work will cause the maximum amount payable to be exceeded, the work will not be performed before a written grant amendment is executed.

B. If the Subgrantee has submitted work in accordance with the terms of this agreement but the
Department requests changes to the completed work or parts of the work which involve changes to the original scope of services or character of work under this agreement, the Subgrantee shall make those revisions as requested and directed by the Department. This will be considered as additional work and will be paid for as specified in this Article.

C. If the Subgrantee submits work that does not comply with the terms of this agreement, the Department shall instruct the Subgrantee to make any revisions that are necessary to bring the work into compliance with this agreement. No additional compensation shall be paid for this work.

D. The Subgrantee shall make revisions to the work authorized in this agreement that are necessary to correct errors or omissions, when required to do so by the Department. No additional compensation shall be paid for this work.

E. The Department shall not be responsible for actions by the Subgrantee or any costs incurred by the Subgrantee relating to additional work not directly associated with or prior to the execution of an amendment.

ARTICLE 7. REPORTING AND MONITORING

A. Not later than thirty (30) days after the end of each reporting period, the Subgrantee shall submit a performance report through eGrants. Reporting periods vary by project duration and are defined as follows:

1. For short term projects, the reporting period is the duration of the project. Subgrantee shall submit a performance report within 30 days of project completion.

2. For longer projects, the reporting period is monthly. Subgrantee shall submit a performance report within 30 days of the completion of each project month and within 30 days of project completion.

3. For Selective Traffic Enforcement Program (STEP) Wave projects, the reporting period is each billing cycle. Subgrantee shall submit a performance report within 30 days of the completion of each billing cycle.

B. The performance report will include, as a minimum: (1) a comparison of actual accomplishments to the objectives established for the period, (2) reasons why established objectives and performance measures were not met, if appropriate, and (3) other pertinent information, including, when appropriate, an analysis and explanation of cost underruns, overruns, or high unit costs.

C. The Subgrantee shall promptly advise the Department in writing, through eGrants, of events that will have a significant impact upon this agreement, including:

1. Problems, delays, or adverse conditions, including a change of project director or other changes in Subgrantee personnel, that will materially affect the ability to attain objectives and performance measures, prevent the meeting of time schedules and objectives, or preclude the attainment of project objectives or performance measures by the established time periods.
This disclosure shall be accompanied by a statement of the action taken or contemplated and any Department or federal assistance needed to resolve the situation.

2. Favorable developments or events that enable meeting time schedules and objectives sooner than anticipated or achieving greater performance measure output than originally projected.

D. The Subgrantee shall submit the Final Performance Report through eGrants within thirty (30) days after completion of the grant.

ARTICLE 8. RECORDS

The Subgrantee agrees to maintain all reports, documents, papers, accounting records, books, and other evidence pertaining to costs incurred and work performed under this agreement (called the "Records"), and shall make the Records available at its office for the time period authorized within the Grant Period, as specified in this Grant Agreement. The Subgrantee further agrees to retain the Records for four (4) years from the date of final payment under this agreement, until completion of all audits, or until pending litigation has been completely and fully resolved, whichever occurs last.

Duly authorized representatives of the Department, the USDOT, the Office of the Inspector General, Texas State Auditor, and the Comptroller General shall have access to the Records. This right of access is not limited to the four (4) year period but shall last as long as the Records are retained.

ARTICLE 9. INDEMNIFICATION

A. To the extent permitted by law, the Subgrantee, if other than a government entity, shall indemnify, hold, and save harmless the Department and its officers and employees from all claims and liability due to the acts or omissions of the Subgrantee, its agents, or employees. The Subgrantee also agrees, to the extent permitted by law, to indemnify, hold, and save harmless the Department from any and all expenses, including but not limited to attorney fees, all court costs and awards for damages incurred by the Department in litigation or otherwise resisting claims or liabilities as result of any activities of the Subgrantee, its agents, or employees.

B. To the extent permitted by law, the Subgrantee, if other than a government entity, agrees to protect, indemnify, and save harmless the Department from and against all claims, demands, and causes of action of every kind and character brought by any employee of the Subgrantee against the Department due to personal injuries to or death of any employee resulting from any alleged negligent act, by either commission or omission on the part of the Subgrantee.

C. If the Subgrantee is a government entity, both parties to this agreement agree that no party is an agent, servant, or employee of the other party and each party agrees it is responsible for its individual acts and deeds, as well as the acts and deeds of its contractors, employees, representatives, and agents.
ARTICLE 10. DISPUTES AND REMEDIES

This agreement supersedes any prior oral or written agreements. If a conflict arises between this agreement and the Traffic Safety Program Manual, this agreement shall govern. The Subgrantee shall be responsible for the settlement of all contractual and administrative issues arising out of procurement made by the Subgrantee in support of work under this agreement. Disputes concerning performance or payment shall be submitted to the Department for settlement, with the Executive Director or his or her designee acting as final referee.

ARTICLE 11. TERMINATION

A. This agreement shall remain in effect until the Subgrantee has satisfactorily completed all services and obligations described in this agreement and these have been accepted by the Department, unless:

1. This agreement is terminated in writing with the mutual consent of both parties; or
2. There is a written thirty (30) day notice by either party; or
3. The Department determines that the performance of the project is not in the best interest of the Department and informs the Subgrantee that the project is terminated immediately.

B. The Department shall compensate the Subgrantee for only those eligible expenses incurred during the Grant Period specified in this Grant Agreement that are directly attributable to the completed portion of the work covered by this agreement, provided that the work has been completed in a manner satisfactory and acceptable to the Department. The Subgrantee shall not incur nor be reimbursed for any new obligations after the effective date of termination.

ARTICLE 12. INSPECTION OF WORK

A. The Department and, when federal funds are involved, the USDOT, or any of their authorized representatives, have the right at all reasonable times to inspect or otherwise evaluate the work performed or being performed under this agreement and the premises in which it is being performed.

B. If any inspection or evaluation is made on the premises of the Subgrantee or its subcontractor, the Subgrantee shall provide and require its subcontractor to provide all reasonable facilities and assistance for the safety and convenience of the inspectors in the performance of their duties. All inspections and evaluations shall be performed in a manner that will not unduly delay the work.

ARTICLE 13. AUDIT

The state auditor may conduct an audit or investigation of any entity receiving funds from the state directly under this agreement or indirectly through a subcontract under this agreement.
Acceptance of funds directly under this agreement or indirectly through a subcontract under this agreement acts as acceptance of the authority of the State Auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. An entity that is the subject of an audit or investigation must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit.

ARTICLE 14. SUBCONTRACTS

A subcontract in excess of $25,000 may not be executed by the Subgrantee without prior written concurrence by the Department. Subcontracts in excess of $25,000 shall contain all applicable terms and conditions of this agreement. No subcontract will relieve the Subgrantee of its responsibility under this agreement.

ARTICLE 15. GRATUITIES

A. Texas Transportation Commission policy mandates that employees of the Department shall not accept any benefit, gift, or favor from any person doing business with or who, reasonably speaking, may do business with the Department under this agreement. The only exceptions allowed are ordinary business lunches and items that have received the advanced written approval of the Department's Executive Director.

B. Any person doing business with or who reasonably speaking may do business with the Department under this agreement may not make any offer of benefits, gifts, or favors to Department employees, except as mentioned here above. Failure on the part of the Subgrantee to adhere to this policy may result in termination of this agreement.

ARTICLE 16. NONCOLLUSION

The Subgrantee warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Subgrantee, to solicit or secure this agreement, and that it has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon or resulting from the award or making of this agreement. If the Subgrantee breaches or violates this warranty, the Department shall have the right to annul this agreement without liability or, in its discretion, to deduct from the agreement price or consideration, or otherwise recover the full amount of such fee, commission, brokerage fee, contingent fee, or gift.

ARTICLE 17. CONFLICT OF INTEREST

The Subgrantee represents that it or its employees have no conflict of interest that would in any way interfere with its or its employees' performance or which in any way conflicts with the interests of the Department. The Subgrantee shall exercise reasonable care and diligence to prevent any actions or conditions that could result in a conflict with the Department's interests.
ARTICLE 18. SUBGRANTEE'S RESOURCES

A. The Subgrantee certifies that it presently has adequate qualified personnel in its employment to perform the work required under this agreement, or will be able to obtain such personnel from sources other than the Department.

B. All employees of the Subgrantee shall have the knowledge and experience that will enable them to perform the duties assigned to them. Any employee of the Subgrantee who, in the opinion of the Department, is incompetent or whose conduct becomes detrimental to the work, shall immediately be removed from association with the project.

C. Unless otherwise specified, the Subgrantee shall furnish all equipment, materials, supplies, and other resources required to perform the work.

ARTICLE 19. PROCUREMENT AND PROPERTY MANAGEMENT

The Subgrantee shall establish and administer a system to procure, control, protect, preserve, use, maintain, and dispose of any property furnished to it by the Department or purchased pursuant to this agreement in accordance with its own procurement and property management procedures, provided that the procedures are not in conflict with (1) the Department's procurement and property management standards and (2) the federal procurement and property management standards provided by 2 CFR §§ 200.310-.316, 200.318-.324.

ARTICLE 20. OWNERSHIP OF DOCUMENTS AND INTELLECTUAL PROPERTY

Upon completion or termination of this Grant Agreement, whether for cause or at the convenience of the parties, all finished or unfinished documents, data, studies, surveys, reports, maps, drawings, models, photographs, etc. prepared by the Subgrantee, and equipment and supplies purchased with grant funds shall, at the option of the Department, become the property of the Department. All sketches, photographs, calculations, and other data prepared under this agreement shall be made available, upon request, to the Department without restriction or limitation of their further use.

A. Intellectual property consists of copyrights, patents, and any other form of intellectual property rights covering any databases, software, inventions, training manuals, systems design, or other proprietary information in any form or medium.

B. All rights to Department. The Department shall own all of the rights (including copyrights, copyright applications, copyright renewals, and copyright extensions), title and interests in and to all data, and other information developed under this contract and versions thereof unless otherwise agreed to in writing that there will be joint ownership.

C. All rights to Subgrantee. Classes and materials initially developed by the Subgrantee without any type of funding or resource assistance from the Department remain the Subgrantee's intellectual property. For these classes and materials, the Department payment is limited to payment for attendance at classes.
ARTICLE 21. SUCCESSORS AND ASSIGNS

The Department and the Subgrantee each binds itself, its successors, executors, assigns, and administrators to the other party to this agreement and to the successors, executors, assigns, and administrators of the other party in respect to all covenants of this agreement. The Subgrantee shall not assign, sublet, or transfer interest and obligations in this agreement without written consent of the Department through eGrants.

ARTICLE 22. CIVIL RIGHTS COMPLIANCE

A. Compliance with regulations: The Subgrantee shall comply with the regulations relative to nondiscrimination in federally-assisted programs of the United States Department of Transportation (USDOT): 49 CFR, Part 21; 23 CFR, Part 200; and 41 CFR, Parts 60-74, as they may be amended periodically (called the "Regulations"). The Subgrantee agrees to comply with Executive Order 11246, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 and as supplemented by the U.S. Department of Labor regulations (41 CFR, Part 60).

B. Nondiscrimination: The Subgrantee, with regard to the work performed during the period of this agreement, shall not discriminate on the grounds of race, color, sex, national origin, age, religion, or disability in the selection and retention of subcontractors, including procurements of materials and leases of equipment.

C. Solicitations for subcontracts, including procurement of materials and equipment: In all solicitations either by competitive bidding or negotiation made by the Subgrantee for work to be performed under a subcontract, including procurements of materials and leases of equipment, each potential subcontractor or supplier shall be notified by the Subgrantee of the Subgrantee's obligations under this agreement and the regulations relative to nondiscrimination on the grounds of race, color, sex, national origin, age, religion, or disability.

D. Information and reports: The Subgrantee shall provide all information and reports required by the Regulations, or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Department or the USDOT to be pertinent to ascertain compliance with the Regulations or directives. Where any information required of the Subgrantee is in the exclusive possession of another who fails or refuses to furnish this information, the Subgrantee shall certify to the Department or the USDOT, whichever is appropriate, and shall set forth what efforts the Subgrantee has made to obtain the requested information.

E. Sanctions for noncompliance: In the event of the Subgrantee's noncompliance with the nondiscrimination provision of this agreement, the Department shall impose such sanctions as it or the USDOT may determine to be appropriate.

F. Incorporation of provisions: The Subgrantee shall include the provisions of paragraphs A. through E. in every subcontract, including procurements of materials and leases of equipment, unless exempt by the regulations or directives. The Subgrantee shall take any action with respect to any subcontract or procurement that the Department may direct as a means of enforcing those provisions, including sanctions for noncompliance. However, in the event a Subgrantee becomes involved in, or is threatened with litigation with a subcontractor or
supplier as a result of such direction, the Subgrantee may request the Department to enter into litigation to protect the interests of the state; and in addition, the Subgrantee may request the United States to enter into such litigation to protect the interests of the United States.

ARTICLE 23. DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM

A. The parties shall comply with the DBE Program requirements established in 49 CFR Part 26.

B. The Subgrantee shall adopt, in its totality, the Department's federally approved DBE program.

C. The Subgrantee shall set an appropriate DBE goal consistent with the Department's DBE guidelines and in consideration of the local market, project size, and nature of the goods or services to be acquired. The Subgrantee shall have final decision-making authority regarding the DBE goal and shall be responsible for documenting its actions.

D. The Subgrantee shall follow all other parts of the Department's DBE program referenced in TxDOT Form 2395, Memorandum of Understanding Regarding the Adoption of the Texas Department of Transportation's Federally-Approved Disadvantaged Business Enterprise by Entity and attachments found at web address http://www.tdot.gov/business/partnerships/dbe.html

E. The Subgrantee shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any USDOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The Subgrantee shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure non-discrimination in award and administration of USDOT-assisted contracts. The Department's DBE program, as required by 49 CFR Part 26 and as approved by USDOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the Subgrantee of its failure to carry out its approved program, the Department may impose sanctions as provided for under 49 CFR Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 USC 1001 and the Program Fraud Civil Remedies Act of 1986 (31 USC 3801 et seq.).

F. Each contract the Subgrantee signs with a contractor (and each subcontract the prime contractor signs with a sub-contractor) must include the following assurance: The contractor, sub-recipient, or sub-contractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of USDOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this agreement, which may result in the termination of this agreement or such other remedy as the recipient deems appropriate.

ARTICLE 24. DEBARMENT AND SUSPENSION

A. The Subgrantee certifies, to the best of its knowledge and belief, that it and its principals:
1. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any federal department or agency.

2. Have not within the three (3) year period preceding this agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a federal, state, or local public transaction or contract under a public transaction; violation of federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

3. Are not presently indicted or otherwise criminally or civilly charged by a federal, state, or local governmental entity with commission of any of the offenses enumerated in paragraph A. 2. of this Article; and

4. Have not, within the three (3) year period preceding this agreement, had one or more federal, state, or local public transactions terminated for cause or default.

B. Where the Subgrantee is unable to certify to any of the statements in this Article, the Subgrantee shall attach an explanation to this agreement.

C. The Subgrantee is prohibited from making any award or permitting any award at any tier to any party which is debarred or suspended or otherwise excluded from or ineligible for participation in federal assistance programs under Executive Order 12549, "Debarment and Suspension." By executing this agreement, the Subgrantee certifies that it is not currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549 and further certifies that it will not do business with any party that is currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549.

D. The Subgrantee shall require any party to a subcontract or purchase order awarded under this Grant Agreement to certify its eligibility to receive federal grant funds, and, when requested by the Department, to furnish a copy of the certification.

ARTICLE 25. LOBBYING CERTIFICATION

In executing this agreement, each signatory certifies to the best of that signatory's knowledge and belief that:

A. No federally appropriated funds have been paid or will be paid by or on behalf of the Subgrantee to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

B. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress, the Subgrantee shall require that person to certify such eligibility to such person's knowledge and belief.
Congress in connection with this federal contract, grant, loan, or cooperative agreement, the party to this agreement shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

C. The Subgrantee shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Title 31 USC §1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

ARTICLE 26. CHILD SUPPORT CERTIFICATION

Under Section 231.006, Texas Family Code, the Subgrantee certifies that the individual or business entity named in this agreement is not ineligible to receive the specified grant, loan, or payment and acknowledges that this agreement may be terminated and payment may be withheld if this certification is inaccurate. If the above certification is shown to be false, the Subgrantee is liable to the state for attorney's fees and any other damages provided by law or the agreement. A child support obligor or business entity ineligible to receive payments because of a payment delinquency of more than thirty (30) days remains ineligible until: all arrearages have been paid; the obligor is in compliance with a written repayment agreement or court order as to any existing delinquency; or the court of continuing jurisdiction over the child support order has granted the obligor an exemption from Subsection (a) of Section 231.006, Texas Family Code, as part of a court-supervised effort to improve earnings and child support payments.

ARTICLE 27. FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT REQUIREMENTS

A. Any recipient of funds under this agreement agrees to comply with the Federal Funding Accountability and Transparency Act and implementing regulations at 2 CFR Part 170, including Appendix A. This agreement is subject to the following award terms: http://edocket.access.gpo.gov/2010/pdf/2010-22705.pdf and http://edocket.access.gpo.gov/2010/pdf/2010-22706.pdf.

B. The Subgrantee agrees that it shall:

1. Obtain and provide to the State a System for Award Management (SAM) number (48 CFR subpt. 4.11) if this award provides for more than $25,000 in Federal funding. The SAM number may be obtained by visiting the SAM web-site at: https://www.sam.gov

2. Obtain and provide to the State a Data Universal Numbering System (DUNS) number, a unique nine-character number that allows the Federal government to track the distribution of federal money. The DUNS number may be requested free of charge for all businesses and entities required to do so by visiting the Dun & Bradstreet (D&B) on-line registration website http://fedgov.dnb.com/webform; and
3. Report the total compensation and names of its top five (5) executives to the State if:

i. More than 80% of annual gross revenues are from the Federal government, and those revenues are greater than $25,000,000; and

ii. The compensation information is not already available through reporting to the U.S. Securities and Exchange Commission.

ARTICLE 28. SINGLE AUDIT REPORT

A. The parties shall comply with the requirements of the Single Audit Act of 1984, P.L. 98-502, ensuring that the single audit report includes the coverage stipulated in 2 CFR Part 200.

B. If threshold expenditures of $750,000 or more are met during the Subgrantee’s fiscal year, the Subgrantee must submit a Single Audit Report and Management Letter (if applicable) to TxDOT’s Audit Office, 125 East 11th Street, Austin, TX 78701 or contact TxDOT’s Audit Office at singleaudits@txdot.gov

C. If expenditures are less than $750,000 during the Subgrantee’s fiscal year, the Subgrantee must submit a statement to TxDOT’s Audit Office as follows: “We did not meet the $750,000 expenditure threshold and therefore, are not required to have a single audit performed for FY _.”

D. For each year the project remains open for federal funding expenditures, the Subgrantee will be responsible for filing a report or statement as described above. The required annual filing shall extend throughout the life of the agreement, unless otherwise amended or the project has been formally closed out and no charges have been incurred within the current fiscal year.

ARTICLE 29. BUY AMERICA ACT

The Subgrantee will comply with the provisions of the Buy America Act (49 U.S.C. §5323(j)), which contains the following requirements:

Only steel, iron and manufactured products produced in the United States may be purchased with Federal funds unless the Secretary of Transportation determines that such domestic purchases would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. Clear justification for the purchase of non-domestic items must be in the form of a waiver request submitted to and approved by the Secretary of Transportation.

ARTICLE 30. RESTRICTION ON STATE LOBBYING

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude
a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

ARTICLE 31. NONGOVERNMENTAL ENTITY'S PUBLIC INFORMATION

[This article applies only to non-profit entities.]

The Subgrantee is required to make any information created or exchanged with the Department pursuant to this Grant Agreement and not otherwise excepted from disclosure under the Texas Public Information Act, available in a format that is accessible by the public at no additional charge to the Department. [SB-1368, 83rd Texas Legislature, Regular Session, Effective 9/1/13]
RESPONSIBILITIES OF THE SUBGRANTEE

A. Carry out all performance measures established in the grant, including fulfilling the law enforcement objectives by implementing the Operational Plan contained in this Grant Agreement.

B. Submit all required reports to the Department (TxDOT) fully completed with the most current information, and within the required times, as defined in Article 3 and Article 7 of the General Terms and Conditions of this Grant Agreement. This includes reporting to the Department on progress, achievements, and problems in monthly Performance Reports and attaching necessary source documentation to support all costs claimed in Requests for Reimbursement (RFR).

C. Attend Department-approved grant management training.

D. Attend meetings according to the following:
   1. The Department will arrange for meetings with the Subgrantee to present status of activities and to discuss problems and the schedule for the following quarter's work.
   2. The project director or other appropriate qualified persons will be available to represent the Subgrantee at meetings requested by the Department.

E. Support grant enforcement efforts with public information and education (PI&E) activities. Salaries being claimed for PI&E activities must be included in the budget.

F. When applicable, all newly developed PI&E materials must be submitted to the Department for written approval, through the TxDOT Electronic Grants Management System (eGrants) system messaging, prior to final production. Refer to the Traffic Safety Program Manual regarding PI&E procedures.

G. For out of state travel expenses to be reimbursable, the Subgrantee must have obtained the written approval of the Department, through eGrants system messaging, prior to the beginning of the trip. Grant approval does not satisfy this requirement. For Department district-managed grants, the Subgrantee must have obtained written Department district approval, through eGrants system messaging, for travel and related expenses if outside of the district boundaries.

H. Maintain verification that all expenses, including wages or salaries, for which reimbursement is requested is for work exclusively related to this project.

I. Ensure that this grant will in no way supplant (replace) funds from other sources. Supplanting refers to the use of federal funds to support personnel or any activity already supported by local or state funds.

J. Ensure that each officer working on the STEP project will complete an officer's daily report form. The form should include at a minimum: name, date, badge or identification number, type of grant worked, grant site number, mileage (including starting and ending mileage),
hours worked, type of citation issued or arrest made, officer and supervisor signatures.

K. All STEP agencies must provide the following provision in all daily activity report forms:
   "I understand that this information is being submitted to support a claim against a federally-funded grant program. False statements on this form may be prosecutable under 18 USC 1001. This information on this form is true, correct, and complete to the best of my knowledge and ability."

L. Ensure that no officer above the rank of Lieutenant (or equivalent title) will be reimbursed for enforcement duty, unless the Subgrantee received specific written authorization from the Department, through eGrants system messaging, prior to incurring costs.

M. Subgrantee may work additional STEP enforcement hours on holidays or special events not covered under the Operational Plan. However, additional work must be approved in writing by the Department, through eGrants system messaging, prior to enforcement. Additional hours must be reported in the Performance Report for the time period for which the additional hours were worked.

N. If an officer makes a STEP-related arrest during the shift, but does not complete the arrest before the shift is scheduled to end, the officer can continue working under the grant to complete that arrest.

O. Subgrantees with a traffic unit will utilize traffic personnel for this grant, unless such personnel are unavailable for assignment.

P. Prior to conducting speed enforcement, the Subgrantee must select and survey enforcement sites that comply with existing state mandated speed limits in accordance with the Texas Transportation Code, Sections 545.352 through 545.356.

Q. Officers assigned to speed sites should be trained in the use of radar or laser speed measurement devices.

R. The Subgrantee should have a safety belt use policy. If the Subgrantee does not have a safety belt use policy in place, a policy should be implemented, and a copy maintained for verification during the grant year.

S. Officers working DWI enforcement must be trained in the National Highway Traffic Safety Administration/International Association of Chiefs of Police Standardized Field Sobriety Testing (SFST). In the case of a first year subgrantee, the officers must be trained, or scheduled to be SFST trained, by the end of the grant year. For second or subsequent year grants, all officers working DWI enforcement must be SFST trained.

T. The Subgrantee should have a procedure in place for contacting and using drug recognition experts (DREs) when necessary.

RESPONSIBILITIES OF THE DEPARTMENT

A. Monitor the Subgrantee’s compliance with the performance obligations and fiscal requirements of this Grant Agreement using appropriate and necessary monitoring and inspections, including but not limited to:

1. review of periodic reports
2. physical inspection of project records and supporting documentation
3. telephone conversations
4. e-mails and letters
5. quarterly review meetings
6. eGrants

B. Provide program management and technical assistance.

C. Attend appropriate meetings.

D. Reimburse the Subgrantee for all eligible costs as defined in the project budget. Requests for Reimbursement will be processed up to the maximum amount payable as indicated in the project budget.

E. Perform an administrative review of the project at the close of the grant period to:

1. Ascertain whether or not the project objectives were met
2. Review project accomplishments (performance measures completed, targets achieved)
3. Document any progress towards self-sufficiency
4. Account for any approved Program Income earned and expended
5. Identify exemplary performance or best practices
# PROGRAM ELEMENT SELECTION

## YEAR LONG

<table>
<thead>
<tr>
<th>Element</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>X DWI</td>
<td>DWI: Driving While Intoxicated</td>
</tr>
<tr>
<td>X Speed</td>
<td>Speed: Speed Enforcement</td>
</tr>
<tr>
<td>X OP</td>
<td>OP: Occupant Protection (Safety Belt and Child Safety Seat)</td>
</tr>
<tr>
<td>ITC</td>
<td>ITC: Intersection Traffic Control</td>
</tr>
<tr>
<td>DD</td>
<td>DD: Distracted Driving</td>
</tr>
</tbody>
</table>

## WAVE

<table>
<thead>
<tr>
<th>Element</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>DWI</td>
<td>Jurisdiction wide (DWI enforcement effort must be focused at locations where there is an over-representation of alcohol-related crashes and/or DWI arrests)</td>
</tr>
<tr>
<td>Speed</td>
<td>Jurisdiction wide (Speed enforcement should be focused on areas where there is at least a 50% noncompliance with the posted speed limits and/or a higher number of speed-related crashes)</td>
</tr>
<tr>
<td>OP</td>
<td>Jurisdiction wide</td>
</tr>
<tr>
<td>DD</td>
<td>Jurisdiction wide</td>
</tr>
</tbody>
</table>

**CMV**

<table>
<thead>
<tr>
<th>Element</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Speed, DP &amp; HMV</td>
<td>CMV: Commercial Motor Vehicle; HMV: Hazardous Moving Violations</td>
</tr>
</tbody>
</table>
GOALS AND STRATEGIES

Goal: To increase effective enforcement and adjudication of traffic safety-related laws to reduce crashes, fatalities, and injuries.

Strategies: Increase and sustain high visibility enforcement of traffic safety-related laws. Increase public education and information campaigns regarding enforcement activities.

Goal: To reduce the number of alcohol impaired and driving under the influence of alcohol and other drug-related crashes, injuries, and fatalities.

Strategy: Increase and sustain high visibility enforcement of DWI laws.

Goal: To increase occupant restraint use in all passenger vehicles and trucks.

Strategy: Increase and sustain high visibility enforcement of occupant protection laws.

Goal: To reduce the number of speed-related crashes, injuries, and fatalities.

Strategy: Increase and sustain high visibility enforcement of speed-related laws.

I agree to the above goals and strategies.
### Baseline Information

**Baseline Year (12 months)** From 10/1/2013 to 9/30/2014

<table>
<thead>
<tr>
<th>Baseline Measure</th>
<th>Baseline Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of Driving While Intoxicated (DWI) arrests</td>
<td>305</td>
</tr>
<tr>
<td>Number of Driving Under Influence (DUI) of Alcohol by Minor Arrests/Citations</td>
<td>24</td>
</tr>
<tr>
<td>Number of speed citations</td>
<td>758</td>
</tr>
<tr>
<td>Number of safety belt citations</td>
<td>493</td>
</tr>
<tr>
<td>Number of child safety seat citations</td>
<td>497</td>
</tr>
<tr>
<td>Number of Distracted Driving Citations</td>
<td>35</td>
</tr>
</tbody>
</table>

| Percentage of speed compliance | 29 % | 12/2014 |
| Percentage of safety belt usage   | 52 % | 12/2014 |
# LAW ENFORCEMENT OBJECTIVE/PERFORMANCE MEASURE

<table>
<thead>
<tr>
<th>Objective/Performance Measure</th>
<th>Target Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Number and type citations/arrests to be issued under STEP</td>
<td>Target Number</td>
</tr>
<tr>
<td>a. Increase DWI arrests by</td>
<td>35</td>
</tr>
<tr>
<td>b. Increase DUI of Alcohol by Minor arrests/citations by</td>
<td>20</td>
</tr>
<tr>
<td>c. Increase Speed citations by</td>
<td>1600</td>
</tr>
<tr>
<td>d. Increase Safety Belt citations by</td>
<td>450</td>
</tr>
<tr>
<td>e. Increase Child Safety Belt citations by</td>
<td>450</td>
</tr>
<tr>
<td>2. Proposed total number of traffic-related crashes</td>
<td>Target Number</td>
</tr>
<tr>
<td>a. Reduce the number of alcohol-related crashes to</td>
<td>160</td>
</tr>
<tr>
<td>b. Reduce the number of speed-related crashes to</td>
<td>1200</td>
</tr>
<tr>
<td>3. Increase speed compliance</td>
<td>Target Number</td>
</tr>
<tr>
<td>a. Increase the Speed compliance rate to</td>
<td>60%</td>
</tr>
<tr>
<td>4. Increase safety belt usage</td>
<td>Target Number</td>
</tr>
<tr>
<td>a. Increase the Safety Belt usage rate among drivers and front seat passengers to</td>
<td>93%</td>
</tr>
<tr>
<td>5. Number of Enforcement Hours</td>
<td>Target Number</td>
</tr>
<tr>
<td></td>
<td>1028</td>
</tr>
</tbody>
</table>

**Note:** Nothing in this agreement shall be interpreted as a requirement, formal o
**PI&E OBJECTIVE/PERFORMANCE MEASURE**

Objectives/Performance Measure | Target Number
--- | ---
Support Grant efforts with a public information and education (PI&E) program  
\( a. \) Conduct presentations | 4  
\( b. \) Conduct media exposures (e.g. news conferences, news releases, and interviews) | 4  
\( c. \) Conduct community events (e.g. health fairs, booths) | 4  
\( d. \) Produce the following number of public information and education materials | 0  
\( e. \) Number of public information and education materials distributed | 500
## Operational Plan

**Page Title:** STEP COMPREHENSIVE

<table>
<thead>
<tr>
<th>Site Number</th>
<th>Type (Speed, OP, ITC)</th>
<th>Site Description</th>
<th>Survey Results (Compliance Percentage)</th>
<th>Enforcement Period (Days &amp; Times)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. A</td>
<td>OP</td>
<td>City Wide Survey was done at 3300 blk Boca Chica blvd.</td>
<td>52%</td>
<td>7:00 am to 7:00 pm Monday thru Sunday</td>
</tr>
<tr>
<td>2. B</td>
<td>DWI</td>
<td>City Wide</td>
<td>%</td>
<td>10:00 pm to 3am Monday thru Sunday</td>
</tr>
<tr>
<td>3. 1</td>
<td>Speed</td>
<td>500 blk N US 77/83 to the 7900 blk of N US 77/83. 65 mph zone distance =8 miles. survey conducted at the 1500 blk.</td>
<td>29%</td>
<td>7:00 am to 7:00 pm Monday thru Sunday</td>
</tr>
<tr>
<td>4. 2</td>
<td>Speed</td>
<td>1100 blk of S Central to 2500 blk of N Central ave. 30 mph zone distance =3 miles. survey conducted at the 800 blk.</td>
<td>25%</td>
<td>7:00 am to 7:00 pm Monday thru Sunday</td>
</tr>
<tr>
<td>5. 3</td>
<td>Speed</td>
<td>1400 blk of Southmost blvd to the 4600 blk of Southmost blvd. 30 mph zone distance =2.46 miles. survey conducted at the 4300 blk.</td>
<td>19%</td>
<td>7:00 am to 7:00 pm Monday thru Sunday</td>
</tr>
<tr>
<td>6.</td>
<td>%</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
# Budget Summary

<table>
<thead>
<tr>
<th>Budget Category</th>
<th>TxDOT</th>
<th>Match</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Category I - Labor Costs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(100) Salaries:</td>
<td>$52,107.94</td>
<td>$9,485.15</td>
<td>$61,593.09</td>
</tr>
<tr>
<td>(200) Fringe Benefits:</td>
<td>$14,522.48</td>
<td>$2,643.51</td>
<td>$17,165.99</td>
</tr>
<tr>
<td>Sub-Total:</td>
<td>$66,630.42</td>
<td>$12,128.66</td>
<td>$78,759.08</td>
</tr>
<tr>
<td>Category II - Other Direct Costs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(300) Travel:</td>
<td>$0</td>
<td>$12,720.00</td>
<td>$12,720.00</td>
</tr>
<tr>
<td>(400) Equipment:</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>(500) Supplies:</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>(600) Contractual Services:</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>(700) Other Miscellaneous:</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Sub-Total:</td>
<td>$0</td>
<td>$12,720.00</td>
<td>$12,720.00</td>
</tr>
<tr>
<td>Total Direct Costs:</td>
<td>$66,630.42</td>
<td>$24,848.66</td>
<td>$91,479.08</td>
</tr>
<tr>
<td>Category III - Indirect Costs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(800) Indirect Cost Rate:</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Summary</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Labor Costs:</td>
<td>$66,630.42</td>
<td>$12,128.66</td>
<td>$78,759.08</td>
</tr>
<tr>
<td>Total Direct Costs:</td>
<td>$0</td>
<td>$12,720.00</td>
<td>$12,720.00</td>
</tr>
<tr>
<td>Total Indirect Costs:</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Grand Total</td>
<td>$66,630.42</td>
<td>$24,848.66</td>
<td>$91,479.08</td>
</tr>
<tr>
<td>Fund Sources (Percent Share):</td>
<td>72.84%</td>
<td>27.16%</td>
<td></td>
</tr>
</tbody>
</table>

Salary and cost rates will be based on the rates submitted by the Subgrantee in its grant application in Egrants.
AGENDA REQUEST FORM

CITY COMMISSION MEETING DATE: 08/04/2015 ITEM NUMBER: 31.
DEPT. MAKING REQUEST: Municipal Court DATE SUBMITTED: 07/30/2015
CONTACT PERSON(S) NAME: Judge Ben Neece
PHONE: 956-548-7181 FAX: E-MAIL:

AGENDA CATEGORY: (TIME LIMIT)
[ ] EXECUTIVE SESSION [ ] WORKSHOP [ ] PRESENTATION [ ] DISCUSSION

Length of Time Needed for The Item Above: ____________________________ (minutes)
(No time limit)
[ ] CONSENT [ ] PUBLIC HEARING [ ] ACTION

AGENDA ITEM: (Attach back up material)

Consideration and ACTION to request authorization to renew a contract for maintenance of Court Case Management Software for the Brownsville Municipal Court.

AGENDA ITEM HISTORY: [ ] Second Reading [ ] Tabled on _________ [ ] Discussed on _________
[ ] Pending Info Received [ ] Other _________

FINANCIAL: Budgeted: [ ] YES [ ] NO [ ] N/A
Grant/Matching Funds From:

STAFF RECOMMENDATION: (mark your selection) [ ] Approve [ ] Deny
[ ] Table for _________ weeks [ ] Table Indefinitely [ ] Other: _________

OTHER RECOMMENDATION: (Write in advisory board or committee name and recommendation if applicable)

ADMINISTRATIVE APPROVAL: [ ] YES [ ] NO

City Manager
MEMORANDUM

TO: Roberto Luna, Purchasing Director
FROM: Roberto Baez, Court Administrator
CC: Ben R. Neece, Presiding Judge
Jessica Lino, Admin Specialist II
DATE: June 29, 2015
SUBJECT: 2015-2016 Tyler Technologies Maintenance and Support (Incode)

I have reviewed the attached invoice from Tyler Technologies for the annual maintenance/support of the Incode System (Court System). Tyler Technologies is the manufacturer of the Incode system and is considered the captive vendor for the support and maintenance of the Incode software. The maintenance/support service contract is for the period of October 1, 2015 – September 30, 2016.

Please see attached renewal quote dated May 12, 2015 in the amount of $56,069.52. Please note that is a standard 5% annual increase in the total amount.

I am recommending this agreement be placed on the city commission agenda for consideration and approval. The funding source for this expenditure is from the Municipal Court Technology Fund (Fund-91-Restricted-83). This fund is strictly reserved for Municipal Court technology related purposes.

Please let me know if you have any questions.
Renewals Quote

Customer: Browns ville, TX City of
Brownsville, TX City of
PO Box 911
Brownsville, TX, 78522-0911

Ship To: STX-AR-MST
Brownsville, TX City of
Brownsville, TX City of
PO Box 911
Brownsville TX, 78522-0911

<table>
<thead>
<tr>
<th>Service Description</th>
<th>Current Fee</th>
<th>Renewal Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>INCODE Court Online Component - Annual Fee</td>
<td>$2,400.00</td>
<td>$2,400.00</td>
</tr>
<tr>
<td>Maintenance Period: 10/1/2014 to 9/30/2015</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Court Case Management</td>
<td>$26,587.49</td>
<td>$27,916.86</td>
</tr>
<tr>
<td>Maintenance Period: 10/1/2014 to 9/30/2015</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Central Cash Collection</td>
<td>$3,476.59</td>
<td>$3,650.42</td>
</tr>
<tr>
<td>Maintenance Period: 10/1/2014 to 9/30/2015</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Collection Agency Export Interface</td>
<td>$964.79</td>
<td>$984.60</td>
</tr>
<tr>
<td>Maintenance Period: 10/1/2014 to 9/30/2015</td>
<td></td>
<td></td>
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THIS IS NOT AN INVOICE
Renewals Quote

Customer: tyler technologies
Brownsville, TX City of
Brownsville, TX City of
PO Box 911
Brownsville TX, 78522-0911

Ship To: STX-AR-MST
Brownsville, TX City of
Brownsville, TX City of
PO Box 911
Brownsville TX, 78522-0911

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Does not include any applicable taxes

Quote Total: $56,069.52

THIS IS NOT AN INVOICE
AGENDA REQUEST FORM

CITY COMMISSION
MEETING DATE: 08/04/2015

DEPT. MAKING REQUEST: Library Department
DATE SUBMITTED: 07/27/2015

CONTACT PERSON(S) NAME: Orlando Rodriguez, Chief of Police
PHONE: 956-548-7056 FAX: 956-548-7054 E-MAIL: ocrodriguez@cob.us

AGENDA CATEGORY: (TIME LIMIT)

☐ EXECUTIVE SESSION ☐ WORKSHOP ☐ PRESENTATION ☐ DISCUSSION
Length of Time Needed for The Item Above: (3) three (minutes)

(No time limit)

☐ CONSENT ☐ PUBLIC HEARING ☑ ACTION

AGENDA ITEM: (Attach back up material)
"Consideration and Action to Award a Contract for the Purchase and Delivery of Nine (9) New Police Patrol Motorcycles for the Brownsville Police Department."

AGENDA ITEM HISTORY: ☐ Second Reading ☐ Tabled on __________  ☐ Discussed on __________
☐ Pending Info Received ☐ Other __________

FINANCIAL:  Budgeted: ☑ YES ☐ NO ☐ N/A

Grant/Matching Funds From:
Funding for this procurement is available through Federal Forfeiture fund.

STAFF RECOMMENDATION: (mark your selection) ☑ Approve ☐ Deny
☐ Table for __________ weeks ☐ Table Indefinitely ☐ Other: __________

OTHER RECOMMENDATION: (Write in advisory board or committee name and recommendation if applicable)
PDM-58-0815
Brownsville Police Department

ADMINISTRATIVE APPROVAL: ☐ YES ☐ NO

__________________________________________
City Manager
Date: July 27, 2015
To: Mr. Charlie Cabler, City Manager
CC: Mr. Pete Gonzalez, Deputy Assistant City Manager
     Mrs. Ruth Osuna, Assistant City Manager
     Mrs. Stephanie Reyes, Assistant City Manager
     Mr. Michael L. Lopez, City Secretary
     Mr. Orlando Rodriguez, Police Chief
     Mr. Lupe Granado III, Finance Director
From: Mr. Roberto C. Luna, Jr., Purchasing & Contract Services Director
Subject: Agenda Item for the City Commission meeting of August 4, 2015:
        “Consideration and Action to Award a Contract for the Purchase & Delivery of
        Nine (9) New Police Patrol Motorcycles for the Brownsville Police Department.”

At the request of the Police Chief, Orlando Rodriguez, the Purchasing and Contract Services Office solicited Request for Proposals for the aforementioned project. Project milestones were accomplished as follows:

1. The legal advertisement appeared in The Brownsville Herald two times on June 14, 2015 and June 21, 2015 and was posted to the Texas Bid system website. A total of Eleven (11) companies received an invitation to participate; Eight (8) companies downloaded the bid package on the Texas Bid System website.

2. One Pre-bid meeting was conducted on June 23, 2015 at the Purchasing & Contract Services bid room. A total of Three (3) vendors were represented at the pre-bid meeting. Requests for clarifications were submitted by vendors during the bidding process. Four addendums were issued during the bidding process.

3. Sealed bids were received and acknowledged for the subject project on Tuesday July 7, 2015 at the Purchasing & Contract Services bid room. Two (2) bids were received by the Purchasing office. [Bookmark “A” Tabulation Sheet]

4. The City Fleet Administrator, Adolfo Perales, in keeping with City purchasing requirements, has prepared a needs assessment report for this procurement. [Bookmark “B” – Needs Assessment]

RECOMMENDATION

Staff recommends the following:

1. Consideration and Action to Award a Contract for the Purchase & Delivery of Nine (9) New Police Patrol Motorcycles for the Brownsville Police Department to Brownsville Sports Center of Brownsville, TX, the lowest responsive bidder with a bid amount of $17,289.00 for Honda Gold Wing F6B Model 2013 for a grand total for nine (9) motorcycles for $155,601.00.

2. Funding is available for this procurement through general fund.

3. The City of Brownsville Police Administration concurs with this recommendation. Please find attached recommendation from Mr. James Paschall, Commander, Fiscal Management [Bookmark “C” - Departments Recommendation]
## BIDTABULATION

**IFB – For the Purchase and Delivery of Police Patrol Motorcycles**  
for the Brownsville Police Department - Bid # PDM-58-0815  
Bid Due Date: July 7, 2015 @ 3:00 PM

### Vendors:

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Address</th>
<th>Contact Person</th>
<th>Phone #</th>
<th>Fax #</th>
</tr>
</thead>
</table>
| Brownsville Sports Center     | 345 Paredes Line Rd.  
Brownsville TX, 78521  
Attn: Thomas James  
PH # 956-546-3055  
FX # 956-546-3546 | | | |
| Mcallen Motor Sports          | 3608 N. McColl Rd.  
Mcallen TX, 78501  
Attn: John Tunberg  
PH # 956-686-1565  
FX # 956-631-5030 | | | |

| YEAR/MODEL | 2013 Honda Gold Wing F6B  
Section: 38.0 ITEMS # 1 – 20 (a-g) | Bid Amount | Note |
|------------|----------------------------------|------------|------|
| Brownsville Sports Center     | $17,289.00  
No Trade-in required | |  |
| Mcallen Motor Sports          | $19,033.31  
Note: Price of $17,033.31 for McAllen Motor Sports is after applying a $2,000.00 credit for trade in of PD 2009 ST1300 Motorcycles | |  |

| YEAR/MODEL | 2014 Honda Gold Wing F6B  
Section: 38.0 ITEMS # 1 – 20 (a-g) | Bid Amount | Note |
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<tr>
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</thead>
<tbody>
<tr>
<td>Brownsville Sports Center</td>
<td>No Bid</td>
<td></td>
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</table>
| Mcallen Motor Sports          | $19,285.85  
Note: Price of $17,285.85 for McAllen Motor Sports is after applying a $2,000.00 credit for trade in of PD 2009 ST1300 Motorcycles | |  |

| YEAR/MODEL | 2015 Honda Gold Wing F6B  
Section: 38.0 ITEMS # 1 – 20 (a-g) | Bid Amount | Note |
<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>Brownsville Sports Center</td>
<td>No Bid</td>
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</table>
| Mcallen Motor Sports          | $19,995.37  
Note: Price of $17,995.37 for McAllen Motor Sports is after applying a $2,000.00 credit for trade in of PD 2009 ST1300 Motorcycles | |  |

### Addendum Acknowledged?

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<thead>
<tr>
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<tbody>
<tr>
<td>Mcallen Motor Sports</td>
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### Specification Criteria

- RESPONSIVE 
  LOWEST BIDDER 
- RESPONSIVE
Department: Brownsville Police Department (311)
Date: July 22, 2015

Statement of Need: The Brownsville Police Department’s intent is to replace nine (9) 2009 model Honda MCS 1300 Police Package motorcycles, which are no longer efficient to maintain due to high repair cost and have also reached their life cycle, units are no longer cost effective to maintain in the Police Department’s fleet. The Police department is requesting the purchase of nine (9) new model Honda F6B police package motorcycles to upgrade their fleet in addition to giving the effort towards decreasing maintenance and repair cost. The Fleet Manager concurs with this acquisition.

Selection of Procurement Method & Contract Type: The City of Brownsville’s intention is to acquire the units via the standard municipal procurement process of solicitation, as per Texas Local Government Code standard bidding process.

Competition: The City of Brownsville in an effort to procure additional vehicles and rolling-stock at the best prices have determined that acquisition via utilization of the standard municipal procurement process of solicitation, to be the most advantageous at this time. A quote from Brownsville Sports Center for nine (9) new model Honda F6B 2013 police package motorcycles, in the amount of $17,289.00 each with a combine total of $155,601.00 with a delivery of Sixty (60-90) to ninety days.
Needs
Assessment

Brownsville Police
Department

**Independent Cost Estimate:** Cost estimate for this type of new model Honda F6B police package motorcycles without a discount or at regular governmental or retail rate is approximately $20,499.00 including delivery.

**Funding Sources:** Funding for nine (9) new 2013 model Honda F6B police package motorcycles, will be deriving from Federal Forfeiture Fund #29.

<table>
<thead>
<tr>
<th>Adolfo Perales</th>
<th>07/22/15</th>
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</thead>
<tbody>
<tr>
<td>Name of Agency Rep.</td>
<td>Signature</td>
</tr>
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</table>
TO: MR. ROBERT LUNA  
PURCHASING MANAGER  

FROM: JAMES PASCHALL  
COMMANDER, FISCAL MANAGEMENT  

SUBJECT: REQUEST FOR AGENDA ITEM – POLICE MOTORCYCLES  

DATE: 07/13/2015  

Please see the enclosed bid tabulation from the Purchasing Department regarding sealed bids for 9 police motorcycles. The current fleet has reached end of life with regards to maintenance and mileage. 

The City of Brownsville received only two bids regarding this matter and the lowest responsive bidder is Brownsville Sport Center for $155,601.00 for 9 police package motorcycles. 

Funding Source for this purchase is through the federal forfeiture. 

Respectfully submitted,  

Enclosure: Bid Tabulation PDM-58-0815